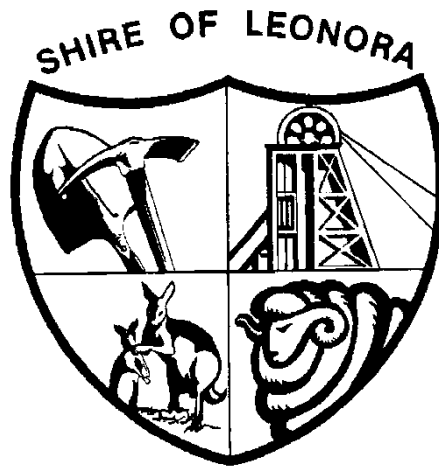


# SHIRE OF LEONORA



**MINUTES OF ORDINARY COUNCIL MEETING  
HELD IN COUNCIL CHAMBERS, LEONORA  
ON TUESDAY 18TH JUNE, 2024  
COMMENCING AT 9:33AM.**

**SHIRE OF LEONORA**  
**ORDER OF BUSINESS FOR MEETING HELD**  
**TUESDAY 18TH JUNE, 2024.**

**COLOUR**

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**1.0 DECLARATION OF OPENING / ANNOUNCEMENT OF VISITORS**

**1.1 The Cr. PJ Craig declared the meeting open at 9:33.**

**1.2 Visitors or members of the public in attendance**  
Nil

**2.0 DISCLAIMER NOTICE**

**3.0 COUNCIL MEETING INFORMATION NOTES**

**4.0 PUBLIC QUESTION TIME**

**4.1 RESPONSE TO PREVIOUS PUBLIC QUESTIONS TAKEN ON NOTICE**  
Nil

**4.2 PUBLIC QUESTION TIME**  
Nil

**5.0 ANNOUNCEMENT FROM THE PRESIDING MEMBER**

Shire President, Cr PJ Craig made the following announcements;

- Golden Gift weekend was a success. We had a few last-minute changes due to the rain. Congratulations to all the athletes. Big thanks to all the volunteers , service personal and shire staff for their contribution towards the Gift weekend.
- Attended the GVROC meeting in Norseman on Friday 31 May 2024. Report to be presented after the meeting.

**6.0 RECORD OF ATTENDANCE / APOLOGIES / LEAVE OF ABSENCE**

**6.1 Attendance**

**President (Chairperson)**

**Deputy President**

**Councillors**

**Chief Executive Officer**

**Executive Assistant**

**Governance Officer**

**Manager Business Services**

**Act. Manager Community Services**

**PJ Craig**

**RA Norrie**

**RM Cotterill**

**AE Taylor**

**LR Petersen**

**TM Nardone**

**TD Matson**

**S Watene**

**A Matson**

**K Lord**

**Marie Pointon**

**Visitors**

**6.2 Apologies**

Nil

**6.3 Applications for Leave of Absence**

Councillor F Harris has requested a leave of absence from the meeting to be held today, 18<sup>th</sup> June, 2024.

**COUNCIL DECISION**

**Moved: Cr AE Taylor**

**Seconded: Cr TM Nardone**

That Councillor F Harris be granted a leave of absence from the meeting to be held today, 18 June, 2024.

**CARRIED (6 VOTES TO 0)**

*For; Cr PJ Craig, Cr RA Norrie, Cr RM Cotterill,  
Cr AE Taylor, Cr LR Petersen, Cr TM Nardone*

**6.4 Approved Leave of Absence**

**Councillor F Harris**

**7.0 DECLARATION OF INTEREST**

**7.1 Declaration of Financial Interest**

Nil

**7.2 Declaration of Proximity Interest**

Nil

**7.3 Declaration of Impartiality Interest**

Nil

## 8.0 CONFIRMATION OF MINUTES FROM PREVIOUS MEETING

### COUNCIL DECISION

Moved: Cr RA Norrie

Seconded: Cr LR Petersen

That the minutes of the Ordinary Council Meeting held on 21 May, 2024 be confirmed.

**CARRIED (6 VOTES TO 0)**

*For; Cr PJ Craig, Cr RA Norrie, Cr RM Cotterill,  
Cr AE Taylor, Cr LR Petersen, Cr TM Nardone*

## 9.0 PRESENTATIONS

### 9.1 Petitions

Nil

### 9.2 Presentations

Nil

### 9.3 Deputations

Nil

### 9.4 Delegates Reports

Nil

## 10.0 REPORTS

### 10.1 REPORTS OF #SAFERLEONORA COMMITTEE

Nil

## 10.0 REPORTS

### 10.2 REPORTS OF AUDIT AND RISK COMMITTEES

Nil

## 10.0 REPORTS

### 10.3 CHIEF EXECUTIVE OFFICER REPORTS

#### 10.3.(A) RATIFICATION OF OUT OF SESSIONS RESOLUTION- REQUEST FOR CLOSURE OF ROADS

**SUBMISSION TO:** Ordinary Council Meeting  
Meeting Date: 18th June 2024

**AGENDA REFERENCE:** 10.3.(A) JUN 24

**SUBJECT:** Ratification of out of sessions resolution- Request for Closure of Roads

**LOCATION/ADDRESS:** Shire of Leonora

**NAME OF APPLICANT:** Genesis Minerals Limited

**FILE REFERENCE:** 7.7 Roads - Closure & Dedication

**AUTHOR, DISCLOSURE OF ANY INTEREST AND DATE OF REPORT**

**NAME:** Ty Matson

**OFFICER:** Chief Executive Officer

**INTEREST DISCLOSURE:** Nil

**DATE:** 10th June 2024

**SUPPORTING DOCUMENTS:** Nil

#### BACKGROUND

On 23 April 2024 the Chief Executive Officer emailed an agenda item to all Councillors under the provisions of Council Policy A 1.10 Approvals at Short Notice. The item referred to a request from Genesis Minerals Limited to close several unused gazetted roads. Responses were received from Cr's Craig, Taylor, Norrie, Petersen and Nardone who all supported the motion.

As per the Policy the matter is to be presented at an Ordinary Council Meeting for Ratification. The original report is as follows:

At the 18 April 2023 Ordinary Meeting of Council, it was resolved to amend the Leonora Towns Site Boundary to allow mining operations to occur by the then mining tenement holder St Barbara Limited. This action was progressed and is currently with the Department of Planning, Lands and Heritage.

The current owner, Genesis Minerals has requested that the Shire close gazetted roads within that area to allow for the mining operations to occur.

The roads do not have any developed lots, are not serviced, and are not developed in any way. There are existing plans for lot development, however these are historical, and the land is Unallocated Crown Land. No action is required by Council on those lots.

The Shire of Leonora is required to adhere to the *Land Administration Act 1997* and take the following steps:

- Resolve to advertise for a period of not less than 35 days of the proposal to close the roads and seek public submissions;

- Consider any objections received and after consideration of these objections determine to close the road or not; and
- If the resolution is to seek closure of the roads, then request the Minister to close the roads.

The roads under consideration are (see **attachment one**):

- Sadie Canning Drive to the west of Goldfields Highway
- Unnamed road to the South of Court Street and the north of Sadie Canning drive and bounded by Goldfields Highway and Court Street
- Court Street south of the intersection of Kurrajong Street
- Hall Street South of Court Street,
- Otterburn Street, South of Court Street,
- All public right of ways and access ways associated with the roads described.

Council's Policy A 1.10 Approvals at Short Notice allows for the CEO to seek a resolution via email. The following process is to be adhered to:

- a) Prepare an agenda item in accordance with regular processes / procedures and circulate to the council via email;*
- b) Email correspondence is to set a reasonable period of notice for elected members to respond (not less than 24 hours);*
- c) If no objections are raised within the set notice period by an elected member to the CEO, it will be taken by the CEO the elected member agrees with the recommendation.*
- d) Decisions on matters at short notice will be made once agreement has been received from a simple majority of all elected members; and*
- e) Decision is to be presented for ratification at the next ordinary meeting of council with a copy of the agenda item included in the minutes.*

If the recommended resolution is adopted the Shire will advertise for 35 days prior to the matter being returned to Council for a final resolution. Due to the period of time required a decision has been made to request council to consider the matter out of sessions. In accordance with the Policy a response is requested by 8:00am, Monday 29 April 2024. This will allow the advertisement to be placed on Monday if approved by Council.

## **STAKEHOLDER ENGAGEMENT**

The Shire has consulted with Genesis Minerals, the applicant, on this matter. Should council adopt the recommended resolution the Shire will advertise the proposal within the district seeking public comment.

## **STATUTORY ENVIRONMENT**

The *Land Administration Act 1997* makes the following provision

### *58. Closing roads*

- (1) When a local government wishes a road in its district to be closed permanently, the local government may, subject to subsection (3), request the Minister to close the road.*



- (2) *When a local government resolves to make a request under subsection (1), the local government must in accordance with the regulations prepare and deliver the request to the Minister.*
- (3) *A local government must not resolve to make a request under subsection (1) until a period of 35 days has elapsed from the publication in a newspaper circulating in its district of notice of motion for that resolution, and the local government has considered any objections made to it within that period concerning the proposals set out in that notice.*
- (4) *On receiving a request delivered to him or her under subsection (2), the Minister may, if he or she is satisfied that the relevant local government has complied with the requirements of subsections (2) and (3) —*
  - (a) *by order grant the request; or*
  - (b) *direct the relevant local government to reconsider the request, having regard to such matters as he or she thinks fit to mention in that direction; or*
  - (c) *refuse the request.*
- (5) *If the Minister grants a request under subsection (4) —*
  - (a) *the road concerned is closed on and from the day on which the relevant order is registered; and*
  - (b) *any rights suspended under section 55(3)(a) cease to be so suspended.*
- (6) *When a road is closed under this section, the land comprising the former road —*
  - (a) *becomes unallocated Crown land; or*
  - (b) *if a lease continues to subsist in that land by virtue of section 57(2), remains Crown land.*

#### **POLICY IMPLICATIONS**

There are no identified policy implications.

#### **FINANCIAL IMPLICATIONS**

The Shire is required to pay for the cost of advertisement. These costs are considered minor and will be accommodated within the current budget.

#### **STRATEGIC IMPLICATIONS**

The proposed closure and related mining activity are consistent with the objectives in the Strategic Community Plan. Expanded mining activities will contribute towards the state outcome of 2.1 The economic focal point for business and industry in the Northern Goldfields.

#### **RISK MANAGEMENT**

There are no identified risks associated with seeking public submissions.

## RECOMMENDATIONS

1. That Council ratify the decision made out of sessions as per Policy A 1.10 Approvals at Short Notice being:

*That Council;*

- a) *Seek public submissions within the District for a period of not less than 35 days on the proposed closure of the following roads within the Shire:*
- b) *Sadie Canning Drive to the west of Goldfields Highway*
- c) *An Unnamed Road running east west to the south of Court Street and the north of Sadie Canning drive and bounded by Goldfields Highway to the east and Court Street to the west.*
- d) *Court Street, south of the intersection of Kurrajong Street*
- e) *Hall Street, south of Court Street,*
- f) *Otterburn Street, south of Court Street,*

## VOTING REQUIREMENT

Simple Majority

## COUNCIL DECISION

**Moved: Cr AE Taylor**

**Seconder: Cr RA Norrie**

1. That Council ratify the decision made out of sessions as per Policy A 1.10 Approvals at Short Notice being:

*That Council;*

- a) *Seek public submissions within the District for a period of not less than 35 days on the proposed closure of the following roads within the Shire:*
- b) *Sadie Canning Drive to the west of Goldfields Highway*
- c) *An Unnamed Road running east west to the south of Court Street and the north of Sadie Canning drive and bounded by Goldfields Highway to the east and Court Street to the west.*
- d) *Court Street, south of the intersection of Kurrajong Street*
- e) *Hall Street, south of Court Street,*
- f) *Otterburn Street, south of Court Street,*

**CARRIED (6 VOTES TO 0)**

*For; Cr PJ Craig, Cr RA Norrie, Cr RM Cotterill,  
Cr AE Taylor, Cr LR Petersen, Cr TM Nardone*

## 10.0 REPORTS

### 10.3 CHIEF EXECUTIVE OFFICER REPORTS

#### 10.3.(B) PROPOSED ROAD CLOSURE REQUEST FROM GENESIS MINERALS PTY LTD- FINAL REPORT FOLLOWING COMMUNITY CONSULTATION

<b>SUBMISSION TO:</b>	Ordinary Council Meeting Meeting Date: 18th June 2024
<b>AGENDA REFERENCE:</b>	10.3.(B) JUN 24
<b>SUBJECT:</b>	Proposed Road Closure Request from Genesis Minerals Pty Ltd- Final Report following Community Consultation
<b>LOCATION/ADDRESS:</b>	Various Roads within the Leonora Townsite
<b>NAME OF APPLICANT:</b>	Genesis Minerals Limited
<b>FILE REFERENCE:</b>	7.7 Roads - Closure & Dedication
<b>AUTHOR, DISCLOSURE OF ANY INTEREST AND DATE OF REPORT</b>	
<b>NAME:</b>	Ty Matson
<b>OFFICER:</b>	Chief Executive Officer
<b>INTEREST DISCLOSURE:</b>	Nil
<b>DATE:</b>	10th June 2024
<b>SUPPORTING DOCUMENTS:</b>	Nil

### BACKGROUND

On 23<sup>rd</sup> April 2024 Council considered an out of sessions request from Genesis Minerals to close several gazetted but unconstructed roads. This was undertaken using Council Policy A1.10 Approvals at Short Notice. No objections were received, and the matter was considered passed. The item is presented as a separate item today for ratification. The following resolution was made:

1. *That Council;*

a) *Seek public submissions within the District for a period of not less than 35 days on the proposed closure of the following roads within the Shire:*

b) *Sadie Canning Drive to the west of Goldfields Highway*

c) *An Unnamed Road running east west to the south of Court Street and the north of Sadie Canning drive and bounded by Goldfields Highway to the east and Court Street to the west.*

d) *Court Street, south of the intersection of Kurrajong Street*

e) *Hall Street, south of Court Street,*

f) *Otterburn Street, south of Court Street*

### STAKEHOLDER ENGAGEMENT

A public notice was placed in the Kalgoorlie Minor Newspaper on 24th April 2024 and on the Shires website and Social Media Sites. One request for clarification as to the area was received however no formal submissions have been made.

## STATUTORY ENVIRONMENT

The Land Administration Act 1997 makes the following provision 58. Closing roads

*(1) When a local government wishes a road in its district to be closed permanently, the local government may, subject to subsection (3), request the Minister to close the road.*

*(2) When a local government resolves to make a request under subsection (1), the local government must in accordance with the regulations prepare and deliver the request to the Minister.*

*(3) A local government must not resolve to make a request under subsection (1) until a period of 35 days has elapsed from the publication in a newspaper circulating in its district of notice of motion for that resolution, and the local government has considered any objections made to it within that period concerning the proposals set out in that notice.*

*(4) On receiving a request delivered to him or her under subsection (2), the Minister may, if he or she is satisfied that the relevant local government has complied with the requirements of subsections (2) and (3) — (a) by order grant the request; or (b) direct the relevant local government to reconsider the request, having regard to such matters as he or she thinks fit to mention in that direction; or (c) refuse the request.*

*(5) If the Minister grants a request under subsection (4) — (a) the road concerned is closed on and from the day on which the relevant order is registered; and (b) any rights suspended under section 55(3)(a) cease to be so suspended.*

*(6) When a road is closed under this section, the land comprising the former road — (a) becomes unallocated Crown land; or (b) if a lease continues to subsist in that land by virtue of section 57(2), remains Crown land.*

## POLICY IMPLICATIONS

There are no identified policy implications.

## FINANCIAL IMPLICATIONS

The Shire paid for the cost of the advertisement. Genesis Minerals will be required to pay for any additional costs that may be required as part of the process. These costs may include any survey costs.

## STRATEGIC IMPLICATIONS

The proposed closure and related mining activity are consistent with the objectives in the Strategic Community Plan. Expanded mining activities will contribute towards the stated outcome of 2.1 The economic focal point for business and industry in the Northern Goldfields.

## RISK MANAGEMENT

The roads do not appear to have been constructed and therefore are not in use. There is no risk of adverse public feedback, however, should the roads not be closed it is possible that Genesis Minerals will seek ministerial approval. This may harm the reputation of the Shire.

## RECOMMENDATIONS

1. That Council request the Chief Executive Officer write to the Minister for Transport requesting the permanent closure of the following roads:
  - Sadie Canning Drive to the west of Goldfields Highway
  - Unnamed road to the South of Court Street and the north of Sadie Canning drive and bounded by Goldfields Highway and Court Street
  - Court Street south of the intersection of Kurrajong Street
  - Hall Street South of Court Street,
  - Otterburn Street, South of Court Street,
  - All public right of ways and access ways associated with the roads described.

## VOTING REQUIREMENT

Simple Majority

## COUNCIL DECISION

**Moved: Cr LR Petersen**

**Seconded: Cr RM Cotterill**

1. That Council request the Chief Executive Officer write to the Minister for Transport requesting the permanent closure of the following roads:
  - Sadie Canning Drive to the west of Goldfields Highway
  - Unnamed road to the South of Court Street and the north of Sadie Canning drive and bounded by Goldfields Highway and Court Street
  - Court Street south of the intersection of Kurrajong Street
  - Hall Street South of Court Street,
  - Otterburn Street, South of Court Street,
  - All public right of ways and access ways associated with the roads described.

**CARRIED (6 VOTES TO 0)**

*For; Cr PJ Craig, Cr RA Norrie, Cr RM Cotterill,  
Cr AE Taylor, Cr LR Petersen, Cr TM Nardone*

## 10.0 REPORTS

### 10.3 CHIEF EXECUTIVE OFFICER REPORTS

#### 10.3.(C) REQUEST FOR CONSENT TO CONDUCT MINING ON RESERVE 35852

<b>SUBMISSION TO:</b>	Ordinary Council Meeting Meeting Date: 18th June 2024
<b>AGENDA REFERENCE:</b>	10.3.(C) JUN 24
<b>SUBJECT:</b>	Request for consent to conduct mining on Reserve 35852
<b>LOCATION/ADDRESS:</b>	Reserve 35852
<b>NAME OF APPLICANT:</b>	Genesis Minerals Limited
<b>FILE REFERENCE:</b>	TBA
<b>AUTHOR, DISCLOSURE OF ANY INTEREST AND DATE OF REPORT</b>	
<b>NAME:</b>	Ty Matson
<b>OFFICER:</b>	Chief Executive Officer
<b>INTEREST DISCLOSURE:</b>	Nil
<b>DATE:</b>	10th June 2024
<b>SUPPORTING DOCUMENTS:</b>	1. Map of reserves R35852 and R23752 and mining tenement <a href="#">↓</a>

## BACKGROUND

In December 2023 the Shire received a request through the Department of Mines for comment on a proposal for Genesis Minerals to conduct mining operations on Reserve 35852. Reserve 35852 is vested in the Shire of Leonora for the purposes of Recreation and Drainage. It contains the Golf Course and Speedway facilities (**attachment 1**).

The mining tenement under which the mining operations will be conducted also cover Racecourse Reserve 23752, however this reserve is vested with the Leonora Racing Club Inc (LRC). The LRC has been consulted and will be included in any negotiations with the tenement holder should a request to relocate facilities be made.

Upon receiving the request, the Shire conducted a community consultation process that included future community needs and was not solely about the potential relocation of Shire and Community recreation assets. As a result of that process draft plans to establish a new recreation precinct to the east of Leonora are being presented to Council for consideration. This potentially establishes alternative locations for the racing and golf facilities.

Genesis Minerals have clarified in a letter to the Shire that they wish to conduct sample drilling and test pits. This is a means to 'sterilise' the ground to ensure the ground does not contain commercial grades of minerals. Despite the results of the sampling program Genesis Minerals may request control of the land at a future date to establish ancillary mining assets.

## STAKEHOLDER ENGAGEMENT

A comprehensive community consultation process was undertaken by the Shire of Leonora. The resulting report is included in a separate item in today's agenda.

## STATUTORY ENVIRONMENT

The Mining Act 1978 makes the following provisions:

### 23. *Mining on public reserves etc. and Commonwealth land*

- (1) *Subject to this Act, a mining tenement may be applied for in respect of the following land (not being land that is already the subject of a mining tenement) —*
  - (a) *land, or land of a class, to which section 24, 24A or 25 applies;*
  - (b) *Commonwealth land.*
- (2) *The holder of a mining tenement in respect of such land must not carry out mining on or under that land otherwise than in accordance with a relevant consent obtained in relation to that land under section 24, 24A, 25 or 25A.*

## POLICY IMPLICATIONS

There are no identified Policy implications.

## FINANCIAL IMPLICATIONS

The initial program is to undertake surveys and test pits. The miner will be responsible for ensuring the site is left in a similar state to that before the mining operations. Should the leaseholder wish to undertake larger mining operations then negotiations on a compensation package will be required.

## STRATEGIC IMPLICATIONS

The overall Genesis Minerals planned operations will be of benefit to the Leonora economy. This assists Councils overall Plan for the Future outcomes.

## RISK MANAGEMENT

The most significant risk is allowing survey work to be undertaken that then results in larger operations where the community is not suitably compensated. Provisions exist within the Mining Act to ensure suitable compensation is provided. Whilst this is a real risk, until the operations are undertaken it cannot be fully measured. The overall risk is possible with a medium impact.

In order to minimise the risk it is recommended that Council condition its consent to;

- Only endorse operations that do not disturb existing infrastructure or result in the loss of large standing trees.
- Require that should the results of the survey result in the tenement holder wishing to undertake mining operations on a larger scale, then a compensation package that is suitable to the Shire of Leonora Council be negotiated prior to these operations occurring. This package would include the relocation of existing community infrastructure or the construction of agreed alternative facilities.

## RECOMMENDATIONS

1. That Council request the Chief Executive Officer write to the Minister for mines and:
  - (a) Grant conditional consent for the tenement holder to undertake survey drilling and test pits on Reserve R35852;
  - (b) Grant conditional consent for the tenement holder to undertake survey drilling and test pits on Reserve R23752 managed by the Leonora Racing Club Incorporated if consent is provided by the club.
  - (c) Consent is provided with following conditions:
    - (i) Operations must not disturb existing infrastructure or result in the loss of large standing trees.
    - (ii) Should the results of the survey result in the tenement holder wishing to undertake mining operations on larger scale, then a compensation package that is suitable to the Shire of Leonora Council be negotiated prior to these operations occurring. This package would include the relocation of existing community infrastructure or the construction of agreed alternative facilities.

