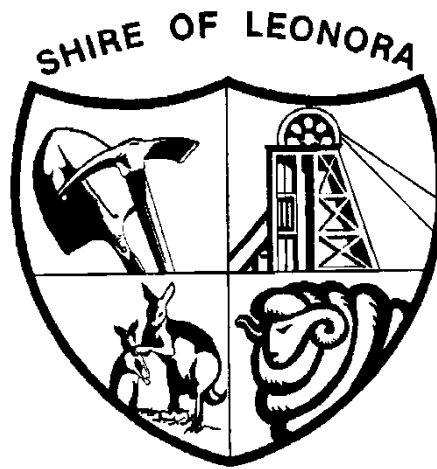


SHIRE OF LEONORA

NOTICE OF AN ORDINARY COUNCIL MEETING AGENDA



DEAR COUNCIL MEMBER,
THE NEXT ORDINARY COUNCIL MEETING OF THE SHIRE OF LEONORA WILL BE
HELD ON TUESDAY, 20TH DECEMBER, 2022 IN COUNCIL CHAMBERS, LEONORA
AT 1:00PM

JG EPIS
CHIEF EXECUTIVE OFFICER

AGENDA FOR THE MEETING IS DETAILED OVER PAGE.

SHIRE OF LEONORA

INFORMATION FOR PUBLIC ATTENDING COUNCIL MEETINGS

PLEASE NOTE:-

THE RECOMMENDATIONS CONTAINED IN THIS AGENDA ARE OFFICERS' RECOMMENDATIONS ONLY AND SHOULD NOT BE ACTED UPON UNTIL COUNCIL HAS RESOLVED TO ADOPT THOSE RECOMMENDATIONS.

THE RESOLUTIONS OF COUNCIL SHOULD BE CONFIRMED BY PERUSING THE MINUTES OF THE COUNCIL MEETING AT WHICH THESE RECOMMENDATIONS WERE CONSIDERED.

MEMBERS OF THE PUBLIC SHOULD ALSO NOTE THAT THEY ACT AT THEIR OWN RISK IF THEY ENACT ANY RESOLUTION PRIOR TO RECEIVING OFFICIAL WRITTEN NOTIFICATION OF COUNCIL'S DECISION.

JG EPIS
CHIEF EXECUTIVE OFFICER

COUNCIL MEETING INFORMATION NOTES

1. Your Council generally handles all business at Ordinary or Special Council Meetings.
2. From time to time Council may form a Committee to examine subjects and then report to Council.
3. Generally, all meetings are open to the public; however, from time to time Council will be required to deal with personal, legal and other sensitive matters. On those occasions Council will generally close that part of the meeting to the public. Every endeavour will be made to do this at the last item of business of the meeting.
4. Public Question Time. It is a requirement of the Local Government Act 1995 to allow at least fifteen (15) minutes for public question time following the opening and announcements at the beginning of the meeting. Should there be a series of questions the period can be extended at the discretion of the Chairman.

Written notice of each question should be given to the Chief Executive Officer fifteen (15) minutes prior to the commencement of the meeting. A summary of each question and response is included in the Minutes.

When a question is not able to be answered at the Council Meeting a written answer will be provided after the necessary research has been carried out. Council staff will endeavour to provide the answer prior to the next meeting of Council.

5. **Councillors** may from time to time have a financial interest in a matter before Council. Councillors must declare an interest and the extent of the interest in the matter on the Agenda. However, the Councillor can request the meeting to declare the matter **trivial, insignificant or in common with a significant number of electors or ratepayers**. The Councillor must leave the meeting whilst the matter is discussed and cannot vote unless those present agree as above.

Members of staff, who have delegated authority from Council to act on certain matters, may from time to time have financial interest in a matter in the Agenda. The member of staff must declare that interest and generally the Chairman of the meeting will advise the Officer if he/she is to leave the meeting.

6. Agendas including an Information Bulletin are delivered to the Councillors within the requirements of the Local Government Act 1995, i.e. seventy-two (72) hours prior to the advertised commencement of the meeting. Whilst late items are generally not considered there is provision on the Agenda for items of an urgent nature to be considered.

Should an elector wish to have a matter placed on the Agenda the relevant information should be forwarded to the Chief Executive Officer in time to allow the matter to be fully researched by staff. An Agenda item including a recommendation will then be submitted to Council for consideration.

The Agenda closes the Wednesday week prior to the Council Meeting (i.e. six (6) days prior to the meeting).

The Information Bulletin produced as part of the Agenda includes items of interest and information, which does not require a decision of Council.

7. Agendas for Ordinary Meetings are available in the Leonora Shire office and Leonora library seventy-two (72) hours prior to the meeting and the public are invited to secure a copy.

8. Agenda items submitted to Council will include a recommendation for Council consideration. Electors should not interpret and/or act on the recommendation until after they have been considered by Council. Please note the Disclaimer in the Agenda (page 3).

9. Public Question Time – Statutory Provisions – Local Government Act 1995

Time is to be allocated for questions to be raised by members of the public and responded to at:

- (a) Every ordinary meeting of Council; and
- (b) Such other meetings of Council or committees as may be prescribed

Procedures and the minimum time to be allocated for asking of and responding to questions raised by members of the public at Council or committee meetings are to be in accordance with regulations.

9A. Question Time for the Public at the certain Meetings – s5.24 (1) (b)

Local Government (administration) Regulations 1996

Reg 5 For the purpose of section 5.24(1)(b), the meetings at which time is to be allocated for questions to be raised by members of the public and responded to are:

- (a) Every special meeting of a Council; and
- (b) Every meeting of a committee to which the local government has delegated a power or duty.

Minimum Question Time for the Public – s5.24 (2)

Reg 6 (1) The minimum time to be allocated for asking of and responding to questions raised by members of the public at ordinary meetings of Council and meetings referred to in regulation 5 is fifteen (15) minutes.

- (2) Once all the questions raised by members of the public have been asked and responded to at a meeting referred to in sub regulation (1), nothing in these regulations prevents the unused part of the minimum question time period from being used for other matters.

Procedures for Question Time for the Public – s5.24 (2)

Local Government (Administration) Regulations 1996

Reg 7 (1) Procedures for the asking of and responding to questions raised by members of the public at a meeting referred to in regulation 6 (1) are to be determined:

- (a) by the person presiding at the meeting; or
- (b) in the case where the majority of the members of the Council or committee present at the meeting disagree with the person presiding, by the majority of the members, having regard to the requirements of sub regulations (2) and (3).

- (2) The time allocated to the asking and responding to questions raised by members of the public at a meeting referred to in regulation 6(1) is to precede the discussion of any matter that requires a decision to be made by Council or committee, as the case may be.

- (3) Each member of the public who wishes to ask a question at a meeting referred to in regulation 6(1) is to be given an equal and fair opportunity to ask a question and receive a response.

(4) Nothing in sub regulation (3) requires:

- (a) A Council to answer a question that does not relate to a matter affecting the local government;
- (b) A Council at a special meeting to answer a question that does not relate to the purpose of the meeting; or
- (c) A committee to answer a question that does not relate to a function of the committee.

10. Public Inspection of Unconfirmed Minutes (Reg 13)

A copy of the unconfirmed Minutes of Ordinary and Special Meetings will be available for public inspection in the Leonora Shire office and the Leonora library within ten (10) working days after the Meeting.

INTEREST DECLARATIONS

With regards to Direct Financial Interests, Indirect Financial Interests and Proximity Interests, please consider sections 5.60A, 5.60B, 5.61 and 5.63 of the *Local Government Act 1995* and associated regulations.

Financial Interests

For the purpose of the financial interest disclosure provisions you will be treated as having an interest in a matter, if either you (as a relevant person), or a person with whom you are closely associated, has:

- a direct or indirect financial interest in a matter; or
- a proximity interest in a matter.

Direct Financial Interest

Section 5.60A of the *Local Government Act 1995* provides that:

A person has a financial interest in a matter if it is reasonable to expect that the matter will, if dealt with by the local government, or an employee or committee of the local government or member of the council of the local government, in a particular way, result in a financial gain, loss, benefit or detriment for the person.

Indirect Financial Interest

Section 5.61 of the *Local Government Act 1995* provides more detail in regards to this, however the existence of an indirect financial interest in a matter can be established by showing that you, or a person with whom you are closely associated, has a financial relationship with a person requiring a local government decision in relation to that matter. There is no requirement to establish a financial gain, loss, benefit or detriment in this instance, the mere existence of a financial relationship and the requirement for a decision is sufficient for a breach of the provision to have occurred.

