

SHIRE OF LEONORA



**MINUTES OF ORDINARY COUNCIL MEETING
HELD IN COUNCIL CHAMBERS, LEONORA
ON TUESDAY 21ST MAY, 2024
COMMENCING AT 9:30AM.**

SHIRE OF LEONORA
ORDER OF BUSINESS FOR MEETING HELD
TUESDAY 21ST MAY, 2024.

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21 MAY 2024

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1.0 DECLARATION OF OPENING / ANNOUNCEMENT OF VISITORS

1.1 The Shire President. Cr PJ Craig declared the meeting open at 9:30am.

1.2 Visitors or members of the public in attendance

At 9:30am: Mr Kim Gava, Ms Jenna Whistler, and Mr Luke Vernon, from Murrin Murrin Operations, and Mr James Nelson, Mr Kirby Hyams, Mr Callum Mair, and Ms Donna Fox from APA Group via Teams

Shire President, Cr PJ Craig welcomed the APA Group and Murrin Murrin Operations to the meeting, and invited them to present to Council.

Mr James Nelson began his presentation, introducing both APA group and Murrin Murrin Operations before providing an overview of the Murrin Murrin Operations Hybrid Renewable Energy Project, which is a joint venture between Murrin Murrin Operations and APA Group.

An outline was provided to Council about the planned Wind Turbines and Solar Farm along Leonora-Laverton Road, and an update on the current project status with a projected works timeline was covered.

Paul Warner entered the meeting at 9:48am

Questions were invited at the end of the presentation, and it was confirmed that the Shire would appreciate updates as the project progresses, with an anticipated frequency of one per quarter.

Cr PJ Craig thanked the representatives for their presentation, noting the dedication to a environmentally friendly energy source, and closed the teams meeting at 9:54am.

2.0 DISCLAIMER NOTICE

3.0 COUNCIL MEETING INFORMATION NOTES

4.0 PUBLIC QUESTION TIME

4.1 RESPONSE TO PREVIOUS PUBLIC QUESTIONS TAKEN ON NOTICE

Nil

4.2 PUBLIC QUESTION TIME

Nil

ORDINARY COUNCIL MEETING MINUTES**5.0 ANNOUNCEMENT FROM THE PRESIDING MEMBER**

Shire President, Cr PJ Craig made the following announcements:

- 10 May, 2024 - Attended the State Budget Breakfast held in Kalgoorlie followed by meeting with the #SaferGoldfields committee where Councillor T Rathbone was nominated as Chair, and Shire President, Cr P Craig as Deputy Chair
- Outback Grave Markers have been in town recently, unfortunately missed dinner with them, but continuing to do great work at our cemetery and surrounds.
- 17 May, 2024 – Attended Northern Goldfields Working Group Meeting
- 26 April, 2024 – Attended funeral of Mr Bob Majstrovich and extended Council's appreciation and sympathies to the family.
- Currently looking at attending a Drought Resistance meeting next week, as well as the next GVROC Meeting on the 31st May.

6.0 RECORD OF ATTENDANCE / APOLOGIES / LEAVE OF ABSENCE**6.1 Attendance**

President (Chairperson)	PJ Craig
Deputy President	RA Norrie
Councillors	RM Cotterill
	F Harris
	AE Taylor
	LR Petersen
	TM Nardone
Chief Executive Officer	TD Matson
Manager of Business Services	KJ Lord
Manager of Community Services	A Baxter
Manager of Works and Services	P Warner <i>from 9:48am</i>
Visitors	K Java <i>9:30am to 9:58am - Virtual</i>
	J Whistler <i>9:30am to 9:58am - Virtual</i>
	L Vernon <i>9:30am to 9:58am - Virtual</i>
	J Nelson <i>9:30am to 9:58am - Virtual</i>
	K Hyams <i>9:30am to 9:58am - Virtual</i>
	C Mair <i>9:30am to 9:58am - Virtual</i>
	D Fox <i>9:30am to 9:58am - Virtual</i>

6.2 Apologies

Nil

6.3 Applications for Leave of Absence

Nil

6.4 Approved Leave of Absence

Nil

7.0 DECLARATION OF INTEREST

7.1 Declaration of Financial Interest
Nil

7.2 Declaration of Proximity Interest
Nil

7.3 Declaration of Impartiality Interest
Nil

8.0 CONFIRMATION OF MINUTES FROM PREVIOUS MEETING

COUNCIL DECISION

Moved: Cr RA Norrie

Seconded: Cr RM Cotterill

That the minutes of the Ordinary Council Meeting held on 16 April, 2024 be confirmed.

CARRIED (7 VOTES TO 0)

9.0 PRESENTATIONS

9.1 Petitions
Nil

9.2 Presentations
Nil

9.3 Deputations
Nil

9.4 Delegates Reports
Nil

Signed: 18 JUNE 2024
President: _____

ORDINARY COUNCIL MEETING MINUTES

21 MAY 2024

10.0 REPORTS

10.1 REPORTS OF #SAFERLEONORA COMMITTEE

Nil

10.2 REPORTS OF AUDIT AND RISK COMMITTEE

Nil

10.0 REPORTS

10.3 CHIEF EXECUTIVE OFFICER REPORTS

10.3.(A) DISABILITY ACCESS AND INCLUSION PLAN

SUBMISSION TO: Ordinary Council Meeting
Meeting Date: 21st May 2024

AGENDA REFERENCE: 10.3.(A) MAY 24

SUBJECT: Disability Access and Inclusion Plan

LOCATION/ADDRESS: N/A

NAME OF APPLICANT: N/A

FILE REFERENCE: 1.35

AUTHOR, DISCLOSURE OF ANY INTEREST AND DATE OF REPORT

NAME: Alex Baxter

OFFICER: Manager Community Services

INTEREST DISCLOSURE: Nil

DATE: 30th April 2024

SUPPORTING DOCUMENTS: 1. DAIP 2025-2029 [↓](#)

BACKGROUND

Public Authorities (State Government agencies and Local Governments) in Western Australia have been required to have Disability Service Plans (DSPs) as part of the Disability Services Act 1993. DSPs have been in place for over 15 years, and a great deal of progress has been made by State and Local Government towards ensuring that their services, buildings, and information are accessible to people with disabilities.

The Disability Services Act was amended in 2004 and now requires public authorities to develop and implement Disability Access and Inclusion Plans (DAIPs). The requirements of DAIPs build on those DSPs, so that people with disabilities can access services provided by public authorities in Western Australia in a way that facilitates increased independence, opportunities, and inclusion within the community.

The Act makes DAIPs mandatory, and guides their development, implementation, and reporting. The Act also requires that DAIPs apply to agents and contractors providing a service for public authorities as well as the staff of the authority.

Section 29B of the Act states “a public authority that has a disability access and inclusion plan must take all practicable measures to ensure that the plan is implemented by the public authority and its officers, employees, agents, and contractors.

The Act (schedule 3 of the Disability Services Regulations 1993) specifies seven desired outcomes that DAIPs progress.

1. People with disability have the same opportunities as other people to access the services of, and any events organised by the public authority.

2. People with disability have the same opportunities to access the buildings and other facilities of a public nature.
3. People with disability receive information from a public authority in a format that will enable them to access the information as readily as other people are able to access it.
4. People with disability receive the same level and quality of service from the staff of the public authority as other people receive from the staff of that public authority.
5. People with disability have the same opportunities as other people to make complaints to a public authority.
6. People with disability have the same opportunities as other people to participate in any public consultation.
7. People with disability have the same opportunities as other people to obtain and maintain employment with a public authority.

The Draft Shire of Leonora Disability Access and inclusion Plan (DAIP) 2025 – 2029 follows.

STAKEHOLDER ENGAGEMENT

Community input was obtained regarding how best to improve access across the Shire, and has been referred to in developing this plan.

STATUTORY ENVIRONMENT

In accordance with the Disability Service Act 1993 and Disability Service Regulations 2004.

POLICY IMPLICATIONS

There are no policy implications resulting from the recommendation of this report.

FINANCIAL IMPLICATIONS

Financial implications will be inherent with complying with the Outcomes and Strategies listed in the DAIP. report.

STRATEGIC IMPLICATIONS

There are no strategic implications resulting from the recommendation of this report.

RECOMMENDATIONS

That Council

- a) Resolve to adopt the new Shire of Leonora Disability Access and Inclusion Plan (DAIP) 2025 – 2029 as presented, and
- b) Request staff to submit the Shire of Leonora Disability Access and Inclusion Plan (DAIP) 2025 – 2029 to the Department of Communities for lodgement as required by the Disability Services Act 1993.

VOTING REQUIREMENT

Simple Majority

COUNCIL DECISION

Moved: Cr RM Cotterill

Seconded: Cr TM Nardone

That Council

- a) Resolve to adopt the new Shire of Leonora Disability Access and Inclusion Plan (DAIP) 2025 – 2029 as presented, and
- b) Request staff to submit the Shire of Leonora Disability Access and Inclusion Plan (DAIP) 2025 – 2029 to the Department of Communities for lodgement as required by the Disability Services Act 1993.

CARRIED (7 VOTES TO 0)



Shire of Leonora DISABILITY ACCESS AND INCLUSION PLAN (DAIP) 2024 – 2029

This plan is available on request in alternative formats such as large print, electronic format (disc or emailed) and in audio format on CD or from our website www.leonora.wa.gov.au.

Shire of Leonora

Disability Access and Inclusion Plan

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Forward

The Shire of Leonora acknowledges that people living with disability, their families and carers have the same rights as any other community member to access services and facilities offered by the Shire, have the ability to access information, contribute to decision making, be employed and participate inclusively in community life.

The Disability Access and Inclusion Plan (DAIP) 2018 – 2023 is a systematic plan of strategies, specific to the unique needs, barriers and challenges faced by those living with disability, their families and carers within our community. This DAIP will be monitored, reviewed, and subsequently evaluated over the next five year period, laying the foundations for the future.

The Shire of Leonora acknowledges the invaluable feedback received from the community including people living with disability and engaged stakeholders in the formulation and review process of the DAIP. The feedback received has assisted the Shire to renew its understanding of the challenges faced by individuals, their families and carers and to remain current and informed at all levels of their complex and unique needs. This will ensure an inclusive culture continues to be considered and promoted within our community through the foundation of the DAIP for years to come.

People living with disability, their families and carers are a sub group within our community at growing risk. The Survey of Disability Ageing and Carers (2018), released by Bureau of Statistics recently published statistics. There are as of the survey date 4.4 million Australians with disability representing 17.7% of the population. The prevalence of disability increased with age - one in nine (11.6%) people aged 0-64 years and one in two (49.6%) people aged 65 years and over had disability.

Disability presents in a broad spectrum of ways and is no longer limited to physical or intellectual disabilities. Disability encompasses neurological, physical, sensory, intellectual, psychiatric, linguistic and social disability including the impact of living in a remote community.

The Shire of Leonora, has capacity to create positive change and alter policy to ensure the quality of life and ability for individuals to access community life and be included within the community. Together with Federal and local government mandates including the Disability Services Act 1993 (2004), Commonwealth Disability Discrimination Act (1992) and the Equal Opportunity Act (WA, amended 1998) have helped guide change, facilitated through the DAIP.

All people in our community, including those facing the challenges of having a disability, contribute to the unique fabric of our town. It is important that we embrace and overcome these challenges together to ensure that everyone can enjoy the amazing attributes that our region has and live full and productive lives.

Ty Matson, Chief Executive Officer, Shire of Leonor

Background

The Shire of Leonora

Located in the heart of the Northern Goldfields of Western Australia, the Shire of Leonora spans over 31,743 square kilometres and is situated 832km from Perth. Leonora, the principal town within the Shire, emerged as a significant settlement towards the end of the 18th century, following the discovery of rich gold deposits in the vicinity. The establishment of the Sons of Gwalia gold mine catapulted Leonora onto the global stage, and by 1897, the town had developed a robust infrastructure of residential properties and businesses, with many original edifices still standing today.

The town is home to approximately 1,588 residents, a number that expands significantly during the wildflower season and the cooler months from May to November. Leonora is witnessing a phase of growth, fueled by an influx of retirees, the ongoing mining boom, and a surge in tourism that is drawing people back to the area.

The region's economy is primarily driven by mining activities, including gold and nickel extraction, alongside a well-established pastoral industry focusing on sheep and cattle. Leonora boasts a comprehensive range of recreational facilities and industrial services, making it an attractive destination for travellers. The town is renowned for its stunning sunsets, expansive skies, vibrant wildflowers, and rich heritage and cultural tourism offerings, offering a unique blend of natural beauty and historical significance.

Functions Facilities and Services provided by the Shire of Leonora

The Shire of Leonora offers a variety of services and functions, spanning from property services to community support, regulatory oversight, administrative duties, and governmental processes.

Property-related Services:

- Construction and upkeep of properties owned by the Shire, including buildings, roads, bicycle and walking paths.
- Managing land drainage, development, waste management, and disposal.
- Street upkeep, including litter management, cleaning, planting, and maintenance of street trees.
- Implementation of building and lot numbering, street lighting, and bushfire management.
- Development of the Aging in Place precinct to allow people to transition into smaller purpose built units in an inclusive complex.