## VOTING REQUIREMENT

Simple Majority

## COUNCIL DECISION

**Moved: Cr RA Norrie**

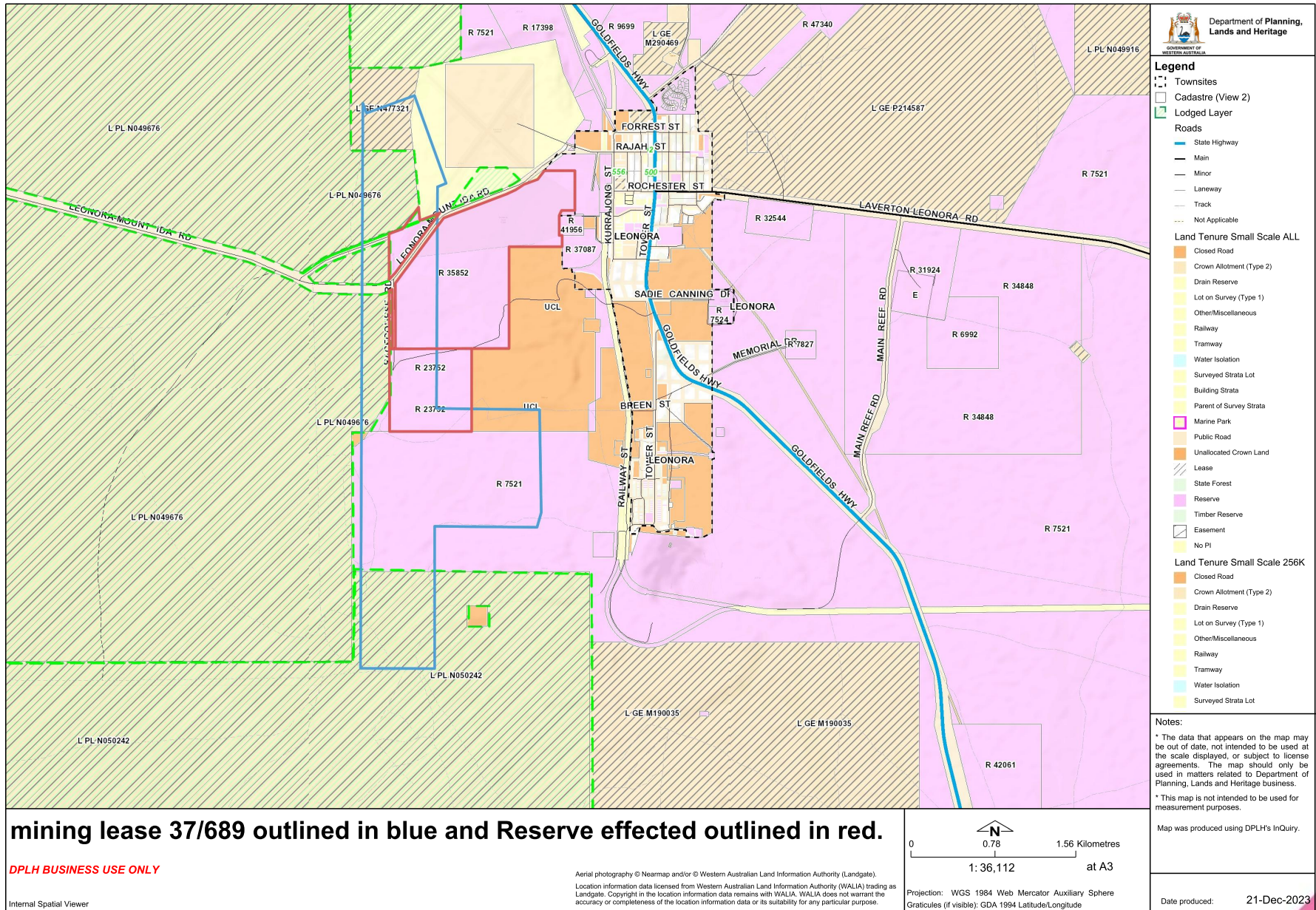
**Seconded: Cr AE Taylor**

1. That Council request the Chief Executive Officer write to the Minister for mines and:
  - (a) Grant conditional consent for the tenement holder to undertake survey drilling and test pits on Reserve R35852;
  - (b) Grant conditional consent for the tenement holder to undertake survey drilling and test pits on Reserve R23752 managed by the Leonora Racing Club Incorporated if consent is provided by the club.
  - (c) Consent is provided with following conditions:
    - (i) Operations must not disturb existing infrastructure or result in the loss of large standing trees.
    - (ii) Should the results of the survey result in the tenement holder wishing to undertake mining operations on larger scale, then a compensation package that is suitable to the Shire of Leonora Council be negotiated prior to these operations occurring. This package would include the relocation of existing community infrastructure or the construction of agreed alternative facilities.

**CARRIED (6 VOTES TO 0)**

*For; Cr PJ Craig, Cr RA Norrie, Cr RM Cotterill,  
Cr AE Taylor, Cr LR Petersen, Cr TM Nardone*





## 10.0 REPORTS

### 10.3 CHIEF EXECUTIVE OFFICER REPORTS

#### 10.3.(D) CONSTRUCTION OF SOLAR FARM AND POWER STATION SITE ON SHIRE RESERVE.

<b>SUBMISSION TO:</b>	Ordinary Council Meeting Meeting Date: 18th June 2024
<b>AGENDA REFERENCE:</b>	10.3.(D) JUN 24
<b>SUBJECT:</b>	Construction of Solar Farm and Power Station Site on Shire Reserve.
<b>LOCATION/ADDRESS:</b>	Leonora Aerodrome Reserve
<b>NAME OF APPLICANT:</b>	Horizon Power
<b>FILE REFERENCE:</b>	5.32 Horizon Power
<b>AUTHOR, DISCLOSURE OF ANY INTEREST AND DATE OF REPORT</b>	
<b>NAME:</b>	Ty Matson
<b>OFFICER:</b>	Chief Executive Officer
<b>INTEREST DISCLOSURE:</b>	Nil
<b>DATE:</b>	11th June 2024
<b>SUPPORTING DOCUMENTS:</b>	1. Letter from Horizon Power requesting consent for the use of Public Works Provisions <a href="#">↓</a>

## BACKGROUND

In 2023 the Shire of Leonora leased a portion of land on Lot 51 on Deposited Plan 126500, being part of the Leonora Airport reserve. The purpose of the lease is to provide a site for Horizon Power to construct a power generation facility, namely solar generation and associated power plant. The proposed infrastructure is critical for the future power needs of Leonora as the current gas fired facility is nearing end of life.

The Shire of Leonora Town Planning Scheme zones the site as “strategic infrastructure” with listed objectives being “to set aside land for port or airport facilities” and as such power generation facilities are not permitted under the Scheme.

On June 7, 2024, Horizon Power wrote to the Shire seeking consent to use the “public works” provisions under the *Planning and Development Act 2005*. Consent is not required under the act, however the responsible authority is to be consulted.

The Shire has previously undertaken due diligence to ensure that the proposed facility does not interfere with airport operations. To this end Horizon Power have engaged with the Shire’s consultant MSS and the Civil Aviation Safety Authority. The site does not encompass the existing cemetery located on the airport site.

Whilst a scheme amendment is required to address the changing needs of the town of Leonora, it is a process that would take longer than 12 months to progress. It is recommended that the use of Public Works provisions is an acceptable outcome as it will allow for the works to proceed.

Despite not being listed as an acceptable use, the use of the site is not inconsistent with the Scheme. It is noted that a gas fired power station is currently located on the reserve. This will be decommissioned when the new facility becomes operational.

### STAKEHOLDER ENGAGEMENT

The Shire has worked with Horizon Power for a number of years on this project. No other stakeholder engagement has occurred.

### STATUTORY ENVIRONMENT

The *Planning and Development Act 2005* makes the following provisions:

6. *Act does not interfere with public works*

- (1) *Subject to subsections (2) to (4), nothing in this Act interferes with the right of the Crown, or the Governor, or a public authority, or a local government —*
  - (a) *to undertake, construct or provide any public work; and*
  - (b) *to take land for the purposes of that public work.*
- (2) *Rights referred to in subsection (1) are to be exercised having due regard to —*
  - (a) *the purpose and intent of any planning scheme that has effect in the locality where, and at the time when, the right is exercised; and*
  - (b) *the orderly and proper planning, and the preservation of the amenity, of that locality at that time; and*
  - (c) *any advice provided by the responsible authority in the course of the consultation required under subsection (3) in respect of the exercise of the right.*
- (3) *At the time when a proposal for any public work, or for the taking of land for a public work, is being formulated, the responsible authority is to be consulted as to whether the undertaking, construction or provision of, or the taking of land for, the public work will be consistent with the matters referred to in subsection (2)(a) and (b).*
- (4) *This section does not affect —*
  - (a) *the application of section 5(2) and (3); or*
  - (b) *the application of a region planning scheme or an improvement scheme in relation to anything done, or proposed to be done, by a public authority that is not an agency of the Crown.*

### POLICY IMPLICATIONS

There are no known policy implications.

### FINANCIAL IMPLICATIONS

Consenting to the use of the Public Works provisions will not result in any financial implications for the Shire of Leonora.

### STRATEGIC IMPLICATIONS

The proposed use of the site is consistent with Strategy 3.2.1 Provide appropriate community infrastructure.

## RISK MANAGEMENT

There are no identified risks from endorsing the use of Public Works. The Shire has engaged a suitably qualified consultant to ensure the project is compliant with legislation and does not interfere with aircraft operations.

## RECOMMENDATIONS

1. That Council consents to the use of Public Works exemptions of the *Planning and Development Act 2005* by Horizon Power to approve the construction of the Leonora Power Station and Solar Field.

## VOTING REQUIREMENT

Simple Majority

## COUNCIL DECISION

**Moved:** Cr RM Cotterill

**Seconder:** Cr RA Norrie

1. That Council consents to the use of Public Works exemptions of the *Planning and Development Act 2005* by Horizon Power to approve the construction of the Leonora Power Station and Solar Field.

**CARRIED (6 VOTES TO 0)**

*For; Cr PJ Craig, Cr RA Norrie, Cr RM Cotterill,  
Cr AE Taylor, Cr LR Petersen, Cr TM Nardone*



07 June 2024

Chief Executive Officer  
Shire of Leonora  
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Dear Ty,

**LEONORA POWER STATION AND SOLAR - PUBLIC WORKS EXEMPTION UNDER *PLANNING AND DEVELOPMENT ACT 2005***

The existing power station and associated assets at Leonora are reaching the end of their lifecycle and Horizon Power is undertaking a project to deliver a new power station, solar farm and network extension that will provide safe, reliable and greener power to Leonora (**Leonora Power Project**). The proposed location of the Leonora Power Project is shown indicatively on the site layout plan **enclosed** with this letter.

Horizon Power has opted to deliver the construction and operation phase of the Leonora Power Project through an independent power provider (IPP) arrangement whereby the IPP will construct, own and operate a facility on the basis of Horizon Power purchasing the power produced from that facility pursuant to a power purchase agreement.

Pursuant to section 6(1) of the *Planning and Development Act 2005*, nothing in the Act "...interferes with the right of the Crown, or the Governor, or a public authority, or a local government — (a) to undertake, construct or provide any public work...".

The effect of section 6(1) is that a public authority is exempt from obtaining development approval for undertaking a public work meaning that the proposed works can proceed without the need for an amendment to the town planning scheme. Horizon Power considers that this exemption applies to Horizon Power on the basis that the IPP is undertaking the project because Horizon Power will enter into the power purchase agreement with the IPP and purchase the power produced by the facility from the IPP. To that end Horizon Power considers that it is undertaking the public work, as a public utility.

Horizon Power trusts that its proposal to proceed with the Leonora Power Project on the basis set out above will be consistent with:

- a) the purpose and intent of any planning scheme in effect in Leonora; and
- b) the orderly and proper planning, and the preservation of the amenity, of Leonora.

It would be appreciated if you can please confirm that the Shire has no objection to Horizon Power proceeding with the development of the Leonora Power Project based on the exemption contained on section 6(1) of the *Planning and Development Act 2005*. Horizon Power welcomes the opportunity to consult with the Shire with respect to the matters raised in this letter.



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Please feel free to contact Renato Pascucci on 0422 548 916 or via email [renato.pascucci@horizonpower.com.au](mailto:renato.pascucci@horizonpower.com.au) should you wish to discuss this further.

Regards,

A handwritten signature in blue ink, appearing to read "Lisa Stanley".

**Lisa Stanley**  
Senior Manager - Major Energy Projects

DM# 44348048



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Attachment 1: Site Layout Plan (Preliminary)

Concept Solar Farm and Power Station Site Layout



## 10.0 REPORTS

### 10.3 CHIEF EXECUTIVE OFFICER REPORTS

#### 10.3.(E) NORTHERN GOLDFIELDS ECONOMIC PROSPECTUS

<b>SUBMISSION TO:</b>	Ordinary Council Meeting Meeting Date: 18th June 2024
<b>AGENDA REFERENCE:</b>	10.3.(E) JUN 24
<b>SUBJECT:</b>	Northern Goldfields Economic Prospectus
<b>LOCATION/ADDRESS:</b>	Leonora
<b>NAME OF APPLICANT:</b>	Goldfields Esperance Development Commission
<b>FILE REFERENCE:</b>	2.13 Goldfields Economic Development Commission
<b>AUTHOR, DISCLOSURE OF ANY INTEREST AND DATE OF REPORT</b>	
<b>NAME:</b>	Ty Matson
<b>OFFICER:</b>	Chief Executive Officer
<b>INTEREST DISCLOSURE:</b>	Nil
<b>DATE:</b>	12th June 2024
<b>SUPPORTING DOCUMENTS:</b>	1. Proposed GEDC Grant Agreement (confidential)

## BACKGROUND

At the May 2024 Northern Goldfields Working Group it was resolved to develop an Economic Prospectus for the Northern Goldfields. This project will provide funding for suitable consultancy services to develop individual economic summaries for each Northern Goldfields Shire (Leonora, Laverton, Menzies, Ngaanyatjarraku and Wiluna) and an economic prospectus for the Northern Goldfields region as a whole.

The project will include but is not limited to the following:

- Economic data and high-level analysis for each Northern Goldfields LGA presented in a summary report format and accompanied by raw datasets.
- A combined sub-regional economic data and analysis summary presented in a summary report format.
- Engagement with each of the Northern Goldfields Shires on the content of the economic analysis and prospectus.
- An economic prospectus for the Northern Goldfields sub-region providing an overview of the region and each LGA and highlighting economic data and analysis, economic initiatives and investment opportunities.

The project will provide documentation that will assist when seeking investment, negotiating with State and Federal Governments for funding into the region.

The Goldfields Esperance Development Commission (GEDC) have offered a Grant of \$50,000 in order to progress the project. A contribution of \$1,500 per member Council will also be required. The Shire of Leonora will also contribute staff resources to manage the project and grant.



If endorsed by Council the Shire of Leonora will manage the project and enter into a grant agreement with the State through the GEDC. The Shire will be responsible for managing the grant. The purpose of this report is to seek a budget amendment to both receive and spend the grant as described, and contribute \$1,500 to the project.

### **STAKEHOLDER ENGAGEMENT**

The matter has been discussed with the Shire Presidents and Chief Executive Officers of the Member Councils of the Northern Goldfields Working Group, and the Chief Executive Officer of the GEDC.

### **STATUTORY ENVIRONMENT**

The Local Government Act 1995 makes the following provisions:

#### *6.8. Expenditure from municipal fund not included in annual budget*

- (1) *A local government is not to incur expenditure from its municipal fund for an additional purpose except where the expenditure —*
- (a) is incurred in a financial year before the adoption of the annual budget by the local government; or*
  - (b) is authorised in advance by resolution\*; or*
  - (c) is authorised in advance by the mayor or president in an emergency.*

*\* Absolute majority required.*

### **POLICY IMPLICATIONS**

The purpose of the proposed resolution complies with all adopted policies.

### **FINANCIAL IMPLICATIONS**

If endorsed the Shire of Leonora will receive \$50,000 through a grant from GEDC and \$6,000 in total from the other member Councils. The Shire will need to contribute \$1,500 towards the project. Shire of Leonora funds will be provided from existing budgetary provisions.

### **STRATEGIC IMPLICATIONS**

The purpose of the project is to develop a Regional Prospectus. This will be used by the Shire to achieve multiple strategic objectives, primarily through attracting grants and contributions towards projects and services.

### **RISK MANAGEMENT**

The only identified risk is the mismanagement of the project resulting in the Shire needing to repay the grant. This will be mitigated by a dedicated staff member being responsible for the contract. Oversight from the GEDC will also ensure the grant obligations are met.

## RECOMMENDATIONS

1. That Council:
  - (a) Endorse the Northern Goldfields Economic Prospectus project
  - (b) Request the Shire President and the Chief Executive Officer endorse the grant agreement.

## VOTING REQUIREMENT

Absolute Majority

## COUNCIL DECISION

**Moved: Cr LR Petersen**

**Seconder: Cr RA Norrie**

1. That Council:
  - (a) Endorse the Northern Goldfields Economic Prospectus project
  - (b) Request the Shire President and the Chief Executive Officer endorse the grant agreement.

**CARRIED BY ABSOLUTE MAJORITY (6 VOTES TO 0)**

*For; Cr PJ Craig, Cr RA Norrie, Cr RM Cotterill,  
Cr AE Taylor, Cr LR Petersen, Cr TM Nardone*

## 10.0 REPORTS

### 10.3 CHIEF EXECUTIVE OFFICER REPORTS

#### 10.3.(F) PROPOSED EASTERN PRECINCT RECREATION MASTER PLAN

<b>SUBMISSION TO:</b>	Ordinary Council Meeting Meeting Date: 18th June 2024
<b>AGENDA REFERENCE:</b>	10.3.(F) JUN 24
<b>SUBJECT:</b>	Proposed Eastern Precinct Recreation Master Plan
<b>LOCATION/ADDRESS:</b>	Lot 14 on Plan 091980
<b>NAME OF APPLICANT:</b>	NA
<b>FILE REFERENCE:</b>	TBA
<b>AUTHOR, DISCLOSURE OF ANY INTEREST AND DATE OF REPORT</b>	
<b>NAME:</b>	Ty Matson
<b>OFFICER:</b>	Chief Executive Officer
<b>INTEREST DISCLOSURE:</b>	Nil
<b>DATE:</b>	12th June 2024
<b>SUPPORTING DOCUMENTS:</b>	<ol style="list-style-type: none"><li>1. Leonora Community and Stakeholder Engagement Report <a href="#">↓</a></li><li>2. Leonora Recreation Hub Masterplan <a href="#">↓</a></li><li>3. Recreation Hub Masterplan map <a href="#">↓</a></li></ol>

## BACKGROUND

At the July 2023 Ordinary Meeting of Council a resolution was passed in regards to a proposed Eastern Precinct. As part of the process a consultant was engaged to undertake a Community and Stakeholder Engagement Report. This report has been completed and is provided for Councils consideration (attachment 1).

Since Council's resolution was passed the Shire has been approached by Genesis Minerals Limited in regards to potentially undertaking mining operations on a number of reserves to the west of Leonora. Genesis are still finalising their preferred future footprint and have requested permission from the Shire and Leonora Turf Club Incorporated to undertake a survey program on the reserves (see separate agenda item).

The approach by Genesis changed the direction of the Eastern Precinct and allowed a number of community concerns (identified in the report), and Council Strategic Objectives as identified in the Strategic Community Plan, to be considered as part of the Eastern Precinct Project. This approach sought to plan for the following key objectives:

- Planning for the route of the proposed Leonora Heavy Haulage bypass road;
- Relocation of the Speedway, Turf Club and Golf facilities;
- Identification of light industrial land;
- Opportunity to plan for increase in recreation and leisure facilities

- Encompass planning for required infrastructure as a result of the Great Central Road sealing project.

The proposed heavy haulage bypass has been on the agenda for a number of years. The Shire recently met with representatives of Main Roads who indicated that planning has progressed. Whilst the project has not received funding at this stage Main Roads have indicated that the preferred route would be to utilise the existing Main Reef Rd, Laverton Leonora Hwy and the informal unsealed bypass road route. This would see all non-local heavy haulage operators avoid Tower Street.

A proposed Community Recreation Master plan has been drafted (attachment 2). This plan proposes a facility to the east of town that would be multiuser and multipurpose. Designed on a hub and spoke model, central, shared club facilities would be built as a base. Recreation and leisure facilities could then be built surrounding the club rooms. Proposed features could include: a golf driving range, outdoor cinema, camping area, turf club, multiple shooting ranges including rifle, pistol and shotgun ranges, and a roadhouse and truck parking area.

The suggested site is lot 14 on plan 091980 (lot 14). This site is 850 hectares in size and has historically been a grazing lease. Council has previously resolved to request the grazing lease be transferred to the Shire in anticipation of a request to the Minister for lot 14 to be made a reserve. The request for the grazing lease is now before the Minister. As part of the agreement with the current owner, the proposed reserve would include a large area set aside for the purpose of grazing.

Located within the site is an existing reserve, R47340 currently vested in the West Australian Rifle Association (WARA) for the purpose of a rifle range. In October 2023 the CEO met with the WARA board as to the proposed future use of the range. The WARA board were unresponsive to requests from the Shire as to development of the site and claimed it was up to local members of WARA to progress. Members of the Board were unable to demonstrate when the reserve was last visited by an official from WARA. The CEO left the meeting with little confidence in the reserve being used for its intended purpose, and therefore for the benefit of the Leonora community whilst it is under the care and control of WARA.

The Leonora Extended Shooting Club advised the Shire that they too were unable to progress plans with WARA and that communication had ceased. It is proposed that a request to the Minister be made to have the reserve vested in the Shire as either a standalone reserve or as part of a larger recreation reserve encompassing lot 14.

The proposed precinct would include the relocation of the current Shotgun Club to lot 14 from its existing site on the south of the highway on Lot 22 Laverton Leonora Road. Lot 22 is currently a reserve in favour of the Leonora Gun Club Incorporated (LGC). Negotiations are currently ongoing with the LGC to relocate the facility. Should this be successful it is proposed to request freehold of the site in order for it to be developed into a light industrial area.

When the Great Central Road is sealed Leonora will be positioned as the Gateway to the Great Central Road. Given its location with road access to the north, south, and east, combined with the railhead, Leonora will require infrastructure to service the road traffic needs. It is therefore proposed that a site be set aside opposite the Main Reef Road northern terminus for the purpose of construction of a roadhouse and large truck parking area. It is anticipated that the site would be offered to a private entity to develop and operate.

Lot 14 is currently encumbered by the grazing lease, however an application to transfer the lease to the Shire has been made and arrangements to meet the grazing needs of the current owner have been undertaken. Native title has been extinguished on both lots 14 and 22.

### **STAKEHOLDER ENGAGEMENT**

Extensive stakeholder engagement was undertaken as part of the Community and Stakeholder Engagement Report. Prior to the preparation of this report consultation with the Leonora Extended Shooting Club and Genesis Minerals has occurred.

Main Roads have been consulted through the process although no formal agreements have been made. Ongoing consultation in regards to the proposed bypass is occurring.

### **STATUTORY ENVIRONMENT**

The *Land Administration Act 1997* makes the following provisions:

*41. Reserving Crown land, Minister's powers as to*

*Subject to section 45(6), the Minister may by order reserve Crown land to the Crown for one or more purposes in the public interest.*

### **POLICY IMPLICATIONS**

The proposed resolution does not have any identified policy implications.

### **FINANCIAL IMPLICATIONS**

The 2023/24 budget include a provision of \$250,000 for town planning expenses. Whilst this is not for the exclusive use of the Eastern Precinct proposal the bulk of the funds were for that purpose. Should the project be endorsed a legal firm will be engaged to progress the application for lot 14, 22 and R47340. Detailed designs will also be progressed by a suitably qualified consultant. This has not been costed and will be procured in accordance with the Purchasing Policy.

Once land tenure has been engaged and detailed costings obtained a plan will be developed to fund the proposed uses. Once the central club facilities are established the individual components can be completed in a staged approach as funds become available. Should Council subsequently endorse mining operations on its current reserves then compensation would be sought to relocate existing facilities. Grant funding would be sought to contribute towards the costs.

### **STRATEGIC IMPLICATIONS**

The proposed plan if adopted seeks to contribute towards the following strategic objectives:

- 1.1.3.1 Identify and implement appropriate sport and recreational opportunities , as part of a northern goldfields approach;
- 1.1.4.2 Encourage and support initiatives promoting an inclusive community
- 1.1.2.1 Implement Community Health Plan initiatives in line with annual budget process
- 1.1.4.1 Support youth engagement initiatives and programs
- 1.1.4.3 Seek to increase local youth services and activities

- 2.1.1.4 Engage with potential investors
- 2.1
- .2.2 Continue to support the RRG, GEDC and other regional groups for the extension of the Goldfields Highway to the Great Northern Highway
- 2.1.2.3 Investigate opportunities to increase road RAV access
- 2.1.3.5 Plan for adequate supply of residential and commercial land to meet the requirements of the community
- 2.1.3.6 Continue to identify opportunities for release of residential and industrial land.
- 2.2.1.3 Promote Leonora as a destination for visiting clubs
- 2.2.1.2 Develop and maintain the walking, driving and other trails.

## RISK MANAGEMENT

The proposed project is not without risk. The main identified risks are:

- Failure to gain control of the required land;  
Should the required land not be transferred to the Shire then new strategies will be developed to achieve the desired results. Should R47340 not be transferred to the Shire then the Rifle Range will not be able to be used. Other facilities such as the pistol and shotgun facilities will still be able to be progressed.
- Failure to adequately plan and manage the project  
The project is currently being managed using project management principles. Should Council endorse the project then a formal project management plan will be implemented. A member of staff will be tasked to manage the project with regular oversight from the Leadership Team. Consultants will be used where existing Shire resources or knowledge do not meet requirements.
- Failure to attract funding for the proposed project  
A detailed costing has not been developed at this stage. This will be developed simultaneously with the request for land transfer, subject to Council approval. Once this information is known a funding strategy will be developed.

The project has a number of independent parts, being the development of the roadhouse, development of the Light Industrial Land, and development of the recreation facilities. The roadhouse would be developed by the proposed operator. The Industrial Land will need to be funded; however, it is anticipated costs will be recovered through sale of the land.

The design of the recreation facility is such that it can be staged as funding becomes available.

- Legal risk associated with seeking control of reserve 47340

Should Council endorse the proposed resolution a law firm will be engaged to manage the land transfer request. This process will ensure that decisions can be made using appropriate advice and in line with Council's risk appetite.