Proximity Interest

See Section 5.60B of the *Local Government act 1995* for further detail.

The Act requires you to disclose a proximity interest that you, or a person with whom you are closely associated, has in a matter before a council or council committee meeting.

You (or a person with whom you are closely associated) have a proximity interest in any matter that concerns:

- a proposed change to a planning scheme affecting land that adjoins the person's land;
- a proposed change to the zoning or use of land that adjoins the person's land; or
- a proposed development of land that adjoins the person's land (development refers to the development, maintenance or management of the land or of services or facilities on the land).

The existence of a proximity interest is established purely by the location of land, a financial effect on the valuation of your land or on the profitability of your business does not have to be established. It is therefore important that you fully understand when a proximity interest exists.

The person's land referred to is both land in which you, or a person with whom you are closely associated, have any estate or interest.

Land that adjoins a person's land is defined by the Act as land that:

- not being a thoroughfare, has a common boundary with the person's land;
- is directly across a thoroughfare from the person's land; or
- is that part of a thoroughfare that has a common boundary with the person's land.

Impartiality Interest

For the purposes of requiring disclosure, an impartiality interest is defined in Regulation 34C of the *Local Government (Administration) Regulations 1996* and Regulation 11 of the *Local Government (Rules of Conduct) Regulations 2007* as, "an interest that could, or could reasonably be perceived to, adversely affect the impartiality of the person having the interest and includes an interest arising from kinship, friendship or membership of an association."

The above definition includes examples of the type of relationships from which an interest could arise. However, a significant element is the likely public perception as to whether there may be an interest.

It is sometimes difficult to judge what a reasonable belief of another person is. Therefore, when deciding if such an interest should be disclosed, it is helpful to establish answers to the following questions:

- If you were to participate in assessment or decision making without disclosing, would you be comfortable if the public or your colleagues became aware of your association or connection with an individual or organisation?
- Do you think there would be a later criticism of perceived undisclosed partiality if you were not to disclose?

SHIRE OF LEONORA
ORDER OF BUSINESS FOR MEETING TO BE HELD
TUESDAY 20TH DECEMBER, 2022.

COLOUR**CODING**

- 1** DECLARATION OF OPENING/ ANNOUNCEMENT OF VISITORS
 - 1:30pm** *Ms Tanya Browning, Moore Australia (WA) Pty Ltd providing review of Leonora's Policy Documents.*
 - 2:30pm** *Mr Andrew Strelein and Ms Kylie Okely, St Barbara Limited and Mr Raleigh Finlayson, Managing Director, Genesis Minerals Limited to provide update on the Leonora Province Plan and possibly, the merger of St Barbara and Genesis.*
- 2** DISCLAIMER NOTICE
- 3** COUNCIL MEETING INFORMATION NOTES
- 4** ANNOUNCEMENTS FROM THE PRESIDING MEMBER
- 5** RECORD OF ATTENDANCE / APOLOGIES / LEAVE OF ABSENCE
 - 5.1 ATTENDANCE
 - 5.2 APOLOGIES
 - 5.3 LEAVE OF ABSENCE
- 6** DECLARATION OF INTEREST
 - 6.1 DECLARATIONS OF FINANCIAL INTEREST
 - 6.2 DECLARATIONS OF PROXIMITY INTEREST
 - 6.3 DECLARATIONS OF IMPARTIALITY INTEREST
- 7** PUBLIC QUESTION TIME
 - 7.1 RESPONSE TO PREVIOUS PUBLIC QUESTIONS TAKEN ON NOTICE
 - 7.2 PUBLIC QUESTION TIME
- 8** CONFIRMATION OF MINUTES FROM PREVIOUS MEETING
(Sent out previously)
Draft motion: That the Minutes of the Ordinary Council Meeting held on 15 November, 2022 be confirmed as a true and accurate record.
- 9** PRESENTATIONS
 - 9.1 PETITIONS
 - 9.2 PRESENTATIONS

White

	9.3	DEPUTATIONS	
	9.4	DELEGATES REPORTS	
	10	REPORTS	11
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Pink	10.2	CHIEF EXECUTIVE OFFICER REPORTS	10
Blue	10.3	DEPUTY CHIEF EXECUTIVE OFFICER REPORTS	11
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10.0 REPORTS

10.1 REPORTS OF COMMITTEES

Nil

10.0 REPORTS

10.2 CHIEF EXECUTIVE OFFICER REPORTS

Nil

10.0 REPORTS**10.3 DEPUTY CHIEF EXECUTIVE OFFICER REPORTS****10.3.(A) CEO RECRUITMENT & SELECTION PANEL MEETING**

SUBMISSION TO:	Ordinary Council Meeting Meeting Date: 20th December 2022
AGENDA REFERENCE:	10.3.(A) DEC 22
SUBJECT:	CEO Recruitment & Selection Panel Meeting
LOCATION/ADDRESS:	Leonora
NAME OF APPLICANT:	Not Applicable
FILE REFERENCE:	1.19 - CEO Recruitment
AUTHOR, DISCLOSURE OF ANY INTEREST AND DATE OF REPORT	
NAME:	Lee-Anne Trevenen
OFFICER:	Deputy Chief Executive Officer
INTEREST DISCLOSURE:	Nil
DATE:	29th November 2022
SUPPORTING DOCUMENTS:	1. CEO Recruitment and Selection Panel Minutes - 28 NOV 22 ↓

BACKGROUND

At its ordinary meeting, held 18th October, 2022, Council resolved to establish a Chief Executive Officer Recruitment and Selection Panel, and the associated Terms of Reference.

On the 28th November, 2022, the CEO Recruitment and Selection Panel met for the first time.

As per their Terms of Reference, matters raised by the CEO Recruitment and Selection Panel at their meetings and detailed in their minutes are to be noted by Council at the next available Ordinary meeting, including any Panel recommendations that require the endorsement of Council.

From the minutes of the meeting held 28th November, 2022, there are no individual items requiring the endorsement of Council, however the minutes from this meeting as attached should be noted.

STATUTORY ENVIRONMENT

Section 3.2(2) of the *Local Government Act 1995* states that the general function of a local government is to provide for the good government of persons in its district.

POLICY IMPLICATIONS

There are no Policy Implications resulting from the recommendation of this report.

FINANCIAL IMPLICATIONS

There are no Financial Implications resulting from the recommendation of this report.

STRATEGIC IMPLICATIONS

There are no Strategic Implications resulting from the recommendation of this report.

RECOMMENDATIONS

That Council note the minutes of the CEO Recruitment and Selection Panel held 28th November, 2022 as attached.

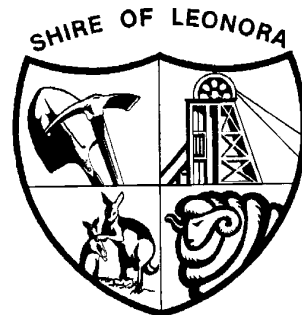
VOTING REQUIREMENT

Simple Majority

SIGNATURE

Deputy Chief Executive Officer

SHIRE OF LEONORA



**MINUTES OF THE CEO RECRUITMENT AND
SELECTION PANEL MEETING HELD IN
COUNCIL CHAMBERS, LEONORA ON
MONDAY 28th NOVEMBER, 2022
COMMENCING AT 2:01PM**

SHIRE OF LEONORA
ORDER OF BUSINESS FOR MEETING TO BE HELD
TUESDAY 28TH NOVEMBER, 2022.

- 1. DECLARATION OF OPENING**
 - 1.1 DECLARATION OF INTERESTS
 - 1.2 ATTENDANCE RECORD
- 2. ELECTION OF CHAIR AND DEPUTY CHAIR OF PANEL**
 - 2.1 ELECTION OF CHAIR OF PANEL
 - 2.2 ELECTION OF DEPUTY CHAIR OF PANEL
 - 2.3 APPOINTMENT OF PANEL SECRETARY
- 3. PROCEDURAL MATTERS**
 - 3.1 APPLICATION OF ACT AND LOCAL LAW
 - 3.2 APPLICATION OF SHIRE OF LEONORA CODE OF CONDUCT FOR COUNCIL MEMBERS, COMMITTEE MEMBERS AND CANDIDATES FOR ELECTIONS.
 - 3.2 PANEL DELIBERATIONS NOT OPEN TO THE PUBLIC
- 4. RECRUITMENT OF NEW CEO**
 - 4.1 ENGAGEMENT OF RECRUITMENT CONSULTANT
 - 4.2 PROCESS FORWARD
 - 4.3 PANEL ROLES AND RESPONSIBILITIES
- 5. FUTURE PANEL MEETINGS**
- 6. MEETING CLOSURE**

1. DECLARATION OF OPENING

The Chief Executive Officer, Mr JG Epis declared the meeting open at 2:01pm.