*Shire of Leonora**Disability Access and Inclusion Plan***Community Services:**

- Development and maintenance of playgrounds, recreational areas, parks, gardens, reserves, and facilities for sports and community organizations.
- Overseeing the Leonora Recreation and Aquatic Centres, Community Resource Centre, Information Centre, and Public Library.
- Operating the Youth Services, Childcare Centre, Medical Centre, and organizing community events and festivals.

Regulatory Services:

- Road system planning, subdivisions, and town planning.
- Approving building constructions, additions, or modifications.
- Providing environmental health services and dog and cat control.
- Overseeing property development and parking regulation.

General Administration:

- Public information services, complaints handling, and fee collection (including rates, licenses, and memberships).
- Support for executive functions, particularly for the Northern Goldfields Interagency and Youth Forums.

Governmental Processes:

- Conducting regular and special council and committee meetings, electors' meetings, and council member elections.
- Facilitating community consultations.

People with disabilities in the Shire of Leonora

The Shire of Leonora is witnessing a significant increase in its population of residents living with disabilities, their families, and carers. According to the latest research from the Australian Bureau of Statistics, about one-sixth of Western Australia's population is now affected by disability, indicating a growing trend that extends to the Shire of Leonora.

The recognition of the impact of disability has broadened to include not just the individuals directly affected but also their families and carers. This shift is largely due to legislative advancements through the Disability Discrimination Act (1992) and the Equal Opportunity Act (WA, amended 1998), which have fostered greater family involvement and support. The implementation of the National Disability Insurance Scheme (NDIS) in Western Australia, particularly in the Northern Goldfields since October 2018, has further enhanced the support and services available to people with disabilities. This scheme emphasizes choice, control, and the capacity to participate socially and economically, which is crucial for those in remote communities like Leonora.

*Shire of Leonora**Disability Access and Inclusion Plan*

Moreover, the understanding of disability has evolved to encompass a wide spectrum of conditions, including neurological, sensory, intellectual, psychiatric, linguistic, and social disabilities, as well as the challenges posed by remote living, such as social isolation, alcohol dependency, and Foetal Alcohol Syndrome.

An important factor to consider is the aging population. Leonora, which attracts retirees and seasonal tourists, must therefore anticipate and plan for the needs of a changing population, particularly in terms of disability inclusion and access.

These trends underscore the evolving demographics and the need for forward-thinking planning to ensure inclusivity and accessibility for all community members, particularly those living with disabilities, their families, and carers.

Planning for better access

The Shire of Leonora is dedicated to promoting the inclusion of individuals with disabilities, ensuring they can access and participate in all community facilities, services, events, and employment opportunities. This commitment is aligned with the requirements of the Western Australia Disability Services Act (1993), which mandates all local governments to create and execute a Disability Access and Inclusion Plan (DAIP). The DAIP serves as a blueprint for addressing and removing access barriers, aiming to enhance independence and foster participation and inclusion for people with disabilities. This initiative ensures equitable access to the Shire's offerings.

Additionally, the DAIP's foundations are strengthened by the Western Australia Equal Opportunity Act (1984) and the Commonwealth Disability Discrimination Act 1992 (DDA), both of which prohibit discrimination based on disability.

Since the inception of its first DAIP for 2006 - 2013, the Shire has undertaken periodic reviews and updates, with the latest plan covering 2024-2029. This iterative process of monitoring, review, and adjustment ensures that the Shire not only recognizes the rights of people with disabilities, their families, and carers to access services and facilities on an equal basis but also actively involves them in decision-making processes, employment, and community life.

Progress since 1995

The Shire of Leonora is dedicated to ensuring that individuals with disabilities are included by enhancing their access to information, facilities, and services. This commitment led to the adoption of the Shire's inaugural Disability Service Plan (DSP) in 1995, aimed at overcoming community access barriers.

Following the introduction of this first DSP, the Shire has undertaken numerous initiatives and achieved substantial advancements in improving accessibility for everyone in the community.

Access and Inclusion Policy Statement

The Shire of Leonora is dedicated to creating a community that is both accessible and welcoming to people with disabilities, along with their families and carers.

The Shire envisions a community where:

- All council-related functions, facilities, and services, whether directly provided or outsourced, are readily accessible to individuals with disabilities, ensuring they have the same freedoms, rights, and responsibilities as others in the community.
- Individuals with disabilities are acknowledged as important contributors to the community's social, economic, and cultural vibrancy.
- A community that embraces diversity and fosters the participation of all its members enriches communal life.
- Support is extended to individuals with disabilities, their families, and carers to stay within the community.
- Active engagement with individuals with disabilities, their families, carers, and relevant organizations is prioritized to overcome accessibility and inclusion barriers.
- Agents and contractors are expected to align their efforts with the objectives outlined in the DAIP.
- Assistance is provided to local groups and businesses to enhance accessibility and inclusion for people with disabilities, their families, and carers.
- Commitment to realizing the seven key outcomes identified in the DAIP, aimed at ensuring people with disabilities, their families, and carers enjoy equal access to services, events, facilities, information, service quality, complaint mechanisms, public consultations, and employment opportunities offered by the public authority.

Development of the Disability Access and Inclusion Plan

Responsibility for the planning process

The Chief Executive Officer (CEO) is tasked with supervising the development, implementation, review, and evaluation of the plan. Once completed, the plan receives endorsement from the council, and it becomes the duty of all officers to execute the specified actions.

Community consultation process

In 2023, the Shire embarked on a review of its Disability Access and Inclusion Plan (DAIP) to further improve accessibility and inclusivity for individuals with disabilities. This DAIP Implementation Plan facilitates ongoing assessment of the Shire's strategies and their effectiveness, allows for adjustments based on feedback from the community and stakeholders, monitors advancement, and revises the plan as needed to meet emerging requirements. The review process involved:

- Analysing the DAIP for the period 2018 – 2023 along with any subsequent assessments.
- Reviewing additional relevant documents and strategies.
- Engaging with essential staff for insights.
- Inviting community input through an online survey.
- Evaluating community feedback gathered during community planning engagements.

Findings of the consultation

The review and consultation process indicated that the goals set in the 2018 – 2023 DAIP were largely met. This outcome, alongside the Shire's ambition to exceed the basic compliance requirements for accessibility and inclusion, highlighted the need for a new plan that both acknowledges these successes and sets new objectives.

Responsibility for implementing the DAIP.

The execution of the DAIP falls within the purview of the entire Council, although certain actions may be designated to specific areas. The Action Plan delineates the responsibilities for each task. Under the Disability Services Act (1993), it is mandatory for all public authorities to undertake all feasible steps to guarantee the implementation of the DAIP by their officers, employees, agents, and contractors.

Shire of Leonora

Disability Access and Inclusion Plan

Communicating the plan to staff and people with disability.

The updated DAIP will be accessible on the Shire's website, and an announcement will be made in the local newspaper. Hard copies of the DAIP, in both standard and large print, can be obtained from the Shire offices. Additionally, upon request, the plan will be provided in electronic format, as well as in audio format on cassette or compact disc.

Review and evaluation mechanisms.

Under the Disability Services Act, DAIPs must undergo a review at least once every five years. Should there be any changes to the DAIP, an updated version of the plan must be submitted to the Disability Services Commission. The Implementation Plan, however, may be revised more frequently as needed.

Monitoring and Review Process:

- The DAIP will be periodically assessed by staff based on community needs to ensure its effectiveness and relevance.
- The evaluation of the Shire's DAIP for the period 2024-2029 will be documented in a report to be sent to the Disability Services Commission in 2030.

Evaluation Procedure:

- The Council will review any findings from the DAIP implementation process.
- Based on community feedback, the Implementation Plans will be updated, and the revised plans will be made accessible to the public in various formats following Council approval.

Reporting on the DAIP

The Disability Services Act specifies the basic reporting obligations for public bodies regarding their DAIPs.

Annually, the Shire will document the progress of its DAIP's implementation in its annual report and on a designated form provided to the Disability Services Commission, highlighting:

- The advancements made towards achieving the DAIP's intended outcomes;
- The efforts of its agents and contractors in striving for the seven targeted outcomes; and
- The methods employed to communicate the details of its DAIP to its agents and contractors.

Strategies to improve access and inclusion

The following overarching strategies will guide tasks, reflected in the Shire of Leonora Implementation Plan 2024-2029 to maintain, and improve access to its services, buildings, and information. The seven desired outcomes provide a framework to continue to improve access and inclusion for people with disability, their families, and carers in the Shire of Leonora.

Outcome 1: People with disability have the same opportunities as other people to access the services of, and any events organised by, the Shire of Leonora.

Strategy	Timeline
Allocate Shire staff to the planning, facilitate and review community consultation regarding access and inclusion.	Ongoing
Ensure that people living with disability are provided timely opportunity to comment on access to Shire services.	Ongoing
Monitor the Shire's access and inclusion policy to ensure it supports equitable access to services by people with disability, their families, and carers during Council functions.	Ongoing
Link DAIP with appropriate Council plans and strategies.	Ongoing
Increase accessibility of library technology.	Ongoing
Ensure events, whether organised or funded, are accessible and inclusive to people with disability, their families, and carers.	Ongoing

Outcome 2: People living with disability have the same opportunities as other people to access the buildings and other facilities of the Shire of Leonora.

Strategy	Timeline
Ensure buildings and facilities are physically accessible and inclusive to people with disability, their families, and carers.	Ongoing
Ensure all new or redevelopment works provide access to, and are inclusive for, people with disability, their families, and carers, where practicable.	Ongoing
Ensure premises and infrastructure, relating to transport facilities are accessible to, and inclusive for people with disability, their families, and carers.	Ongoing
Ensure that ACROD parking meets the needs of people with disability, their families, and carers.	Ongoing

*Shire of Leonora**Disability Access and Inclusion Plan*

Advocate to local businesses and tourist venues the requirements for and benefits flowing from the provision of accessible and inclusive venues.	Ongoing
Ensure that all recreational areas are accessible.	Ongoing
Ensure that public toilets meet the associated accessibility standards.	Ongoing

Outcome 3: People with disability receive information from the Shire of Leonora in a format that will enable them to access the information as readily as other people are able to access it.

Strategy	Timeline
Improve community awareness, informing stakeholders that Council information is available in alternative formats upon request.	Ongoing
Improve staff awareness of the varying accessibility and inclusion needs of people with disability and train in alternative formats.	Ongoing
Provide documentation regarding services, facilities and customer feedback in an appropriate format using clear and concise language.	Ongoing
Ensure that the Shire's website meets contemporary good practice in terms of access and inclusion.	Ongoing

Outcome 4: People with disability receive the same level and quality of service from the employees of the Shire of Leonora as other people receive from the employees of the Shire of Leonora.

Strategy	Timeline
Improve staff awareness of disability including access and inclusion compromises, improving customer service skills.	Ongoing
Improve the awareness of new staff and new Councillors regarding access and inclusion compromises.	Ongoing
Improve community awareness regarding access and inclusion for people with disability.	Ongoing

*Shire of Leonora**Disability Access and Inclusion Plan*

Outcome 5: People with disability have the same opportunities as other people to make complaints to a public authority.

Strategy	Timeline
Ensure that current grievance mechanisms are available, accessible and resolved in a timely manner.	Ongoing

Outcome 6: People living with disability have the same opportunities as other people to participate in any public consultation by a public authority.

Strategy	Timeline
Continue community awareness about consultation processes in place.	Ongoing
Commit to ongoing monitoring of the DAIP to ensure implementation and strategy outcomes	Ongoing
Maintain awareness of people with disabilities to the established consultative process of Council.	Ongoing

Outcome 7: People living with disability have the same opportunities as other people to obtain and maintain employment with a public authority.

Strategy	Timeline
Ensure all staff involved in recruitment have the awareness and resources required to implement non-discriminatory interview processes.	Ongoing
Access training, where available at a reasonable cost, to ensure officers involved in the recruitment processes are aware of best practice standards in regard to staff recruitment and ongoing employment of people with disability.	Ongoing
Engage with a Disability Employment Service (DES) when and if job vacancies arise	Ongoing

Shire of Leonora

Disability Access and Inclusion Plan

Shire of Leonora Disability Access and Inclusion Plan

Implementation Plan 2024 – 2029

Shire of Leonora

Disability Access and Inclusion Plan

Implementation Plan 2024-2029

The Implementation Plan details the ongoing efforts by the Shire of Leonora to enhance access to its services, information, and facilities.

Formatted as a table, the Implementation Plan specifies:

- The specific tasks to be accomplished.
- The deadlines for each task.
- The officer position or department within the authority responsible for each task; and
- The overarching strategy that each task supports.
- The DAIP (2024-2029) Implementation Plan is subject to continuous review and updates to ensure relevance and progress.