- The proposed bypass not receiving the required funding.

The proposed bypass is necessary regardless of the future of the recreation and land proposals. The bypass is already required, and this need will increase when the Central Highway is sealed and traffic increases. It is difficult to mitigate this risk as the project is entirely outside of the Shire's control.

## RECOMMENDATIONS

1. That Council:
  - (a) Endorse the Leonora Recreation Hub Masterplan
  - (b) Request the Minister for Lands transfer to the Shire of Leonora Lot 14 on deposited plan 091980 with the power to lease.
  - (c) Request the Minister for Lands transfer to the Shire of Leonora control of Reserve 47340 or alternatively amalgamate the reserve into lot 14 on deposited plan 091980
  - (d) Request the Minister for Lands transfer Lot 22 on deposited plan 180443 in freehold to the Shire of Leonora, or alternatively develop the lot for the purpose of industrial land.
  - (e) Request the Chief Executive Officer to develop detailed designs for the proposed Community Recreation Master Plan and present these to Council.

## VOTING REQUIREMENT

Simple Majority

## COUNCIL DECISION

**Moved: Cr RA Norrie**  
**Seconded: Cr RM Cotterill**

1. That Council:
  - (a) Endorse the Leonora Recreation Hub Masterplan
  - (b) Request the Minister for Lands transfer to the Shire of Leonora Lot 14 on deposited plan 091980 with the power to lease.
  - (c) Request the Minister for Lands transfer to the Shire of Leonora control of Reserve 47340 or alternatively amalgamate the reserve into lot 14 on deposited plan 091980
  - (d) Request the Minister for Lands transfer Lot 22 on deposited plan 180443 in freehold to the Shire of Leonora, or alternatively develop the lot for the purpose of industrial land.
  - (e) Request the Chief Executive Officer to develop detailed designs for the proposed Community Recreation Master Plan and present these to Council.

**CARRIED (6 VOTES TO 0)**

*For; Cr PJ Craig, Cr RA Norrie, Cr RM Cotterill,  
Cr AE Taylor, Cr LR Petersen, Cr TM Nardone*



# SHIRE OF LEONORA COMMUNITY & STAKEHOLDER ENGAGEMENT REPORT



**Hames  
Sharley**  
ENABLING COMMUNITIES TO FLOURISH



APRIL 2024

Revision Letter	Date	Reason for Issue	CM
A	28/03/2024	Draft For Review	RS
B	30/04/2024	Final Report incorporating client feedback	RS

**Project No:** 44884

**Project Name:** Shire of Leonora Strategic Planning

**Prepared for:** Shire of Leonora



Prepared by:

**Hames  
Sharley**

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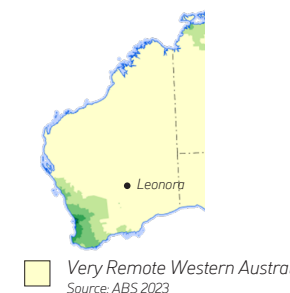
It is important that the Shire's future planning decisions and documents, such as its Strategic Community Plan (SCP), Local Planning Strategy and Scheme, are reflective of and respond to the community's key issues, priorities and aspirations.

To achieve this, the Shire commissioned Hames Sharley to complete in-person engagement workshops and activities in Leonora in February 2024 to hear from the community, stakeholders and Council. In addition, an online community survey was available during February and March to capture further feedback, and individual stakeholder meetings were undertaken to complement this data.

This report summarises the community and stakeholder engagement process and key issues and opportunities identified. The outcomes of this process present a snapshot of the opportunities for the Shire to understand concerns and facilitate the aspirations and priorities of the community. This may be implemented through several streams e.g. via an updated SCP, local planning framework and/or advocacy to, and partnering with, government and private sector organisations.

## 1.1 SHIRE SNAPSHOT

The Shire of Leonora is home to 1,588 people as recorded in the 2021 ABS Census. Leonora is the main town within the Shire, with Leinster operating as a private mining town. The demographic characteristics of the Shire in the table below are sourced from the 2021 Census and are benchmarked against similar communities that are located in Very Remote Western Australia (refer map opposite).



The household type analysis reveals that families are the common structure with almost equal proportions couples without children (42%) and couples with children (41%), combined representing four fifths of households. A smaller number of families are a one parent family with children (15%). The Census data shows a significantly high rate of unoccupied dwellings (45.2%) and renting is the predominant tenure type. In 2021, 10% of the Shire's population was recorded as Indigenous and a relatively high 30.7% in the 'not stated' category. Relative to the Greater Perth region where 2% of the population is ATSI, this cultural group represents a major portion of the Shire's community.

Table 1: Shire of Leonora Population Demographics

DEMOGRAPHIC FACTOR	SHIRE OF LEONORA		VERY REMOTE AUSTRALIA (WA)	
	Number	%	Number	%
Population	1,588		60,672	
Median Age	33 years		35 years	
Sex	Male	979 61.8%	33,874 55.8%	
	Female	606 38.2%	26,800 44.2%	
Indigenous status	Aboriginal and/or Torres Strait Islander (ATSI)	159 10.0%	17,659 29.1%	
	Non-Indigenous	939 59.1%	32,152 53.0%	
	Indigenous status not stated	487 30.7%	10,860 17.9%	
Private Dwellings	Occupied	314 53.8%	15,302 71.6%	
	Unoccupied	264 45.2%	6,071 28.4%	
Employment status	Employed full-time	516 75.5%	18,006 67.7%	
	Employed part-time	97 14.2%	4,892 18.4%	
	Away from work	57 8.3%	2,381 8.9%	
	Unemployed	19 2.8%	1,332 5.0%	
Top three occupations in the Shire of Leonora	Machinery operators and drivers	165 24.7%	4,114 16.3%	
	Technicians and trades workers	138 20.6%	4,684 18.5%	
	Labourers	97 14.5%	3,258 12.2%	
Household composition	Family	209 67.0%	10,330 67.5%	
	Single (or lone) person households	99 31.7%	4,489 29.3%	
Tenure type	Group households	4 1.3%	481 3.1%	
	Owned outright	57 18.2%	2,754 18.0%	
	Owned with a mortgage	26 8.3%	1,743 11.4%	
	Rented	143 45.5%	8,714 56.9%	
	Other / not stated	88 28.1%	2,096 13.7%	





## 2.1 COLLATION OF FINDINGS

ENGAGEMENT	USER GROUPS		ENGAGEMENT REACH	
	Residents	Traditional Owners	ENGAGEMENT METHOD	REACH
	Students	LGA officers	Online Survey	44
	Local workers & businesses	Councillors	Community drop-in session	5
			School student worksheets (4 classes)	31
			Councillors workshop	4
			Traditional Owners	Two meetings

*See Appendix 1 for detail on engagement methods*

THEMES



FINDINGS

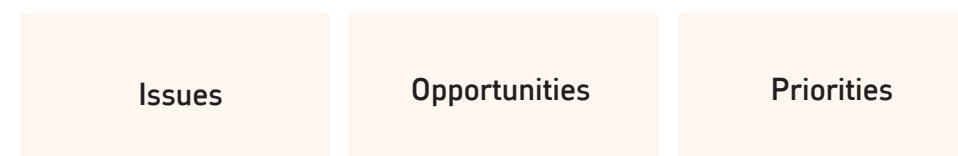


Figure 1: Collation of Engagement Findings

## 2.2 COMMUNITY, URBAN GROWTH & SETTLEMENT

This section relates to *community safety, access to services, housing needs and adequacy, population stability, parks and recreation facilities, improving safety through urban design measures*. These were used as prompts during the community drop in session.

The community primarily discussed issues around land availability for housing which has constrained housing supply. Youth facilities was another shared concern with strong support for increased youth facilities provision.

The table below summarises the key issues and opportunities identified by community members and stakeholders for this topic.

THEME	ISSUES	OPPORTUNITIES & SUCCESSES
<b>HOUSING NEEDS, CONDITION &amp; LAND USE</b>	<ul style="list-style-type: none"> <li>+ Major constraint to growth of residential and business development is land availability for housing. Community believes that land expansion is required to increase housing supply.</li> <li>+ Many boarded up and run down housing in the Town (20-30 blocks). Underutilised with high potential. Much of this housing stock is owned by Department of Communities.</li> <li>+ Community members noted difficulty in accessing in home care packages to modify own home.</li> <li>+ Aged care units are not yet able to be used.</li> <li>+ No rural/semi-rural residential blocks available but desired by some.</li> </ul>	<ul style="list-style-type: none"> <li>+ Opportunity to expand residential land supply in area to the south of the Town at Lot 31 off Cohen Street.</li> <li>+ Desire for run down housing to be made available to purchase. This stock can then be upgraded by new residents and reduces the need to release more land for the construction of new homes.</li> <li>+ Potential opportunity for short stay accommodation that could house people who are coming in to Leonora from Country.</li> </ul>
<b>COMMUNITY SERVICES &amp; FACILITIES</b>	<p><b>Youth services</b></p> <ul style="list-style-type: none"> <li>+ There is a major gap in services and activities for youth in Leonora at all ages. This was identified by school students and other community members through the online survey.</li> </ul> <p><b>Childcare</b></p> <ul style="list-style-type: none"> <li>+ Childcare is essential to families, enabling parents to work, study etc.</li> </ul> <p><b>Maintenance of community facilities</b></p> <ul style="list-style-type: none"> <li>+ Need more cleaning of the tourist bays and the gym.</li> </ul> <p><b>Health</b></p> <ul style="list-style-type: none"> <li>+ No female doctor and no dentists visiting. Though nurse working with GP to support women's health.</li> <li>+ Shire find it difficult to spread information on visiting health services. Lack of communication as to when they are visiting the town - need more notice to advertise and maximise efficiency of access to service providers for all.</li> <li>+ Most services have been relocated to Kalgoorlie with the expectation people will travel there.</li> <li>+ Delivery of services to Indigenous communities requires a permanent base in Leonora for consistency and effectiveness.</li> </ul> <p><b>Recreation</b></p> <ul style="list-style-type: none"> <li>+ Oval is underutilised, and only used to walk dogs.</li> </ul>	<ul style="list-style-type: none"> <li>+ Support for events to bring everyone together e.g. Town busy bee, also improves Town pride.</li> <li>+ Potential to combine rifle range with shotgun club and could co-locate with turf club and recreation e.g. driving range.</li> </ul> <p><b>Youth services</b></p> <ul style="list-style-type: none"> <li>+ There are high levels of appreciation for the pool. A significant number of school students support the expansion of the pool into a water park (similar to Menzies) with a deeper dive pool.</li> <li>+ There is a need to upgrade the basketball backboard and the court. Desire for skate park to be upgraded, with increased difficulty.</li> <li>+ Suggestions to expand youth services and activities include: more shops for young people including toys and clothes, gaming lounge, community fair / festival, more school excursions e.g. community camp out, trampoline.</li> <li>+ Among school students there was strong support for a fast food outlet however the viability of such a business with a small population base is likely to be low and there are also public health considerations around contribution to chronic health conditions and obesity.</li> </ul>



Figure 2: J. G. Epis Community Resource Centre



Figure 3: Existing housing in Leonora

## 2.3 ECONOMY & EMPLOYMENT

This section relates to *jobs and income, education opportunities, access to goods and services, cooperation and collaboration with other regions, tourism*. These were used as prompts during the community drop in session.

The table below summarises the key issues and opportunities related to this topic identified by community members and stakeholders in engagement discussions and online survey.

THEME	ISSUES	OPPORTUNITIES & SUCCESSES
<b>WORKFORCE TRAINING, RETENTION AND AVAILABILITY</b>	<ul style="list-style-type: none"> <li>+ Staff availability and skills to do the jobs.</li> <li>+ Lack of services e.g. mechanics come out from Kalgoorlie.</li> <li>+ Difficulty attracting families where there is a FIFO model of employment in place.</li> </ul>	<ul style="list-style-type: none"> <li>+ Critical need to provide training and mentoring for the younger generation to assist youth to build skills and confidence. Suggestion from community: this could be achieved through a training hub. This type of assistance should aim to provide job readiness to younger generation. It was noted that the CRC is providing a level of this though it should be increased.</li> <li>+ Increased food options including butcher and baker will help attract families.</li> <li>+ Community keen for Shire to develop capacity in the arts, opportunity for art gallery. There has been positive feedback on the adult art classes.</li> </ul>
<b>LOCAL BUSINESSES AND INDUSTRY</b>	<ul style="list-style-type: none"> <li>+ A lot of shopping is done in Kalgoorlie or online.</li> <li>+ Limited land for business expansion or growth. Anticipate additional light and heavy industrial land will be required.</li> </ul>	<ul style="list-style-type: none"> <li>+ Watarra/Darlot group will have future need for office space in the Town Centre.</li> <li>+ Genesis Minerals is owned by superannuation funds and are required to meet social and community KPIs that measure their 'give back'.</li> <li>+ Potential for heavy industry opportunities to be explored in Leonora, Gwalia and former township Mt Malcolm.</li> </ul>
<b>TOURISM</b>	<ul style="list-style-type: none"> <li>+ Lack of visitor accommodation for tourists, visitors or service businesses workers.</li> <li>+ Leonora Lodge now privately owned by Genesis Minerals, resulting in a loss of 300 accommodation rooms.</li> <li>+ Promotion and focus on key attractions/features is lacking.</li> </ul>	<ul style="list-style-type: none"> <li>+ Provide more quality infrastructure for people traveling through to attract more to spend time in the town. There is desire for people to stay 2-3 nights. This includes elements such as provision of laundromat, ablution blocks, barbecue area, shady RV sites, more availability and higher quality accommodation.</li> <li>+ Promote the town at the three way intersection as a place to rest and reset e.g. "sunset and swim".</li> <li>+ The 2 mile rifle range is unique and could be popular attraction for tourists.</li> <li>+ Gold and prospecting tourism opportunity.</li> <li>+ Potential to relocate Nambi woolshed to Sons of Gwalia.</li> </ul>
<b>EDUCATION</b>	<ul style="list-style-type: none"> <li>+ High turnover with school principals has impacted student and parent engagement. Difficulty retaining good staff.</li> <li>+ Children in Leonora are 'at risk' and literacy / numeracy levels are poor.</li> <li>+ TAFE pathway needed, could add to the school, would be ideal to have a training space to help people move forward.</li> </ul>	<ul style="list-style-type: none"> <li>+ Advocate for 'remote school' classification of Leonora District High School so that teacher benefits packages are more attractive to staff and encourage retention. This could also lead to participation in initiatives such as the Scaling Up Success in Remote Schools Program. <a href="https://www.education.gov.au/closing-the-gap/schools-measures-closing-gap/scaling-success-remote-schools-program">https://www.education.gov.au/closing-the-gap/schools-measures-closing-gap/scaling-success-remote-schools-program</a></li> </ul>

THEME	ISSUES	OPPORTUNITIES & SUCCESSES
<b>FOOD COST AND AVAILABILITY</b>	<ul style="list-style-type: none"> <li>+ Cost of fresh fruit and vegetables are high and the quality is low.</li> <li>+ Difficulty growing food - fruit trees have died, desire to establish a community garden.</li> <li>+ Common to drive to Kalgoorlie (160km round trip) to do a big supermarket shop. Basic groceries can be purchased at Shell Express or the Leonora Supermarket.</li> </ul>	<ul style="list-style-type: none"> <li>+ Increase fresh food availability and reduce pricing easing cost of living pressures and improving health e.g. establish a community garden, or through the assistance of Foodbank.</li> </ul>



Figure 4: Gwalia Gold Mine



Figure 5: Leonora Main Street - Tower Street

## 2.4 ENVIRONMENT & HERITAGE

This section relates to *conservation and re-vegetation, cultural heritage*. These were used as prompts during the community drop in session.

The table below summarises the key issues and opportunities identified for this topic by community members and stakeholders in engagement discussions and online survey.

THEME	ISSUES	OPPORTUNITIES & SUCCESSES
ENVIRONMENT	<ul style="list-style-type: none"> <li>+ Fencing maintenance /upgrading issues result in cows throughout the town. Excess water released in areas of the Town and this attracts cattle.</li> <li>+ Shooting of kangaroos, horses and donkeys.</li> <li>+ Stealing of sandwood trees.</li> <li>+ Poor condition of trees.</li> <li>+ Use of 1080 bait.</li> </ul>	<ul style="list-style-type: none"> <li>+ Desire for co-funding to support fence upgrades to keep the cows in.</li> <li>+ Desire to build relationships between cattle station and community to mitigate shooting of cattle and dumping of rubbish.</li> <li>+ Community highly values going out bush. This was described by many school students. Opportunity to organise community bush camp.</li> <li>+ Greening and tree planting within the town.</li> </ul>
HERITAGE	<p><b>Cultural heritage</b></p> <ul style="list-style-type: none"> <li>+ There is no recognition of Indigenous culture in town.</li> </ul>	<ul style="list-style-type: none"> <li>+ Work collaboratively with Aboriginal communities to highlight and recognise cultural heritage and stories.</li> <li>+ Potential for development of a cultural and learning centre building in town.</li> <li>+ Important to consider the socio-economic effects of Native Title determinations and ensure the regional economy and people benefit from it.</li> <li>+ Seek grant availability to restore homesteads, hotels and history in the town.</li> </ul> <p>Places that have community support to be upgraded and repurposed:</p> <ul style="list-style-type: none"> <li>+ State Hotel (State heritage listed) - \$7 million to upgrade</li> <li>+ Masonic Lodge.</li> <li>+ Theatre.</li> </ul>



Figure 6: View from Mt Leonora



Figure 7: Hoover House Dining Room

## 2.4 TRANSPORT & INFRASTRUCTURE

This section relates to *telecommunication infrastructure, roads, pathways, future water needs and supply, waste management and infrastructure, renewable energy*. These were used as prompts during the community drop in session.

The table below summarises the key issues and opportunities identified for this topic by community members and stakeholders in engagement discussions and online survey.

THEME	ISSUES	OPPORTUNITIES & SUCCESSES
TRANSPORT	<p><b>Roads</b></p> <ul style="list-style-type: none"> <li>+ Off road camping is occurring in areas identified as inappropriate by local Native Title holders.</li> </ul> <p><b>Rail and Freight</b></p> <ul style="list-style-type: none"> <li>+ Currently there are conflicts on the main street (Goldfields Hwy/Tower) with pedestrians, private vehicles and large heavy trucks. Community desire a bypass to separate heavy trucks from people seeking to safely use this street.</li> </ul> <p><b>Airfield</b></p> <ul style="list-style-type: none"> <li>+ There are no daily flights for all from Leonora, only for mining companies.</li> </ul>	<p><b>Roads</b></p> <ul style="list-style-type: none"> <li>+ Add another smiley face speed sign on route into town from Laverton. Would benefit the area around the school.</li> <li>+ Community support sealing of highways and believe this is key to unlocking the region to tourism and population growth. Outback Way (Great Central Road) project Main Roads WA.</li> <li>+ Establishment of 'no go zones' for off road camping.</li> </ul> <p><b>Rail and Freight</b></p> <ul style="list-style-type: none"> <li>+ A bypass should be developed to get trucks out of town to improve safety. Main Roads WA discussions are currently underway on alignment.</li> <li>+ Opportunity to provide a rest stop/24 hour service station at the bypass intersection. This will support truck drivers coming from Queensland as around 60-70% of east west freight comes through the town.</li> <li>+ Possibility in future that rail could end outside of Town. This is dependent on intermodal hub/terminal for Orizon Qube.</li> </ul> <p><b>Airfield</b></p> <ul style="list-style-type: none"> <li>+ There have been discussions about potential to upgrade airport to take 737 aircraft which would cost ~\$3-\$5 million.</li> <li>+ Work with flight operators and mining companies to collaborate and pool resources to allow more local community members to share flights, improving access to the town for all, including service providers e.g. allied health</li> </ul>
INFRASTRUCTURE	<p><b>Technological infrastructure</b></p> <ul style="list-style-type: none"> <li>+ Stable and reliable telecommunications is important. It is mainly good though there are not enough ports to support Telstra expansion which causes reliance on StarLink and associated costs to residents.</li> </ul> <p><b>Urban Design</b></p> <ul style="list-style-type: none"> <li>+ Conflicts/danger with road trains. Gopher/bike/pram/wheelchair ramps required.</li> <li>+ Removal of all asbestos from the town.</li> <li>+ Unfortunate that the key visual as you enter the town is the rubbish tip.</li> <li>+ Last streetscape upgrade was in 2004.</li> </ul>	<ul style="list-style-type: none"> <li>+ More seating so people can sit and rest in the centre of town. Potential to improve social connectedness and casual conversations between locals.</li> <li>+ Increase shade, street furniture, places to gather.</li> <li>+ Seek grants and / or business owner / tenant involvement to upgrade shop fronts and windows along Tower Street.</li> <li>+ Improve footpath condition for gophers, bikes and scooters. Especially to aged care, hospital and school.</li> <li>+ Cluster new and upgraded facilities and activities on the main street.</li> <li>+ Opportunity to explore RAC funding for upgrades.</li> </ul>

THEME	ISSUES	OPPORTUNITIES & SUCCESSES
INFRASTRUCTURE	<p><b>Water</b></p> <ul style="list-style-type: none"> <li>+ Community concern over quality and quantity of water in future. Desire for ongoing monitoring and collection of data to protect this resource.</li> </ul> <p><b>Power</b></p> <ul style="list-style-type: none"> <li>+ Need to upgrade Genesis Minerals and town power.</li> </ul>	<ul style="list-style-type: none"> <li>+ Horizon Power: <ul style="list-style-type: none"> <li>+ the Shire is currently in planning, in collaboration with Horizon Power, a solar farm adjacent to the airstrip.</li> <li>+ Horizon Power is currently replacing the gas infrastructure within the town of Leonora.</li> </ul> </li> </ul>



Figure 8: View of the airport on arrival to Leonora



Figure 9: Leonora Racing Club



## 2.5 ONLINE SURVEY RESULTS SUMMARY

The community survey was completed by 44 residents in the Shire. The demographics including age of respondents and employment status is detailed below. It should be noted that additional engagement was undertaken with school students.

For each question, other than demographics, multiple response options were able to be selected. For these questions the response options in the results tables are presented in order of highest number of responses to the lowest.

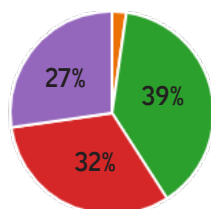
A selection of additional qualitative responses have been included in the summary in quotes to illustrate a flavour of the other feedback received from the community.

### Who completed the survey?

44 responses

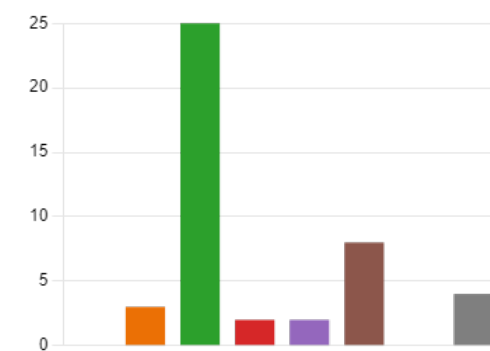
#### Age of respondents

AGE CATEGORIES	#
0-14 years	0
15 - 19 years	1
20 - 40 years	17
41 - 60 years	14
60+ years	12



#### Employment status of respondents

EMPLOYMENT CATEGORIES	#
Student	0
Employed - part time or casual	3
Employed - full time	25
Are you either FIFO or DIDO	2
Parent, carer / home duties	2
Retired	8
Unemployed	0
Other	4



Number of responses

### 1 What do you believe are the priorities for the Shire in the next 3 - 5 years?

Results show there is overwhelming agreement that **crime prevention and provision of youth services** should be a priority for the Shire.

'Other' responses predominantly related to increasing **housing/residential land supply**. Additionally two comments related to the importance of representing/celebrating Aboriginal culture in the Town.

<b>Crime prevention and youth services*</b>	31
Quality of facilities such as an attractive Town Centre, parks, roads, verges and footpaths	24
Aged services and general support for vulnerable members of the community	17
Other	16
Environmental conservation and improvement	11
Increasing collaboration with neighbouring Shires and regions	9

### "Promoting and respecting Aboriginal culture"

Survey Respondent

\*Note: This is the exact wording used in the survey response option. Importantly the Shire recognises that crime prevention and youth engagement and services are separate issues to be addressed.

### 2 What 'immediate' actions are you most eager to see implemented throughout the Shire?

The results indicate that increased funding of essential services is supported by the community.

There was a wide variation in 'other' responses which related to **increasing employment opportunities and training, improving quality of the town centre, increasing social and recreation activities**.