1.1 DECLARATIONS OF INTERESTS

Nil

1.2 IN ATTENDANCE

As per Regulation 14C(2)(b) and (c) of the *Local Government (Administration) Regulations*, Shire President, Cr PJ Craig provided authorisation for Mr Steven Tweedie to attend the meeting by electronic means.

Shire President, Cr PJ Craig sought verbal confirmation from Council Members and Staff to confirm they were in attendance, and from Mr S Tweedie that he was connected from his place of residence (12A Wilding Place, Bullcreek Perth.), with the following attendees so confirmed.

President	PJ Craig (<i>Boardroom</i>)
Councillors	LR Petersen (<i>Boardroom</i>) AE Taylor (<i>Boardroom</i>) AM Moore (<i>Boardroom</i>)
Independent Member	S Tweedie (<i>Telephone – 12A Wilding Place, Bullcreek, Perth</i>)
Chief Executive Officer	JG Epis (<i>Boardroom</i>)
Executive Officer	KJ Lord (<i>Boardroom</i>)

1.3 APOLOGIES

Councillors	RA Norrie
Deputy Chief Executive Officer	L Trevenen

2. ELECTION OF CHAIR AND DEPUTY CHAIR OF PANEL**2.1 ELECTION OF CHAIR OF PANEL**

The Chief Executive Officer, Mr JG Epis advised of the nominations received for the office of Chair.

One nomination received for Cr PJ Craig

Cr PJ Craig confirmed acceptance of his nomination.

Mr JG Epis called for any further nominations.

There being no further nominations, Cr PJ Craig was declared elected (unopposed) as Chair of the CEO Recruitment and Selection Panel.

Cr PJ Craig assumed the Chair.

2.2 ELECTION OF DEPUTY CHAIR OF PANEL

Cr PJ Craig requested of the Chief Executive Officer, Mr JG Epis, to advise what nominations had been received for the election of the Deputy Chair.

Mr JG Epis advised one nomination received for CR LR Petersen.

Cr LR Petersen confirmed acceptance of her nomination.

Cr PJ Craig called for any further nominations.

There being no further nominations, CR LR Petersen was declared elected (unopposed) as Deputy Chair.

2.3 APPOINTMENT OF PANEL SECRETARY

Chief Executive Officer, Mr JG Epis has advised that Ms Lee-Anne Trevenen, Deputy Chief Executive Officer has agreed to be appointed as Secretary to the Panel to:

- prepare the Agenda and Minutes for Distribution;
- ensure the minutes from the Panel with any recommendations, are included in the relevant Agenda for the next Council meeting; and
- to follow up on any matters that may require same.

Mr JG Epis advised that as Ms L Trevenen was not available to act as the Panel Secretary at today's meeting, Executive Officer for the Shire of Leonora, Ms KJ Lord is temporarily filling this role.

3. PROCEDURAL MATTERS

3.1 APPLICATION OF ACT AND LOCAL LAW

It is prudent that the Shire of Leonora Meeting Procedures Local Law 2022 and the *Local Government Act 1995*, generally be applied, wherever relevant and prudent to do so.

RECOMMENDATION

That the Panel resolves to apply the Shire of Leonora Meeting Procedures Local Law 2022, and the *Local Government Act 1995* and Regulations, generally, wherever relevant and prudent to do so.

PANEL DECISION

Moved Mr S Tweedie, seconded Cr LR Petersen, that the Panel resolves to apply the Shire of Leonora Meeting Procedures Local Law 2022, and the *Local Government Act 1995* and Regulations, generally, wherever relevant and prudent to do so.

CARRIED (5 VOTES TO 0)

3.2 APPLICATION OF SHIRE OF LEONORA CODE OF CONDUCT FOR COUNCIL MEMBERS, COMMITTEE MEMBERS AND CANDIDATES FOR ELECTIONS.

The Panel is not a Committee of the Shire, and therefore the Code does not, strictly speaking, apply to Mr S Tweedie, as the Independent Panel Member. Mr Tweedie has indicated his willingness to comply with the Code, wherever practicable to do so.

Other Panel Members (and the Deputy Member) are bound by the Code.

RECOMMENDATION

That it be noted that the Independent Panel Member, Mr S Tweedie has agreed to be bound by the Shire of Leonora Code of Conduct for Council Members, Committee Members, and Candidates for Elections, wherever practicable to do so.

PANEL DECISION

Moved Cr AE Taylor, seconded Cr LR Petersen, that it be noted that the Independent Panel Member, Mr S Tweedie has agreed to be bound by the Shire of Leonora Code of Conduct for Council Members, Committee Members, and Candidates for Elections, wherever practicable to do so.

CARRIED (5 VOTES TO 0)

3.3 PANEL DELIBERATIONS NOT OPEN TO THE PUBLIC

The Panel is not a Committee of the Council, nor does it have any delegated authority to make decisions that bind the Council.

Therefore, Panel meetings are not open to the public, nor is there Public Question Time.

RECOMMENDATION

That the Panel resolves that the Panel deliberations are not open to the public, and there be no Public Question Time.

PANEL DECISION

Moved Cr AE Taylor, seconded Mr S Tweedie, that the Panel resolves that the Panel deliberations are not open to the public, and there be no Public Question Time.

CARRIED (5 VOTES TO 0)

4. RECRUITMENT OF NEW CEO

4.1 ENGAGEMENT OF RECRUITMENT CONSULTANT

Panel Members are aware that the Chief Executive Officer, Mr JG Epis has caused invitations to be issued to suitably qualified consultants to assist the Panel and Council in the determination of a new Shire Chief Executive officer.

Six (6) Recruitment consultants lodged submissions for assessment by the Chief Executive Officer and Deputy Chief Executive Officer, consistent with the Shire's Purchasing and Procurement Policy.

Consistent with the Council decision, the Chief Executive Officer must consult all Council Members on his proposal to determine the matter, following assessment of the Request for Quote, and if any Council Member objects to the Chief Executive Officer's proposal, the decision must be made by Council, at either an Ordinary Meeting of Council, or Special Meeting of Council.

The Chief Executive Officer is to update the Panel on progress in the assessments, or if concluded, the proposed determination.

Chief Executive Officer, Mr JG Epis advised that he has determined the proposal submitted by Fitz Gerald Strategies to be the most suitable for the needs of the Shire of Leonora, and will action notification of the successful and unsuccessful submissions shortly.

4.2 PROCESS FORWARD

Once the appointment of the recruitment consultant has been made, and effected, there will be a range of time frames and processes to follow.

The Panel may have a view on advertising mediums and timeframes and may wish to express a view to the recruitment consultant.

Fitz Gerald Strategies to be consulted to recommend potential recruitment timeframes and advertising mediums, however Council noted the desire to advertise as soon as practicably possible, with the aim of obtaining an optimal candidate pool for assessment.

4.3 PANEL ROLES AND RESPONSIBILITIES

The Panel should discuss:

- preliminary views on how many candidates, in priority order, ranked by consultant, the Panel wishes to interview;
- whether "first cut" candidates should be interviewed in person by the Panel, or electronically (noting the costs of transport and accommodation for in-person interviews); and

- key issues of each Panel Member to be addressed with candidates, noting that a consistency of approach is needed with all candidates to ensure consistent evaluation and scoring (the consultant will also provide guidance on same).

Fitz Gerald Strategies to be consulted prior to further discussion by the panel regarding the above, however roughly 6-8 candidates would be the ideal pool for the 'first cut' of candidates following the advertising period.

5. FUTURE PANEL MEETINGS

Meetings of the panel will be called on an as needed basis, at the discretion of the Chair, or a majority of the Panel Members.

6. MEETING CLOSURE

The Chair, Shire President Cr PJ Craig declared the meeting closed at 2:30pm.