ORDINARY COUNCIL MEETING MINUTES

*Shire of Leonora**Disability Access and Inclusion Plan*

Outcome 1: People with disability have the same opportunities as other people to access the services of, and any event, by the Shire of Leonora.			
Strategy	Task	Task Timeline	Responsibility
Ensure that people with disability are consulted on their needs for services.	<ul style="list-style-type: none"> To make available a mechanism by which people with disability can make comment on accessibility of any facilities maintained by the Shire. Respond to feedback provided by community members with disability and rectify barriers if applicable or consider during future planning, upgrade of services. 	Ongoing	CEO
Monitor Shire services accessibility to ensure equitable access and inclusion.	<ul style="list-style-type: none"> Conduct systematic reviews of the accessibility of services. Respond to identified barriers from and provide feedback to consumers. 	Ongoing	All Managers
Develop links between the DAIP and other Council plans and strategies.	<ul style="list-style-type: none"> Incorporate the objectives and strategies of the DAIP into the Shire's existing planning processes, particularly the Strategic Plan. 	Ongoing	All Managers
Ensure that events are organised so that they Are accessible to people with disability.	<ul style="list-style-type: none"> Ensure all events are planned to use the Accessible Events checklist. 	Ongoing	All Managers
Ensure library technology is as accessible as possible.	<ul style="list-style-type: none"> Continue to improve accessibility of technology and collection. 	Ongoing	Manager Community Services
Ensure that Council staff, agents and contractors are aware of the relevant requirements of the Disability Services Act	<ul style="list-style-type: none"> Promote the Shire's policy and procedures regarding the Disability Services Act's requirements around agents and contractors through the newsletter and include in the induction process of new staff. 	Ongoing	All Managers

ORDINARY COUNCIL MEETING MINUTES

*Shire of Leonora**Disability Access and Inclusion Plan*

Outcome 2: People with disability have the same opportunities as other people to access the buildings and other facilities of the Shire of Leonora.			
Strategy	Task	Task Timeline	Responsibility
Ensure that all buildings and facilities meet the standards for access and any demonstrated additional need.	<ul style="list-style-type: none"> Audit and identify access barriers to buildings and facilities using the Access Resource Kit checklists and Disability Access Consultants. Consider means of improving access to heritage buildings while maintaining their integrity. Identify access complaints to support audit results. Provide accessible access to Shire Administration Building and to the Shire Information Centre Building. 	Ongoing	Manager Business Services
Ensure that all new or redevelopment works provide access to people with disability, where practicable.	<ul style="list-style-type: none"> Implement procedures to ensure that the legal requirements for access are met in all plans for new or redeveloped buildings and facilities. Ensure that no development application is signed off without a declaration that it meets the legal requirements. Ensure that key staff are qualified and kept up to date with the legal requirements. Include appropriate specifications in tender documents. 	Ongoing	Manager Business Services
Ensure that ACROD parking meets the needs of people with disability in terms of quantity and location.	<ul style="list-style-type: none"> Maintain current standards. 	Ongoing	Manager Works and Services

ORDINARY COUNCIL MEETING MINUTES

*Shire of Leonora**Disability Access and Inclusion Plan*

Outcome 2: People with disability have the same opportunities as other people to access the buildings and other facilities of the Shire of Leonora.			
Strategy	Task	Task Timeline	Responsibility
Advocate to local businesses and tourist venues the requirements for, and benefits flowing from, the provision of accessible venues.	<ul style="list-style-type: none"> Provide information on the needs of people with disability and of legal requirements and best practice. Promote access to business. Make access information available on the Shire's website. 	Ongoing	CEO
Ensure that all recreational areas are accessible.	<ul style="list-style-type: none"> Progressive upgrade and maintenance 	Ongoing	Manager Community Services

Outcome 3: People with disability receive information from the Shire of Leonora in a format that will enable them to access the information as readily as other people are able to access it.			
Strategy	Task	Task Timeline	Responsibility
Maintain community awareness that Shire information is available in alternative formats upon request.	<ul style="list-style-type: none"> Relevant documents carry a notation regarding availability in alternative formats. 	Ongoing	All Managers
Maintain staff awareness of accessible information needs and how to provide information in other formats.	<ul style="list-style-type: none"> Implement an ongoing training regime. 	Ongoing	CEO
Ensure that the Shire's website meets contemporary good practice.	<ul style="list-style-type: none"> Maintain State Government Guidelines for Information Services and Facilities and incorporate into general practice. 	Ongoing	CEO

ORDINARY COUNCIL MEETING MINUTES

*Shire of Leonora**Disability Access and Inclusion Plan*

Outcome 4: People with disability receive the same level and quality of service from the employees of the Shire of Leonora as other people receive.			
Strategy	Task	Task Timeline	Responsibility
Maintain Elected Members and staff awareness of disability access issues and maintain skills to provide a good service to people with disability.	<ul style="list-style-type: none"> Ensure training programs for staff are developed and implemented. 	Ongoing	CEO
Implement awareness training for staff and councillors about disability and access needs.	<ul style="list-style-type: none"> Prepare information and plan the establishment of training in induction of new staff and Councillors. 	Bi-Annually	CEO

Outcome 5: People with disability have the same opportunities as other people to make complaints to the Shire of Leonora.			
Strategy	Task	Task Timeline	Responsibility
Ensure that current grievance mechanisms are accessible for people with disability and are acted upon.	<ul style="list-style-type: none"> Maintain current mechanisms for access. 	Ongoing	CEO
Ensure that the grievance mechanism process and outcome satisfaction survey forms are available in formats to meet the needs of people with disability.	<ul style="list-style-type: none"> Provide grievance mechanism process and outcome survey forms in alternate formats upon request. 	Ongoing	CEO

ORDINARY COUNCIL MEETING MINUTES*Shire of Leonora**Disability Access and Inclusion Plan*

Outcome 6: People with disability have the same opportunities as other people to participate in any public consultation by the Shire of Leonora.			
Strategy	Task	Task Timeline	Responsibility
Maintain community awareness about consultation processes in place.	<ul style="list-style-type: none"> Promote the existence, role and activities of the Shire and their facilities for people with disability to the community. 	Ongoing	CEO
Commit to ongoing monitoring of DAIP to ensure implementation and satisfactory outcomes	<ul style="list-style-type: none"> Shire is to regularly monitor the progress of the plan. 	Annually	CEO

ORDINARY COUNCIL MEETING MINUTES

*Shire of Leonora**Disability Access and Inclusion Plan*

Outcome 7: People with disability have the same opportunities as other people to obtain and maintain employment with a public authority.			
Strategy	Task	Task Timeline	Responsibility
Ensure all staff involved in recruitment have the awareness and resources required to implement non-discriminatory interview processes	<ul style="list-style-type: none"> Annually assess staff to determine training needs 	Ongoing	All Managers
Access training, where available at a reasonable cost, to ensure officers involved in the recruitment processes are aware of best practice standards regarding staff recruitment and ongoing employment of people with disability	<ul style="list-style-type: none"> Implement an ongoing training regime. 	Ongoing	CEO
Engage with a Disability Employment Services (DES)	<ul style="list-style-type: none"> Contact the DES when a vacancy that is deemed suitable for a person with disability arises and get advice about recruitment, interview, and reasonable adjustment 	Ongoing	

9.0 REPORTS

9.1 MANAGER OF BUSINESS SERVICES REPORTS

10.4.(A) MONTHLY FINANCIAL STATEMENTS - APRIL, 2024

SUBMISSION TO: Ordinary Council Meeting
Meeting Date: 21st May 2024

AGENDA REFERENCE: 10.4.(A) MAY 24

SUBJECT: Monthly Financial Statements - April, 2024

LOCATION/ADDRESS: Nil

NAME OF APPLICANT: Nil

FILE REFERENCE: Nil

AUTHOR, DISCLOSURE OF ANY INTEREST AND DATE OF REPORT

NAME: Kiara Lord

OFFICER: Executive Officer

INTEREST DISCLOSURE: Nil

DATE: 17th May 2024

SUPPORTING DOCUMENTS: 1. Monthly Financial Statements - April, 2024 [↓](#)

BACKGROUND

In complying with the Local Government *Financial Management Regulations 1996*, a monthly statement of financial activity must be submitted to an Ordinary Council meeting within 2 months after the end of the month to which the statement relates. The statement of financial activity is a complex document but gives a complete overview of the “cash” financial position as at the end of each month. The statement of financial activity for each month must be adopted by Council and form part of the minutes.

It is understood that parts of the statement of financial activity have been submitted to Ordinary Council meetings previously. In reviewing the Regulations, the complete statement of financial activity is to be submitted, along with the following reports that are not included in the statement.

Monthly Financial Statements for the month ended 30th April 2024, consist of:

- (a) Compilation Report
- (b) Statement of Financial Activity – 30th April 2024
- (c) Material Variances – 30th April 2024

STATUTORY ENVIRONMENT

Part 4 — Financial reports— s. 6.4

34. *Financial activity statement report – s. 6.4*

(1A) *In this regulation —*

committed assets means revenue unspent but set aside under the annual budget for a specific purpose.

ORDINARY COUNCIL MEETING MINUTES

34. (1) *A local government is to prepare each month a statement of financial activity reporting on the revenue and expenditure, as set out in the annual budget under regulation 22(1)(d), for that month in the following detail —*
- (a) annual budget estimates, taking into account any expenditure incurred for an additional purpose under section 6.8(1)(b) or (c);*
 - (b) budget estimates to the end of the month to which the statement relates;*
 - (c) actual amounts of expenditure, revenue and income to the end of the month to which the statement relates;*
 - (d) material variances between the comparable amounts referred to in paragraphs (b) and (c); and*
 - (e) the net current assets at the end of the month to which the statement relates.*
34. (2) *Each statement of financial activity is to be accompanied by documents containing —*
- (a) an explanation of the composition of the net current assets of the month to which the statement relates, less committed assets and restricted assets;*
 - (b) an explanation of each of the material variances referred to in subregulation (1)(d); and*
 - (c) such other supporting information as is considered relevant by the local government.*
34. (3) *The information in a statement of financial activity may be shown —*
- (a) according to nature and type classification; or*
 - (b) by program; or*
 - (c) by business unit.*
34. (4) *A statement of financial activity, and the accompanying documents referred to in subregulation (2), are to be —*
- (a) presented at an ordinary meeting of the council within 2 months after the end of the month to which the statement relates; and*
 - (b) recorded in the minutes of the meeting at which it is presented.*
34. (5) *Each financial year, a local government is to adopt a percentage or value, calculated in accordance with the AAS, to be used in statements of financial activity for reporting material variances.*

POLICY IMPLICATIONS

There are no policy implications resulting from the recommendation of this report.

FINANCIAL IMPLICATIONS

There are no financial implications resulting from the recommendation of this report.

STRATEGIC IMPLICATIONS

There are no strategic implications resulting from the recommendation of this report.

RECOMMENDATIONS

That Council accept the Monthly Financial Statements for the month ended 31st March 2024, consist of:

- (a) Compilation Report
- (b) Statement of Financial Activity – 30th April 2024
- (c) Material Variances – 30th April 2024

VOTING REQUIREMENT

Simple Majority

COUNCIL DECISION

Moved: Cr LR Petersen

Seconder: Cr RA Norrie

That Council accept the Monthly Financial Statements for the month ended 30th April 2024, consisting of:

- (a) Compilation Report
- (b) Statement of Financial Activity – 30th April 2024
- (c) Material Variances – 30th April 2024

CARRIED (7 VOTES TO 0)

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14 May 2024

Mr Ty Matson
Chief Executive Officer
Shire of Leonora
PO Box 56
LEONORA WA 6438

Dear Ty

COMPILATION REPORT TO SHIRE OF LEONORA

We have compiled the accompanying special purpose financial report of Shire of Leonora which comprise the statement of financial position as at 30 April 2024, the statement of financial activity, notes providing statement of financial activity supporting information, explanation of material variances for the year then ended and a summary of material accounting policy information. These have been prepared in accordance with *Local Government Act 1995* and associated regulations as described in Note 1 to the financial report. The specific purpose for which the special purpose financial statements have been prepared is also set out in Note 1 of the financial report. We have provided the supplementary information of Shire of Leonora as at 30 April 2024 and for the period then ended based on the records of the Shire of Leonora.

THE RESPONSIBILITY OF SHIRE OF LEONORA

The CEO of Shire of Leonora is solely responsible for information contained in the special purpose financial report and supplementary information, the reliability, accuracy and completeness of the information and for the determination that the basis of accounting used is appropriate to meet their needs and for the purpose that the financial report was prepared.

OUR RESPONSIBILITY

On the basis of information provided by Shire of Leonora we have compiled the accompanying special purpose financial report in accordance with the requirements of *APES 315 Compilation of Financial Information* and the *Local Government Act 1995*, associated regulations and to the extent that they are not inconsistent with the *Local Government Act 1995*, the Australian Accounting Standards.

We have applied our expertise in accounting and financial reporting to compile these financial statements in accordance with the basis of accounting described in Note 1 to the financial report except for the matters of non-compliance with the basis of preparation identified with Note 1 of the financial report. We have complied with the relevant ethical requirements of *APES 110 Code of Ethics for Professional Accountants*.

Supplementary information attached to the financial report has been extracted from the records of Shire of Leonora and information presented in the special purpose financial report.

ASSURANCE DISCLAIMER

Since a compilation engagement is not an assurance engagement, we are not required to verify the reliability, accuracy or completeness of the information provided to us by management to compile these financial statements. Accordingly, we do not express an audit opinion or a review conclusion on these financial statements.

The special purpose financial report was compiled exclusively for the benefit of Shire of Leonora who are responsible for the reliability, accuracy and completeness of the information used to compile them. Accordingly, the special purpose financial report may not be suitable for other purposes. We do not accept responsibility for the contents of the special purpose financial report.

A handwritten signature in black ink, appearing to read 'Russell Barnes'.