<b>Increased funding to essential services such as Rangers, Police, and other first responders</b>	25
Increased funding and childcare opportunities	17
Other	13

### "More consistent and reliable funding for the youth centre and more engagement with the children in Leonora"

Survey Respondent

### 3 What do you believe should be done to assist the community to address crime and anti-social behaviour?

A strong theme throughout engagement has been a critical need for increased youth activities and capacity building. Within 'other' responses was an understanding of the complexity of community issues and that a **multi-layered approach** is required. Suggestions included community involvement in understanding issues and response, community policing, community projects, and Crime Prevention Through Environmental Design (CPTED) elements such as lighting and security cameras.

<b>Invest in and maintain opportunities for youth services</b>	32
Seek further investment into the quality of the Town Centre and other key parts of the Town, such as lighting	21
Seek increased funding for emergency services	14
Other	13

#### *"Investment into the recreation centre and activities for the community"*

*Survey Respondent*

### 4 Volunteers are essential to many services, particularly in regional areas. What ways can community volunteers be further supported?

<b>Ensure volunteers have access to the resources they need</b>	31
Encourage social connectedness	22
Acknowledge contributions	21
Other	9

#### *"...yes the Shire can help out financially but we need help from the big mining companies"*

*"Ensure adequate training, and clear communication with supervisors so volunteers are clear on who they are responsible to, limitations, guidelines, cultural factors"*

*Survey Respondents*

### 5 Parks, gardens, and playgrounds are essential parts of a community. How satisfied are you with the quality and how do you think these amenities can be improved in Leonora?

There is general satisfaction with the quality of parks, playgrounds and open space in Leonora. Expressed in 'other' responses was a desire for the **reduction of rubbish and vandalism** in these spaces.

<b>I am satisfied with the quality of parks, playgrounds, and public open spaces in Leonora</b>	26
I am unsatisfied with the quality of parks, playgrounds, and public open spaces in Leonora	7
I am somewhat unsatisfied with the quality and safety of public open spaces	11
Other	8

*"As a town that is trying to increase and reach out to tourists more dog friendly areas would be appreciated (and) for locals who have dogs ...there is nothing available to do that is safe (e.g.) No swimming areas without the risk of baiting, no walking without the risk of encountering stray dogs or cattle, no fenced areas that have shaded areas and grass (town is so close and entwined with stations that use 1080 bait)."*

*Survey Respondent*

*"I would love to see more native trees being planted and cared for, not just within the town, but Gwalia and all approaches. We need more shade to keep the ground cooler, for sheltering and nesting birds and animals, and for the appearance of the town. Trees are vital for the environment, more so now with hotter summers. The new park in town centre is beautiful, will be better when the trees provide more shade. (Though) there is a problem with vandalism and litter - will security cameras be used to ensure safety? What about the little park at Gwalia near the State Hotel? Apart from the 'lawn' being watered, the park has lost the appeal it had a few years ago. it used to be a lovely spot to visit;"*

*Survey Respondent*

**6** It's sometimes thought that building controls and planning approvals involve too much red tape, especially in regional towns. What are your thoughts regarding planning and building approvals based on your experience?

Overall there has been limited experience with planning and building approvals in the Shire. The 'other' responses were urging for planning changes to enable more housing.

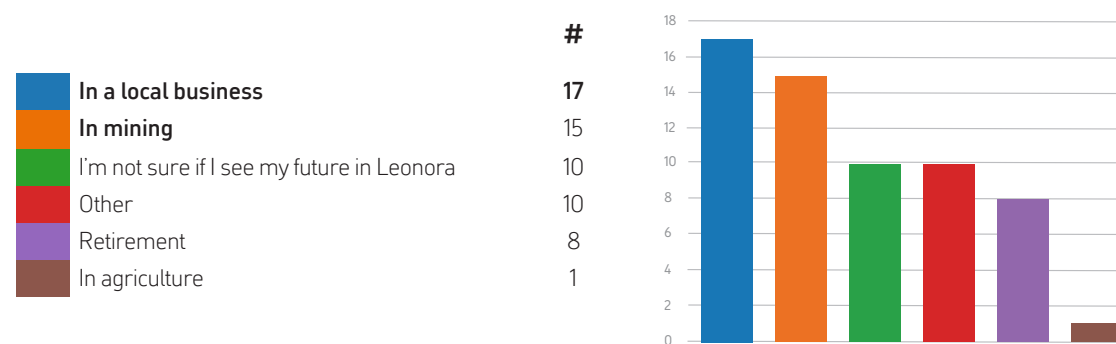
I have not had any experience with planning and/or building approvals	35
Other	6
I had an overall positive experience with planning and/or building approvals in Leonora	3
It took too long, but I was able to get done what I wanted	2
I was unable to seek approval for an addition / extension to my property, despite other people having the same work done	1

**7** Ageing in place is a key priority for many people as it provides benefits including independence, connections, and familiarity. How can the Shire and other organisations seek to better facilitate this? What if any feedback do you have on the Leonora Independent Living Village (October 2023) Ageing in Place?

Affordability	25
In-home care	20
Home modifications	14
Other	9

**8** Where do you see your future in Leonora?

Respondents primarily saw themselves in a local business in future, followed by in the mining industry. Notably almost one quarter of respondents were not sure if they saw their future in Leonora, highlighting the population instability and decline that is facing a significant number of regional towns and Shires.



**"This town's best feature is the community, but certain things need to be addressed to make it safer and more welcoming to those who aren't just here for prospecting."**

Survey Respondent

**9** Leonora is in a resource rich area and there is a desire to maintain and grow the local economy to provide jobs, income, education and access to goods and services. How can the Shire and private organisations work together to achieve economic prosperity?

Similarly, 'other' related to the need to grow housing supply through release of land/upgrade of unoccupied dwellings to enable growth to occur. Affordability was also mentioned.

Seek ongoing investment from organisations utilising the Shires resources to establish permanent investment opportunities (Employment opportunities)	29
Strike a balance between the economic benefits of mining and the need to protect natural resources and biodiversity in the region. (Biodiversity and natural environment oriented – to attract tourism/improve lifestyle)	25
Identify funding opportunities and implement policies and programs from organisations such as RAC, state education establishments, and other mutual organisations (Community based)	17
Other	9

**"If more housing was available it would help side by side with wanting to increase employment opportunities and allowing for more families to move within the area."**

Survey Respondent

**10** Have you or someone you know faced challenges or barriers in operating a business in Leonora?

Yes - issue is housing cost and availability for staff	26
Yes - issue is attracting or retaining qualified employees	19
Yes - issue is anti-social behaviour and/or crime related problems	17
No, I have not been affected by economic challenges or know somebody facing challenges	11
Other	4

**"I hear folk involved in business despairing of being able to attract and retain qualified staff, and the difficulty of finding housing for them."**

Survey Respondent

**11** Housing availability and quality in regional areas often plays a key role in attracting and maintaining staff. What role can the Shire and other organisations play in facilitating affordable, quality housing?

Seek funding and investment opportunities from other industries to construct housing for permanent and temporary workers	30
Make the building controls and local planning policies more flexible so that it is easier to build	20
I am satisfied with the Shire's current approach	8
Other	2

**12** Please provide us with any other thoughts and comments regarding the future direction of Leonora.

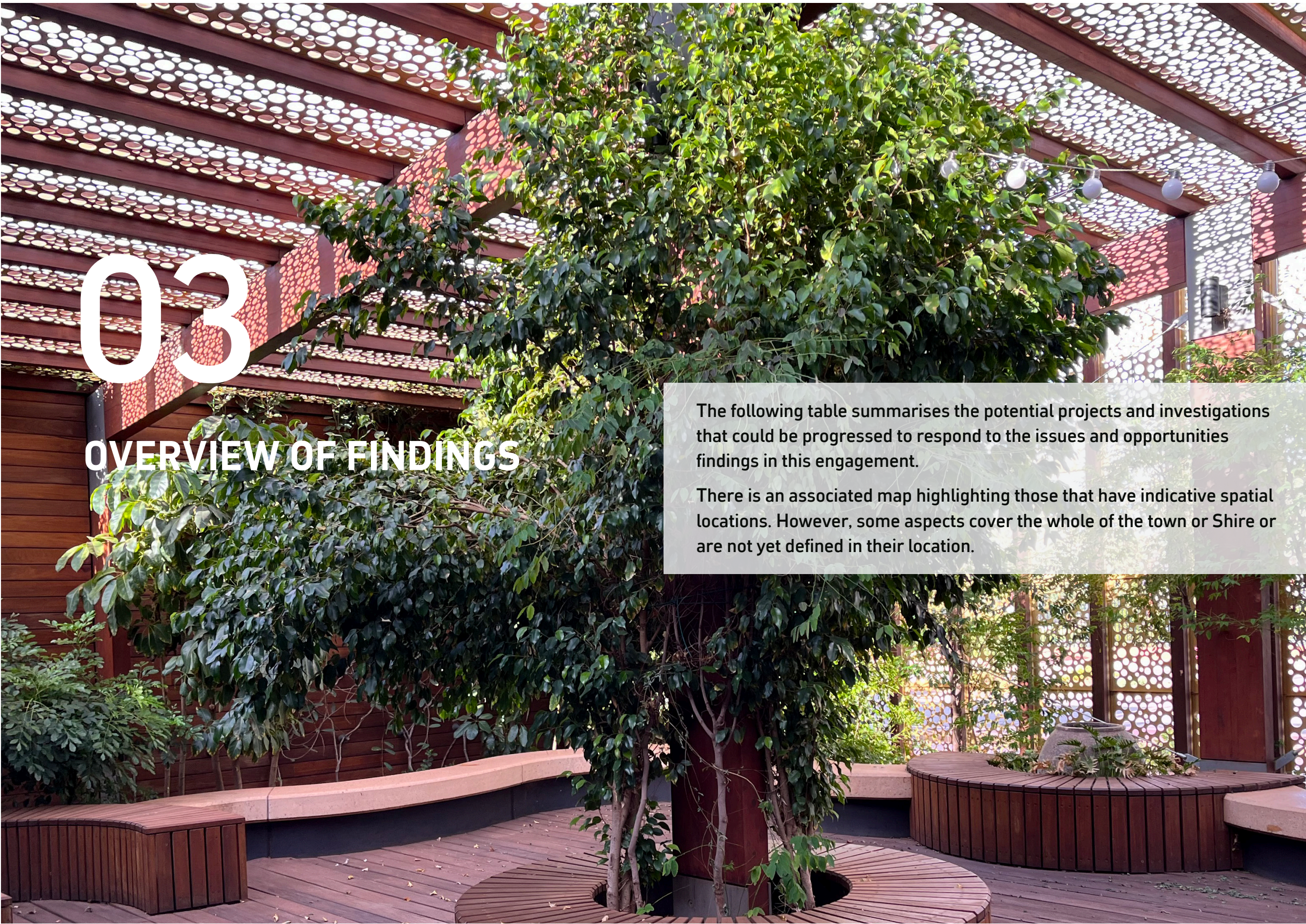
Responses to this optional question reflected a common theme raised throughout the survey. This was the need to release of land and increase housing availability. Comments raised also related to more transparency and communication from the Shire and the great potential for increased tourism in the town of Leonora.

***"I believe this town still has so much potential. Support for small businesses is important. With roads leading from the east being improved, we can attract more tourism. The prospects for new businesses should be encouraged."***  
*Survey Respondent*

*This page has been left intentionally blank.*

**13** What community and consultation methods do you find most engaging, productive, and lead to the best outcomes?

In person engagement (e.g. through community information sessions, community town halls etc)	29
Indirect (online surveys, letter drops etc)	26
Other	5



# 03

## OVERVIEW OF FINDINGS

The following table summarises the potential projects and investigations that could be progressed to respond to the issues and opportunities findings in this engagement.

There is an associated map highlighting those that have indicative spatial locations. However, some aspects cover the whole of the town or Shire or are not yet defined in their location.

## 3.1 LEONORA COMMUNITY ACTIONS

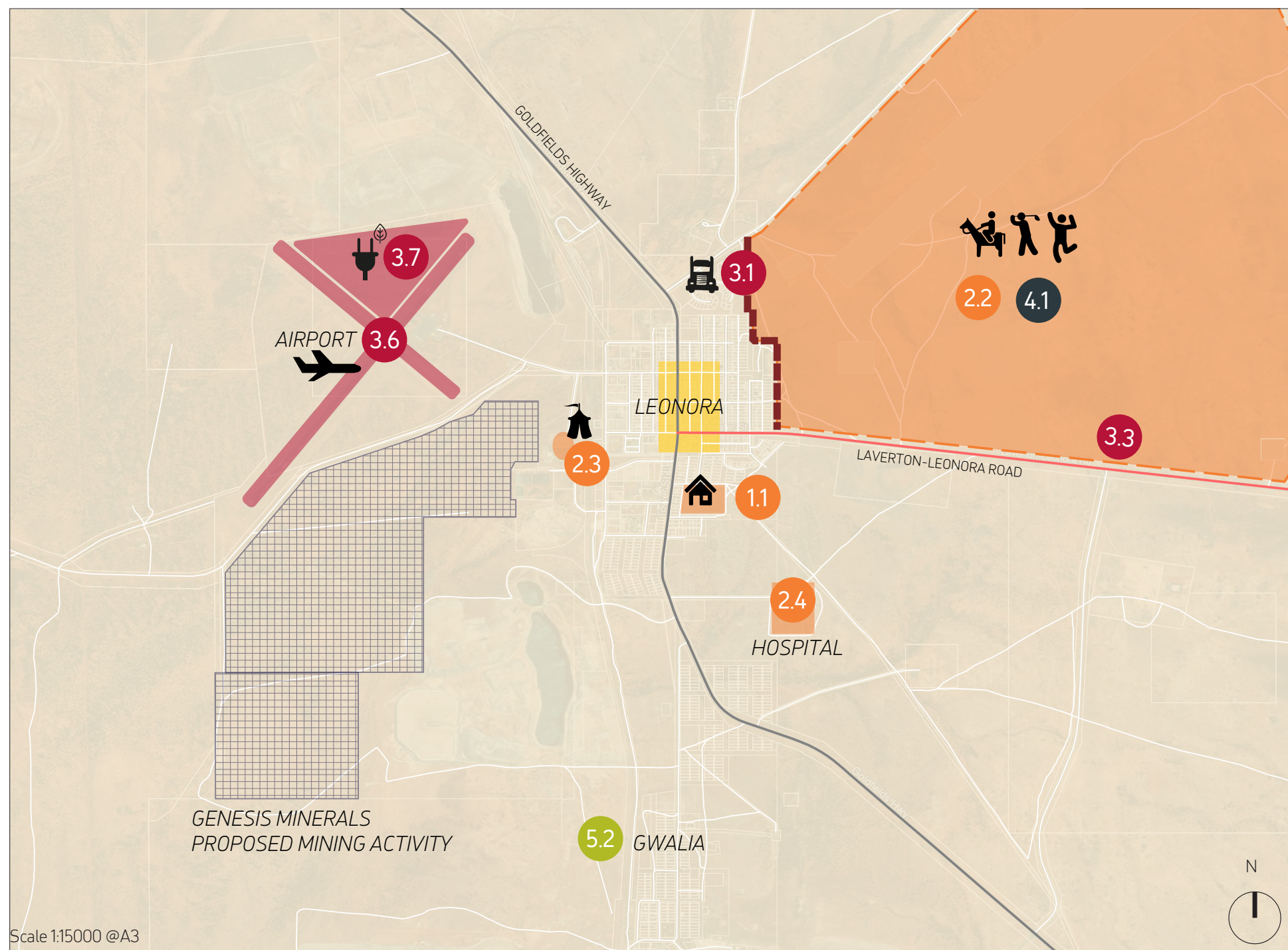
#	PROJECT / DELIVERABLE	DESCRIPTION & ACTIONS	PROJECT LEADS & STAKEHOLDERS	TIMING
<b>1. HOUSING</b>				
1.1	Release land for housing	Submit memo/request to GVROC Ministers Roundtable.  Complete a 'lazy lands' study.	SoL	<1 year
1.2	Demolish or upgrade Department of Communities housing stock	Advocate to Department of Communities to enable renovation of existing stock or use of existing lots for construction of new dwellings.	SoL & Department of Communities	1-5 years
<b>2. COMMUNITY FACILITIES &amp; PROGRAMMES</b>				
2.1	Progress with plans for a water play / splash pad	Explore design concept and costing for project to include a water park/splash pad enabling kids to enjoy water play independently.  Seek funding opportunities.	SoL	1-5 years
2.2	Youth activities and focus to improve wellbeing / support and combat disengagement	Further discussion and identification of appropriate activities and facilities to support youth. May be a multi-use recreation area for all ages co-locating activities such as mini-golf, drive-in movies, cycling trails, rifle range, Leonora Race Club etc.  Seek funding opportunities and collaborate with Genesis Minerals to deliver programmes and facilities for youth.  To encourage and grow young people's capacity, investigate models like successful Kalgoorlie examples such as a Youth Advisory Council and leadership program. This approach has been very effective and beneficial leading on to great careers and life outcomes.	SoL & Genesis Minerals, Leonora DH school	<1 year
2.3	Identify community events that support resilience, stability and development of cross-generational bonds and cultural awareness	Community events e.g. community camp out, use of oval for community festivals and activities, community projects.	SoL, Aboriginal community & Genesis Minerals	Ongoing
2.4	Health service provider coordination and efficiency	Improve through greater communication and coordination and accountability the effectiveness and value received by the community from visits. Follow up on lack of communication around visits to the Shire and advance notice/scheduling of appointments. There is a need for culturally safe provision of services for Aboriginal people however currently a lack of training of staff to enable this.	SoL & State government service providers	Ongoing
2.5	Broaden and maximise use of space in CRC to include art gallery and sale of products by local craftspeople and artists	Potential to use the existing space through partnerships with organisations and individuals to become a place for supporting art and artists in the Shire. Also links with tourism attractions initiatives.	SoL, Waalitj Foundation	<1 year
2.6	SoL Community Grants Program	To capture the social benefits of mining to all residents not only the agreements that provide benefits to Native Title holders, the existing Community Grants program that the Shire currently operates could be expanded. It is an excellent vehicle for grass roots ideas and initiatives and could be grown with mining companies contributing to it. Other local companies and the school could also be involved as the broader economic basis and future of the Shire, creating positive legacy and leveraging a process that is already working well.	SoL, mining companies, other businesses, Leonora DH school	Ongoing
<b>3. TRANSPORT &amp; INFRASTRUCTURE</b>				
3.1	Bypass road for freight vehicles around Leonora	Lead discussions with MRWA and advocate for community preferred route location for a bypass road to separate freight vehicles from pedestrians and activity on the main street (Goldfields Highway/Tower Street).	MRWA & SoL	1-5 years
3.2	Sealing or upgrading of roads	Work with MRWA to support project.	MRWA & SoL	1-5 years
3.3	Enable development of a 24 hour service station	Investigate preferred locations and site appropriateness for this use.	SoL	1-5 years
3.4	Relocate the rubbish tip away from entry to town	Investigate preferred locations and site appropriateness for this use.	SoL	1-5 years
3.5	Upgrades to the main street	Develop a streetscape plan for the main street that improves shade/shelter and activation along shopfronts/businesses.  Involve Aboriginal community members and incorporate cultural heritage and art.	SoL, business operators, RAC funding & local Aboriginal community	5+ years

#	PROJECT / DELIVERABLE	DESCRIPTION & ACTIONS	PROJECT LEADS & STAKEHOLDERS	TIMING
3.6	Airport upgrades and frequency of services	Facilitate connections to Perth through increased frequency of services to Leonora for all community members, not just mining employees. May include upgrading airport buildings and runway to accommodate larger capacity planes.	Airlines, mining companies & SoL	Ongoing
3.7	Power upgrades	Investigate and collaborate with Horizon Power and Genesis Minerals on future generation approaches and upgrades to service residents and businesses.	SoL, Horizon Power, Genesis Minerals	1-5 years
<b>4. ECONOMY &amp; EMPLOYMENT</b>				
4.1	Improved facilities for tourists & promotion of key attractions	Explore funding opportunities and build relationships with local businesses to support improved tourism facilities to attract short stay visits, with a focus on RV/drive based market that is likely to grow with the MRWA project to seal the Great Central Road (Outback Way) linking the Shire with Queensland.  Focus on provision of BBQ area, toilets/showers, powered sites, quality accommodation.  Identify and better promote key natural and built tourist attractions in the town.	SoL SoL & business operators	1+ years
4.2	Employment hub, training centre and course expansion	Explore funding opportunities, including collaborations with Genesis Minerals to expand and enhance youth and other groups access to education and training for confidence building and job readiness.	SoL & Genesis Minerals	1-5 years
4.3	Quality and affordable food	Foodbank collaboration opportunity to widen availability of food and assist with cost of living pressures.	SoL & Foodbank	Ongoing
<b>5. ENVIRONMENT &amp; HERITAGE</b>				
5.1	Town greening	Identify appropriate tree species and management practices to increase tree planting.	SoL	Ongoing
5.2	Heritage conservation	Seek grants for upgrades to heritage properties.  Collaborate with Genesis Minerals regarding best and most appropriate approach for the Gwalia State Hotel.	SoL & Genesis Minerals	Ongoing

### 3.2 MAPPING OF COMMUNITY ACTIONS: OVERVIEW

#### COMMUNITY ACTIONS LEGEND

- 1.1 Residential land release
- 2.2 Proposed recreation hub
- 2.3 Expansion of community events at the oval
- 2.4 Health service coordination improvements
- 3.1 Proposed freight bypass
- 3.3 Proposed road house
- 3.6 Airport upgrades
- 3.7 Proposed solar farm
- 4.1 Improved tourism activities
- 5.2 Heritage conservation
- Area covered in Section 3.3





### 3.3 MAPPING OF COMMUNITY ACTIONS: MAIN STREET

#### COMMUNITY ACTIONS LEGEND

- 2.1** Splash play zone
- 2.5** Increase range of community uses in the CRC including a gallery space with art for sale
- 3.5** Upgrades to the main street
- 4.2** Increased investment in training opportunities at the CRC
- 5.1** Increase tree canopy



Scale 1:2000 @A3



## 4.1 FOCUS AREAS FOR THE SHIRE



### A GREEN & VIBRANT MAIN STREET

Provide well vegetated and shaded experience along the main street making the heart of Leonora, a comfortable place to meet, shop and work.



### COMMUNITY WELLBEING

Plan for, develop and maintain community facilitates and infrastructure, particularly those for youth. This includes considering a recreational precinct that includes sports grounds, play spaces, and natural areas with a shared central hub for all community members.



### SAFE & ACCESSIBLE MOVEMENT

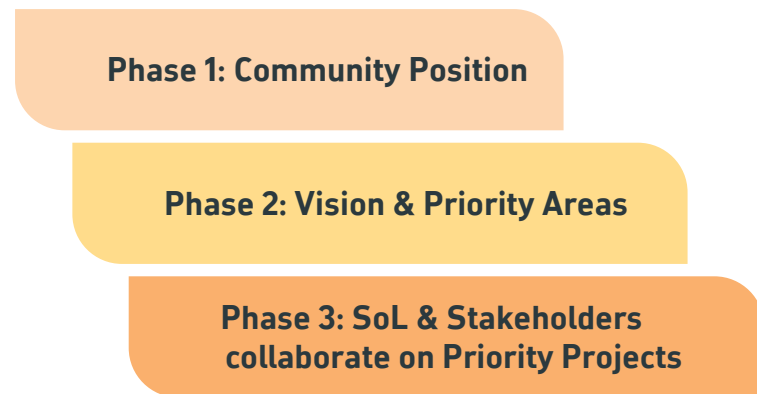
Create a safe, accessible environment along the main street and between key destinations in the town by supporting a bypass and other initiatives that include pedestrians of all ages and abilities.



### SUPPORTING GROWTH & OPPORTUNITY

Develop partnerships with private organisations and government to collaborate on investing in infrastructure to underpin a sustainable economy, including enhancing employment and training facilities.

## 4.2 NEXT STEPS



The engagement process has enabled a check in with the community as to how the Shire of Leonora is progressing with the Plan for the Future (2021 - 2031).

The key issues and opportunities identified by the community and stakeholders will be useful in informing future updates to the Shire's Strategic Community Plan and local planning framework including the Local Planning Strategy and Scheme.

The Shire also has the opportunity using these outcomes to investigate progressing with priority projects identified and supported by the community and stakeholders. This may involve advocacy or partnerships with government and private sector organisations to achieve collaborative, efficient and innovative results.