10.0 REPORTS**10.3 DEPUTY CHIEF EXECUTIVE OFFICER REPORTS****10.3.(B) MONTHLY FINANCIAL STATEMENTS**

SUBMISSION TO:	Ordinary Council Meeting Meeting Date: 20th December 2022
AGENDA REFERENCE:	10.3.(B) DEC 22
SUBJECT:	Monthly Financial Statements
LOCATION/ADDRESS:	Nil
NAME OF APPLICANT:	Nil
FILE REFERENCE:	Nil
AUTHOR, DISCLOSURE OF ANY INTEREST AND DATE OF REPORT	
NAME:	Lee-Anne Trevenen
OFFICER:	Deputy Chief Executive Officer
INTEREST DISCLOSURE:	Nil
DATE:	14th December 2022
SUPPORTING DOCUMENTS:	Nil

BACKGROUND

In complying with the Local Government Financial Management Regulations 1996, a monthly statement of financial activity must be submitted to an Ordinary Council meeting within 2 months after the end of the month to which the statement relates. The statement of financial activity is a complex document but gives a complete overview of the “cash” financial position as at the end of each month. The statement of financial activity for each month must be adopted by Council and form part of the minutes.

It is understood that parts of the statement of financial activity have been submitted to Ordinary Council meetings previously. In reviewing the Regulations the complete statement of financial activity is to be submitted, along with the following reports that are not included in the statement.

Monthly Financial Statements for the month ended 30th November, 2022 consist of:

- (a) Compilation Report
- (b) Statement of Financial Activity – 30th November, 2022
- (c) Material Variances – 30th November, 2022

At the time this Agenda went to print, the Monthly Financial Statements were not yet available, however these will be distributed closer to the date of the meeting.

STATUTORY ENVIRONMENT***Part 4 – Financial reports— s. 6.4***

34. *Financial activity statement report – s. 6.4*
- (1A) *In this regulation –*

committed assets means revenue unspent but set aside under the annual budget for a specific purpose.

34. (1) A local government is to prepare each month a statement of financial activity reporting on the revenue and expenditure, as set out in the annual budget under regulation 22(1)(d), for that month in the following detail —
- (a) annual budget estimates, taking into account any expenditure incurred for an additional purpose under section 6.8(1)(b) or (c);
 - (b) budget estimates to the end of the month to which the statement relates;
 - (c) actual amounts of expenditure, revenue and income to the end of the month to which the statement relates;
 - (d) material variances between the comparable amounts referred to in paragraphs (b) and (c); and
 - (e) the net current assets at the end of the month to which the statement relates.
34. (2) Each statement of financial activity is to be accompanied by documents containing —
- (a) an explanation of the composition of the net current assets of the month to which the statement relates, less committed assets and restricted assets;
 - (b) an explanation of each of the material variances referred to in subregulation (1)(d); and
 - (c) such other supporting information as is considered relevant by the local government.
34. (3) The information in a statement of financial activity may be shown —
- (a) according to nature and type classification; or
 - (b) by program; or
 - (c) by business unit.
34. (4) A statement of financial activity, and the accompanying documents referred to in subregulation (2), are to be —
- (a) presented at an ordinary meeting of the council within 2 months after the end of the month to which the statement relates; and
 - (b) recorded in the minutes of the meeting at which it is presented.
34. (5) Each financial year, a local government is to adopt a percentage or value, calculated in accordance with the AAS, to be used in statements of financial activity for reporting material variances.

POLICY IMPLICATIONS

There are no policy implications resulting from the recommendation of this report.

FINANCIAL IMPLICATIONS

There are no financial implications resulting from the recommendation of this report.

STRATEGIC IMPLICATIONS

There are no strategic implications resulting from the recommendation of this report.

RECOMMENDATIONS

That Council accept the Monthly Financial Statements for the month ended 30th November, 2022 consisting of:

- (a) Compilation Report
- (b) Statement of Financial Activity – 30th November, 2022
- (c) Material Variances – 30th November, 2022

VOTING REQUIREMENT

Simple Majority

SIGNATURE

Deputy Chief Executive Officer

10.0 REPORTS**10.3 DEPUTY CHIEF EXECUTIVE OFFICER REPORTS****10.3.(C) ACCOUNTS FOR PAYMENT**

SUBMISSION TO:	Ordinary Council Meeting Meeting Date: 20th December 2022
AGENDA REFERENCE:	10.3.(C) DEC 22
SUBJECT:	Accounts for Payment
LOCATION/ADDRESS:	Nil
NAME OF APPLICANT:	Nil
FILE REFERENCE:	Nil
AUTHOR, DISCLOSURE OF ANY INTEREST AND DATE OF REPORT	
NAME:	Lee-Anne Trevenen
OFFICER:	Deputy Chief Executive Officer
INTEREST DISCLOSURE:	Nil
DATE:	15th December 2022
SUPPORTING DOCUMENTS:	1. Accounts for Payment - December, 2022 ↓

BACKGROUND

Attached statements consist of accounts paid by Delegated Authority totalling **\$2,080,390.35** since the previous council meeting consisting of:

- (1) Direct Bank Transactions numbered from **2568** to **2602** and totalling **\$43,698.01**;
 - a. Includes Credit Card Payments of **\$6,611.06** for **November, 2022**.
- (2) Batch Payments **151, 152, 153, 154, & 155** totalling **\$1,743,813.87**; and
- (3) Cheque **25842** and Payroll Payments from **Pay Period Ending 14/11/2022, 28/11/2022** and **12/12/2022** totalling **\$292,878.47**.

STATUTORY ENVIRONMENT

Local Government Act 1995 S6.10 & *Financial Management (1996)* Regulation 12 & 13 apply to how the information is to be presented within this report for authorisation by Council.

POLICY IMPLICATIONS

There are no policy implications resulting from the recommendation of this report.

FINANCIAL IMPLICATIONS

There are no financial implications resulting from the recommendation of this report.

STRATEGIC IMPLICATIONS

There are no strategic implications resulting from the recommendation of this report.

RECOMMENDATIONS

That Council accepts the accounts for payment, as detailed:

- (1) Direct Bank Transactions numbered from **2568** to **2602** and totalling **\$43,698.01**;
 - a. *Includes Credit Card Payments of \$6,611.06 for November, 2022.*
- (2) Batch Payments **151, 152, 153, 154, & 155** totalling **\$1,743,813.87**; and
- (3) Cheque **25842** and Payroll Payments from **Pay Period Ending 14/11/2022, 28/11/2022** and **12/12/2022** totalling **\$2982,878.47**.

VOTING REQUIREMENT

Simple Majority

SIGNATURE

Deputy Chief Executive Officer



**Accounts for Payment
Presented to Council
20th December, 2022**

Accounts for Payment - December, 2022 Credit Card Breakdown

Shire of Leonora					
Monthly Report – List of Credit Card Transactions Paid by Delegated Authority					
Submitted to Council on the 20th December, 2022					
The following list of accounts relate to Credit Card Transactions paid under delegation by the Chief Executive Officer, since the previous list of accounts. Payments detailed are from statements for November, 2022 as per Direct Bank Transaction 2639 totalling \$6,611.06 .					
CHIEF EXECUTIVE OFFICER					
Reference	Date	Name	Item	Payment by Delegated Authority	Balance
CEO 11/22 (Card 3624)	01/11/2022	Whitehouse Hotel	Volunteers - Outback Grave Markers and Community	359.10	359.10
	07/11/2022	Bizness Apps	Monthly subscription to hosting service for Geocaching App - November, 2022	157.01	516.11
	07/11/2022	Whitehouse Hotel	Volunteers - Outback Grave Markers and Community Memebers 29/10/22	217.90	734.01
	11/11/2022	Coles Express Leonora	Fuel for P1	309.27	1,043.28
	14/11/2022	Crown Towers Perth	Error in Booking	556.34	1,599.62
	14/11/2022	Crown Towers Perth	Error in Booking	-556.34	1,043.28
	16/11/2022	Foxtel	Fees and Charges for 229 Hoover Street	276.90	1,320.18
	21/11/2022	Whitehouse Hotel	Animal Sterilisation Program Vet Graduates	568.00	1,888.18
	21/11/2022	Central Hotel	Rick Wilson MP and Crew	166.10	2,054.28
	24/11/2022	Perth Childrens Hospital Foundation	Donation	1,000.00	3,054.28
	24/11/2022	ACMA.	Renewal of Apparatus Licence	405.00	3,459.28
	24/11/2022	Petals Network	Sympathy Wreath for Zagorianos Family	129.95	646.06
	25/11/2022	Department Of Health	Workers Compensation	351.00	997.06
	29/11/2022	National Australia Bank	Card Fees	9.00	1,006.06
Total CEO Card October, 2022				\$3,949.23	
DCEO 11/22 (Card 4580)	08/11/2022	O'Connors Kalgoorlie	Asbestos Awareness BBQ	66.55	66.55
	09/11/2022	IGA Hannans Kalgoorlie	Consumables for Hoover House	55.00	121.55
	21/11/2022	Hospitality Kalgoorlie	CDC Hub	1,226.57	1,348.12
	24/11/2022	Goldfield Little Loads and Gardens	Street Trees	700.00	2,048.12
	28/11/2022	WA Police & Community Youth Centre - Kal	10 Sponsorship Tickets	600.00	2,648.12
	29/11/2022	National Australia Bank	Card Fees	9.00	2,657.12
	Total DCEO Card November, 2022				\$2,657.12
Other Fees / Payments 10/22	29/11/2022	National Australia Bank	International Transaction Fee - Geocaching App November, 2022	4.71	4.71
	Total Other Fees/Payments October, 2022				\$4.71
2639	05/12/2022	National Australia Bank	Credit Card Payments - November, 2022	\$6,611.06	