Russell Barnes
Director
[Moore Australia \(WA\) Pty Ltd](http://www.moore-australia.com.au)

SHIRE OF LEONORA
MONTHLY FINANCIAL REPORT
(Containing the required statement of financial activity and statement of financial position)
For the period ended 30 April 2024

LOCAL GOVERNMENT ACT 1995
LOCAL GOVERNMENT (FINANCIAL MANAGEMENT) REGULATIONS 1996

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Please refer to the compilation report

| 1

SHIRE OF LEONORA
STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 30 APRIL 2024

Note	Amended	YTD	YTD	Variance*	Variance*	Var.
	Budget	Budget	Actual	\$	%	
	Estimates	Estimates	Actual	(c) - (b)	((c) - (b))/(b)	
	(a)	(b)	(c)			
	\$	\$	\$	\$	%	
OPERATING ACTIVITIES						
Revenue from operating activities						
General rates	8,491,237	8,491,237	8,497,602	6,365	0.07%	
Rates excluding general rates	340,996	317,138	266,096	(51,042)	(16.09%)	▼
Grants, subsidies and contributions	2,124,528	1,867,449	954,946	(912,503)	(48.86%)	▼
Fees and charges	3,063,903	2,588,302	2,351,094	(237,208)	(9.16%)	▼
Interest revenue	136,000	107,492	131,973	24,481	22.77%	▲
Other revenue	200,118	170,246	288,573	118,327	69.50%	▲
Profit on asset disposals	158,220	158,220	72,070	(86,150)	(54.45%)	▼
	14,515,002	13,700,084	12,562,354	(1,137,730)	(8.30%)	
Expenditure from operating activities						
Employee costs	(4,799,571)	(4,008,564)	(3,681,734)	326,830	8.15%	▲
Materials and contracts	(5,379,081)	(4,370,902)	(3,690,061)	680,841	15.58%	▲
Utility charges	(414,151)	(342,734)	(347,055)	(4,321)	(1.26%)	
Depreciation	(2,658,765)	(2,215,641)	(2,213,040)	2,601	0.12%	
Insurance	(383,056)	(383,056)	(326,808)	56,248	14.68%	▲
Other expenditure	(358,388)	(294,773)	(49,257)	245,516	83.29%	▲
Loss on asset disposals	(14,680)	(14,680)	0	14,680	100.00%	▲
	(14,007,692)	(11,630,350)	(10,307,955)	1,322,395	11.37%	
Non-cash amounts excluded from operating activities	2(b) 2,520,403	2,072,101	2,140,970	68,869	3.32%	▲
Amount attributable to operating activities	3,027,713	4,141,835	4,395,369	253,534	6.12%	
INVESTING ACTIVITIES						
Inflows from investing activities						
Proceeds from capital grants, subsidies and contributions	2,257,760	2,174,428	128,738	(2,045,690)	(94.08%)	▼
Proceeds from disposal of assets	637,636	189,136	189,136	0	0.00%	
	2,895,396	2,363,564	317,874	(2,045,690)	(86.55%)	
Outflows from investing activities						
Payments for property, plant and equipment	(6,128,945)	(4,699,120)	(3,918,000)	781,120	16.62%	▲
Payments for construction of infrastructure	(4,216,065)	(3,517,520)	(749,864)	2,767,656	78.68%	▲
	(10,345,010)	(8,216,640)	(4,667,864)	3,548,776	43.19%	
Amount attributable to investing activities	(7,449,614)	(5,853,076)	(4,349,990)	1,503,086	25.68%	
FINANCING ACTIVITIES						
Inflows from financing activities						
Transfer from reserves	3,353,152	505,691	505,691	0	0.00%	
	3,353,152	505,691	505,691	0	0.00%	
Outflows from financing activities						
Transfer to reserves	(984,233)	(385,382)	(385,382)	0	0.00%	
	(984,233)	(385,382)	(385,382)	0	0.00%	
Amount attributable to financing activities	2,368,919	120,309	120,309	0	0.00%	
MOVEMENT IN SURPLUS OR DEFICIT						
Surplus or deficit at the start of the financial year	2,052,982	2,052,982	2,052,982	0	0.00%	
Amount attributable to operating activities	3,027,713	4,141,835	4,395,369	253,534	6.12%	▲
Amount attributable to investing activities	(7,449,614)	(5,853,076)	(4,349,990)	1,503,086	25.68%	▲
Amount attributable to financing activities	2,368,919	120,309	120,309	0	0.00%	
Surplus or deficit after imposition of general rates	0	462,050	2,218,670	1,756,620	380.18%	▲

KEY INFORMATION

▲ ▼ Indicates a variance between Year to Date (YTD) Budget and YTD Actual data as per the adopted materiality threshold.

* Refer to Note 3 for an explanation of the reasons for the variance.

This statement is to be read in conjunction with the accompanying Financial Statements and Notes.

**SHIRE OF LEONORA
STATEMENT OF FINANCIAL POSITION
FOR THE PERIOD ENDED 30 APRIL 2024**

	Actual 30 June 2023	Actual as at 30 April 2024
	\$	\$
CURRENT ASSETS		
Cash and cash equivalents	11,271,986	12,137,360
Trade and other receivables	728,304	1,196,897
Inventories	69,855	79,048
TOTAL CURRENT ASSETS	12,070,145	13,413,305
NON-CURRENT ASSETS		
Other financial assets	61,117	61,117
Inventories	45,052	45,052
Property, plant and equipment	35,177,240	37,983,109
Infrastructure	103,599,595	103,131,484
TOTAL NON-CURRENT ASSETS	138,883,004	141,220,762
TOTAL ASSETS	150,953,149	154,634,067
CURRENT LIABILITIES		
Trade and other payables	593,802	821,247
Other liabilities	913,054	1,983,390
Employee related provisions	210,653	210,653
TOTAL CURRENT LIABILITIES	1,717,509	3,015,290
NON-CURRENT LIABILITIES		
Employee related provisions	104,691	104,691
Other provisions	1,885,887	1,885,887
TOTAL NON-CURRENT LIABILITIES	1,990,578	1,990,578
TOTAL LIABILITIES	3,708,087	5,005,868
NET ASSETS	147,245,062	149,628,199
EQUITY		
Retained surplus	50,614,527	53,117,973
Reserve accounts	8,510,307	8,389,998
Revaluation surplus	88,120,228	88,120,228
TOTAL EQUITY	147,245,062	149,628,199

This statement is to be read in conjunction with the accompanying notes.

NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 30 APRIL 2024

1 BASIS OF PREPARATION AND SIGNIFICANT ACCOUNTING POLICIES

BASIS OF PREPARATION

This prescribed financial report has been prepared in accordance with the *Local Government Act 1995* and accompanying regulations.

Local Government Act 1995 requirements

Section 6.4(2) of the *Local Government Act 1995* read with the *Local Government (Financial Management) Regulations 1996*, prescribe that the financial report be prepared in accordance with the *Local Government Act 1995* and, to the extent that they are not inconsistent with the Act, the Australian Accounting Standards. The Australian Accounting Standards (as they apply to local governments and not-for-profit entities) and Interpretations of the Australian Accounting Standards Board were applied where no inconsistencies exist.

The *Local Government (Financial Management) Regulations 1996* specify that vested land is a right-of-use asset to be measured at cost, and is considered a zero cost concessionary lease. All right-of-use assets under zero cost concessionary leases are measured at zero cost rather than at fair value, except for vested improvements on concessionary land leases such as roads, buildings or other infrastructure which continue to be reported at fair value, as opposed to the vested land which is measured at zero cost. The measurement of vested improvements at fair value is a departure from AASB 16 which would have required the Shire to measure any vested improvements at zero cost.

Local Government (Financial Management) Regulations 1996, regulation 34 prescribes contents of the financial report. Supporting information does not form part of the financial report.

Accounting policies which have been adopted in the preparation of this financial report have been consistently applied unless stated otherwise. Except for cash flow and rate setting information, the financial report has been prepared on the accrual basis and is based on historical costs, modified, where applicable, by the measurement at fair value of selected non-current assets, financial assets and liabilities.

THE LOCAL GOVERNMENT REPORTING ENTITY

All funds through which the Shire controls resources to carry on its functions have been included in the financial statements forming part of this financial report.

All monies held in the Trust Fund are excluded from the financial statements.

Judgements and estimates

The preparation of a financial report in conformity with Australian Accounting Standards requires management to make judgements, estimates and assumptions that effect the application of policies and reported amounts of assets and liabilities, income and expenses.

The estimates and associated assumptions are based on historical experience and various other factors believed to be reasonable under the circumstances; the results of which form the basis of making the judgements about carrying values of assets and liabilities that are not readily apparent from other sources. Actual results may differ from these estimates.

The balances, transactions and disclosures impacted by accounting estimates are as follows:

- estimated fair value of certain financial assets
- impairment of financial assets
- estimation of fair values of land and buildings, infrastructure

SIGNIFICANT ACCOUNTING POLICES

Significant accounting policies utilised in the preparation of these statements are as described within the 2023-24 Annual Budget. Please refer to the adopted budget document for details of these policies.

PREPARATION TIMING AND REVIEW

Date prepared: All known transactions up to 13 May 2024

SHIRE OF LEONORA
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 30 APRIL 2024

2 STATEMENT OF FINANCIAL ACTIVITY INFORMATION

		Amended Budget Opening 1 July 2023	Actual as at 30 June 2023	Actual as at 30 April 2024
(a) Net current assets used in the Statement of Financial Activity				
Current assets				
	Cash and cash equivalents	11,271,987	11,271,986	12,137,360
	Trade and other receivables	654,942	728,304	1,196,897
	Inventories	60,608	69,855	79,048
		11,987,537	12,070,145	13,413,305
Less: current liabilities				
	Trade and other payables	(237,071)	(593,802)	(821,247)
	Other liabilities	(1,138,801)	(913,054)	(1,983,390)
	Employee related provisions	(300,689)	(210,653)	(210,653)
		(1,676,561)	(1,717,509)	(3,015,290)
	Net current assets	10,310,976	10,352,636	10,398,015
	Less: Total adjustments to net current assets	2(c) (8,214,796)	(8,299,654)	(8,179,345)
	Closing funding surplus / (deficit)	2,096,180	2,052,982	2,218,670

(b) Non-cash amounts excluded from operating activities

The following non-cash revenue and expenditure has been excluded from operating activities within the Statement of Financial Activity in accordance with *Financial Management Regulation 32*.

	Amended Budget Estimates 30 June 2024	YTD Budget 30 April 2024	YTD Actual 30 April 2024
	\$	\$	\$
Adjustments to operating activities			
Less: Profit on asset disposals	(158,220)	(158,220)	(72,070)
Add: Loss on asset disposals	14,680	14,680	0
Add: Depreciation	2,658,765	2,215,641	2,213,040
Movement in current employee provisions associated with restricted cash	5,178	0	0
Total non-cash amounts excluded from operating activities	2,520,403	2,072,101	2,140,970

(c) Current assets and liabilities excluded from budgeted deficiency

The following current assets and liabilities have been excluded from the net current assets used in the Statement of Financial Activity in accordance with *Financial Management Regulation 32* to agree to the surplus/(deficit) after imposition of general rates.

	Amended Budget Opening 1 July 2023	Actual as at 30 June 2023	Actual as at 30 Apr 2024
	\$	\$	\$
Adjustments to net current assets			
Less: Reserve accounts	(8,510,307)	(8,510,307)	(8,389,998)
Add: Current liabilities not expected to be cleared at the end of the year:			
- Current portion of employee benefit provisions held in reserve	295,511	210,653	210,653
Total adjustments to net current assets	2(a) (8,214,796)	(8,299,654)	(8,179,345)

CURRENT AND NON-CURRENT CLASSIFICATION

In the determination of whether an asset or liability is current or non-current, consideration is given to the time when each asset or liability is expected to be settled. Unless otherwise stated assets or liabilities are classified as current if expected to be settled within the next 12 months, being the Council's operational cycle.

**SHIRE OF LEONORA
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 30 APRIL 2024**

3 EXPLANATION OF MATERIAL VARIANCES

The material variance thresholds are adopted annually by Council as an indicator of whether the actual expenditure or revenue varies from the year to date actual materially.

The material variance adopted by Council for the 2023-24 year is \$15,000 or 8.00% whichever is the greater.