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# 05

## APPENDICES

# APPENDIX 1

## ENGAGEMENT METHODS

There were several engagement opportunities provided to Council and community. These included:

### **Council Workshop** - 8:00am - 9:30am Tuesday 20th February

Hames Sharley provided a presentation to the Shire's Councillors to summarise the project background, objectives and to receive input from elected members.

### **School visit and worksheet** - Tuesday 20th February

Hames Sharley team gave a brief 15 minute introduction to the students at Leonora District High School (repeated across several classrooms) and worksheets were provided to all year groups. Students were able to complete their worksheet over the course of a day, and the completed sheets were collected prior to the Hames Sharley team departing Leonora.

See Appendix 1 for the worksheet template.

### **Community drop in session** - 2:30pm - 5:00pm Tuesday 20th February

The drop-in sessions provided an informal opportunity for community members to ask questions, make observations and provide feedback about their local experiences.

Feedback was collected through discussions with community members and key points were documented by the team on post-it notes. These discussions were focused around four primary elements of a Local Planning Strategy (as set out in the State's Local Planning Strategy Guidelines):

1. Community, Urban Growth and Settlement;
2. Economy and Employment;
3. Environment and Heritage;
4. Transport and Infrastructure.

See Appendix 1 for materials and notes collected in the community drop in session.

### **Online survey** - open between 16th February and 15th March (28 days)

The survey was advertised through:

- + Posters located around town
- + Facebook posts by the Shire
- + Posted on the Shire's Website

The findings from the Shire's Future of Leonora 2021 engagement assisted with the development of the 2024 survey. Questions were focused around areas high in importance and low satisfaction within the community.

See Appendix 1 for the complete survey.

### **Stakeholder meetings**

In-person or online meetings were held with:

- + Watarra Aboriginal Corporation
- + Kado & Deeva Muir

# APPENDIX 2

## WORKSHOP NOTES

Figure 10: Leonora Drop-In Session Notes

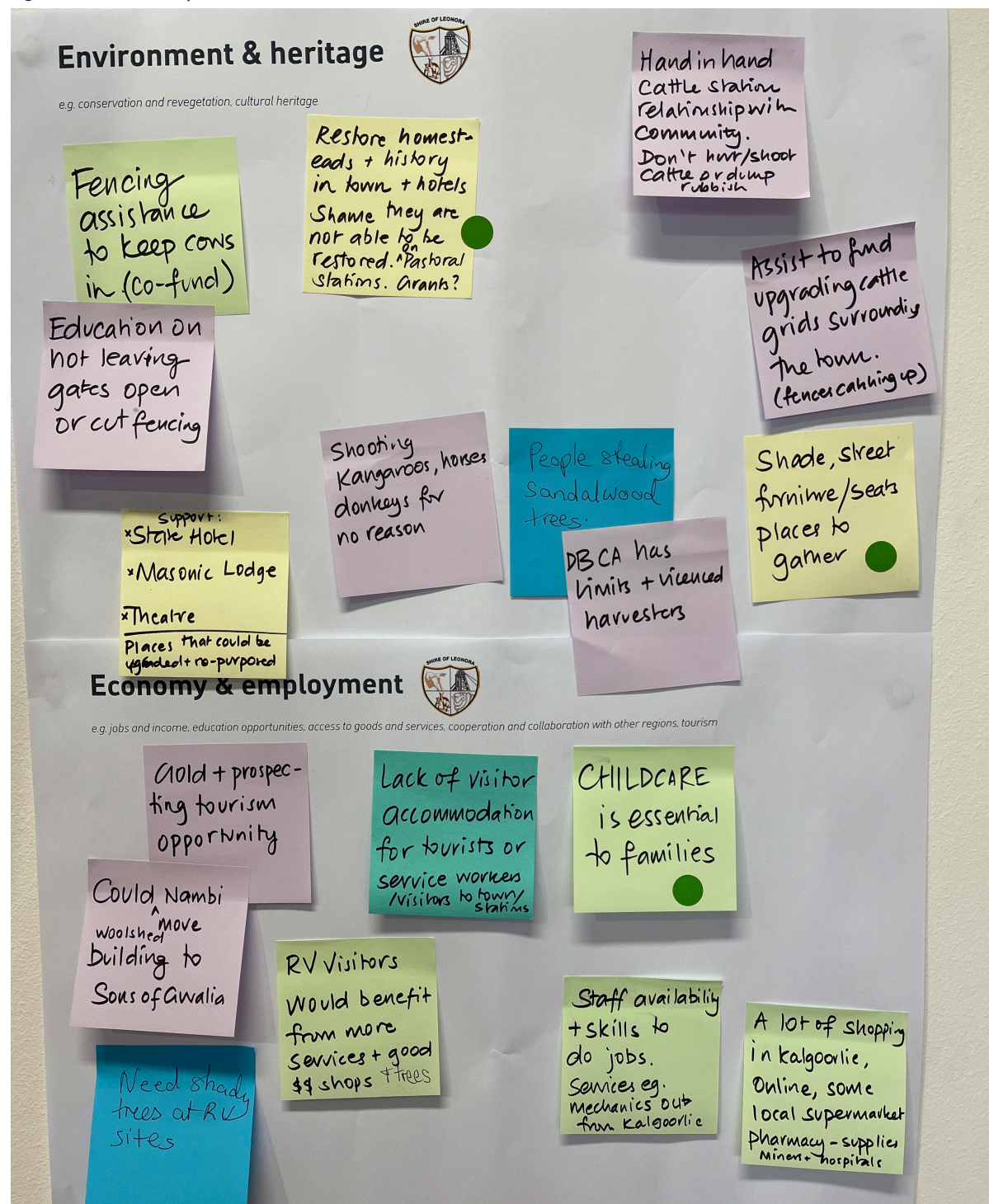
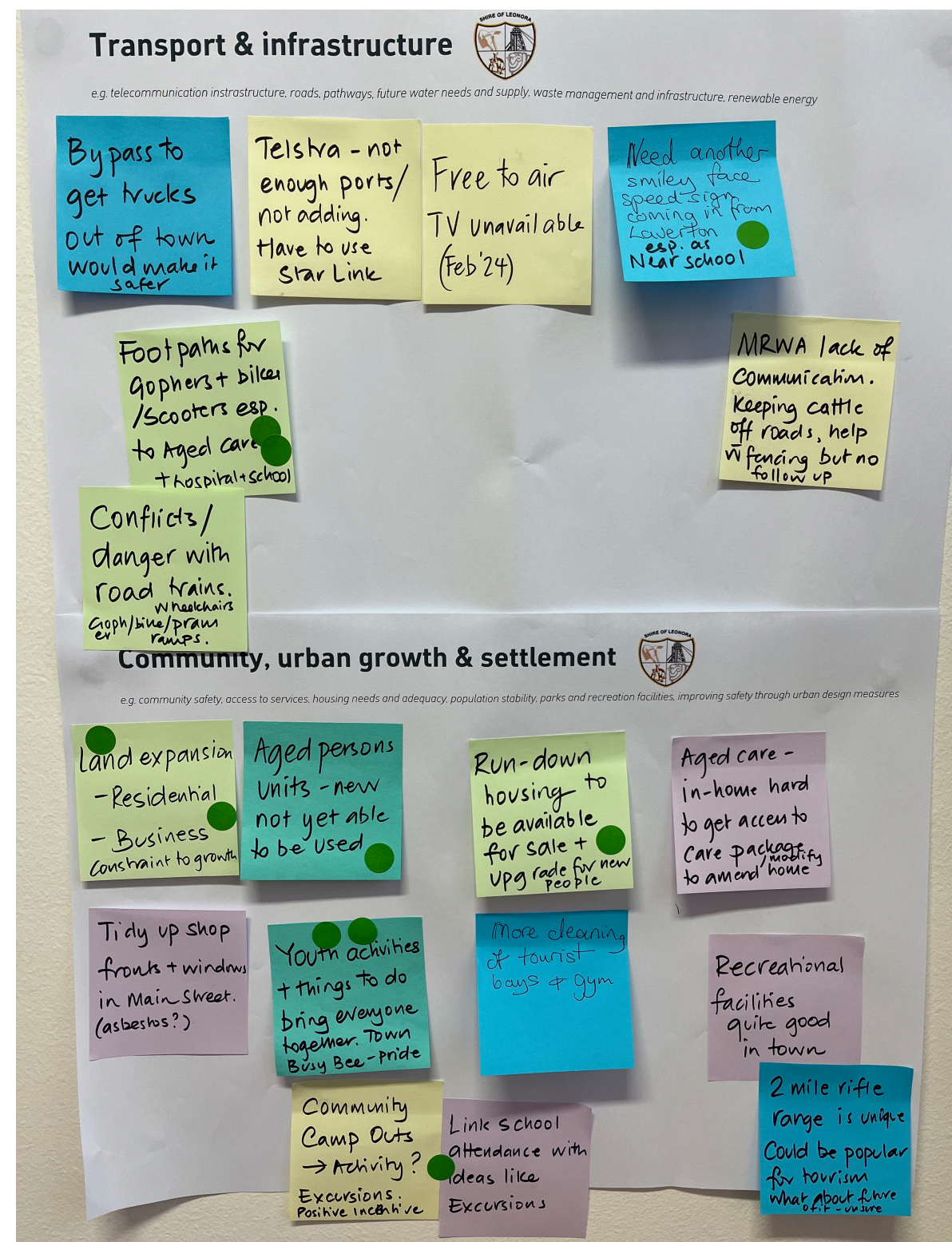


Figure 11: Leonora Drop-In Session Notes



# APPENDIX 3

## SCHOOL WORKSHEET

### MY TOWN - LEONORA

Questions adapted from the Place Game by Project for Public Spaces (PPS)

1. How old are you?

2. What year are you in at School?

3. Who lives in your house with you?

*This may include parents, siblings, grandparents, or other family members. You can share as much or as little as you feel comfortable with. Remember, everyone's family is unique and special.*

4. What do you like most about Leonora?

*IDEA: Which places do you like to go to with friends and family either after school or on the weekend? Favourite shop? Favourite park?*

5. What do you not like about Leonora?

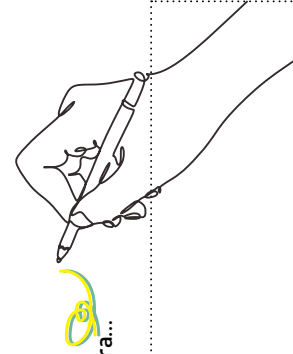
*IDEA: Are there any places that you stay away from in Leonora? Are there enough places for you to hang out after school and on the weekend?*

6. What would you like to improve about Leonora?

*IDEA: Can you think of anything you would like to change in Leonora? What other spaces would you like to hang out in?*

### DRAWING ACTIVITY

7. Draw what you love about Leonora...



8. When you are your parents age Leonora will look like...

# APPENDIX 4

## ONLINE SURVEY

## Shire of Leonora Survey 2024

We would like to hear your views on the future of Leonora. We would love to hear any new ideas you have about how to make the Shire a better place to live and do business. Your identity will remain anonymous and will help us put together a snapshot to help guide future planning decisions.

\* Required

1

### What do you believe are the priorities for the Shire in the next 3 to 5 years?

If none of the below prompts captures your views, please expand by typing your answer in the OTHER box below. \*



- Increasing collaboration with neighbouring Shires and regions
- Quality of facilities such as an attractive Town Centre, parks, roads, verges, and footpaths
- Crime prevention and youth services
- Aged services and general support for vulnerable members of the community.
- Environmental conservation and improvement
- Other

2

### What 'immediate' actions are you most eager to see implemented throughout the Shire?

If none of the below prompts captures your views, please expand by typing your answer in the OTHER box below.

- Increased funding to essential services such as Rangers, Police, and other first responders
- Increased funding and childcare opportunities
- Other

3

### What do you believe should be done to assist the community to address crime and anti-social behaviour?

If none of the below prompts captures your views, please expand by typing your answer in the OTHER box below.

- Seek increased funding for emergency services
- Invest in and maintain opportunities for youth services
- Seek further investment into the quality of the Town Centre and other key parts of the Town, such as lighting
- Other

4

### Volunteers are essential to many services, particularly in regional areas. What ways can community volunteers be further supported?

If none of the below prompts captures your views, please expand by typing your answer in the OTHER box below.

- Ensure volunteers have access to the resources they need
- Acknowledge contributions
- Encourage social connectedness
- Other

5

**Parks, gardens, and playgrounds are essential parts of a community. How satisfied are you with the quality and how do you think these amenities can be improved in Leonora?**

*If none of the below prompts captures your views, please expand by typing your answer in the OTHER box below.*

- I am satisfied with the quality of parks, playgrounds, and public open spaces in Leonora
- I am unsatisfied with the quality of parks, playgrounds, and public open spaces in Leonora
- I am somewhat unsatisfied with the quality and safety of public open spaces
- Other

6

**It's sometimes thought that building controls and planning approvals involve too much red tape, especially in regional towns. What are your thoughts regarding planning and building approvals based on your experience?**

*If none of the below prompts captures your views, please expand by typing your answer in the OTHER box below.*

- I was unable to seek approval for an addition / extension to my property, despite other people having the same work done
- It took too long, but I was able to get done what I wanted
- I have not had any experience with planning and/or building approvals
- I had an overall positive experience with planning and/or building approvals in Leonora
- Other

7

**Ageing in place is a key priority for many people as it provides benefits including independence, connections, and familiarity. How can the Shire and other organisations seek to better facilitate this? What if any feedback do you have on the Leonora Independent Living Village (October 2023) – Ageing in Place?**

*If none of the below prompts captures your views, please expand by typing your answer in the OTHER box below.*

- Home modifications
- Affordability
- In-home care
- Other

8

**Where do you see your future in Leonora?**

*If none of the below prompts captures your views, please expand by typing your answer in the OTHER box below.*

- In mining
- In agriculture
- In a local business
- Retirement
- I'm not sure if I see my future in Leonora
- Other



9

**Leonora is in a resource rich area and there is a desire to maintain and grow the local economy to provide jobs, income, education and access to goods and services. How can the Shire and private organisations work together to achieve economic prosperity?**

*If none of the below prompts captures your views, please expand by typing your answer in the OTHER box below.*

- Identify funding opportunities and implement policies and programs from organisations such as RAC, state education establishments, and other mutual organisations (Community based)
- Seek ongoing investment from organisations utilising the Shires resources to establish permanent investment opportunities (Employment opportunities)
- Strike a balance between the economic benefits of mining and the need to protect natural resources and biodiversity in the region. (Biodiversity and natural environment oriented – to attract tourism/improve lifestyle)
- Other

10

**Have you or someone you know faced challenges or barriers in operating a business in Leonora?**

*If none of the below prompts captures your views, please expand by typing your answer in the OTHER box below.*

- Yes - issue is attracting or retaining qualified employees
- Yes - issue is housing cost and availability for staff
- Yes - issue is anti-social behaviour and/or crime related problems
- No, I have not been affected by economic challenges or know somebody facing challenges
- Other

11

**Housing availability and quality in regional areas often plays a key role in attracting and maintaining staff. What role can the Shire and other organisations play in facilitating affordable, quality housing?**

*If none of the below prompts captures your views, please expand by typing your answer in the OTHER box below.*

- Make the building controls and local planning policies more flexible so that it is easier to build
- Seek funding and investment opportunities from other industries to construct housing for permanent and temporary workers
- I am satisfied with the Shire's current approach
- Other

12

Please provide us with any other thoughts and comments regarding the future direction of Leonora.

13

**What community and consultation methods do you find most engaging, productive, and lead to the best outcomes?**

*If none of the below prompts captures your views, please expand by typing your answer in the OTHER box below.*

- In person engagement (e.g. through community information sessions, community town halls etc)
- Indirect (online surveys, letter drops etc)
- Other

14

How old are you?

- 10 - 14 years
- 15 - 19 years
- 20 - 40 years
- 41 - 60 years
- 60+ years

15

What is your employment status?

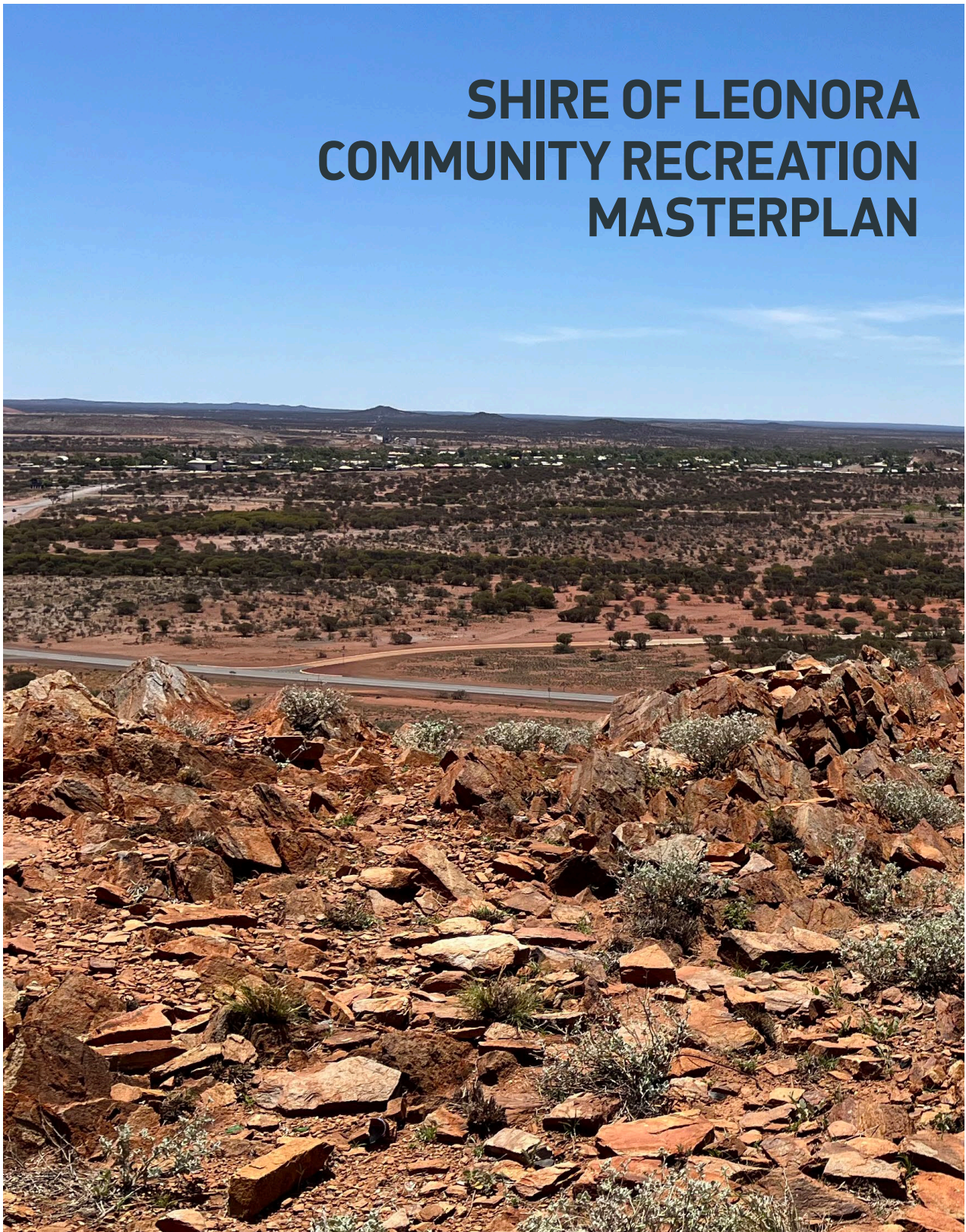
- Student
- Employed - part time or casual
- Employed - full time
- Are you either FIFO or DIDO?
- Parent, carer / home duties
- Retired
- Unemployed
- Other

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# SHIRE OF LEONORA COMMUNITY RECREATION MASTERPLAN



**Hames  
Sharley**  
ENABLING COMMUNITIES TO FLOURISH



**MAY 2024**

Revision Letter	Date	Reason for Issue	CM
A	24/04/24	Draft structure for review	RS
B	27/05/24	Masterplan report draft	RS
C			

**Project No:** 44884

**Project Name:** Shire of Leonora Strategic Planning

**Prepared for:** Shire of Leonora



**Prepared by:**

**Hames  
SHARLEY**

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## THE CONTEXT - WHY + BENEFITS

The Shire of Leonora is proposing the creation of a consolidated recreation and community hub close to the town of Leonora. The location being considered is illustrated in Figure 1 which has a total area of approximately 850ha.

### BENEFITS OF CREATING A RECREATIONAL HUB

- + **Combating social isolation and promoting community.** Creating a precinct that supports community sports, activities and events that can contribute towards ameliorating feelings of isolation and mental ill health by encouraging connection between people and providing opportunities to learn and hone new skills. This is important in regional towns like Leonora which may face mental health stigma and shame, boom and bust economic conditions, limited access to services, and more isolated living typologies/situations.
- + **Expansion of youth focused activities.** There is a strong desire to increase the range and quality of activities offered to youth to improve young people's quality of life in Leonora, and reduce antisocial behaviours. These facilities could be used for school based activities as well and assist in raising school engagement levels. This has been identified during the 2024 community engagement feedback.
- + **Efficiencies created by co-locating and sharing facilities and infrastructure.** By co-locating activities their common infrastructure needs can be shared. For example food and beverage facilities and toilets can service multiple clubs and events.
- + **Improved tourism and entry statement to Leonora.** The recreational hub and nearby road house facilities will cater to freight vehicle drivers passing through the area, and people traveling for recreation across WA.
- + **Build on the Outback Way project** - State and Federal funding of over \$1billion has been earmarked to reseal 2,720 kilometres of road from Laverton (WA) to Winton (QLD). In WA there is 736km of road to be sealed.
- + **Alignment with the Shire's strategic plans and community aspirations**
  - **Strategic Community Plan:** 1.1 Foster a greater sense of community, 1.2 Support our senior residents in their community, 2.2 Increase the awareness of the district and region's attractions.
  - **Shire of Leonora Public Health and Wellbeing Plan 2021-2025:** This plan was developed following community engagement through an online survey. This project contributes to outcomes: 5.3.2 Raise awareness of recreation activities and facilities to reduce overweight and obese persons.
  - **Leonora Community Engagement Report 2024:** 'Community wellbeing' was identified as a key area for the Shire to focus following recent community engagement. Several community members spoke of limited recreation facilities, particularly for youth.

## OPPORTUNITIES & CONSTRAINTS

### OPPORTUNITIES

- + Improved quality and range of recreation activities for community.
- + Relocation of existing recreation facilities to this precinct to enable shared infrastructure. Enables consolidation of recreation activities to the east of the town, away from mining activities.
- + Provision of co-located food trucks, power and parking location.
- + Improved entry experience of Leonora. Currently the Shire's waste facility reserve sits at the Town's entry.
- + Connection to the Town Centre that considers residents or workers who do not drive e.g. children, FIFO workers, the elderly. Future investigations could include e-scooters or mini bus services.
- + A roadhouse to increase road safety and experience for truck drivers passing through (including truck decoupling space).

### CONSTRAINTS

- + Cultural hills area constrains development to the east of the proposed bypass route. This limits direct access from the recreation hub to the Town.
- + Grazing lease of 100ha must be provided as a condition of Shire's lease.
- + Funding sources.
- + Local traffic mixed with freight vehicles along bypass road.
- + Topography. This document outlines an indicative masterplan only. Technical studies/site survey and site visits will be required to determine exact location of infrastructure and proposed uses.