Accounts for Payment - December, 2022 Direct Bank Transactions

Shire of Leonora					
Monthly Report – List of Direct Bank Transactions Paid by Delegated Authority					
Submitted to Council on the 20th December, 2022					
The following list of accounts relate to Direct Bank Transactions paid under delegation by the Chief Executive Officer, since the previous list of accounts. Transactions are numbered from 2603 to 2639 and totalling \$43,698.01					
CHIEF EXECUTIVE OFFICER					
Transaction	Date	Name	Item	Payment by Delegated Authority	Balance
2603	07/11/2022	National Australia Bank	NAB Connect Fees September, 2022	54.23	54.23
2604	16/11/2022	3E Advantage	Fees and Charges for Printers October, 2022	4,985.77	5,040.00
2605	17/11/2022	Australian Super	Superannuation PPE: 14/11/2022	2,361.20	7,401.20
2606	17/11/2022	Aware Super	Superannuation PPE: 14/11/2022	9,524.58	16,925.78
2607	17/11/2022	Christian Super	Superannuation PPE: 14/11/2022	73.50	16,999.28
2608	17/11/2022	CBUS	Superannuation PPE: 14/11/2022	543.79	17,543.07
2609	17/11/2022	HESTA	Superannuation PPE: 14/11/2022	288.05	17,831.12
2610	17/11/2022	Host Plus	Superannuation PPE: 14/11/2022	749.48	18,580.60
2611	17/11/2022	ING Superannuation	Superannuation PPE: 14/11/2022	184.99	18,765.59
2612	17/11/2022	MTAA Superannuation Fund	Superannuation PPE: 14/11/2022	408.66	19,174.25
2613	17/11/2022	Rest Superannuation	Superannuation PPE: 14/11/2022	263.58	19,437.83
2614	17/11/2022	TWU Superannuation Fund	Superannuation PPE: 14/11/2022	584.22	20,022.05
2615	17/11/2022	Wealth Personal Super	Superannuation PPE: 14/11/2022	186.32	20,208.37
2616	01/12/2022	Geoscience Australia	Refund lease fees paid twice in error	550.00	20,758.37
2617	30/11/2022	National Australia Bank	EFTPOS Merchant Fee - November, 2022- Rec Centre - 7379314	20.00	20,778.37
2618	30/11/2022	National Australia Bank	EFTPOS Merchant Fee - November, 2022- Childcare - 7381278	20.00	20,798.37
2619	30/11/2022	National Australia Bank	EFTPOS Merchant Fee - November, 2022- Info Centre - 7374463	21.18	20,819.55
2620	30/11/2022	National Australia Bank	EFTPOS Merchant Fee - November, 2022- CRC - 7380395	24.00	20,843.55
2621	28/11/2022	Click Super	Transaction & Facility Fee - Click Super - November, 2022	28.93	20,872.48
2622	30/11/2022	National Australia Bank	EFTPOS Merchant Fee - November, 2022- Airport - 7374471	55.28	20,927.76
2623	30/11/2022	National Australia Bank	EFTPOS Merchant Fee - November, 2022- Events - 7374513	75.17	21,002.93
2624	30/11/2022	National Australia Bank	EFTPOS Merchant Fee - November, 2022- Shire & Museum - 7381393	330.95	21,333.88
2625	30/11/2022	National Australia Bank	Muni bank account fees November 2022	63.10	21,396.98
2626	30/11/2022	National Australia Bank	NAB Connect Fees November, 2022	51.73	21,448.71
2627	02/12/2022	Australian Super	Superannuation PPE: 28/11/2022	2,141.84	23,590.55
2628	02/12/2022	Aware Super	Superannuation PPE: 28/11/2022	10,145.32	33,735.87
2629	02/12/2022	Christian Super	Superannuation PPE: 28/11/2022	73.50	33,809.37
2630	02/12/2022	CBUS	Superannuation PPE: 28/11/2022	543.79	34,353.16
2631	02/12/2022	HESTA	Superannuation PPE: 28/11/2022	288.05	34,641.21
2632	02/12/2022	Host Plus	Superannuation PPE: 28/11/2022	750.76	35,391.97
2633	02/12/2022	ING Superannuation	Superannuation PPE: 28/11/2022	285.17	35,677.14

Accounts for Payment - December, 2022 Direct Bank Transactions

Transaction	Date	Name	Item	Payment by Delegated Authority	Balance
2634	02/12/2022	MTAA Superannuation Fund	Superannuation PPE: 28/11/2022	408.66	36,085.80
2635	02/12/2022	Rest Superannuation	Superannuation PPE: 28/11/2022	253.77	36,339.57
2636	02/12/2022	TWU Superannuation Fund	Superannuation PPE: 28/11/2022	526.77	36,866.34
2637	02/12/2022	Wealth Personal Super	Superannuation PPE: 28/11/2022	209.61	37,075.95
2638	01/12/2022	Westnet	Monthly Hosting of CRC E-mail Address December, 2022	11.00	37,086.95
2639	05/12/2022	National Australia Bank	Shire Credit Cards for November, 2022	6,611.06	43,698.01
GRAND TOTAL				\$43,698.01	

Accounts for Payment - December, 2022 Batch Payments 151 - 155

Shire of Leonora					
Monthly Report – List of Accounts Paid by Delegated Authority					
Submitted to Council on the 20th December, 2022					
<p>Batch Payments 151, 152, 153, 154, & 155, totalling \$1,743,813.87 have been paid by delegated authority by the Chief Executive Officer and has been checked and are fully supported by remittances and duly certified invoices with checks being carried out as to prices, computations and costing. Bank Details are reconciled against those invoices by two officers.</p>					
CHIEF EXECUTIVE OFFICER					
Batch Ref	Date	Name	Item	Payment by delegated Authority	Balance
BP 151.01	10/11/2022	ALU Glass	Replacement glass for bain-marie at Hoover House as per Quote	1,520.00	1,520.00
BP 151.02	10/11/2022	AYA Group Pty Ltd	Consumables provided to Hoover House, Nyunnga-Ku Women's Group, Main Office and CRC	1,239.30	2,759.30
BP 151.03	10/11/2022	Canine Control	Ranger Service for 3rd and 4th November, 2022	4,215.20	6,974.50
BP 151.04	10/11/2022	CyberSecure Pty Limited	Monthly Data Protection October and November, 2022	501.60	7,476.10
BP 151.05	10/11/2022	Debbie Jordan	Reimbursement for consumables for Childcare Centre	33.40	7,509.50
BP 151.06	10/11/2022	Drew Whitby.	Reimbursement for fuel	50.00	7,559.50
BP 151.07	10/11/2022	Eagle Petroleum (WA) Pty Ltd	Shire fuel cards October, 2022	1,075.83	8,635.33
BP 151.08	10/11/2022	Earth Australia Contracting Pty Ltd	Gas bottles for Hoover House	135.00	8,770.33
BP 151.09	10/11/2022	GTN Services	20,000km Service for P1	490.04	9,260.37
BP 151.10	10/11/2022	Horizon Power	Fees and Charges for Street Lights and Decorative Street Lights 1/10/2022 - 31/10/22	5,842.39	15,102.76
BP 151.11	10/11/2022	Juwest Pty Ltd	Carry out light earthworks to various street sides, form up, pour and finish concrete to footpaths	81,988.50	97,091.26
BP 151.12	10/11/2022	Leonora Motor Inn	Accommodation for Ms T Browning Moore Australia 2 nights Monday 7th November - Wednesday 9th November, 2022	270.00	97,361.26
BP 151.13	10/11/2022	Leonora Pharmacy -	Medical supplies for Depot Staff	475.00	97,836.26
BP 151.14	10/11/2022	LHK Family Trust	Loader operations dry hire, Side Tipper Double dry and Meals and accommodation at Leonora Lodge	103,576.00	201,412.26
BP 151.15	10/11/2022	Luck Thai Cleaning	Cleaning of Shire Facilities 24/10/22 - 06/11/22	7,474.50	208,886.76
BP 151.16	10/11/2022	Magnum Road Maintenance - MRM	Supply Grader Operator for maintenance grading on Nambi Road 31/10/22 - 2/11/22	2,178.00	211,064.76
BP 151.17	10/11/2022	Marketforce	Advertising Public Notices 29/10/2022 and Tenders 22/10/22	1,550.05	212,614.81
BP 151.18	10/11/2022	Mary Molloy.	Reimbursement for Fuel for P306	40.02	212,654.83
BP 151.19	10/11/2022	Modern Teaching Aids Pty Ltd	Toys and cleaning supplies for Childcare Centre	340.84	212,995.67