Description	Var. \$	Var. %	
	\$	%	
Revenue from operating activities			
Rates excluding general rates	(51,042)	(16.09%)	▼
Interim UV rating.			
Grants, subsidies and contributions	(912,503)	(48.86%)	▼
Youth program, driver access and equity, FRRR Strengthening Rural Communities, donations for dignity, other recreation, Local Partners 2021-9085 CRC, Main Roads WA, cactus eradication, heritage advisory and Golden Gift grants YTD actuals are lower than the YTD budget.			
Fees and charges	(237,208)	(9.16%)	▼
Childcare centre income, liquid waste disposal fees, swimming pool fees, PAX fees, airport sale of fuel, building permits, Hoover House accommodation, sale of Gwalia merchandise, Office 3 rent and plant hire private works YTD actuals are lower than YTD budget.			
Commercial refuse charges income is higher than the YTD budget.			
Rates instalment fees, rent and hire facilities are profiled as 10/12th of the budget.			
Interest revenue	24,481	22.77%	▲
YTD budgets are profiled as 10/12th of the annual budget.			
Other revenue	118,327	69.50%	▲
Childcare miscellaneous funding, staff housing reimbursements, Nyunng Community Priority Brokerage 5, proceeds land held for resale, timing of Golden Gift income, diesel fuel rebates YTD actuals are lower than YTD budget.			
Profit on asset disposals	(86,150)	(54.45%)	▼
Plant and equipment items budgeted for trade has not yet occurred.			
Expenditure from operating activities			
Employee costs	326,830	8.15%	▲
YTD budgets are profiled as 10/12th of the annual budget. There are some employment positions vacant.			
Childcare Centre, Youth Services, cemeteries, community resource centre, Gwalia, administration overheads YTD actuals are lower than YTD budget.			
Roadworks and depot maintenance, admin FBT, personal leave, plant cost repair wages YTD actuals are higher than YTD budget.			
Materials and contracts	680,841	15.58%	▲
Some YTD budgets are profiled as 10/12th of the annual budget.			
Rates valuations, Rodeo sponsorship, strategic plan development, GVROC project, CCTV maintenance, driver access & equity, property management services, refuse site maintenance, town planning, Nyunnga-Ku Women's Group, local partner trans 2021-9085, roadworks bush grading, aerodrome maintenance, Barnes federal theatre, Gwalia Historical Precinct, Leonora Golden Gift YTD actuals are lower than YTD budget.			
Recreation Centre repairs, Community-led job, roadworks maintenance, administration and works overheads, plant costs YTD actuals are higher than YTD budget.			

**SHIRE OF LEONORA
 NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
 FOR THE PERIOD ENDED 30 APRIL 2024**

3 EXPLANATION OF MATERIAL VARIANCES

The material variance thresholds are adopted annually by Council as an indicator of whether the actual expenditure or revenue varies from the year to date actual materially. The material variance adopted by Council for the 2023-24 year is \$15,000 or 8.00% whichever is the greater.

Description	Var. \$	Var. %	
	\$	%	
Insurance Insurance premiums were lower than the expected estimated budget.	56,248	14.68%	▲
Other expenditure Meeting attendance fees, member travel, member phone, donations, Golden Quest Trail donation and athletics events prize YTD actuals are lower than YTD budget.	245,516	83.29%	▲
Loss on asset disposals Plant and equipment items budgeted for trade has not yet occurred.	14,680	100.00%	▲
Non-cash amounts excluded from operating activities Depreciation and asset disposals.	68,869	3.32%	▲
Inflows from investing activities Proceeds from capital grants, subsidies and contributions LRCI Phase 4, Ageing in place, LRCI Phase 3, R2R and RRG grants are contract liabilities.	(2,045,690)	(94.08%)	▼
Outflows from investing activities Payments for property, plant and equipment Building capital works are profiled as 10/12th of the annual budget.	781,120	16.62%	▲
Payments for construction of infrastructure Roadworks are profiled as 10/12th of the annual budget. Improvement capital works are profiled as 10/12th of the annual budget.	2,767,656	78.68%	▲
Surplus or deficit after imposition of general rates Due to variances described above	1,756,620	380.18%	▲

Please refer to the compilation report

10.0 REPORTS

10.4 MANAGER OF BUSINESS SERVICES REPORTS

10.4.(B) ACCOUNTS FOR PAYMENT - APRIL - MAY 2024

SUBMISSION TO: Ordinary Council Meeting
Meeting Date: 21st May 2024

AGENDA REFERENCE: 10.4.(B) MAY 24

SUBJECT: Accounts for Payment - April - May 2024

LOCATION/ADDRESS: Nil

NAME OF APPLICANT: Nil

FILE REFERENCE: Nil

AUTHOR, DISCLOSURE OF ANY INTEREST AND DATE OF REPORT

NAME: Kiara Lord

OFFICER: Manager Business Services

INTEREST DISCLOSURE: Nil

DATE: 17th May 2024

SUPPORTING DOCUMENTS: 1. Accounts for Payment - April - May, 2024 [↓](#)

BACKGROUND

Attached statements consist of accounts paid by Delegated Authority totalling **\$1,978,541.60** since the previous council meeting consisting of:

- (1) Direct Bank Transactions numbered from **3202**, and **3212** to **3256** and totalling **\$85,119.69**;
a. *Includes Credit Card Payments of \$17,004.49 for April, 2024; and*
- (2) Batch Payments **215, 216, 217, 218, 219, & 220** totalling **\$1,460,823.18**; and
- (3) Payroll Payments from **Pay Periods Ending 15/04/2024, 29/04/2024, & 13/05/2024** totalling **\$432,603.22**

STATUTORY ENVIRONMENT

Local Government Act 1995 S6.10 & Financial Management (1996) Regulation 12 & 13 apply to how the information is to be presented within this report for authorisation by Council.

POLICY IMPLICATIONS

There are no policy implications resulting from the recommendation of this report.

FINANCIAL IMPLICATIONS

There are no financial implications resulting from the recommendation of this report.

STRATEGIC IMPLICATIONS

There are no strategic implications resulting from the recommendation of this report.

RECOMMENDATIONS

That Council accepts the accounts for payment, as detailed:

- (1) Direct Bank Transactions numbered from **3202**, and **3212** to **3256** and totalling **\$85,119.69**;
 - a. *Includes Credit Card Payments of \$17,004.49 for April, 2024; and*
- (2) Batch Payments **215, 216, 217, 218, 219, & 220** totalling **\$1,460,823.18**; and
- (3) Payroll Payments from **Pay Periods Ending 15/04/2024, 29/04/2024, & 13/05/2024** totalling **\$432,603.22**

VOTING REQUIREMENT

Simple Majority

COUNCIL DECISION

Moved: Cr LR Petersen
Seconded: Cr RM Cotterill

That Council accepts the accounts for payment, as detailed:

- (1) Direct Bank Transactions numbered from **3202**, and **3212** to **3256** and totalling **\$85,119.69**;
 - a. *Includes Credit Card Payments of \$17,004.49 for April, 2024; and*
- (2) Batch Payments **215, 216, 217, 218, 219, & 220** totalling **\$1,460,823.18**; and
- (3) Payroll Payments from **Pay Periods Ending 15/04/2024, 29/04/2024, & 13/05/2024** totalling **\$432,603.22**

CARRIED (7 VOTES TO 0)



**Accounts for Payment
Presented to Council
21st May 2024**

Accounts for Payment - Credit Card Breakdown April 2024

Shire of Leonora					
Monthly Report – List of Credit Card Transactions Paid by Delegated Authority					
Submitted to Council on the 21st May 2024					
The following list of accounts relate to Credit Card Transactions paid under delegation by the Chief Executive Officer, since the previous list of accounts. Payments detailed are from statements for April, 2024 as per Direct Bank Transaction 3256 totalling \$17,004.49					
CHIEF EXECUTIVE OFFICER					
Reference	Date	Name	Item	Payment by Delegated Authority	Balance
CEO 04/24	02/04/2024	United Anketell	Fuel for P1	129.42	129.42
	03/04/2024	Starlink Australia	CEO internet	139.00	268.42
	12/04/2024	Qantas	Flights to Canberra CEO	70.00	338.42
	12/04/2024	Qantas	Flights to Canberra CEO	70.00	408.42
	12/04/2024	Qantas	Flights to Canberra CEO	2,059.98	2,468.40
	12/04/2024	Australian Local Government Association	Conference expenses CEO	945.00	3,413.40
	17/04/2024	Coles Express Leonora	Refreshments for Council	15.20	3,428.60
	17/04/2024	Easy Flowers	Flowers for Bob Majstrovich funeral	170.90	3,599.50
	22/04/2024	Qantas	Flights to Canberra R. Norrie	70.00	3,669.50
	22/04/2024	Qantas	Flights to Canberra R. Norrie	70.00	3,739.50
	22/04/2024	Qantas	Flights to Canberra R. Norrie	1,639.32	5,378.82
	22/04/2024	White House Hotel	Dinner/meeting with Cactus Hunters	442.79	5,821.61
	22/04/2024	North Metro Tafe	Training for CDO	126.50	5,948.11
	26/04/2024	Bunnings	Supplies for maintenance at 30 Queen Vic	944.25	6,892.36
	26/04/2024	Bunnings	Supplies for retic at 30 Queen Vic	269.17	7,161.53
	26/04/2024	Starlink Australia	Youth centre internet	139.00	7,300.53
	29/04/2024	National Australia Bank	Card fee	9.00	7,309.53
Total CEO Card April, 2024				\$7,309.53	
MBS 04/24	02/04/2024	Ampol Kalgoorlie	Fuel for P128	63.84	63.84
	02/04/2024	Coles Express Leonora	Fuel for P128	71.71	135.55
	08/04/2024	Crown Towers Perth	Refund for incorrect charges on mini bar	-171.96	-36.41
	11/04/2024	Ampol Kalgoorlie	Fuel for P128	120.93	84.52
	22/04/2024	Births Deaths and Marriages	Job Support Hub Services April, 2024	55.00	139.52
	22/04/2024	Department Of Transport	Job Support Hub Services April, 2024	21.20	160.72
	22/04/2024	Department Of Transport	Job Support Hub Services April, 2024	138.70	299.42
	22/04/2024	Department Of Transport	Job Support Hub Services April, 2024	21.20	320.62
	22/04/2024	Department Of Transport	Job Support Hub Services April, 2024	21.20	341.82
	22/04/2024	Department Of Transport	Job Support Hub Services April, 2024	21.20	363.02
	22/04/2024	Department Of Transport	Job Support Hub Services April, 2024	138.70	501.72
	22/04/2024	Department Of Transport	Job Support Hub Services April, 2024	21.20	522.92
	22/04/2024	Department Of Transport	Job Support Hub Services April, 2024	138.70	661.62
22/04/2024	Department Of Transport	Job Support Hub Services April, 2024	46.85	708.47	

Accounts for Payment - Credit Card Breakdown April 2024

Reference	Date	Name	Item	Payment by Delegated Authority	Balance
MBS 04/24	22/04/2024	Zoom	Additional payment for subscription to Zoom for CRC and admin	447.80	411.39
	22/04/2024	Zoom	Additional payment for subscription CRC/admin	28.22	439.61
	29/04/2024	National Australia Bank	Card fee	9.00	448.61
	Total MBS Card March, 2024			\$1,193.49	
MCS 04/24	08/04/2024	Woolworths	Catering and consumables for Hoover House	93.50	93.50
	08/04/2024	Kmart	Supplies for Hoover House	264.00	357.50
	08/04/2024	Coles Online	Catering and consumables for Hoover House	192.82	550.32
	11/04/2024	Nature's Botanical	Merch for sale at Information centre	275.92	826.24
	18/04/2024	Flag World	New Zealand flag for memorial park	170.58	996.82
	19/04/2024	Department Of Transport	Job Support Hub services - April 2024	46.85	1,043.67
	19/04/2024	Department Of Transport	Job Support Hub services - April 2024	46.85	1,090.52
	19/04/2024	Department Of Transport	Job Support Hub services - April 2024	21.20	1,111.72
	19/04/2024	Department Of Transport	Job Support Hub services - April 2024	21.20	1,132.92
	19/04/2024	Department Of Transport	Job Support Hub services - April 2024	21.20	1,154.12
	19/04/2024	Department Of Transport	Job Support Hub services - April 2024	21.20	1,175.32
	19/04/2024	Department Of Transport	Job Support Hub services - April 2024	21.20	1,196.52
	19/04/2024	Department Of Transport	Job Support Hub services - April 2024	21.20	1,217.72
	19/04/2024	Department Of Transport	Job Support Hub services - April 2024	21.20	1,238.92
	19/04/2024	Births Deaths and Marriages	Job Support Hub services - April 2024	55.00	1,293.92
	19/04/2024	Births Deaths and Marriages	Job Support Hub services - April 2024	55.00	1,348.92
	19/04/2024	Department Of Transport	Job Support Hub services - April 2024	163.50	1,512.42
	19/04/2024	Department Of Transport	Job Support Hub services - April 2024	138.70	1,651.12
	19/04/2024	Department Of Transport	Job Support Hub services - April 2024	138.70	1,789.82
	19/04/2024	Department Of Transport	Job Support Hub services - April 2024	138.70	1,928.52
	19/04/2024	Department Of Transport	Job Support Hub services - April 2024	138.70	2,067.22
	19/04/2024	Department Of Transport	Job Support Hub services - April 2024	138.70	2,205.92
	19/04/2024	Department Of Transport	Job Support Hub services - April 2024	138.70	2,344.62
	19/04/2024	Department Of Transport	Job Support Hub services - April 2024	138.70	2,483.32
	19/04/2024	Department Of Transport	Job Support Hub services - April 2024	138.70	2,622.02
	19/04/2024	Department Of Transport	Job Support Hub services - April 2024	113.70	2,735.72
	19/04/2024	Department Of Transport	Job Support Hub services - April 2024	113.70	2,849.42
	19/04/2024	Department Of Transport	Job Support Hub services - April 2024	-113.70	2,735.72
	19/04/2024	Department Of Transport	Job Support Hub services - April 2024	-46.85	2,688.87
	26/04/2024	Big W	Supplies for Police Community Day in Leinster	181.80	2,870.67
29/04/2024	National Australia Bank	Card fee	9.00	2,879.67	
Total MCS Card April, 2024			\$2,879.67		
MWS 04/24	15/04/2024	Woolworths	Insect repellent	81.00	81.00
	15/04/2024	Harvey Norman	Appliance for SMQ	1,796.00	1,877.00
	15/04/2024	Harvey Norman	Dock for Manager of Works computer	419.00	2,296.00