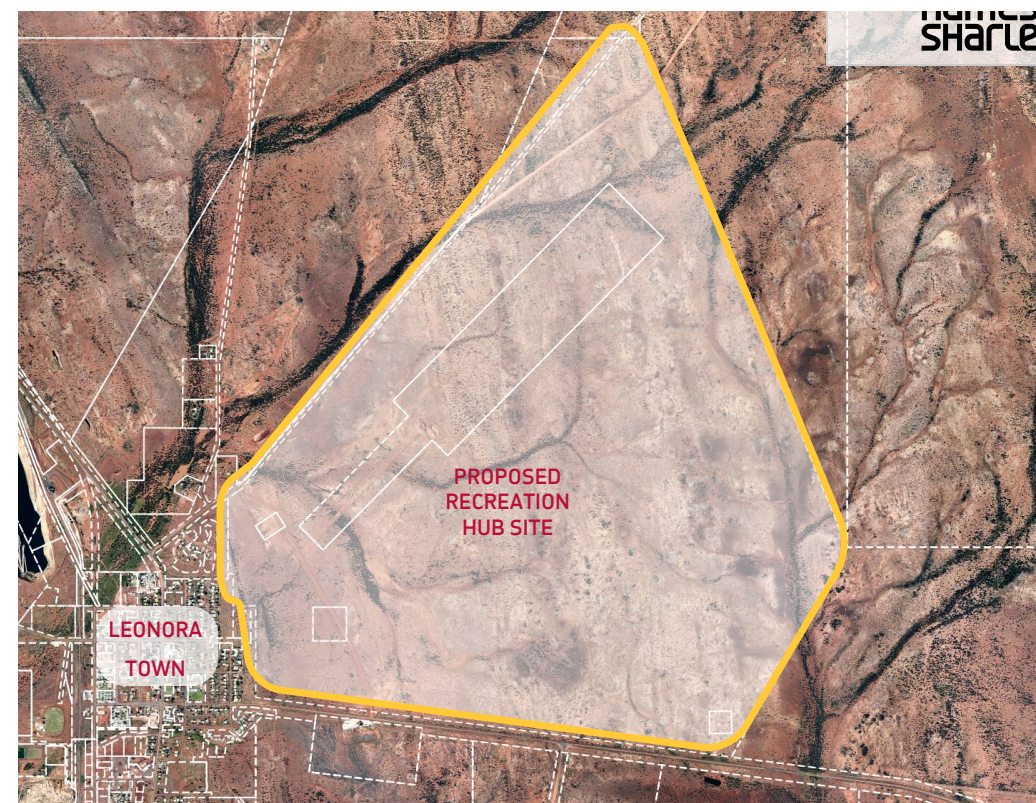


Figure 1: Proposed Location of the Recreation Hub

## WHO IS MOVING AND FUNCTIONAL NEEDS

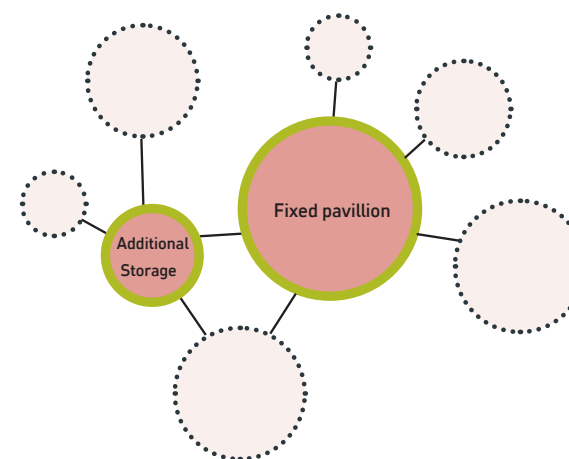
The following uses have been considered for the site:

USE	SPATIAL /FUNCTIONAL REQUIREMENTS	FACILITIES THAT COULD BE SHARED	INDICATIVE COST (\$ - \$\$\$\$)
Grazing Lease	100ha to connect with farming land north of the rifle range.	-	\$
Rifle range	Existing facility - Shire to seek transfer from WARA.	Infrastructure can be shared with pistol and shotgun ranges.	\$
Pistol and shotgun ranges	Current location needs to change due to proximity to electrical infrastructure.	To merge and share infrastructure with the rifle range.	\$\$
Driver training track (for education)	Size of Maylands Constable care safety school: 85m x 100m.	Potential to connect with, for example, Genesis for training activities for mining staff.	\$\$\$
Trails	Approximately 10km loop of trails.	Potential in future to promote as a mountain bike track.	\$\$\$
Outdoor movies	Potential for drive in or picnic style seated cinema.  Tom Price drive ins: 150m x 60m Seating only section: 60m x 60m	Screen could be utilised for sporting and racing events e.g. ghost races occurring elsewhere in Australia.	\$\$\$
Picnic area	Scenic area, needs to be separated from heavy vehicle movement.	Can be shared with community building and outdoor movies, amphitheatre area.	\$\$\$
Turf club	Same size as existing turf club.	Club house can be shared between adjacent facilities.	\$\$\$\$
Road house with cattle yards and heavy haulage parking and decoupling areas	Preference near Main Reef Road and Laverton Road intersection.  Double the size of Kalgoorlie truck stop.	Visitor bay to be located within the road house.	\$\$
Driving range	Approximately 4 bays for golfers.  Range with a length of 250m.	Reception area and food/drink amenity can be co-located with outdoor cinema buildings.	\$\$\$

USE	SPATIAL /FUNCTIONAL REQUIREMENTS	FACILITIES THAT COULD BE SHARED	INDICATIVE COST (\$ - \$\$\$\$)
Shared community building	Food and beverage serviceability, toilets for all users.		\$\$  Container style option approximately \$60,000
Camping area (events only)	Community camping area for use by the School or for community events e.g. regional festivals.	Toilet and BBQ area at the shared hub.	\$
Light industrial lots	Preference for this to be located outside the recreation precinct boundary.	-	-
Shire Waste Reserve Site	To be relocated away from the recreation hub.	-	-

Note: this uses list is not necessarily exhaustive and additional uses may be considered. The spatial and functional requirements for of each use are also flexible to change.

## DESIGN APPROACH



### SHARED INFRASTRUCTURE

- + The recreation precinct is proposed to be anchored by a core hub that houses key facilities, allowing recreational uses to branch off and share basic infrastructure.
- + The shared core enables flexibility as adjacent recreation uses can be adjusted based on community preferences.
- + Additionally this approach allows the recreation precinct to be staged over time. The shared infrastructure is to be developed first, followed by the staggering of development of adjacent recreation uses
- + Cost savings are achieved as duplication of facilities is avoided.

## RECREATION HUB

**VISION:** An inclusive, and active community space where residents and visitors of all ages can come together to enjoy diverse recreational, cultural, and educational opportunities that enhance health, wellbeing, and social connection.

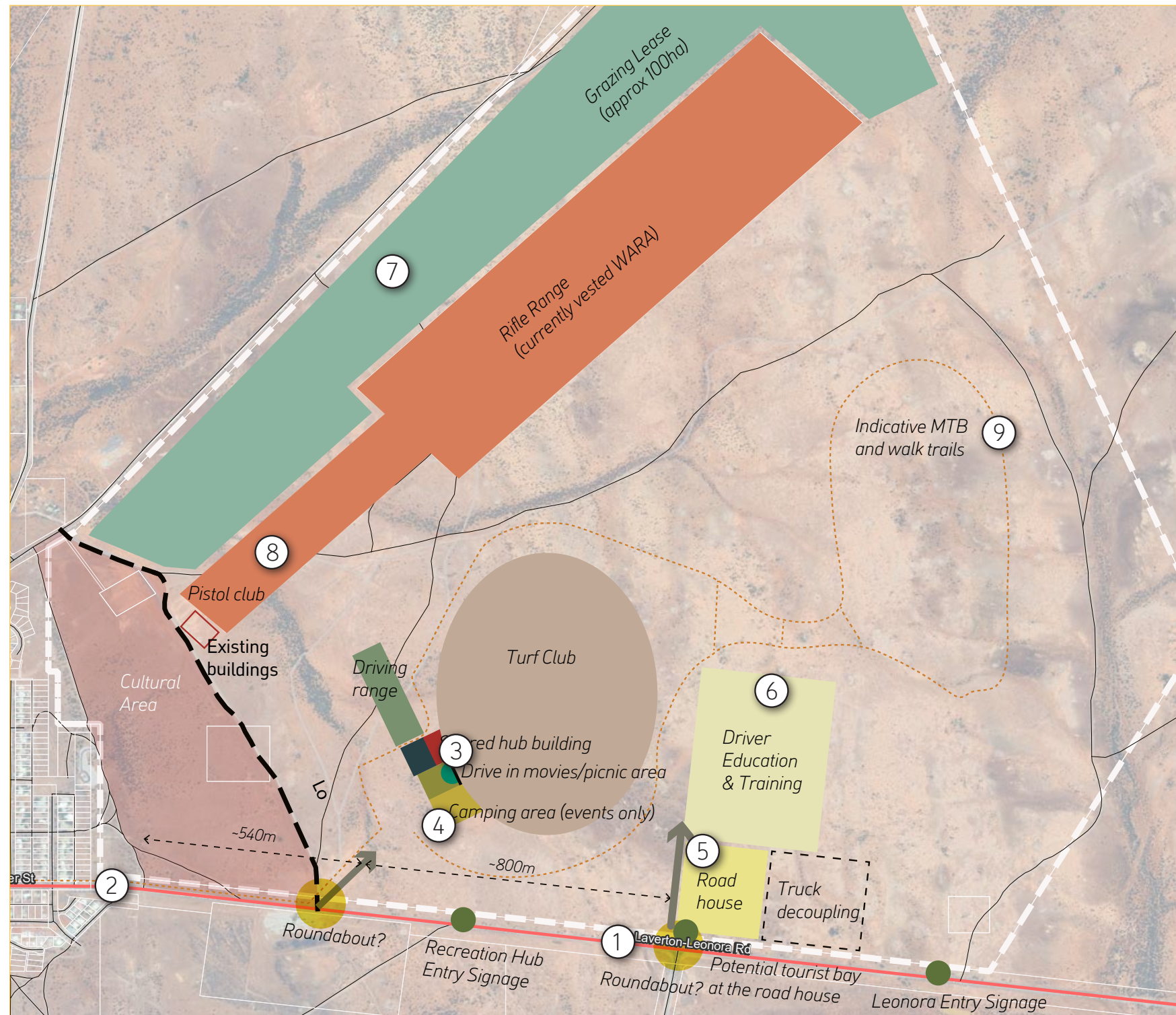


Figure 2: Masterplan Overview

- ① Signage and roundabout to create entry statement to both Leonora and the recreation hub. Additionally the roundabout contributes to a calm road environment where there will be a mix of heavy freight vehicles and local traffic.
- ② Pedestrian footpath provides an accessible connection between Town Centre and the recreation hub. From the hub the path connects to local walking trails through the precinct.
- ③ A shared hub building/group of buildings provides facilities that are jointly used by adjacent recreation uses. Option for container infrastructure to be fitted out for food and beverage vendors and toilet blocks.
- ④ A camping area for events only, e.g. community camp outs.
- ⑤ Road house that is double the size of Kalgoorlie Truck stop to service freight vehicles travelling through Leonora. Option to incorporate a visitor information bay in the roadhouse car park.
- ⑥ Driver education and training centre located behind the roadhouse.
- ⑦ Grazing Lease to be managed by the local farmer operating the property to the north of the precinct.
- ⑧ Pistol and shotgun club to be relocated to the rifle range.
- ⑨ Walking/running trails that also have the potential to be utilised as mountain biking trails.

# RECREATION AND EVENTS HUB

The recreation and events hub will be a versatile space that can host:

- + Community fairs and festivals
- + Movie nights
- + Ghost race viewings
- + Private events e.g. birthday celebrations

Indicative layout/adjacencies and precedent imagery is provided in the plan below.

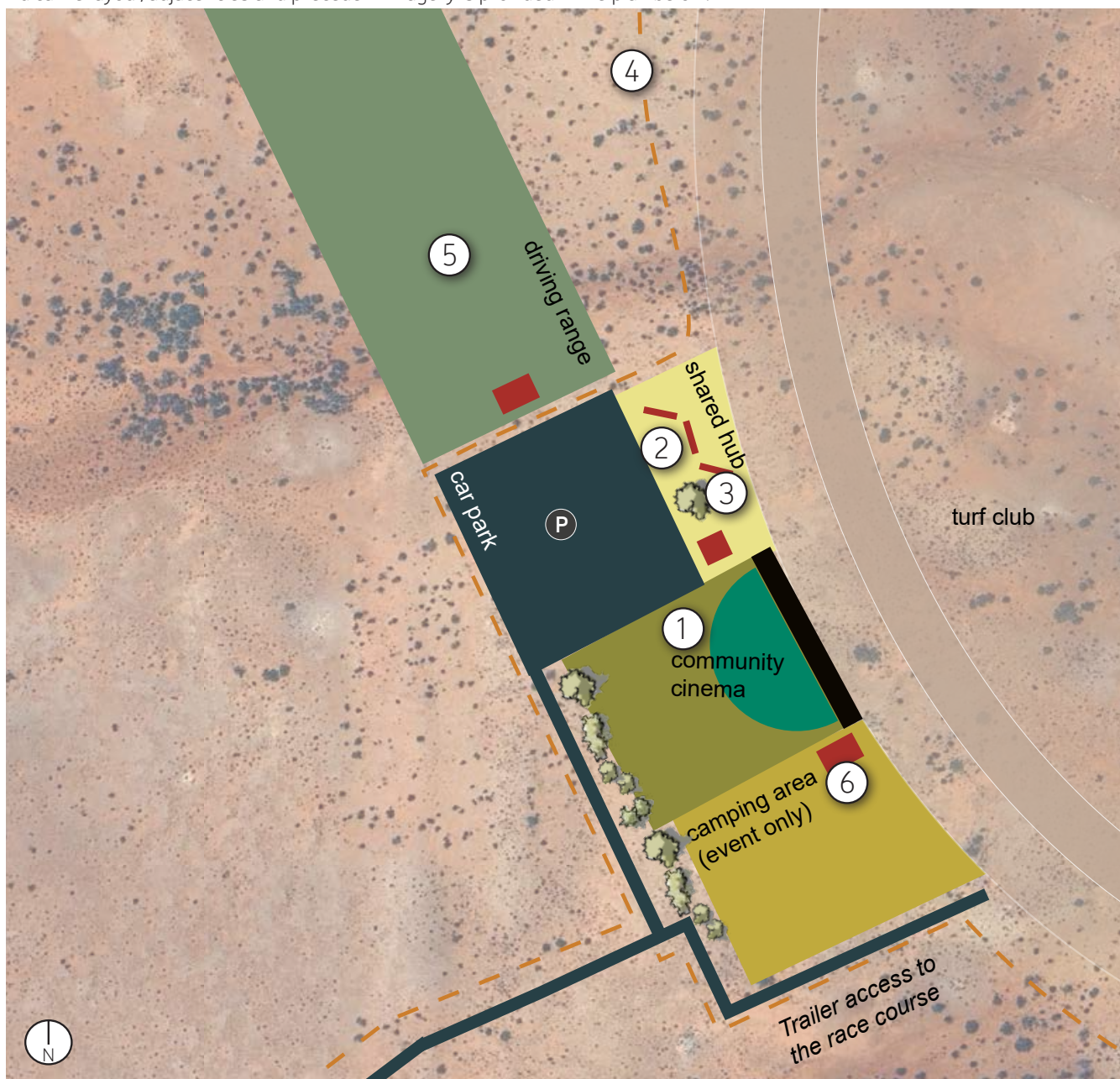


Figure 3: Recreation and Events Hub



1 Outdoor cinema made comfortable through tables, chairs, festoon lighting, bean bags.  
Location: Mindarie Cinema



2 Murals to enhance appearance of container infrastructure and provide opportunities for local artists and community groups to become involved.  
Location: Ravensthorpe



3 Use of shipping containers for food and beverage vendors.  
Location: Mindarie Cinema



4 Trails  
Location: Shire of Leonora

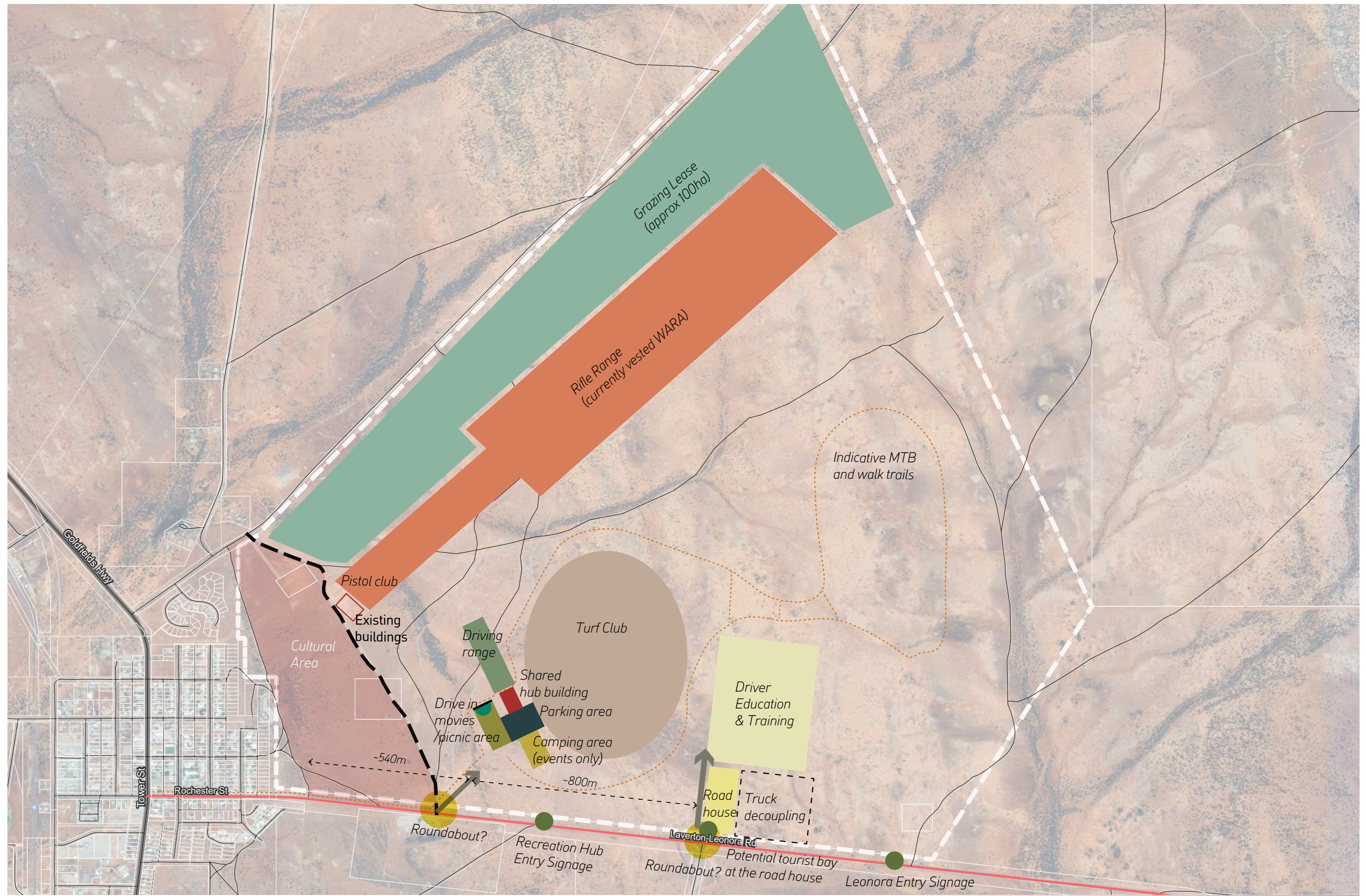


5 Simple bays at the driving range could be shaded with a retractable shade structure.  
Location: West Beach, South Australia



6 Shared camping kitchen and seating.  
Location: Fonty's Pool, Manjimup





Shire of Leonora  
Recreation Masterplan

Status Path  
Preliminary  
100m

Scale: 1:11000  
© Hames Sharley

@ A3  
N  
North Arrow

Project: Shire of Leonora V2  
Revision: Rev A  
Number: A101  
Date: 07/06/2024

**10.0 REPORTS**

**10.3 CHIEF EXECUTIVE OFFICER REPORTS**

**10.3.(G) COMMUNITY GRANTS SCHEME**

**SUBMISSION TO:** Ordinary Council Meeting  
Meeting Date: 18th June 2024

**AGENDA REFERENCE:** 10.3.(G) JUN 24

**SUBJECT:** Community Grants Scheme

**LOCATION/ADDRESS:** Leonora

**NAME OF APPLICANT:** N/A

**FILE REFERENCE:** Grants Leonora/Leinster 11.16

**AUTHOR, DISCLOSURE OF ANY INTEREST AND DATE OF REPORT**

**NAME:** Marie Pointon

**OFFICER:** Community Development Officer

**INTEREST DISCLOSURE:** Nil

**DATE:** 13th June 2024

**SUPPORTING DOCUMENTS:** Nil

**BACKGROUND**

To date, the Shire of Leonora has made an annual financial contribution of \$80,000.00 directly to community and sporting organisations in both Leinster and Leonora. Funds would be split equally, with \$40,000.00 dedicated to Leinster community grants, and \$40,000.00 dedicated to Leonora community grants.

Over the duration of the Community Grants scheme, it became clear that certain events, programs, and organisations apply for the same amount and reason each year, while there is no outright support for small scale, individual pursuits.

It is therefore proposed that the Community Grants scheme be restructured as follows:

**SHIRE GRANTS**

CEO support grants	\$ 20,000.00
Annual programs (community)	\$ 25,000.00
Annual events	\$ 45,000.00
Community grants round	\$ 60,000.00
Annual programs (external)	\$ 70,000.00
<b>TOTAL</b>	<b>\$ 220,000.00</b>

CEO support grants

A discretionary support fund for individual pursuits or small community-based events i.e. financial assistance for travel to compete in sporting events outside of Leonora, or to provide food for a one-off event facilitated by a community group not already funded through the grants scheme.

Frequency: Ad hoc, one application per person/group, per annum.

Value: Up to \$1,000.00 per application, to a total of \$20,000.00 per annum.

Annual programs (community)

Dedicated funding for locally delivered programs previously funded by the community grants scheme on a regular basis that provide significant, ongoing value to the community.

Frequency: Annual

<b>Programs:</b>	Amount:
Blazers Basketball	\$ 20,000.00
Bush mission	\$ 5,000.00
<b>TOTAL</b>	<b>\$ 25,000.00</b>

Blazers basketball provides a well-structured basketball program comprised of both regular training and competitive games against community, local companies, and neighbouring towns. The program continues to attract and engage consistent numbers of Leonora youth and provides them the opportunity to travel and attend competitions outside of Leonora, gaining valuable life experience.

Funding supports the running of the program and cost of camps and is supplemented by ongoing in-kind support such as free use of facilities to undertake training sessions and competitions. Blazers would not be eligible for additional requests i.e. provision of food for events.

Leonora bush mission attend Leonora every September to provide a week of structured activities for local children. They have strong community ties due to their long-term relationship with generations of residents and continue to be well attended year on year. This weeklong school holiday program continues to provide excellent value for money and high levels of engagement.

Annual events

Dedicated funding for local events that have been identified as being funded by the community grants scheme on a regular basis and providing significant benefit to the community.

Frequency: Annual

<b>Events:</b>	Amount:
Leonora Cup	\$ 10,000.00
Leinster Cup	\$ 10,000.00
Country Week	\$ 10,000.00
Leonora Golden Gift Art Prize	\$ 10,000.00
Kids Christmas Party	\$ 5,000.00

TOTAL	\$ 45,000.00
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Community grants round

Acknowledging that some of the highest value regular applicants and recipients of the community grants are now catered for with dedicated funding, the grants round will be combined into a single grant round encompassing the entire Shire of Leonora, instead of dedicated Leonora and Leinster funding. Likewise, the total pool of funding is slightly reduced.

Applications will be assessed on their own merit in a competitive round, with consideration to be given to new or highly beneficial projects, and first-time applicants.

Frequency: Annual application round.

Value: Up to \$10,000.00 per application.

Annual programs (external)

These programs are already incorporated in the existing budget but would be relocated to help provide transparency when assessing the total value of monies given in support of programs and activities.

These funds are allocated directly to the recipients for them to utilise at their discretion in support of their programs, which have been identified as providing benefit to the Shire and/or contributing to achieving its objectives.

Frequency: Annual

<b>Programs:</b>	<b>Amount:</b>
Outback Grave Markers	\$ 25,000.00
RFDS	\$ 25,000.00
Golden Quest	\$ 20,000.00
TOTAL	\$ 70,000.00

**STATUTORY ENVIRONMENT**

Section 3.1 of the *Local Government Act 1995* states that “the general function of a Local Government is to provide for the good government of persons in its district”.

**POLICY IMPLICATIONS**

There are no policy implications resulting from the recommendation of this report

**FINANCIAL IMPLICATIONS**

The full amount of \$220,000.00 is already accounted for in the budget. No additional funds are being sought, merely a relocation of some items, and redistribution of community grant funds, to both better align projects and provide continuity and transparency to the budget.

**STRATEGIC IMPLICATIONS**

The proposed restructure would streamline regular funding for annual events and programs, provide a small-scale funding opportunity in support of individual pursuits, while continuing to provide the additional resources often needed by other community groups and organisations to develop their own projects and find ways of getting people to work together for the common goal of promoting and benefitting the whole community.