Accounts for Payment - December, 2022 Batch Payments 151 - 155

Batch Ref	Date	Name	Item	Payment by delegated Authority	Balance
BP 151.20	10/11/2022	Netlogic Information Technology	Laptop for MWS, server and PC monitoring, and resolution of minor technical issues for November, 2022	4,411.45	217,407.12
BP 151.21	10/11/2022	Outback Parks&Lodges	Ranger Accommodation for 3/11/22	165.00	217,572.12
BP 151.22	10/11/2022	Pier Street Medical	Pre employment medical and D&A-Katie Livesey	196.00	217,768.12
BP 151.23	10/11/2022	Prime Media Group Ltd	Promoting Leonora TV 12 Months Airtime October, 2022	1,100.00	218,868.12
BP 151.24	10/11/2022	Telstra	Fees and Charges 22/09/22 - 21/10/22	2,670.78	221,538.90
BP 151.25	10/11/2022	Toll Transport Pty Ltd	Freight for Main Office	33.62	221,572.52
BP 151.26	10/11/2022	Vanguard Press	Freight and Handling of Northern Goldfields Tourism Maps and Brochures October, 2022	922.74	222,495.26
BP 151.27	10/11/2022	Whitehouse Hotel	Dinner for Volunteers - Outback Grave Markers 31th October, 2022	876.80	223,372.06
Total - Batch Payment 151				223,372.06	
BP 152.01	18/11/2022	Air Liquide W.A. Ltd	Fees and Charges for November, 2022	26.06	26.06
BP 152.02	18/11/2022	Bunnings Building Supplies Pty Ltd	Supply 2 Custom Cabinet Doors, 1 Set Drawer Slides and Assorted Lighting and Electrical	234.43	260.49
BP 152.03	18/11/2022	Calimo Pty Ltd	Construction of Leonora Retirement Village Progress Claim # 3	469,260.00	469,520.49
BP 152.04	18/11/2022	Central Hotel	Catering and refreshments for WSM Farewell, Mental Health Awareness Week and Big Blue Table Event.	4,587.80	474,108.29
BP 152.05	18/11/2022	Corsign WA Pty Ltd	Signs & associated accessories for Old Agnew Road	37,441.25	511,549.54
BP 152.06	18/11/2022	Coyles Mower & Chainsaw Centre	Hedge Trimmer and clean sprays for Depot	463.00	512,012.54
BP 152.07	18/11/2022	CR Hose Glassware Pty Ltd	Glasses for Resale at Gwalia	1,378.60	513,391.14
BP 152.08	18/11/2022	Department of Premier and Cabinet	Advertising of Amendment to Local Law 2022	187.20	513,578.34
BP 152.09	18/11/2022	Des Taylor	Forklift Tyres for Depot	238.00	513,816.34
BP 152.10	18/11/2022	Dunning's	Refill 38 Drum 200L of Avgas @ \$2.67	22,321.20	536,137.54
BP 152.11	18/11/2022	Galaxy Embroidery and Printing	Embroidered Polo Shirts and Stickers for Resale for Gwalia	3,505.41	539,642.95
BP 152.12	18/11/2022	Harvey Norman AV/IT Superstore Kalgoorlie	Air Fryer for Lot 144 Gwalia Street and Fridge for Lot 137B Hoover North	1,080.00	540,722.95
BP 152.13	18/11/2022	Helen Smith	Manage and Coordinate 2022 Murdoch Vet Program and Microchipping	5,960.00	546,682.95

Accounts for Payment - December, 2022 Batch Payments 151 - 155

Batch Ref	Date	Name	Item	Payment by delegated Authority	Balance
BP 152.14	18/11/2022	Hocking Heritage Studio	To provide heritage and architectural services to the Shire of Leonora as requested	10,222.19	556,905.14
BP 152.15	18/11/2022	ITR Kalgoorlie	Supply Plow Bolts for Depot	235.18	557,140.32
BP 152.16	18/11/2022	Journey Jottings	Australian Map Journal 6th Ed. for Resale at Gwalia	251.10	557,391.42
BP 152.17	18/11/2022	Kiara Lord.	Travel Allowance Return to Kalgoorlie for Training	337.41	557,728.83
BP 152.18	18/11/2022	Kleenheat Gas	Gas bottles for 29 Hoover Street and 11A Walton Street	273.10	558,001.93
BP 152.19	18/11/2022	Leonora Painting Services	Clean Down Verandah at Old Mazza's Store Gwalia and Apply 3 Coats of Floor Oil	4,620.00	562,621.93
BP 152.20	18/11/2022	Magnum Road Maintenance - MRM	Supply Grader Operator for Maintenance Grading on Mt Ida Road and Organise Camp/Grader	2,178.00	564,799.93
BP 152.21	18/11/2022	Netlogic Information Technology	Server and PC Monitoring, and Resolution of Minor Technical Issues for November, 2022	1,200.00	565,999.93
BP 152.22	18/11/2022	Northern Goldfields Electrical Pty Ltd	Replace Rusted Consumer Pole at Lot 1142 Walton (North)	4,431.90	570,431.83
BP 152.23	18/11/2022	Office National Kalgoorlie	Stationery for CRC, Depot, Childcare, Information Centre and Main Office	3,474.30	573,906.13
BP 152.24	18/11/2022	Outback Parks&Lodges	Accommodation for contractors working on completion of Airport Fence Project	3,344.00	577,250.13
BP 152.25	18/11/2022	PFD Food Services Pty Ltd	Consumables for Hoover House	721.10	577,971.23
BP 152.26	18/11/2022	Pier Street Medical	Fees for Pre-Employment Medical & D&A Screen	150.00	578,121.23
BP 152.27	18/11/2022	Precise Projects W.A. Pty Ltd	Project Management Fee Only for Leonora Airport Fencing and Other Associated Works and Equipment and Labour to Install New Security Fence - Airport	99,496.09	677,617.32
BP 152.28	18/11/2022	RF Young	Install signs and guide posts on Darlot Road and Mt Ida Road	5,319.60	682,936.92
BP 152.29	18/11/2022	Simply Uniforms	Staff Uniforms with Embroidery for Main Office	763.51	683,700.43
BP 152.30	18/11/2022	Telstra	Fees and Charges for Camp Requisites 10/11/22 - 09/12/22	180.00	683,880.43
BP 152.31	18/11/2022	Toll Transport Pty Ltd	Freight for Depot, Airport, Pool and Information Centre	2,738.10	686,618.53
BP 152.32	18/11/2022	Western Australian Local Government Ass.	Induction to Local Government Training for Shire Staff	654.50	687,273.03
Total - Batch Payment 152				687,273.03	
BP 153.01	28/11/2022	All Mine & Construction Training Pty Ltd	Training for Working at Heights CDC Support Hub Participants	590.00	590.00
BP 153.02	28/11/2022	AYA Group Pty Ltd	Consumables Provided to the Hoover House, Childcare, CRC and Main Office	694.18	1,284.18