Accounts for Payment - Credit Card Breakdown April 2024

Reference	Date	Name	Item	Payment by Delegated Authority	Balance
MWS 04/24	15/04/2024	Boc Gas & Gear	Liquid Nitrogen for Medical Centre	145.21	2,441.21
	15/04/2024	House in Kalgoorlie	Water jugs and glasses for Council Chambers	115.00	2,556.21
	29/04/2024	National Australia Bank	Card fee	9.00	2,565.21
	Total MWS Card April, 2024			\$2,565.21	
CRC 04/24	05/04/2024	Department Of Transport	Job Support Hub services - April 2024	47.50	47.50
	05/04/2024	Department Of Transport	Job Support Hub services - April 2024	32.20	79.70
	05/04/2024	Department Of Transport	Job Support Hub services - April 2024	21.20	100.90
	05/04/2024	Department Of Transport	Job Support Hub services - April 2024	21.20	122.10
	05/04/2024	Department Of Transport	Job Support Hub services - April 2024	149.40	271.50
	05/04/2024	Department Of Transport	Job Support Hub services - April 2024	138.70	410.20
	05/04/2024	Department Of Transport	Job Support Hub services - April 2024	113.70	523.90
	08/04/2024	Department Of Transport	Job Support Hub services - April 2024	47.50	571.40
	08/04/2024	Department Of Transport	Job Support Hub services - April 2024	47.50	618.90
	08/04/2024	Department Of Transport	Job Support Hub services - April 2024	47.50	666.40
	08/04/2024	Department Of Transport	Job Support Hub services - April 2024	47.50	713.90
	08/04/2024	Department Of Transport	Job Support Hub services - April 2024	46.85	760.75
	08/04/2024	Department Of Transport	Job Support Hub services - April 2024	46.85	807.60
	08/04/2024	Department Of Transport	Job Support Hub services - April 2024	32.20	839.80
	08/04/2024	Department Of Transport	Job Support Hub services - April 2024	21.20	861.00
	08/04/2024	Department Of Transport	Job Support Hub services - April 2024	21.20	882.20
	08/04/2024	Department Of Transport	Job Support Hub services - April 2024	21.20	903.40
	08/04/2024	Department Of Transport	Job Support Hub services - April 2024	21.20	924.60
	08/04/2024	Department Of Transport	Job Support Hub services - April 2024	10.70	935.30
	08/04/2024	Department Of Transport	Job Support Hub services - April 2024	149.40	1,084.70
	08/04/2024	Department Of Transport	Job Support Hub services - April 2024	138.70	1,223.40
	08/04/2024	Department Of Transport	Job Support Hub services - April 2024	138.70	1,362.10
	08/04/2024	Department Of Transport	Job Support Hub services - April 2024	138.70	1,500.80
	08/04/2024	Department Of Transport	Job Support Hub services - April 2024	113.70	1,614.50
	08/04/2024	Department Of Transport	Job Support Hub services - April 2024	113.70	1,728.20
	08/04/2024	Department Of Transport	Job Support Hub services - April 2024	113.70	1,841.90
	10/04/2024	Department Of Transport	Job Support Hub services - April 2024	19.77	1,861.67
	10/04/2024	Department Of Transport	Job Support Hub services - April 2024	19.77	1,881.44
	10/04/2024	Department Of Transport	Job Support Hub services - April 2024	19.77	1,901.21
	10/04/2024	Department Of Transport	Job Support Hub services - April 2024	19.77	1,920.98
	10/04/2024	Department Of Transport	Job Support Hub services - April 2024	110.01	2,030.99
	12/04/2024	Department of Transport -	Job Support Hub services - April 2024	19.77	2,050.76
19/04/2024	Department Of Transport	Job Support Hub services - April 2024	47.50	2,098.26	
19/04/2024	Department Of Transport	Job Support Hub services - April 2024	46.85	2,145.11	
19/04/2024	Department Of Transport	Job Support Hub services - April 2024	21.20	2,166.31	
19/04/2024	Department Of Transport	Job Support Hub services - April 2024	21.20	2,187.51	
19/04/2024	Department Of Transport	Job Support Hub services - April 2024	21.20	2,208.71	
19/04/2024	Department Of Transport	Job Support Hub services - April 2024	21.20	2,229.91	
19/04/2024	Department Of Transport	Job Support Hub services - April 2024	21.20	2,251.11	
19/04/2024	Department Of Transport	Job Support Hub services - April 2024	138.70	2,389.81	
19/04/2024	Department Of Transport	Job Support Hub services - April 2024	138.70	2,528.51	

Accounts for Payment - Credit Card Breakdown April 2024

Reference	Date	Name	Item	Payment by Delegated Authority	Balance
CRC 04/24	19/04/2024	Department Of Transport	Job Support Hub services - April 2024	138.70	2,667.21
	19/04/2024	Department Of Transport	Job Support Hub services - April 2024	138.70	2,805.91
	19/04/2024	Department Of Transport	Job Support Hub services - April 2024	113.70	2,919.61
	19/04/2024	Department Of Transport	Job Support Hub services - April 2024	113.70	3,033.31
	29/04/2024	National Australia Bank	Card fee	9.00	3,042.31
Total CRC Card April, 2024				\$3,042.31	
Other Fees /Payments 04/24	22/04/2024	National Australia Bank	International transaction fee	0.85	0.85
	22/04/2024	National Australia Bank	International transaction fee	13.43	14.28
Total Other Fees/Payments April, 2024				\$14.28	
3256	06/05/2024	National Australia Bank	Credit Card Charges - April, 2024	\$17,004.49	

Accounts for Payment - April to May 2024 Direct Bank Transactions

Shire of Leonora					
Monthly Report – List of Direct Bank Transactions Paid by Delegated Authority					
Submitted to Council on the 21st May 2024					
The following list of accounts relate to Direct Bank Transactions paid under delegation by the Chief Executive Officer, since the previous list of accounts. Transactions are numbered 3208, and from 3212 to 3256 and totalling \$85,119.69					
CHIEF EXECUTIVE OFFICER					
Transaction	Date	Name	Item	Payment by Delegated Authority	Balance
3208	04/04/2024	Quest Merchant Services Pty Ltd	QMS fees - March 2024	11.00	11.00
3212	16/04/2024	Click Super	Transaction & Facility Fee - Click Super March 2024	29.59	40.59
3213	15/04/2024	3E Advantage Pty Ltd	Printing charges - March 2024	3,781.76	3,822.35
3214	26/04/2024	National Australia Bank	NAB connect fee access and usage	54.23	3,876.58
3218	30/04/2024	National Australia Bank	Merchant fee - LELC	20.00	3,896.58
3219	30/04/2024	National Australia Bank	Merchant fee - Events	20.00	3,916.58
3220	30/04/2024	National Australia Bank	Merchant fee - Airport/dept	20.00	3,936.58
3221	30/04/2024	National Australia Bank	Merchant fee - Rec centre	20.08	3,956.66
3222	30/04/2024	National Australia Bank	Merchant fee - CRC	21.82	3,978.48
3223	30/04/2024	National Australia Bank	Merchant fee - Info centre	25.57	4,004.05
3224	30/04/2024	National Australia Bank	Account keeping fee	31.80	4,035.85
3225	30/04/2024	National Australia Bank	Merchant fee - Admin/museum	313.42	4,349.27
3236	19/04/2024	Australian Retirement Trust	Superannuation - PPE 15/04/2024	865.37	5,214.64
3237	19/04/2024	Australian Super	Superannuation - PPE 15/04/2024	7,179.38	12,394.02
3238	19/04/2024	Aware Super	Superannuation - PPE 15/04/2024	8,955.97	21,349.99
3239	19/04/2024	Construction and Building Unions Superann	Superannuation - PPE 15/04/2024	583.17	21,933.16
3240	19/04/2024	Host Plus	Superannuation - PPE 15/04/2024	950.18	22,883.34
3241	19/04/2024	MTAA Superannuation Fund	Superannuation - PPE 15/04/2024	290.23	23,173.57
3242	19/04/2024	Rest Superannuation	Superannuation - PPE 15/04/2024	310.57	23,484.14
3243	19/04/2024	The Trustee for Mercer Super Trust	Superannuation - PPE 15/04/2024	278.68	23,762.82
3244	19/04/2024	TWU Superannuation Fund	Superannuation - PPE 15/04/2024	492.97	24,255.79
3245	19/04/2024	Wealth Personal Superannuation	Superannuation - PPE 15/04/2024	225.10	24,480.89
3246	03/05/2024	Australian Retirement Trust	Superannuation - PPE 29/04/2024	1,385.86	25,866.75
3247	03/05/2024	Australian Super	Superannuation - PPE 29/04/2024	14,598.79	40,465.54
3248	03/05/2024	Aware Super	Superannuation - PPE 29/04/2024	20,026.93	60,492.47
3249	03/05/2024	Construction and Building Unions Superann	Superannuation - PPE 29/04/2024	1,064.59	61,557.06
3250	03/05/2024	Host Plus	Superannuation - PPE 29/04/2024	1,919.39	63,476.45
3251	03/05/2024	MTAA Superannuation Fund	Superannuation - PPE 29/04/2024	589.56	64,066.01
3252	03/05/2024	Rest Superannuation	Superannuation - PPE 29/04/2024	1,311.11	65,377.12
3253	03/05/2024	The Trustee for Mercer Super Trust	Superannuation - PPE 29/04/2024	278.68	65,655.80
3254	03/05/2024	TWU Superannuation Fund	Superannuation - PPE 29/04/2024	1,074.18	66,729.98
3255	03/05/2024	Wealth Personal Superannuation	Superannuation - PPE 29/04/2024	1,385.22	68,115.20
3256	06/05/2024	National Australia Bank	Credit Card Charges - April, 2024	17,004.49	85,119.69
GRAND TOTAL				\$85,119.69	

Accounts for Payment - April to May 2024 Batch Payments 215 - 220

Shire of Leonora					
Monthly Report – List of Accounts Paid by Delegated Authority					
Submitted to Council on the 21st May 2024					
<p>Batch Payments 215, 216, 217, 218, 219, & 220, totalling \$1,460,823.18 has been paid by delegated authority by the Chief Executive Officer and has been checked and are fully supported by remittances and duly certified invoices with checks being carried out as to prices, computations and costing. Bank Details are reconciled against those invoices by two officers.</p>					
CHIEF EXECUTIVE OFFICER					
Batch Ref	Date	Name	Item	Payment by delegated Authority	Balance
BP215.01	12/04/2024	Altus Planning	Service Provision - Town Planning Expenses 2023/2024 Financial Year	965.25	965.25
BP215.02	12/04/2024	Asphalt in a Bag	Road Maintenance - Asphalt in a bag, 2x pallet 50x20kg	3,575.00	4,540.25
BP215.03	12/04/2024	Bidfood Kalgoorlie	Catering and consumables for Hoover House	226.17	4,766.42
BP215.04	12/04/2024	BOC Limited	Container services for depot and Doctor Surgery	134.35	4,900.77
BP215.05	12/04/2024	Bunnings Building Supplies Pty Ltd	Assorted items for grounds HH	503.88	5,404.65
BP215.06	12/04/2024	Central Regional TAFE.	Training for Job Support Hub	2,270.07	7,674.72
BP215.07	12/04/2024	City Building Supplies	Raven doorbrush strip RP57 CA 1000MM	304.95	7,979.67
BP215.08	12/04/2024	CyberSecure Pty Limited	Monthly data protection for the 2023/24 Financial year	540.10	8,519.77
BP215.09	12/04/2024	EFTSure	12 month subscription for eftsuresoftware	6,029.96	14,549.73
BP215.10	12/04/2024	Flex Industries Pty Ltd	Heavy duty battery/battery pack	1,617.09	16,166.82
BP215.11	12/04/2024	G&R Stainless Steel Contractors	Hoover House Maintenance & 2x new bench tops	7,403.00	23,569.82
BP215.12	12/04/2024	GFG Temp Assist-	Tender documentation for swimming pool heating project	1,815.00	25,384.82
BP215.13	12/04/2024	Goldfields Truck Power	Parts and oils for equipment	838.42	26,223.24
BP215.14	12/04/2024	GTN Services	Servicing for plant equipment	1,139.89	27,363.13
BP215.15	12/04/2024	Hames Sharley	Community engagement regarding Genesis Minerals plans	9,482.50	36,845.63
BP215.16	12/04/2024	Hersey's Safety Pty Ltd	PPE for town crew	2,732.07	39,577.70
BP215.17	12/04/2024	Horizon Power	Power and supply charges for street lights	6,676.47	46,254.17
BP215.18	12/04/2024	IBR Electrical and Security	Supply and install 2x 180 degree cameras in workshop area - shed	2,145.00	48,399.17
BP215.19	12/04/2024	In A Box Holdings Pty Ltd	Domain: leonoragoldengift.com 12 months	150.00	48,549.17
BP215.20	12/04/2024	Leonora Bowls Club (C/- Shire of Leonora)	Financial Support in the aid of the 2024 Leonora Bowls Easter Tournament	2,000.00	50,549.17
BP215.21	12/04/2024	Leonora Motor Inn	Accommodation for Ranger and consultants	1,470.00	52,019.17
BP215.22	12/04/2024	Luck Thai Cleaning	Cleaning of Shire buildings 25/03/24 to 06/04/24	6,484.50	58,503.67
BP215.23	12/04/2024	Mammoth Security Pty Ltd	Security monitoring for Shire buildings	971.55	59,475.22
BP215.24	12/04/2024	Marie Pointon (Cakes)	Cakes for resale at Hoover House x13	845.00	60,320.22
BP215.25	12/04/2024	McMahon Burnett Transport	Freight for pools, Hoover House and depot	2,372.62	62,692.84