**RECOMMENDATIONS**

That Council:

1. Approve the suggested restructure of the Community Grants scheme effective from 2024/25 financial year, noting that annual approval will be sought through adoption of the Annual Budget:

**SHIRE GRANTS**

CEO support grants	\$ 20,000.00
Annual programs (community)	\$ 25,000.00
Annual events	\$ 45,000.00
Community grants round	\$ 60,000.00
Annual programs (external)	\$ 70,000.00
<b>TOTAL</b>	<b>\$ 220,000.00</b>

**VOTING REQUIREMENT**

Simple Majority

**COUNCIL DECISION**

**Moved: Cr TM Nardone**

**Seconder: Cr RA Norrie**

That Council approve the suggested restructure of the Community Grants scheme effective from 2024/25 financial year, noting that annual approval will be sought through adoption of the Annual Budget:

**SHIRE GRANTS**

CEO support grants	\$ 20,000.00
Annual programs (community)	\$ 25,000.00
Annual events	\$ 45,000.00
Community grants round	\$ 60,000.00
Annual programs (external)	\$ 95,000.00
<b>TOTAL</b>	<b>\$ 245,000.00</b>

**CARRIED (6 VOTES TO 0)**

*For; Cr PJ Craig, Cr RA Norrie, Cr RM Cotterill,  
Cr AE Taylor, Cr LR Petersen, Cr TM Nardone*

Signed: 16 JULY 2024  
President: \_\_\_\_\_

**REASON FOR ALTERATION TO DECISION**

Council requested additional \$25,000 be allocated to RFDS, so total RFDS donation to be \$50,000 for 2024/2025 Financial Year, bringing total of Community Grants Scheme to \$245,000.00

**Shire President Cr PJ Craig adjourned the meeting for a short morning tea at 10:31am.**

**The meeting resumed at 11:02am with all those previously listed in the record of attendance present.**

## 10.0 REPORTS

### 10.4 MANAGER OF BUSINESS SERVICES REPORTS

#### 10.4.(A) MONTHLY FINANCIAL STATEMENTS - MAY, 2024

**SUBMISSION TO:** Ordinary Council Meeting  
Meeting Date: 18th June 2024

**AGENDA REFERENCE:** 10.4.(A) JUN 24

**SUBJECT:** Monthly Financial Statements - May, 2024

**LOCATION/ADDRESS:** Nil

**NAME OF APPLICANT:** Nil

**FILE REFERENCE:** Nil

**AUTHOR, DISCLOSURE OF ANY INTEREST AND DATE OF REPORT**

**NAME:** Kiara Lord

**OFFICER:** Executive Officer

**INTEREST DISCLOSURE:** Nil

**DATE:** 14th June 2024

**SUPPORTING DOCUMENTS:** 1. Monthly Financial Statements - May 2024 [↓](#)

#### BACKGROUND

In complying with the Local Government *Financial Management Regulations 1996*, a monthly statement of financial activity must be submitted to an Ordinary Council meeting within 2 months after the end of the month to which the statement relates. The statement of financial activity is a complex document but gives a complete overview of the “cash” financial position as at the end of each month. The statement of financial activity for each month must be adopted by Council and form part of the minutes.

It is understood that parts of the statement of financial activity have been submitted to Ordinary Council meetings previously. In reviewing the Regulations, the complete statement of financial activity is to be submitted, along with the following reports that are not included in the statement.

Monthly Financial Statements for the month ended 31<sup>st</sup> May 2024, consist of:

- (a) Compilation Report
- (b) Statement of Financial Activity – 31<sup>st</sup> May 2024
- (c) Material Variances – 31<sup>st</sup> May 2024

#### STATUTORY ENVIRONMENT

##### **Part 4 — Financial reports — s. 6.4**

34. *Financial activity statement report — s. 6.4*

(1A) *In this regulation —*

***committed assets*** means revenue unspent but set aside under the annual budget for a specific purpose.

34. (1) *A local government is to prepare each month a statement of financial activity reporting on the revenue and expenditure, as set out in the annual budget under regulation 22(1)(d), for that month in the following detail —*
- (a) annual budget estimates, taking into account any expenditure incurred for an additional purpose under section 6.8(1)(b) or (c);*
  - (b) budget estimates to the end of the month to which the statement relates;*
  - (c) actual amounts of expenditure, revenue and income to the end of the month to which the statement relates;*
  - (d) material variances between the comparable amounts referred to in paragraphs (b) and (c); and*
  - (e) the net current assets at the end of the month to which the statement relates.*
34. (2) *Each statement of financial activity is to be accompanied by documents containing —*
- (a) an explanation of the composition of the net current assets of the month to which the statement relates, less committed assets and restricted assets;*
  - (b) an explanation of each of the material variances referred to in subregulation (1)(d); and*
  - (c) such other supporting information as is considered relevant by the local government.*
34. (3) *The information in a statement of financial activity may be shown —*
- (a) according to nature and type classification; or*
  - (b) by program; or*
  - (c) by business unit.*
34. (4) *A statement of financial activity, and the accompanying documents referred to in subregulation (2), are to be —*
- (a) presented at an ordinary meeting of the council within 2 months after the end of the month to which the statement relates; and*
  - (b) recorded in the minutes of the meeting at which it is presented.*
34. (5) *Each financial year, a local government is to adopt a percentage or value, calculated in accordance with the AAS, to be used in statements of financial activity for reporting material variances.*

#### **POLICY IMPLICATIONS**

There are no policy implications resulting from the recommendation of this report.

#### **FINANCIAL IMPLICATIONS**

There are no financial implications resulting from the recommendation of this report.

#### **STRATEGIC IMPLICATIONS**

There are no strategic implications resulting from the recommendation of this report.



## RECOMMENDATIONS

That Council accept the Monthly Financial Statements for the month ended 31<sup>st</sup> May 2024, consisting of:

- (a) Compilation Report
- (b) Statement of Financial Activity – 31<sup>st</sup> May 2024
- (c) Material Variances – 31<sup>st</sup> May 2024

## VOTING REQUIREMENT

Simple Majority

## COUNCIL DECISION

**Moved:** Cr AE Taylor

**Seconded:** Cr LR Petersen

That Council accept the Monthly Financial Statements for the month ended 31<sup>st</sup> May 2024, consisting of:

- (a) Compilation Report
- (b) Statement of Financial Activity – 31<sup>st</sup> May 2024
- (c) Material Variances – 31<sup>st</sup> May 2024

**CARRIED (6 VOTES TO 0)**

*For; Cr PJ Craig, Cr RA Norrie, Cr RM Cotterill,  
Cr AE Taylor, Cr LR Petersen, Cr TM Nardone*



14 June 2024

Mr Ty Matson  
Chief Executive Officer  
Shire of Leonora  
PO Box 56  
LEONORA WA 6438

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Dear Ty

**COMPILATION REPORT TO SHIRE OF LEONORA**

We have compiled the accompanying special purpose financial report of Shire of Leonora which comprise the statement of financial position as at 31 May 2024, the statement of financial activity, notes providing statement of financial activity supporting information, explanation of material variances for the year then ended and a summary of material accounting policy information. These have been prepared in accordance with *Local Government Act 1995* and associated regulations as described in Note 1 to the financial report. The specific purpose for which the special purpose financial statements have been prepared is also set out in Note 1 of the financial report. We have provided the supplementary information of Shire of Leonora as at 31 May 2024 and for the period then ended based on the records of the Shire of Leonora.

**THE RESPONSIBILITY OF SHIRE OF LEONORA**

The CEO of Shire of Leonora is solely responsible for information contained in the special purpose financial report and supplementary information, the reliability, accuracy and completeness of the information and for the determination that the basis of accounting used is appropriate to meet their needs and for the purpose that the financial report was prepared.

**OUR RESPONSIBILITY**

On the basis of information provided by Shire of Leonora we have compiled the accompanying special purpose financial report in accordance with the requirements of *APES 315 Compilation of Financial Information* and the *Local Government Act 1995*, associated regulations and to the extent that they are not inconsistent with the *Local Government Act 1995*, the Australian Accounting Standards.

We have applied our expertise in accounting and financial reporting to compile these financial statements in accordance with the basis of accounting described in Note 1 to the financial report except for the matters of non-compliance with the basis of preparation identified with Note 1 of the financial report. We have complied with the relevant ethical requirements of *APES 110 Code of Ethics for Professional Accountants*.

Supplementary information attached to the financial report has been extracted from the records of Shire of Leonora and information presented in the special purpose financial report.

**ASSURANCE DISCLAIMER**

Since a compilation engagement is not an assurance engagement, we are not required to verify the reliability, accuracy or completeness of the information provided to us by management to compile these financial statements. Accordingly, we do not express an audit opinion or a review conclusion on these financial statements.

The special purpose financial report was compiled exclusively for the benefit of Shire of Leonora who are responsible for the reliability, accuracy and completeness of the information used to compile them. Accordingly, the special purpose financial report may not be suitable for other purposes. We do not accept responsibility for the contents of the special purpose financial report.

Russell Barnes  
Director  
[Moore Australia \(WA\) Pty Ltd](http://www.moore-australia.com.au)

**SHIRE OF LEONORA**  
**MONTHLY FINANCIAL REPORT**  
(Containing the required statement of financial activity and statement of financial position)  
**For the period ended 31 May 2024**

*LOCAL GOVERNMENT ACT 1995*  
*LOCAL GOVERNMENT (FINANCIAL MANAGEMENT) REGULATIONS 1996*

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Please refer to the compilation report

| 1

SHIRE OF LEONORA  
 STATEMENT OF FINANCIAL ACTIVITY  
 FOR THE PERIOD ENDED 31 MAY 2024

Note	Amended Budget Estimates (a) \$	YTD Budget Estimates (b) \$	YTD Actual (c) \$	Variance* \$ (c) - (b)	Variance* % ((c) - (b))/(b)	Var.
<b>OPERATING ACTIVITIES</b>						
<b>Revenue from operating activities</b>						
General rates	8,491,237	8,479,308	8,491,238	11,930	0.14%	
Rates excluding general rates	340,996	340,996	272,460	(68,536)	(20.10%)	▼
Grants, subsidies and contributions	2,124,528	2,051,421	1,045,435	(1,005,986)	(49.04%)	▼
Fees and charges	3,063,903	2,824,985	2,786,639	(38,346)	(1.36%)	▼
Interest revenue	136,000	121,741	134,905	13,164	10.81%	▲
Other revenue	200,118	185,182	318,028	132,846	71.74%	▲
Profit on asset disposals	158,220	158,220	77,222	(80,998)	(51.19%)	▼
	<b>14,515,002</b>	<b>14,161,853</b>	<b>13,125,927</b>	<b>(1,035,926)</b>	<b>(7.31%)</b>	
<b>Expenditure from operating activities</b>						
Employee costs	(4,799,571)	(4,404,042)	(4,058,128)	345,914	7.85%	▲
Materials and contracts	(5,259,081)	(4,784,005)	(4,112,564)	671,441	14.04%	▲
Utility charges	(414,151)	(378,441)	(377,061)	1,380	0.36%	
Depreciation	(2,658,765)	(2,437,203)	(2,449,657)	(12,454)	(0.51%)	
Insurance	(383,056)	(383,056)	(326,809)	56,247	14.68%	▲
Other expenditure	(358,388)	(326,580)	(57,111)	269,469	82.51%	▲
Loss on asset disposals	(14,680)	(14,680)	(10,457)	4,223	28.77%	▲
	<b>(13,887,692)</b>	<b>(12,728,007)</b>	<b>(11,391,787)</b>	<b>1,336,220</b>	<b>10.50%</b>	
Non-cash amounts excluded from operating activities	2,520,403	2,293,663	2,382,892	89,229	3.89%	▲
<b>Amount attributable to operating activities</b>	<b>3,147,713</b>	<b>3,727,509</b>	<b>4,117,032</b>	<b>389,523</b>	<b>10.45%</b>	
<b>INVESTING ACTIVITIES</b>						
<b>Inflows from investing activities</b>						
Proceeds from capital grants, subsidies and contributions	2,257,760	2,216,094	128,738	(2,087,356)	(94.19%)	▼
Proceeds from disposal of assets	637,636	301,936	268,090	(33,846)	(11.21%)	▼
	<b>2,895,396</b>	<b>2,518,030</b>	<b>396,828</b>	<b>(2,121,202)</b>	<b>(84.24%)</b>	
<b>Outflows from investing activities</b>						
Payments for property, plant and equipment	(6,128,945)	(5,304,032)	(4,244,834)	1,059,198	19.97%	▲
Payments for construction of infrastructure	(4,336,065)	(3,986,791)	(1,070,168)	2,916,623	73.16%	▲
	<b>(10,465,010)</b>	<b>(9,290,823)</b>	<b>(5,315,002)</b>	<b>3,975,821</b>	<b>42.79%</b>	
<b>Amount attributable to investing activities</b>	<b>(7,569,614)</b>	<b>(6,772,793)</b>	<b>(4,918,174)</b>	<b>1,854,619</b>	<b>27.38%</b>	
<b>FINANCING ACTIVITIES</b>						
<b>Inflows from financing activities</b>						
Transfer from reserves	3,353,152	505,691	505,691	0	0.00%	
	<b>3,353,152</b>	<b>505,691</b>	<b>505,691</b>	<b>0</b>	<b>0.00%</b>	
<b>Outflows from financing activities</b>						
Transfer to reserves	(984,233)	(385,382)	(385,382)	0	0.00%	
	<b>(984,233)</b>	<b>(385,382)</b>	<b>(385,382)</b>	<b>0</b>	<b>0.00%</b>	
<b>Amount attributable to financing activities</b>	<b>2,368,919</b>	<b>120,309</b>	<b>120,309</b>	<b>0</b>	<b>0.00%</b>	
<b>MOVEMENT IN SURPLUS OR DEFICIT</b>						
Surplus or deficit at the start of the financial year	2,052,982	2,052,982	2,052,982	0	0.00%	
Amount attributable to operating activities	3,147,713	3,727,509	4,117,032	389,523	10.45%	▲
Amount attributable to investing activities	(7,569,614)	(6,772,793)	(4,918,174)	1,854,619	27.38%	▲
Amount attributable to financing activities	2,368,919	120,309	120,309	0	0.00%	
<b>Surplus or deficit after imposition of general rates</b>	<b>0</b>	<b>(871,993)</b>	<b>1,372,149</b>	<b>2,244,142</b>	<b>257.36%</b>	<b>▲</b>

**KEY INFORMATION**

▲ ▼ Indicates a variance between Year to Date (YTD) Budget and YTD Actual data as per the adopted materiality threshold.

\* Refer to Note 3 for an explanation of the reasons for the variance.

This statement is to be read in conjunction with the accompanying Financial Statements and Notes.

**SHIRE OF LEONORA  
 STATEMENT OF FINANCIAL POSITION  
 FOR THE PERIOD ENDED 31 MAY 2024**

	Actual 30 June 2023 \$	Actual as at 31 May 2024 \$
<b>CURRENT ASSETS</b>		
Cash and cash equivalents	11,271,986	11,173,311
Trade and other receivables	728,304	635,096
Inventories	69,855	97,102
<b>TOTAL CURRENT ASSETS</b>	<b>12,070,145</b>	<b>11,905,509</b>
<b>NON-CURRENT ASSETS</b>		
Other financial assets	61,117	61,117
Inventories	45,052	45,052
Property, plant and equipment	35,177,240	38,112,255
Infrastructure	103,599,595	103,328,600
<b>TOTAL NON-CURRENT ASSETS</b>	<b>138,883,004</b>	<b>141,547,024</b>
<b>TOTAL ASSETS</b>	<b>150,953,149</b>	<b>153,452,533</b>
<b>CURRENT LIABILITIES</b>		
Trade and other payables	593,802	159,972
Other liabilities	913,054	1,983,390
Employee related provisions	210,653	210,653
<b>TOTAL CURRENT LIABILITIES</b>	<b>1,717,509</b>	<b>2,354,015</b>
<b>NON-CURRENT LIABILITIES</b>		
Employee related provisions	104,691	104,691
Other provisions	1,885,887	1,885,887
<b>TOTAL NON-CURRENT LIABILITIES</b>	<b>1,990,578</b>	<b>1,990,578</b>
<b>TOTAL LIABILITIES</b>	<b>3,708,087</b>	<b>4,344,593</b>
<b>NET ASSETS</b>	<b>147,245,062</b>	<b>149,107,940</b>
<b>EQUITY</b>		
Retained surplus	50,614,527	52,597,714
Reserve accounts	8,510,307	8,389,998
Revaluation surplus	88,120,228	88,120,228
<b>TOTAL EQUITY</b>	<b>147,245,062</b>	<b>149,107,940</b>

This statement is to be read in conjunction with the accompanying notes.

**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY  
FOR THE PERIOD ENDED 31 MAY 2024**

**1 BASIS OF PREPARATION AND SIGNIFICANT ACCOUNTING POLICIES**

**BASIS OF PREPARATION**

This prescribed financial report has been prepared in accordance with the *Local Government Act 1995* and accompanying regulations.

**Local Government Act 1995 requirements**

Section 6.4(2) of the *Local Government Act 1995* read with the *Local Government (Financial Management) Regulations 1996*, prescribe that the financial report be prepared in accordance with the *Local Government Act 1995* and, to the extent that they are not inconsistent with the Act, the Australian Accounting Standards. The Australian Accounting Standards (as they apply to local governments and not-for-profit entities) and Interpretations of the Australian Accounting Standards Board were applied where no inconsistencies exist.

The *Local Government (Financial Management) Regulations 1996* specify that vested land is a right-of-use asset to be measured at cost, and is considered a zero cost concessionary lease. All right-of-use assets under zero cost concessionary leases are measured at zero cost rather than at fair value, except for vested improvements on concessionary land leases such as roads, buildings or other infrastructure which continue to be reported at fair value, as opposed to the vested land which is measured at zero cost. The measurement of vested improvements at fair value is a departure from AASB 16 which would have required the Shire to measure any vested improvements at zero cost.

*Local Government (Financial Management) Regulations 1996*, regulation 34 prescribes contents of the financial report. Supporting information does not form part of the financial report.

Accounting policies which have been adopted in the preparation of this financial report have been consistently applied unless stated otherwise. Except for cash flow and rate setting information, the financial report has been prepared on the accrual basis and is based on historical costs, modified, where applicable, by the measurement at fair value of selected non-current assets, financial assets and liabilities.

**THE LOCAL GOVERNMENT REPORTING ENTITY**

All funds through which the Shire controls resources to carry on its functions have been included in the financial statements forming part of this financial report.

All monies held in the Trust Fund are excluded from the financial statements.

**Judgements and estimates**

The preparation of a financial report in conformity with Australian Accounting Standards requires management to make judgements, estimates and assumptions that effect the application of policies and reported amounts of assets and liabilities, income and expenses.

The estimates and associated assumptions are based on historical experience and various other factors believed to be reasonable under the circumstances; the results of which form the basis of making the judgements about carrying values of assets and liabilities that are not readily apparent from other sources. Actual results may differ from these estimates.

The balances, transactions and disclosures impacted by accounting estimates are as follows:

- estimated fair value of certain financial assets
- impairment of financial assets
- estimation of fair values of land and buildings, infrastructure

**SIGNIFICANT ACCOUNTING POLICES**

Significant accounting policies utilised in the preparation of these statements are as described within the 2023-24 Annual Budget. Please refer to the adopted budget document for details of these policies.

**PREPARATION TIMING AND REVIEW**

Date prepared: All known transactions up to 13 June 2024

SHIRE OF LEONORA  
 NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY  
 FOR THE PERIOD ENDED 31 MAY 2024

2 STATEMENT OF FINANCIAL ACTIVITY INFORMATION

	Amended Budget Opening 1 July 2023	Actual as at 30 June 2023	Actual as at 31 May 2024
<b>(a) Net current assets used in the Statement of Financial Activity</b>			
<b>Current assets</b>	\$	\$	\$
Cash and cash equivalents	11,271,987	11,271,986	11,173,311
Trade and other receivables	654,942	728,304	635,096
Inventories	60,608	69,855	97,102
	11,987,537	12,070,145	11,905,509
<b>Less: current liabilities</b>			
Trade and other payables	(237,071)	(593,802)	(159,972)
Other liabilities	(1,138,801)	(913,054)	(1,983,390)
Employee related provisions	(300,689)	(210,653)	(210,653)
	(1,676,561)	(1,717,509)	(2,354,015)
<b>Net current assets</b>	<b>10,310,976</b>	<b>10,352,636</b>	<b>9,551,494</b>
<b>Less: Total adjustments to net current assets</b>	2(c) (8,214,796)	(8,299,654)	(8,179,345)
<b>Closing funding surplus / (deficit)</b>	<b>2,096,180</b>	<b>2,052,982</b>	<b>1,372,149</b>

(b) Non-cash amounts excluded from operating activities

The following non-cash revenue and expenditure has been excluded from operating activities within the Statement of Financial Activity in accordance with *Financial Management Regulation 32*.

	Amended Budget Estimates 30 June 2024	YTD Budget 31 May 2024	YTD Actual 31 May 2024
	\$	\$	\$
<b>Adjustments to operating activities</b>			
Less: Profit on asset disposals	(158,220)	(158,220)	(77,222)
Add: Loss on asset disposals	14,680	14,680	10,457
Add: Depreciation	2,658,765	2,437,203	2,449,657
Movement in current employee provisions associated with restricted cash	5,178	0	0
<b>Total non-cash amounts excluded from operating activities</b>	<b>2,520,403</b>	<b>2,293,663</b>	<b>2,382,892</b>

(c) Current assets and liabilities excluded from budgeted deficiency

The following current assets and liabilities have been excluded from the net current assets used in the Statement of Financial Activity in accordance with *Financial Management Regulation 32* to agree to the surplus/(deficit) after imposition of general rates.

	Amended Budget Opening 1 July 2023	Actual as at 30 June 2023	Actual as at 31 May 2024
	\$	\$	\$
<b>Adjustments to net current assets</b>			
Less: Reserve accounts	(8,510,307)	(8,510,307)	(8,389,998)
Add: Current liabilities not expected to be cleared at the end of the year:			
- Current portion of employee benefit provisions held in reserve	295,511	210,653	210,653
<b>Total adjustments to net current assets</b>	2(a) <b>(8,214,796)</b>	<b>(8,299,654)</b>	<b>(8,179,345)</b>

**CURRENT AND NON-CURRENT CLASSIFICATION**

In the determination of whether an asset or liability is current or non-current, consideration is given to the time when each asset or liability is expected to be settled. Unless otherwise stated assets or liabilities are classified as current if expected to be settled within the next 12 months, being the Council's operational cycle.

**SHIRE OF LEONORA  
 NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY  
 FOR THE PERIOD ENDED 31 MAY 2024**

**3 EXPLANATION OF MATERIAL VARIANCES**

The material variance thresholds are adopted annually by Council as an indicator of whether the actual expenditure or revenue varies from the year to date actual materially.  
 The material variance adopted by Council for the 2023-24 year is \$15,000 or 8.00% whichever is the greater.

Description	Var. \$	Var. %	
	\$	%	
<b>Revenue from operating activities</b>			
<b>Rates excluding general rates</b>	(68,536)	(20.10%)	▼
Interim UV rating.			
<b>Grants, subsidies and contributions</b>	(1,005,986)	(49.04%)	▼
Youth program, driver access and equity, FRRR Strengthening Rural Communities, donations for dignity, other recreation, Local Partners 2021-9085 CRC, Main Roads WA, cactus eradication, heritage advisory and Golden Gift grants YTD actuals are lower than the YTD budget.			
<b>Fees and charges</b>	(38,346)	(1.36%)	▼
Childcare centre income, liquid waste disposal fees, swimming pool fees, PAX fees, airport sale of fuel, building permits, Hoover House accommodation, sale of Gwalia merchandise, Office 3 rent and plant hire private works YTD actuals are lower than YTD budget.			
Commercial refuse charges income is higher than the YTD budget. Rates instalment fees, rent and hire facilities.			
<b>Interest revenue</b>	13,164	10.81%	▲
Interest rates are higher than budgeted.			
<b>Other revenue</b>	132,846	71.74%	▲
Childcare miscellaneous funding, staff housing reimbursements, Nyunng Community Priority Brokerage 5, proceeds land held for resale, timing of Golden Gift income, diesel fuel rebates YTD actuals are lower than YTD budget.			
<b>Profit on asset disposals</b>	(80,998)	(51.19%)	▼
Plant and equipment items budgeted for trade has not yet occurred.			
<b>Expenditure from operating activities</b>			
<b>Employee costs</b>	345,914	7.85%	▲
There are some employment positions vacant. Childcare Centre, Youth Services, cemeteries, community resource centre, Gwalia, administration overheads YTD actuals are lower than YTD budget. Roadworks and depot maintenance, admin FBT, personal leave, plant cost repair wages YTD actuals are higher than YTD budget.			
<b>Materials and contracts</b>	671,441	14.04%	▲
Rates valuations, Rodeo sponsorship, strategic plan development, GVROC project, CCTV maintenance, driver access & equity, property management services, refuse site maintenance, town planning, Nyunnga-Ku Women's Group, local partner trans 2021-9085, roadworks bush grading, aerodrome maintenance, Barnes federal theatre, Gwalia Historical Precinct, Leonora Golden Gift YTD actuals are lower than YTD budget.  Recreation Centre repairs, Community-led job, roadworks maintenance, administration and works overheads, plant costs YTD actuals are higher than YTD budget.			