Accounts for Payment - December, 2022 Batch Payments 151 - 155

Batch Ref	Date	Name	Item	Payment by delegated Authority	Balance
BP 153.03	28/11/2022	Coolgardie Tyre Service	Supply and Fit 2 X Steet Tyres and Supply 9 Haulmax Drive Tyres for Depot	5,483.50	6,767.68
BP 153.04	28/11/2022	Department of Fire and Emergency Services	2022/23 ESLB 2nd Quarter Contribution	50,416.24	57,183.92
BP 153.05	28/11/2022	Donovan Payne Architects	Engineering and Building Consultants, Architecture and Project Manager for Ageing in Place Project	9,350.00	66,533.92
BP 153.06	28/11/2022	Earth Australia Contracting Pty Ltd	Gas Cylinder for CRC BBQ	95.00	66,628.92
BP 153.07	28/11/2022	Elite Gym Hire	Gym Equipment Hire for the Month of November, 2022	1,499.74	68,128.66
BP 153.08	28/11/2022	Goldfields Sign Works	Gold Lettering for Councillor Service Board Update	38.08	68,166.74
BP 153.09	28/11/2022	GTN Services	Carry out Service on P4	902.33	69,069.07
BP 153.10	28/11/2022	HACH PACIFIC PTY LTD	100 X DPD Total Chlorine Reagent Powder Pillows for Testing Water at Oval	151.60	69,220.67
BP 153.11	28/11/2022	Harvey Norman AV/IT Kalgoorlie	Vacuum Cleaner for 51 Gwalia St and 2 X TVs for Grader Camps	1,535.00	70,755.67
BP 153.12	28/11/2022	Heatley's Sales Pty Ltd	Toilet Paper for the Public Toilets	152.89	70,908.56
BP 153.13	28/11/2022	Kleenheat Gas	Cylinder service charge for Shire properties	513.80	71,422.36
BP 153.14	28/11/2022	Leinster Smash Repairs	Repairs to front of Community Bus	13,363.77	84,786.13
BP 153.15	28/11/2022	Leonora Motor Inn	Accommodation for P Craig 18/11/2022	135.00	84,921.13
BP 153.16	28/11/2022	LHK Family Trust	Side Tipper Double Dry Hire, Loader Operations Dry Hire and Meals and accommodation at Leonora Lodge	140,921.00	225,842.13
BP 153.17	28/11/2022	Luck Thai Cleaning	Cleaning of Shire Facilities 07/11/22 - 20/11/22	7,474.50	233,316.63
BP 153.18	28/11/2022	Magnum Road Maintenance - MRM	Supply Grader Operator for Maintenance Grading on Mt Ida Road 15/11/22 - 20/11/22	4,356.00	237,672.63
BP 153.19	28/11/2022	McMahon Burnett Transport	Freight for Main Office	105.80	237,778.43
BP 153.20	28/11/2022	Northern Goldfields Electrical Pty Ltd	Remove old and install new oven and Investigate Overhead Fan extractor for Recreation Centre, Replace Oven in 51 Gwalia St, Check Power Faults on Grader Camp and Replace Light and Fan Switch in Disabled Toilets and Install Dishwasher at Rec Centre	5,432.90	243,211.33
BP 153.21	28/11/2022	Office National Kalgoorlie	Stationery for Gwalia, Main Office, CRC and Dr	568.28	243,779.61
BP 153.22	28/11/2022	Outback Parks&Lodges	Meals and Accommodation for Vet Program 15th - 16th November, 2022	4,180.00	247,959.61

Accounts for Payment - December, 2022 Batch Payments 151 - 155

Batch Ref	Date	Name	Item	Payment by delegated Authority	Balance
BP 153.23	28/11/2022	OWNA Corp Pty Ltd	Premium App Subscription for Childcare Centre November, 2022	30.00	247,989.61
BP 153.24	28/11/2022	PFD Food Services Pty Ltd	Consumables for Hoover House	691.10	248,680.71
BP 153.25	28/11/2022	Royal Life Saving (WA Branch)	Pool Lifeguard Requalification for A Baxter	159.00	248,839.71
BP 153.26	28/11/2022	Stephen Michael Foundation	Financial support to facilitate programs at Leonora District High School	4,400.00	253,239.71
BP 153.27	28/11/2022	TAPS Industries Pty Ltd	Unblock Public Toilets	165.00	253,404.71
BP 153.28	28/11/2022	Telstra	Fees and Charges for J G Epis Centre 10/11/22 - 5/12/22	2,511.17	255,915.88
BP 153.29	28/11/2022	Tradelink Pty Ltd	Consumables for Grader Camp and Shovels for 51 Gwalia St	404.61	256,320.49
BP 153.30	28/11/2022	Water Corporation	Fees and Charges 21/09/2022 - 15/11/2022	42,473.67	298,794.16
Total - Batch Payment 153				298,794.16	
BP 154.01	05/12/2022	Calimo Pty Ltd	Claim 2 for Tender works re: Retiling of Swimming Pool	138,600.00	138,600.00
BP 154.02	05/12/2022	Debbie Jordan	Reimbursement - Lunch	25.00	138,625.00
BP 154.03	05/12/2022	Eagle Petroleum (WA) Pty Ltd	Delivery of Aprox 50,000 Litres of Diesel @ \$1.8599 per Litre EXGST	102,294.50	240,919.50
BP 154.04	05/12/2022	John Morrissey	Reimbursement of expenses to attend GNRBA conference Kalgoorlie	937.82	241,857.32
BP 154.05	05/12/2022	Kerry Barnes	Reimbursement - Seniors Christmas morning tea	45.00	241,902.32
BP 154.06	05/12/2022	Magnum Road Maintenance - MRM	Roadworks as directed by Works Manager	5,082.00	246,984.32
BP 154.07	05/12/2022	Nim Zangmo.	Food allowance - training	25.00	247,009.32
BP 154.08	05/12/2022	RSM Australia	Audit of Royalties for Regions Annual Report 2021/22	3,300.00	250,309.32
BP 154.09	05/12/2022	Sonam Deki.	Food allowance - training	25.00	250,334.32
BP 154.10	05/12/2022	Steven Tweedie	Activities associated with CEO recruitment as a member of the SoL CEO recruitment panel	1,056.00	251,390.32
BP 154.11	05/12/2022	Tamara Watson	Reimbursement - Travel & Food	124.87	251,515.19
Total - Batch Payment 154				251,515.19	
BP 155.01	09/12/2022	Avdata Australia	Fees and Charges for November, 2022	25.73	25.73
BP 155.02	09/12/2022	BOC Limited	Monthly Container Service for Medical Centre and Depot	127.95	153.68
BP 155.03	09/12/2022	Bunnings Building Supplies Pty Ltd	Assorted Pipe Fittings for Depot	280.76	434.44
BP 155.04	09/12/2022	Canine Control	Ranger Service for 14, 17, and 19 November, 2022	4,215.20	4,649.64
BP 155.05	09/12/2022	Canning Pool and Pump Centre	Pool Cleaning Repairs and Parts for Lot 294 Queen Victoria St	137.90	4,787.54
BP 155.06	09/12/2022	Comfort Style Kalgoorlie	Dining Table with Chairs and Queen Beds for Lot 144 Gwalia Street	3,207.00	7,994.54
BP 155.07	09/12/2022	CyberSecure Pty Limited	Monthly Data Protection December, 2022	250.80	8,245.34