Accounts for Payment - April to May 2024 Batch Payments 215 - 220

Batch Ref	Date	Name	Item	Payment by delegated Authority	Balance
BP215.26	12/04/2024	Netlogic Information Technology	Additional computer consulting for April 2024	487.50	63,180.34
BP215.27	12/04/2024	Nomad Pumping	Supply and install water fountains at Rec centre and admin	8,500.35	71,680.69
BP215.28	12/04/2024	Northern Goldfields Electrical Pty Ltd	Electrical work for depot and bowls club	24,071.30	95,751.99
BP215.29	12/04/2024	Office National Kalgoorlie	Office furniture for admin office	18,848.51	114,600.50
BP215.30	12/04/2024	Peter Brown	Labor hire for town crew	4,387.50	118,988.00
BP215.31	12/04/2024	PFD Food Services Pty Ltd	Catering and consumables for Hoover House	1,621.70	120,609.70
BP215.32	12/04/2024	Prime Media Group Ltd	Marketing of Gwalia/Hoover House on channel 7 networks 2023/24 Financial year	1,100.00	121,709.70
BP215.33	12/04/2024	Prosegur Australia Pty Ltd	ATM service fees	2,969.56	124,679.26
BP215.34	12/04/2024	Skippers Aviation Pty Ltd	Work Health & Safety - Flights Chris Morrison	729.01	125,408.27
BP215.35	12/04/2024	Slater-Gartrell Sports	Sporting Equipment - Dodgeballs	471.90	125,880.17
BP215.36	12/04/2024	Team Global Express Pty Ltd	Freight for depot and admin	1,853.02	127,733.19
BP215.37	12/04/2024	Terry Sargent	EHO additional visit March 2024	7,018.00	134,751.19
BP215.38	12/04/2024	Ty Matson	Reimbursement for mobile phone subscription	160.00	134,911.19
BP215.39	12/04/2024	Wendy Carter_	Reimbursement for purchase of Museum resale merch	240.00	135,151.19
BP215.40	12/04/2024	WML Consultants Pty Ltd-	Tender, engineering support services and detail designs - Roads	20,466.89	155,618.08
BP215.41	12/04/2024	Xstra Group Pty Ltd	PABX Hosting, Provision and Support per Extension and Rental Service per Month for CRC	507.05	156,125.13
Total - Batch Payment 215				156,125.13	

Accounts for Payment - April to May 2024 Batch Payments 215 - 220

Batch Ref	Date	Name	Item	Payment by delegated Authority	Balance
BP216.01	19/04/2024	Acromat	Sporting equipment	781.33	781.33
BP216.02	19/04/2024	AFGRI Equipment Australia Pty Ltd	Parts for graders	10,913.62	11,694.95
BP216.03	19/04/2024	Air Liquide W.A. Ltd	Medical Centre equipment	26.06	11,721.01
BP216.04	19/04/2024	Australian Taxation Office	BAS Statement	68,673.00	80,394.01
BP216.05	19/04/2024	AYA Group Pty Ltd	Catering and consumables for Hoover House	2,019.45	82,413.46
BP216.06	19/04/2024	Bidfood Kalgoorlie	Catering and consumables for Hoover Hosue	567.20	82,980.66
BP216.07	19/04/2024	Building and Energy	BSL For March 2024	515.60	83,496.26
BP216.08	19/04/2024	Cleverpatch	Mothers Day activity supplies for LELC	234.98	83,731.24
BP216.09	19/04/2024	Combined Tyres	Tyres for plant equipment	1,648.68	85,379.92
BP216.10	19/04/2024	Creative Spaces	Updates to woodline locomotive display signage	375.65	85,755.57
BP216.11	19/04/2024	Delivering Outcomes	Delivery of Work Health and Safety Services	16,500.00	102,255.57
BP216.12	19/04/2024	Eagle Petroleum (WA) Pty Ltd	Shell fuel card transactions March 2024	4,906.05	107,161.62
BP216.13	19/04/2024	Elite Gym Hire	Supply and install rubber floor tiles to gym floor	3,484.80	110,646.42
BP216.14	19/04/2024	Hersey's Safety Pty Ltd	Hydration mixes for town crew	231.66	110,878.08
BP216.15	19/04/2024	Hocking Heritage Studio	Preparation of Local Heritage Survey and Heritage List - 10%	4,098.49	114,976.57
BP216.16	19/04/2024	Horizon Power	Power and supply charges 21/02/24 to 21/03/24	5,423.36	120,399.93
BP216.17	19/04/2024	Juwest Pty Ltd	Footpaths and gutter cleaning	120,520.73	240,920.66
BP216.18	19/04/2024	Kerion Pty. Ltd.	Flights for contractors	2,020.20	242,940.86
BP216.19	19/04/2024	Kleenheat Gas	Gas for staff housing	250.68	243,191.54
BP216.20	19/04/2024	Lambron Contracting Pty Ltd.	Refuse Site Maintenance - dig new cell	20,889.00	264,080.54
BP216.21	19/04/2024	Leonora Motor Inn	Accommodation for A. Taylor 15/12/2023	145.00	264,225.54
BP216.22	19/04/2024	Leonora Post Office	Postage costs for admin, library and CRC	166.34	264,391.88
BP216.23	19/04/2024	Mammoth Security Pty Ltd	Security Monitoring - Bowls Club	136.36	264,528.24
BP216.24	19/04/2024	Moore Australia	Accounting Services	37,494.69	302,022.93
BP216.25	19/04/2024	Motor Pass	Motorpass transactions March 2024	1,703.57	303,726.50
BP216.26	19/04/2024	Netlogic Information Technology	Computer consulting and equipment	6,752.68	310,479.18
BP216.27	19/04/2024	Nomad Pumbing	Plumbing and parts for admin & LELC	4,450.57	314,929.75
BP216.28	19/04/2024	Outback Parks&Lodges	Accommodation for Ranger	495.00	315,424.75
BP216.29	19/04/2024	PFD Food Services Pty Ltd	Catering and consumables for Hoover House	747.30	316,172.05
BP216.30	19/04/2024	Pier Street Medical	Medical services provisional fee & admin support payment	73,913.49	390,085.54
BP216.31	19/04/2024	Regional Airport Management Services Pty	Delivery of Department of Transport Strategic Assets and Financial Management Plan	44,825.00	434,910.54
BP216.32	19/04/2024	Team Global Express Pty Ltd	Freight for depot	177.65	435,088.19
BP216.33	19/04/2024	Telstra	Camping requisites	107.50	435,195.69
BP216.34	19/04/2024	Win Television WA-	Gwalia advertising on 9 networks	621.50	435,817.19
Total - Batch Payment 216				435,817.19	

Accounts for Payment - April to May 2024 Batch Payments 215 - 220

Batch Ref	Date	Name	Item	Payment by delegated Authority	Balance
BP217.01	19/04/2024	Ty Matson	Reimbursement of CEO Recreation Expenses to 31st March, 2024	8,969.86	8,969.86
Total - Batch Payment 217				8,969.86	
BP218.01	26/04/2024	AYA Group Pty Ltd	Supermarket Purchases - April, 2024	1,192.88	1,192.88
BP218.02	26/04/2024	Canine Control	Ranger services 10/04/24 to 12/04/2024	4,215.20	5,408.08
BP218.03	26/04/2024	Elite Gym Hire	Gym equipment hire May 2024	1,649.34	7,057.42
BP218.04	26/04/2024	Horizon Power	Power Usage - Shire Facilities - March - April, 2024	25,707.88	32,765.30
BP218.05	26/04/2024	Leonora Motor Inn	Accommodation and meals for Cactus Hunters for Gwalia Cactus Eradication	10,681.05	43,446.35
BP218.06	26/04/2024	Leonora Pharmacy -	Reimbursement for damages to vehicle	837.89	44,284.24
BP218.07	26/04/2024	Luck Thai Cleaning	Cleaning of Shire buildings 08/04/24 to 19/04/2024	8,761.50	53,045.74
BP218.08	26/04/2024	Master Meyn	Extension to PO 913 - for provision of HR Function including on and offsite visits as requested	26,752.00	79,797.74
BP218.09	26/04/2024	Netlogic Information Technology	Server and PC Monitoring - April, 2024, Additional Consultation Services, April, 2024 & Microsoft & Email accounts for Councillors	1,635.80	81,433.54
BP218.10	26/04/2024	Nomad Pumping	Install dishwasher at 9 Cohen Street Leonora	495.00	81,928.54
BP218.11	26/04/2024	Northern Goldfields Electrical Pty Ltd	Replace faulty lights at Hoover House	229.35	82,157.89
BP218.12	26/04/2024	Office National Kalgoorlie	Stationery for JSH, museum and LELC	937.39	83,095.28
BP218.13	26/04/2024	Opteon Property Group Pty Ltd	Valuation expenses	4,400.00	87,495.28
BP218.14	26/04/2024	PFD Food Services Pty Ltd	Catering and consumables for Hoover House	916.20	88,411.48
BP218.15	26/04/2024	Redfish Technologies	UPS for Council equipment as per quote 32555	927.58	89,339.06
BP218.16	26/04/2024	Reward Hospitality	Items for Hoover House accommodation and consumables	967.16	90,306.22
BP218.17	26/04/2024	Royal Life Saving (WA Branch)	Workshops for Bronze Medallion	107.25	90,413.47
BP218.18	26/04/2024	Smartsheet Inc	Additional Smartsheet user licences	1,197.76	91,611.23
BP218.19	26/04/2024	Team Global Express Pty Ltd	Freight charges for depot and admin	89.55	91,700.78
BP218.20	26/04/2024	Telstra	Phone/Internet charges - April, 2024	12,466.69	104,167.47
BP218.21	26/04/2024	Terry Sargent	EHO services site attendance 10/04/24 to 13/04/24	6,831.00	110,998.47
Total - Batch Payment 218				110,998.47	
BP219.01	03/05/2024	Action & Emergency Pty Ltd	Provide first aid training to staff	5,775.00	5,775.00
BP219.02	03/05/2024	Avdata Australia- Shop	Keys for truck stop	2,433.53	8,208.53
BP219.03	03/05/2024	Bidfood Kalgoorlie	Catering and consumables for Hoover House	336.12	8,544.65
BP219.04	03/05/2024	BOC Limited	Container service charges depot and doctors	130.88	8,675.53
BP219.05	03/05/2024	City Of Kalgoorlie/Boulder	Regional Quarterly Contribution (2 Quarters - September to December 23)	58,379.06	67,054.59
BP219.06	03/05/2024	Harvey Norman Bedding Kalgoorlie	Bedroom suite for 29 Hoover St	4,946.00	72,000.59
BP219.07	03/05/2024	Hersey's Safety Pty Ltd	Parts for depot	516.40	72,516.99
BP219.08	03/05/2024	Horizon Power	Power Usage - Streetlights April, 2024	4,485.02	77,002.01

Accounts for Payment - April to May 2024 Batch Payments 215 - 220

Batch Ref	Date	Name	Item	Payment by delegated Authority	Balance
BP219.09	03/05/2024	In Safe Hands	Online training for LELC staff	247.50	77,249.51
BP219.10	03/05/2024	Juwest Pty Ltd	Inspect and repair blockage at SMQ	379.50	77,629.01
BP219.11	03/05/2024	Kerry Barnes	Reimbursement for purchase of goods for resale	36.00	77,665.01
BP219.12	03/05/2024	Landgate	Rural UV general revaluation 2023/24	777.00	78,442.01
BP219.13	03/05/2024	Nomad Pumbing	Plumbing services at Youth Centre, Hoover House, Outdoor Courts, 250 Queen Victoria and the Oval	9,744.24	88,186.25
BP219.14	03/05/2024	Office National Kalgoorlie	Office Furniture & movement of Scanner - Admin office & Printing and Stationery supplies for Childcare Centre and CRC	4,445.71	92,631.96
BP219.15	03/05/2024	Peter Brown	Labor hire for town crew	787.50	93,419.46
BP219.16	03/05/2024	PFD Food Services Pty Ltd	Catering and consumables for Hoover House	1,183.95	94,603.41
BP219.17	03/05/2024	Pier Street Medical	Medical for Job Support Hub participant	82.50	94,685.91
BP219.18	03/05/2024	Range Ford	Museum Vehicle, Grader Op Vehicle, P&G Vehicle, Works Supervisor Vehicle, Dual Cab Ranger and MWS Vehicle	435,929.12	530,615.03
BP219.19	03/05/2024	Team Global Express Pty Ltd	Postage and Freight - Admin	22.78	530,637.81
Total - Batch Payment 219				530,637.81	
BP220.01	13/05/2024	Air Liquide W.A. Ltd	Container rental - Medical centre nitrogen	25.22	25.22
BP220.02	13/05/2024	Altus Planning	Town Planning Expenses 2023/2024 Financial Year	1,215.50	1,240.72
BP220.03	13/05/2024	Artgold	School Holiday Art Program - March & April	3,850.00	5,090.72
BP220.04	13/05/2024	Barbara Horwood	Reimbursment of rates for dead tenement	167.65	5,258.37
BP220.05	13/05/2024	Building and Energy	BSL for April 2024	10.00	5,268.37
BP220.06	13/05/2024	Bunnings Building Supplies Pty Ltd	Supplies for maintenance at LELC	86.06	5,354.43
BP220.07	13/05/2024	Canine Control	Ranger services 02/05/024 to 04/05/24	4,215.20	9,569.63
BP220.08	13/05/2024	City Of Kalgoorlie/Boulder	Regional Manager contribution shortfall 2022-2023	4,245.74	13,815.37
BP220.09	13/05/2024	CyberSecure Pty Limited	Monthly data protection for the 2023/24 Financial year	540.10	14,355.47
BP220.10	13/05/2024	David Gray & Co. Pty. Ltd.	Residential rubbish bins	2,970.00	17,325.47
BP220.11	13/05/2024	Eagle Petroleum (WA) Pty Ltd	Shell fuel card transactions - April 2024	42,928.88	60,254.35
BP220.12	13/05/2024	Edwin Waight-	Reimbursement - Fuel & travel expenses	711.05	60,965.40
BP220.13	13/05/2024	GFG Temp Assist-	Tender documentation for swimming pool heating project	2,538.14	63,503.54
BP220.14	13/05/2024	GTN Services	Parts for genset trailer	469.89	63,973.43
BP220.15	13/05/2024	Hames Sharley	Shire of Leonora Strategic Planning - Engagement reporting	11,442.19	75,415.62
BP220.16	13/05/2024	Harvey Norman AV/IT Kalgoorlie	Dishwasher and Washing Machine for Shire Houses	1,369.00	76,784.62
BP220.17	13/05/2024	Horizon Power	Power Usage - Shire Facilities - April, 2024 (Not previously invoiced)	5,988.13	82,772.75
BP220.18	13/05/2024	Juwest Pty Ltd	Footpaths (Concrete) - Quote JW0709	37,140.80	119,913.55
BP220.19	13/05/2024	Landgate	Consolidated Valuation Roll and GRV Interim Valuations	19,875.55	139,789.10
BP220.20	13/05/2024	Leonora Post Office	Postage charges - April 2024	91.54	139,880.64

Accounts for Payment - April to May 2024 Batch Payments 215 - 220

Batch Ref	Date	Name	Item	Payment by delegated Authority	Balance
BP220.21	13/05/2024	Luck Thai Cleaning	Cleaning of Shire buildings 08/04/24 to 19/04/24	8,746.10	148,626.74
BP220.22	13/05/2024	Marie Pointon.	Reimbursement - Fuel, meals and LELC supplies	151.69	148,778.43
BP220.23	13/05/2024	McMahon Burnett Transport	Freight charges for Hoover House supplies	69.98	148,848.41
BP220.24	13/05/2024	Modern Teaching Aids Pty Ltd	Activity supplies for Childcare Centre	1,509.59	150,358.00
BP220.25	13/05/2024	Moore Australia	Monthly Financial Reports & IPR Services - April, 2024	4,578.56	154,936.56
BP220.26	13/05/2024	Motor Pass	Motor Pass fuel card transactions - April 2024	3,559.23	158,495.79
BP220.27	13/05/2024	Nicholas Justin Gahan	Reimbursement - Supplies for maintenance at CRC	194.92	158,690.71
BP220.28	13/05/2024	Northern Goldfields Electrical Pty Ltd	Supply and Install Split System in Laundry Area at Hoover House.	2,420.00	161,110.71
BP220.29	13/05/2024	Office National Kalgoorlie	Additional Office Furniture, stationery and Pin-board for Shire Office, and Shredder for Doctor's Surgery	1,408.31	162,519.02
BP220.30	13/05/2024	Paul Warner-	Reimbursement - Plant equipment/expenses	534.20	163,053.22
BP220.31	13/05/2024	Peter Brown	Labor hire for town crew	1,845.00	164,898.22
BP220.32	13/05/2024	PFD Food Services Pty Ltd	Catering and Consumables Hoover House	1,095.10	165,993.32
BP220.33	13/05/2024	Prime Media Group Ltd	Marketing of Gwalia/Hoover House on channel 7 networks 2023/24 Financial year	1,100.00	167,093.32
BP220.34	13/05/2024	Prosegur Australia Pty Ltd	ATM Monthly rental	3,004.41	170,097.73
BP220.35	13/05/2024	Rangeland Services Pty Ltd	Nambi road drilling road signs	10,098.00	180,195.73
BP220.36	13/05/2024	Richel Berry.	Reimbursement - Supplies for Mothers Day morning tea	188.20	180,383.93
BP220.37	13/05/2024	Robert Warner	Reimbursement - Fuel	168.65	180,552.58
BP220.38	13/05/2024	Rothwell Publishing	Passports for tourists at Info & Museum	660.00	181,212.58
BP220.39	13/05/2024	Skippers Aviation Pty Ltd	Flights for contractors including additional luggage for training	1,716.00	182,928.58
BP220.40	13/05/2024	Southern Cross Austereo	Advertising for GG 2024 SCA and Hit Goldfields	99.00	183,027.58
BP220.41	13/05/2024	Team Global Express Pty Ltd	Freight for depot and admin	349.27	183,376.85
BP220.42	13/05/2024	Ty Matson	Recreation Allowance	3,192.68	186,569.53
BP220.43	13/05/2024	Vanguard Print	Freight and handling of Northern Goldfields maps and brochures	272.84	186,842.37
BP220.44	13/05/2024	Verb Advertising	Advertisement production for GG 2024	528.00	187,370.37
BP220.45	13/05/2024	Water Corporation	Water usage - Shire Facilities as at April, 2024	23,010.26	210,380.63
BP220.46	13/05/2024	West Australian Newspapers Ltd	Advertising in the West Australian newspaper	829.63	211,210.26
BP220.47	13/05/2024	Win Television WA-	Golden Gift 2024 and Gwalia Advertising - Win	1,386.00	212,596.26
BP220.48	13/05/2024	WML Consultants Pty Ltd-	New Liquid Waste Pond - Detail Design	3,550.25	216,146.51
BP220.49	13/05/2024	Wurth Australia Pty Ltd	Tools and materials for Depot	2,128.21	218,274.72
Total - Batch Payment 220				218,274.72	
GRAND TOTAL				1,460,823.18	

Accounts for Payment - April to May 2024 Cheques & Payroll Liabilities

Shire of Leonora					
Monthly Report – List of Accounts Paid by Delegated Authority					
Submitted to Council on the 21st May 2024					
The following list of accounts has been paid under delegation by the Chief Executive Officer, since the previous list of accounts. Transactions contain Wages & Payroll Liability payments since the previous list of accounts paid by Delegated Authority totalling \$432,603.22					
CHIEF EXECUTIVE OFFICER					
Cheque	Date	Name	Item	Payment by Delegated Authority	Balance
PPE15042024	16/04/2024	Shire of Leonora	Salaries & Wages: PPE 15/04/2024	104,365.42	104,365.42
PL15042024	17/04/2024	Shire of Leonora	Payroll Liabilities: PPE 15/04/2024	1,750.50	106,115.92
PL29042024	30/04/2024	Shire of Leonora	Payroll Liabilities: PPE 29/04/2024	1,750.50	107,866.42
PPE29042024	30/04/2024	Shire of Leonora	Salaries & Wages: PPE 29/04/2024	199,066.02	306,932.44
PPE13052024	14/05/2024	Shire of Leonora	Salaries & Wages: PPE 13/05/2024	123,920.28	430,852.72
PL13052024	15/05/2024	Shire of Leonora	Payroll Liabilities: PPE 13/05/2024	1,750.50	432,603.22
GRAND TOTAL				432,603.22	

10.0 REPORTS

10.4 MANAGER OF BUSINESS SERVICES REPORTS

10.4.(C) UNBUDGETED EXPENDITURE - AIRSTRIP REPAIRS

SUBMISSION TO: Ordinary Council Meeting
Meeting Date: 21st May 2024

AGENDA REFERENCE: 10.4.(C) MAY 24

SUBJECT: Unbudgeted Expenditure - Airstrip Repairs

LOCATION/ADDRESS: Leonora

NAME OF APPLICANT: N/A

FILE REFERENCE: 1.6

AUTHOR, DISCLOSURE OF ANY INTEREST AND DATE OF REPORT

NAME: Kiara Lord

OFFICER: Manager Business Services

INTEREST DISCLOSURE: Nil

DATE: 14th May 2024

SUPPORTING DOCUMENTS: Nil

BACKGROUND

Over the past twelve months the Leonora Aerodrome has seen an increase in air traffic, with provisions made to support larger, and more frequent flights for surrounding mine sites. While the additional use of the strip was anticipated, a significant patch of this strip requires urgent repair.

An opportunity to repair this section of the airstrip this month presented itself, and due to the urgent nature of the repairs needed the Chief Executive Officer had contacted the Shire president to request authorisation to proceed with these repairs in line with Part 6, division 4, Item 6.8 (1)(c) of the *Local Government Act, 1995*.

As procurement of these repairs were not considered in the 2023/24 budget, it requires a budget amendment and an absolute majority approval by the Council.

STAKEHOLDER ENGAGEMENT

Nil

STATUTORY ENVIRONMENT

Local Government Act 1995 Part 6 Division 4

6.8. Expenditure from municipal fund not included in annual budget

- (1) A local government is not to incur expenditure from its municipal fund for an additional purpose except where the expenditure –
- (a) is incurred in a financial year before the adoption of the annual budget by the local government; or

- (b) is authorised in advance by resolution; or
- (c) is authorised in advance by the mayor or president in an emergency

(1a) In subsection (1) –

additional purpose means a purpose for which no expenditure estimate is included in the local government’s annual budget.

(2) Where expenditure has been incurred by a local government –

- (a) pursuant to subsection (1)(a), it is to be included in the annual budget for that financial year; and
- (b) pursuant to subsection (1)(c), it is to be reported to the next ordinary meeting of the council.

POLICY IMPLICATIONS

There are no policy implications resulting from the recommendation of this report.

FINANCIAL IMPLICATIONS

There are no financial implications resulting from the recommendation of this report that will have any detrimental effect on the Shire’s finances. The repairs will tie into the ongoing maintenance program for the Aerodrome and will be incorporated into future budgetary requirements in future.

STRATEGIC IMPLICATIONS

There are no strategic implications resulting from the recommendation of this report.

RISK MANAGEMENT

Not repairing the runway at this stage could result in loss of revenue and service delivery as the airport will have to close until repairs can be done if it gets much worse. Due to the timing of the available contractor, we can have these works completed quickly, and not be delayed by any supply issues regarding contractor availability of resources.

RECOMMENDATIONS

That the Council, by absolute majority, approve the unbudgeted expenditure for Repairs to the airstrip at Leonora Aerodrome as detailed in the above report, to be financed with the following budget amendments:

- CI2477 – Aerodrome Runway Repairs, provision be increased by \$120,000 to **\$120,000**
- E122043 – Road Maintenance (Bush Graders), provision be decreased by \$60,000 to **\$189,999**
- E126010 – Aerodrome Maintenance, provision be decreased by \$20,000 to **\$159,462**
- E122200 – Tree Lopping, provision be decreased by \$40,000 to **\$0**

VOTING REQUIREMENT

Absolute Majority

COUNCIL DECISION

Moved: Cr RA Norrie

Seconded: Cr LR Petersen

That the Council, by absolute majority, approve the unbudgeted expenditure for Repairs to the airstrip at Leonora Aerodrome as detailed in the above report, to be financed with the following budget amendments:

- CI2477 – Aerodrome Runway Repairs, provision be increased by \$120,000 to **\$120,000**
- E122043 – Road Maintenance (Bush Graders), provision be decreased by \$60,000 to **\$189,999**
- E126010 – Aerodrome Maintenance, provision be decreased by \$20,000 to **\$159,462**
- E122200 – Tree Lopping, provision be decreased by \$40,000 to **\$0**

CARRIED BY ABSOLUTE MAJORITY (7 VOTES TO 0)

10.0 REPORTS

10.2 ENVIRONMENTAL HEALTH OFFICER REPORTS

Nil

10.0 REPORTS

10.3 ELECTED MEMBERS REPORTS

Nil

11.0 MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN

Nil

12.0 QUESTIONS FROM MEMBERS WITHOUT NOTICE

Nil

13.0 NEW BUSINESS OF AN URGENT NATURE INTRODUCED BY DECISION OF THE MEETING

13.1 ELECTED MEMBERS

Nil

13.0 NEW BUSINESS OF AN URGENT NATURE INTRODUCED BY DECISION OF THE MEETING

13.2 OFFICERS

Nil

14.0 MEETING CLOSED TO PUBLIC

14.1 MATTERS FOR WHICH THE MEETING MAY BE CLOSED

Nil

14.0 MEETING CLOSED TO PUBLIC

14.2 PUBLIC READING OF RESOLUTIONS THAT MAY BE MADE PUBLIC

15.0 STATE COUNCIL AGENDA

Nil

16.0 NEXT MEETING

Tuesday 18th June 2024

17.0 CLOSURE OF MEETING

There being no further business, the Chairperson, Shire President, Cr PJ Craig declared the meeting closed at 10:19.