Accounts for Payment - December, 2022 Batch Payments 151 - 155

Batch Ref	Date	Name	Item	Payment by delegated Authority	Balance
BP 155.08	09/12/2022	Debbie Jordan	Reimbursement for Flights to Perth	403.97	8,649.31
BP 155.09	09/12/2022	Department of Premier and Cabinet	Advertising Costs Government Gazette Determination of Basis of Rates Greenfield Resources (WA)	140.40	8,789.71
BP 155.10	09/12/2022	Eagle Petroleum (WA) Pty Ltd	Fuel Nozzles, Grease Cartridges and Grease Drum for Depot and Fuel Card	2,871.47	11,661.18
BP 155.11	09/12/2022	GTN Services	Supply a Deep Cycle Battery for P2451	333.96	11,995.14
BP 155.12	09/12/2022	Hersey's Safety Pty Ltd	Consumables for Depot	4,243.13	16,238.27
BP 155.13	09/12/2022	Hope Community Services.	Goldfields Suicide Prevention Project Second Grant Payment Due 31st October 2022	38,500.00	54,738.27
BP 155.14	09/12/2022	Horizon Power	Additional Works for Aging in Place Project LOT 100 Stuart St and Fees and Charges for LOT 96 Tower St 21/10/22 - 18/11/22	54,255.57	108,993.84
BP 155.15	09/12/2022	IT Vision	Staff Training Altus Content User and Admin 2 Days	1,650.00	110,643.84
BP 155.16	09/12/2022	John Morrissey	Reattempted reimbursement of expenses to attend GNRBA conference Kalgoorlie due to incorrect bank details	937.82	111,581.66
BP 155.17	09/12/2022	Juwest Pty Ltd	Carry out Light Earthworks to Various Street Sides, Form Up, Pour and Finish Concrete to Footpaths	70,972.00	182,553.66
BP 155.18	09/12/2022	Kleenheat Gas	4 House Hold Gas Bottles for Lot 229 Hoover St	561.40	183,115.06
BP 155.19	09/12/2022	Landgate	Mining Tenements Chargeable Schedule No: M2022/11, Certificate of Title 1085/515 and Online Shop and Certificate of Title 1085/515	180.80	183,295.86
BP 155.20	09/12/2022	Luck Thai Cleaning	Cleaning of Shire Facilities 21/11/22 - 4/12/22	7,474.50	190,770.36
BP 155.21	09/12/2022	Magnum Road Maintenance - MRM	Supply Grader Operator for Maintenance Grading on Various Shire Roads 28/11/22 - 2/12/22 Kookynie	3,630.00	194,400.36
BP 155.22	09/12/2022	Marketforce	Advertising of Tender RFT 2103/2023 for New Staff Accommodation 12th November, 2022 and Christmas Closure	993.67	195,394.03
BP 155.23	09/12/2022	Momar Australia Pty Ltd	Workshop Consumables and Cleaning Products for Depot	13,007.73	208,401.76

Accounts for Payment - December, 2022 Batch Payments 151 - 155

Batch Ref	Date	Name	Item	Payment by delegated Authority	Balance
BP 155.24	09/12/2022	Moore Australia	Accounting and Consultant Services for October and November, 2022, Nuts and Bolts Workshop x3 and Employee Obligations and Fuel Tax Credit Workshop x2, Review of Policies and Review of Delegations	27,092.97	235,494.73
BP 155.25	09/12/2022	Netlogic Information Technology	Annual Licence for Office 365 and Server and PC Monitoring, and Resolution of Minor Technical Issues for November, 2022	2,833.67	238,328.40
BP 155.26	09/12/2022	Northern Goldfields Electrical Pty Ltd	Check and Replace Faulty Light Switch at Lot 289 Queen Victoria St	287.10	238,615.50
BP 155.27	09/12/2022	Office National Kalgoorlie	Stationery Gwalia, Main Office and CRC	428.29	239,043.79
BP 155.28	09/12/2022	Outback Parks&Lodges	1 Night Meals and Accommodation for Tech to Upgrade CT System Depot	209.00	239,252.79
BP 155.29	09/12/2022	PFD Food Services Pty Ltd	Consumables for Hoover House	581.85	239,834.64
BP 155.30	09/12/2022	Premium Publishers	Shire Participation 2023 Australia's Golden Outback Holiday Planner - Half Page 187mm X 125mm	4,218.50	244,053.14
BP 155.31	09/12/2022	Prime Media Group Ltd	Promoting Leonora TV Advertising November, 2022	1,100.00	245,153.14
BP 155.32	09/12/2022	Pro Crack Seal	Fill Cracks With Hot Pour Road Crack Sealer within Town Site	19,800.00	264,953.14
BP 155.33	09/12/2022	Prosecur Australia Pty Ltd	ATM Fees and Charges November, 2022	2,964.81	267,917.95
BP 155.34	09/12/2022	Resources Trading	Tools Box for P6 and Tools for Depot	5,748.01	273,665.96
BP 155.35	09/12/2022	Royal Flying Doctor Service	Donations received on behalf of RFDS (Tin #19640) in Info Centre (18/8/2022)	95.35	273,761.31
BP 155.36	09/12/2022	Russell Taylor.	Reimbursement for Items for Rifle Club	940.17	274,701.48
BP 155.37	09/12/2022	Squire Patton Boggs	Reviewing, Amending and Drafting of Lease to Horizon Power and Review of Memorandum of Agreement Between Shire of Leonora and St Barbs Limited in Regards Operations Withing the Townsite by Other Party	1,232.00	275,933.48
BP 155.38	09/12/2022	State Library of WA	Inter - Library Loan Delivery Change for the Period 1st July, 2022 to 31th December, 2022	173.54	276,107.02
BP 155.39	09/12/2022	Telstra	Fees and Charges for 21/10/22 - 16/11/22	2,670.78	278,777.80
BP 155.40	09/12/2022	Tennant Australia	Supply 2 Oil Filters for Depot	101.27	278,879.07
BP 155.41	09/12/2022	Toll Transport Pty Ltd	Freight for Main Office, Pool and Depot	287.13	279,166.20

Accounts for Payment - December, 2022 Batch Payments 151 - 155

Batch Ref	Date	Name	Item	Payment by delegated Authority	Balance
BP 155.42	09/12/2022	Tourism Council Western Australia	Top Town Award Nomination	275.00	279,441.20
BP 155.43	09/12/2022	Win - Nine Life Channel	Advertising on All Win Network Channels for Gwalia	71.50	279,512.70
BP 155.44	09/12/2022	Win Television WA	Advertising on All Win Network Channels for Gwalia	353.10	279,865.80
BP 155.45	09/12/2022	Wurth Australia Pty Ltd	Consumables for Depot	1,956.05	281,821.85
BP 155.46	09/12/2022	Xstra Group Pty Ltd	PABX Hosting Provision and Support per Extension and Rental Service	1,037.58	282,859.43
Total - Batch Payment 155				282,859.43	
GRAND TOTAL				1,743,813.87	

Accounts for Payment - December 2022 Cheques & Payroll Liabilities

Shire of Leonora					
Monthly Report – List of Accounts Paid by Delegated Authority					
Submitted to Council on the 20th December, 2022					
The following list of accounts has been paid under delegation by the Chief Executive Officer, since the previous list of accounts. Transactions contain Cheque 25842 and Payroll Liability payments since the previous list of accounts paid by Delegated Authority totalling \$292,878.47					
CHIEF EXECUTIVE OFFICER					
Cheque	Date	Name	Item	Payment by Delegated Authority	Balance
PL15112022	16/11/2022	Shire of Leonora	Payroll deductions PPE: 14/11/2022	2,065.23	2,065.23
PL29112022	30/11/2022	Shire of Leonora	Payroll deductions PPE: 28/11/2022	1,941.01	4,006.24
PPE12122022	13/12/2022	Shire of Leonora	Salaries & wages PPE: 12/12/2022	98,564.19	102,570.43
PPE14112022	15/11/2022	Shire of Leonora	Salaries & wages PPE: 14/11/2022	88,367.87	190,938.30
PPE28112022	29/11/2022	Shire of Leonora	Salaries & wages PPE: 28/11/2022	100,735.55	291,673.85
25842	16/11/2022	Water Corporation	Disconnect Service for LOT 541	1,204.62	292,878.47
GRAND TOTAL				292,878.47	

10.0 REPORTS

10.4 ENVIRONMENTAL HEALTH OFFICER REPORTS

Nil

10.0 REPORTS

10.5 ELECTED MEMBERS REPORTS

Nil

11.0 APPLICATIONS FOR LEAVE OF ABSENCE

Nil

12.0 MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN

Nil

13.0 QUESTIONS FROM MEMBERS WITHOUT NOTICE

Nil

14.0 NEW BUSINESS OF AN URGENT NATURE INTRODUCED BY DECISION OF THE MEETING

14.1 ELECTED MEMBERS

Nil

14.0 NEW BUSINESS OF AN URGENT NATURE INTRODUCED BY DECISION OF THE MEETING

14.2 OFFICERS

Nil

15.0 MEETING CLOSED TO PUBLIC

15.1 MATTERS FOR WHICH THE MEETING MAY BE CLOSED

Nil

15.0 MEETING CLOSED TO PUBLIC

15.2 PUBLIC READING OF RESOLUTIONS THAT MAY BE MADE PUBLIC

16.0 STATE COUNCIL AGENDA

Nil

17.0 NEXT MEETING

Tuesday 21st February 2023

18.0 CLOSURE OF MEETING