**SHIRE OF LEONORA  
 NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY  
 FOR THE PERIOD ENDED 31 MAY 2024**

**3 EXPLANATION OF MATERIAL VARIANCES**

The material variance thresholds are adopted annually by Council as an indicator of whether the actual expenditure or revenue varies from the year to date actual materially.  
 The material variance adopted by Council for the 2023-24 year is \$15,000 or 8.00% whichever is the greater.

Description	Var. \$	Var. %	
	\$	%	
<b>Insurance</b> Insurance premiums were lower than the expected estimated budget.	56,247	14.68%	▲
<b>Other expenditure</b> Meeting attendance fees, member travel, member phone, donations, Golden Quest Trail donation and athletics events prize YTD actuals are lower than YTD budget.	269,469	82.51%	▲
<b>Loss on asset disposals</b> Plant and equipment items budgeted for trade has not yet occurred.	4,223	28.77%	▲
<b>Non-cash amounts excluded from operating activities</b> Depreciation and asset disposals.	89,229	3.89%	▲
<b>Inflows from investing activities</b>			
<b>Proceeds from capital grants, subsidies and contributions</b> LRCI Phase 4, Ageing in place, R2R and RRG grants are contract liabilities. LRCI phase 3 not yet received as expenditure not yet occurred.	(2,087,356)	(94.19%)	▼
<b>Proceeds from disposal of assets</b> Plant and equipment items budgeted for trade has not yet occurred.	(33,846)	(11.21%)	▼
<b>Payments for property, plant and equipment</b> Some building capital works not yet undertaken.	1,059,198	19.97%	▲
<b>Payments for construction of infrastructure</b> Roadworks and some infrastructure improvements yet to be completed.	2,916,623	73.16%	▲
<b>Surplus or deficit after imposition of general rates</b> Due to variances described above	2,244,142	257.36%	▲

Please refer to the compilation report

## 10.0 REPORTS

### 10.4 MANAGER OF BUSINESS SERVICES REPORTS

#### 10.4.(B) ACCOUNTS FOR PAYMENT - MAY TO JUNE 2024

**SUBMISSION TO:** Ordinary Council Meeting  
Meeting Date: 18th June 2024

**AGENDA REFERENCE:** 10.4.(B) JUN 24

**SUBJECT:** Accounts for Payment - May to June 2024

**LOCATION/ADDRESS:** Nil

**NAME OF APPLICANT:** Nil

**FILE REFERENCE:** 1.8 Financial Statements

**AUTHOR, DISCLOSURE OF ANY INTEREST AND DATE OF REPORT**

**NAME:** Kiara Lord

**OFFICER:** Manager Business Services

**INTEREST DISCLOSURE:** Nil

**DATE:** 13th June 2024

**SUPPORTING DOCUMENTS:** 1. June, 2024 Accounts for Payment [↓](#)

#### BACKGROUND

Attached statements consist of accounts paid by Delegated Authority totalling **\$1,847,610.97** since the previous council meeting consisting of:

- (1) Direct Bank Transactions numbered from **3258** to **3294** and totalling **\$131,658.10**;
  - a. *Includes Credit Card Payments of \$32,649.56 for May, 2024; and*
- (2) Batch Payments **221, 222, & 223** totalling **\$1,479,107.25**; and
- (3) Payroll Payments from **Pay Periods Ending 27/05/2024 & 10/06/2024** totalling **\$236,845.62**

#### STATUTORY ENVIRONMENT

*Local Government Act 1995 S6.10 & Financial Management (1996) Regulation 12 & 13* apply to how the information is to be presented within this report for authorisation by Council.

#### POLICY IMPLICATIONS

There are no policy implications resulting from the recommendation of this report.

#### FINANCIAL IMPLICATIONS

There are no financial implications resulting from the recommendation of this report.

#### STRATEGIC IMPLICATIONS

There are no strategic implications resulting from the recommendation of this report.

## RECOMMENDATIONS

That Council accepts the accounts for payment, as detailed:

- (1) Direct Bank Transactions numbered from **3258** to **3294** and totalling **\$131,658.10**;
  - a. *Includes Credit Card Payments of \$32,649.56 for May, 2024; and*
- (2) Batch Payments **221, 222, & 223** totalling **\$1,479,107.25**; and
- (3) Payroll Payments from **Pay Periods Ending 27/05/2024 & 10/06/2024** totalling **\$236,845.62**

## VOTING REQUIREMENT

Simple Majority

## COUNCIL DECISION

**Moved: Cr TM Nardone**

**Seconded: Cr LR Petersen**

That Council accepts the accounts for payment, as detailed:

- (1) Direct Bank Transactions numbered from **3258** to **3294** and totalling **\$131,658.10**;
  - a. *Includes Credit Card Payments of \$32,649.56 for May, 2024; and*
- (2) Batch Payments **221, 222, & 223** totalling **\$1,479,107.25**; and
- (3) Payroll Payments from **Pay Periods Ending 27/05/2024 & 10/06/2024** totalling **\$236,845.62**

**CARRIED (6 VOTES TO 0)**

*For; Cr PJ Craig, Cr RA Norrie, Cr RM Cotterill,  
Cr AE Taylor, Cr LR Petersen, Cr TM Nardone*



**Accounts for Payment  
Presented to Council  
18th June, 2024**

## Accounts for Payment - Credit Card Breakdown April 2024

Shire of Leonora					
Monthly Report – List of Credit Card Transactions Paid by Delegated Authority					
Submitted to Council on the 18th June, 2024					
<p>The following list of accounts relate to Credit Card Transactions paid under delegation by the Chief Executive Officer, since the previous list of accounts. Payments detailed are from statements for <b>May, 2024</b> as per Direct Bank Transaction <b>3256</b> totalling <b>\$32,649.56</b></p>					
<b>CHIEF EXECUTIVE OFFICER</b>					
Reference	Date	Name	Item	Payment by Delegated Authority	<i>Balance</i>
<b>CEO 05/24</b>	02/05/2024	Top End Takeaway	LG Professional Conference expenses	19.00	19.00
	03/05/2024	Esperance French Hot Bakery	LG Professional Conference expenses	13.12	32.12
	03/05/2024	Starlink Australia	Internet - CEO	139.00	171.12
	06/05/2024	Super Cheap Auto	Parts for P1	46.08	217.20
	06/05/2024	Dome Esperance	LG Professional Conference expenses	13.00	230.20
	06/05/2024	JB Hi Fi - Online	Replacement mobile phone	1,521.90	
	06/05/2024	Whitehouse Hotel	Consultants - Cactus Hunters	889.44	
	06/05/2024	Clearwater Motel Apartments	LG Professional Conference expenses - accommodation	567.00	
	06/05/2024	Clearwater Motel Apartments	LG Professional Conference expenses - accommodation	378.00	
	06/05/2024	JB Hi Fi Booragoon	Protective mobile phone case	119.90	
	06/05/2024	BP Ravensthorpe	Fuel for P1	117.65	
	08/05/2024	McDonalds	LG Professional Conference expenses	14.95	
	08/05/2024	Puma Energy	Fuel for P1	74.57	
	08/05/2024	Claremont Firearms	Gun cleaning kits	69.00	
	10/05/2024	BP Merredin	Fuel for P1	56.27	
	10/05/2024	BP Kardinya	Fuel for P1	113.54	
	13/05/2024	Butson Group	Lunch - Meeting	27.50	
	13/05/2024	Ampol Coolgardie	Fuel for P1	95.11	
	13/05/2024	North Metro Tafe	Training course - CDO	121.50	
	14/05/2024	The Plaza Hotel	Accommodation - State Budget meeting	277.26	
	14/05/2024	Freerange Supplies	Gun equipment	145.00	
	23/05/2024	Paynes Find Roadhouse	Fuel for P1	99.58	
	23/05/2024	Australian Local Government Association	NGA conference attendance R. Norrie	945.00	
	23/05/2024	Bindoon Roadhouse	Fuel for P1	166.03	396.23
	27/05/2024	Swan Taxis	Travel expenses R. Norrie	61.09	457.32
	27/05/2024	Starlink Australia	Internet - Youth Centre	139.00	596.32
	28/05/2024	National Australia Bank	Card fee	9.00	605.32
	<b>Total CEO Card May, 2024</b>				<b>\$6,238.49</b>

### Accounts for Payment - Credit Card Breakdown April 2024

Reference	Date	Name	Item	Payment by Delegated Authority	Balance
MBS 05/24	06/05/2024	Leonora Post Office	Working With Childrens check - Youth Centre staff	87.00	87.00
	06/05/2024	Leonora Post Office	Working With Childrens check - Youth Centre staff	87.00	174.00
	06/05/2024	Leonora Post Office -	Working With Childrens check - Youth Centre staff	87.00	261.00
	22/05/2024	Adobe Systems Software	Annual subscription	2,089.95	2,350.95
	24/05/2024	Best Price Pool Equipment	Chlorine and pump for pool at 26 Queen Vic	4,946.00	7,296.95
	28/05/2024	National Australia Bank	Card fee	9.00	7,305.95
	<b>Total MBS Card May, 2024</b>				<b>\$7,305.95</b>
MCS 05/24	01/05/2024	Dollars and Sense	Merch for resale at Information Centre	77.50	77.50
	15/05/2024	The Perth Mint	Golden 1 Ounce Coins for Golden Gift 2024 Elite Mile 1st Place winners	7,683.93	7,761.43
	17/05/2024	Everett Butchers	Meat for events hosted at Hoover House	567.52	8,328.95
	17/05/2024	Coles-	Supplies for event hosted at Hoover	393.25	8,722.20
	20/05/2024	Bunnings	Hoover House maintenance supplies	30.15	8,752.35
	23/05/2024	Kmart	Supplies for Health Day hosted by Job Support Hub	144.00	8,896.35
	23/05/2024	Kmart	Refund - Supplies for Health Day hosted by Job Support Hub	-48.00	8,848.35
	24/05/2024	Coles-	Catering supplies for Health Day hosted by Job Support Hub	452.40	9,300.75
	27/05/2024	Kalgoorlie Police Station	Fee for Tower Street road closure during Golden Gift 2024	90.20	9,390.95
	28/05/2024	National Australia Bank	Card fee	9.00	9,399.95
	<b>Total MCS Card May, 2024</b>				<b>\$9,399.95</b>
MWS 05/24	01/05/2024	Pirate Camp Co	UHF Radio for fleet vehicles	367.86	367.86
	02/05/2024	Mad Wax Car Wash	Car wash for P2 for auction	25.00	392.86
	02/05/2024	Kalgoorlie Paint Centre	Paint for repairs at CRC	659.90	1,052.76
	03/05/2024	Department Of Transport	Registration swap	18.90	1,071.66
	03/05/2024	Department Of Transport	Replacement plates for P4	130.50	1,202.16
	06/05/2024	Bunnings	Supplies for depot	271.31	1,473.47
	09/05/2024	Liberty Oil Leonora	Charging cables for depot electronics	46.00	1,519.47
	13/05/2024	Best Price Pool Equipment	Supplies for pools at 1 Queen Vic & 26 Queen Vic	5,545.00	7,064.47
	15/05/2024	Goldfield Little Loads and Gardens	CEO House maintenance - Grass	1,992.00	9,056.47
	22/05/2024	Goldfields Mining Supplies	Supplies for road maintenance - Leinster Downs Road	81.42	9,137.89
	23/05/2024	Bunnings	Supplies for depot	403.58	9,541.47
	28/05/2024	National Australia Bank	Card fee	9.00	9,550.47

### Accounts for Payment - Credit Card Breakdown April 2024

Reference	Date	Name	Item	Payment by Delegated Authority	Balance
<b>Total MWS Card May, 2024</b>				<b>\$9,550.47</b>	
CRC 05/24	20/05/2024	Leonora Post Office	ID for Job Support Hub participant	145.70	145.70
	28/05/2024	National Australia Bank	Card fee	9.00	154.70
	<b>Total CRC Card May, 2024</b>				<b>\$154.70</b>
<b>3287</b>	<b>3/06/2024</b>	<b>National Australia Bank</b>	<b>Credit Card Charges - May, 2024</b>	<b>\$32,649.56</b>	

### Accounts for Payment - April to May 2024 Direct Bank Transactions

Shire of Leonora					
Monthly Report – List of Direct Bank Transactions Paid by Delegated Authority					
Submitted to Council on the 18th June, 2024					
The following list of accounts relate to Direct Bank Transactions paid under delegation by the Chief Executive Officer, since the previous list of accounts. Transactions are numbered from 3258 to 3294 and totalling \$131,658.10					
CHIEF EXECUTIVE OFFICER					
Transaction	Date	Name	Item	Payment by Delegated Authority	Balance
3258	06/05/2024	Quest Merchant Services Pty Ltd	QMS fees - April 2024	11.00	11.00
3259	15/05/2024	3E Advantage Pty Ltd	Printing charges April 2024	3,718.10	3,729.10
3260	27/05/2024	National Australia Bank	Connect fee access and usage	56.98	3,786.08
3261	31/05/2024	National Australia Bank	Automatic return - EFTPOS errors 29/05/24	209.00	3,995.08
3262	31/05/2024	National Australia Bank	Automatic returns - EFTPOS errors 29/05/24	204.00	4,199.08
3263	31/05/2024	National Australia Bank	Account keeping fee - May 2024	28.40	4,227.48
3264	17/05/2024	Australian Retirement Trust	Superannuation: PPE 13/05/2024	662.33	4,889.81
3265	17/05/2024	Australian Super	Superannuation: PPE 13/05/2024	8,740.07	13,629.88
3266	17/05/2024	Aware Super	Superannuation: PPE 13/05/2024	10,829.29	24,459.17
3267	17/05/2024	Construction and Building Unions Superann	Superannuation: PPE 13/05/2024	1,585.04	26,044.21
3268	17/05/2024	Host Plus	Superannuation: PPE 13/05/2024	966.25	27,010.46
3269	17/05/2024	MTAA Superannuation Fund	Superannuation: PPE 13/05/2024	277.91	27,288.37
3270	17/05/2024	Rest Superannuation	Superannuation: PPE 13/05/2024	830.89	28,119.26
3271	17/05/2024	The Trustee for Mercer Super Trust	Superannuation: PPE 13/05/2024	233.00	28,352.26
3272	17/05/2024	TWU Superannuation Fund	Superannuation: PPE 13/05/2024	649.44	29,001.70
3273	17/05/2024	Wealth Personal Superannuation	Superannuation: PPE 13/05/2024	280.52	29,282.22
3274	31/05/2024	Australian Retirement Trust	Superannuation: PPE 27/05/2024	837.65	30,119.87
3275	31/05/2024	Australian Super	Superannuation: PPE 27/05/2024	6,982.80	37,102.67
3276	31/05/2024	Aware Super	Superannuation: PPE 27/05/2024	8,888.20	45,990.87
3277	31/05/2024	Construction and Building Unions Superann	Superannuation: PPE 27/05/2024	629.17	46,620.04
3278	31/05/2024	Host Plus	Superannuation: PPE 27/05/2024	957.04	47,577.08
3279	31/05/2024	MTAA Superannuation Fund	Superannuation: PPE 27/05/2024	272.19	47,849.27
3280	31/05/2024	Rest Superannuation	Superannuation: PPE 27/05/2024	333.10	48,182.37
3281	31/05/2024	The Trustee for Mercer Super Trust	Superannuation: PPE 27/05/2024	139.34	48,321.71
3282	31/05/2024	TWU Superannuation Fund	Superannuation: PPE 27/05/2024	579.68	48,901.39
3283	31/05/2024	Wealth Personal Superannuation	Superannuation: PPE 27/05/2024	267.62	49,169.01
3284	20/05/2024	Click Super	Transaction & Facility Fees - May 2024	31.13	49,200.14
3285	20/05/2024	National Australia Bank	Golden Gift prize money 2024	49,150.00	98,350.14
3286	04/06/2024	Quest Merchant Services Pty Ltd	QMS Fees - May 2024	11.00	98,361.14
3287	03/06/2024	National Australia Bank	Credit Card Charges - May 2024	32,649.56	131,010.70



### Accounts for Payment - April to May 2024 Direct Bank Transactions

Transaction	Date	Name	Item	Payment by Delegated Authority	Balance
3288	03/06/2024	National Australia Bank	Merchant fees - Rec centre	20.00	131,030.70
3289	03/06/2024	National Australia Bank	Merchant fees - LELC	20.00	131,050.70
3290	03/06/2024	National Australia Bank	Merchant fees - Events	20.00	131,070.70
3291	03/06/2024	National Australia Bank	Merchant fees - CRC	21.52	131,092.22
3292	03/06/2024	National Australia Bank	Merchant fees - Info centre	25.29	131,117.51
3293	03/06/2024	National Australia Bank	Merchant fees - Depot	31.65	131,149.16
3294	03/06/2024	National Australia Bank	Merchant fees - Admin/Museum	506.94	131,656.10
<b>GRAND TOTAL</b>				<b>\$131,656.10</b>	

**Accounts for Payment - April to May 2024 Batch Payments 221 - 223**

Shire of Leonora					
Monthly Report – List of Accounts Paid by Delegated Authority					
Submitted to Council on the 18th June, 2024					
<p><b>Batch Payments 221, 222, &amp;223</b>, totalling <b>\$1,479,107.25</b> has been paid by delegated authority by the Chief Executive Officer and has been checked and are fully supported by remittances and duly certified invoices with checks being carried out as to prices, computations and costing. Bank Details are reconciled against those invoices by two officers.</p>					
<p>_____</p> <p><b>CHIEF EXECUTIVE OFFICER</b></p>					
Batch Ref	Date	Name	Item	Payment by delegated Authority	Balance
BP221.01	24/05/2024	Artgold	2x workshops for Leonora Art Program	3,520.00	3,520.00
BP221.02	24/05/2024	Australian Fuelling Systems & Equipment	Purchase of Avgas Tank for airport light aircraft. - 35% deposit	63,140.00	66,660.00
BP221.03	24/05/2024	Australian Taxation Office	BAS April 2024	170,776.00	237,436.00
BP221.04	24/05/2024	Bidfood Kalgoorlie	Catering and Consumables Hoover House	1,534.73	238,970.73
BP221.05	24/05/2024	Brown's Party Hire	Stage and shelter Leonora Golden Era 2024	4,731.10	243,701.83
BP221.06	24/05/2024	Building and Energy	BSL April 2024	8,423.07	252,124.90
BP221.07	24/05/2024	Canine Control	Ranger services 14/05/24 to 16/05/24	4,215.20	256,340.10
BP221.08	24/05/2024	Catertink	Hoover House Grill and Depp Fryer	16,377.90	272,718.00
BP221.09	24/05/2024	City Building Supplies	Building supplies for CRC	1,556.75	274,274.75
BP221.10	24/05/2024	Delivering Outcomes	Delivery of Work Health and Safety Services April 2024	16,500.00	290,774.75
BP221.11	24/05/2024	Eastern Goldfields Cycle Club	Sponsorship of Cyclassic 2024	11,000.00	301,774.75
BP221.12	24/05/2024	Elite Gym Hire	Gym equipment hire June 2024	1,649.34	303,424.09
BP221.13	24/05/2024	Em Anders	Arts and crafts activities for GG 24	5,100.00	308,524.09
BP221.14	24/05/2024	ER Consultants Pty Ltd	Provision of Asbestos Register, Testing, and Management Service	11,470.83	319,994.92
BP221.15	24/05/2024	European Foods	Cafe supplies for Hoover House	564.47	320,559.39
BP221.16	24/05/2024	Freerange Supplies	Service old firearms per CEO request	448.00	321,007.39
BP221.17	24/05/2024	Fully Promoted Malaga	Long sleeve uniforms for pool lifeguards	847.66	321,855.05
BP221.18	24/05/2024	gallery360	Hanging Rail for JG Epis Centre	15,976.86	337,831.91
BP221.19	24/05/2024	Grandstand Ventures	Entertainment for GG 2024 Ross Vegas and Silent Disco	3,355.00	341,186.91
BP221.20	24/05/2024	Harvey Norman AV/IT Kalgoorlie	Power boards for admin	269.70	341,456.61
BP221.21	24/05/2024	Haulmore Trailer Sales Pty Ltd	Haulmore Low Loader	195,023.00	536,479.61
BP221.22	24/05/2024	Horizon Power	Power and Supply charges for Shire buildings	8,172.55	544,652.16
BP221.23	24/05/2024	Jarrimber WA Pty Ltd	Council chambers tables - 30% deposit	13,688.40	558,340.56
BP221.24	24/05/2024	Juwest Pty Ltd	Concrete footpaths - plus equipment hire	66,357.43	624,697.99
BP221.25	24/05/2024	Kalgoorlie Precast Concrete	CEO House, 1x BBQ	1,034.00	625,731.99
BP221.26	24/05/2024	Kalsigns Pty Ltd	Signs for Tip	1,089.96	626,821.95
BP221.27	24/05/2024	Lambron Contracting Pty Ltd.	Truck and operator hire - Leinster Downs Road	1,232.00	628,053.95

**Accounts for Payment - April to May 2024 Batch Payments 221 - 223**

Batch Ref	Date	Name	Item	Payment by delegated Authority	Balance
BP221.28	24/05/2024	Leonora Motor Inn	Accommodation for consultants	1,290.00	629,343.95
BP221.29	24/05/2024	Luck Thai Cleaning	Cleaning of Shire buildings 08/04/24 to 19/04/24	8,613.00	637,956.95
BP221.30	24/05/2024	Marie Pointon (Cakes)	Health Day Cupcakes	450.00	638,406.95
BP221.31	24/05/2024	Mark Hutchings	Reimbursement of costs - Community Grant 2024	1,676.59	640,083.54
BP221.32	24/05/2024	Moore Australia	Statement of Financial Activity 2023/24	1,100.00	641,183.54
BP221.33	24/05/2024	Netlogic Information Technology	Computer consulting, subscriptions & computer parts	16,338.14	657,521.68
BP221.34	24/05/2024	Nomad Pumping	Plumbing for various Shire buildings	5,496.70	663,018.38
BP221.35	24/05/2024	Northern Goldfields Electrical Pty Ltd	Electrical work for Hoover House	4,044.70	667,063.08
BP221.36	24/05/2024	Outback Highway Development Council Inc	Attendance at Outback Way Forum 2024	1,320.00	668,383.08
BP221.37	24/05/2024	Outback Parks&Lodges	Accommodation for Ranger	330.00	668,713.08
BP221.38	24/05/2024	Parks and Leisure Australia	Parks and Leisure Individual Membership 24/25	297.00	669,010.08
BP221.39	24/05/2024	Peter Brown	Labor hire for town crew	2,722.50	671,732.58
BP221.40	24/05/2024	PFD Food Services Pty Ltd	Catering and consumables for Hoover House	1,930.88	673,663.46
BP221.41	24/05/2024	PWT Electrical Pty Ltd	Electrical work for TV Antenna	12,059.22	685,722.68
BP221.42	24/05/2024	Resources Trading	Tools and parts for depot	3,850.29	689,572.97
BP221.43	24/05/2024	Reward Hospitality	Catering and Consumables Hoover House includes freight	407.91	689,980.88
BP221.44	24/05/2024	Roads 2000	Asphalt to end of Leonora Aerodrome Airstrip	132,000.00	821,980.88
BP221.45	24/05/2024	Satellite Television & Radio Australia	Equipment & Installation for Stage 1 - TV Transmission Project	29,989.96	851,970.84
BP221.46	24/05/2024	Stratco (WA) Pty Ltd	CEO House Pool fencing	2,778.20	854,749.04
BP221.47	24/05/2024	Team Global Express Pty Ltd	Freight charges for admin	234.27	854,983.31
BP221.48	24/05/2024	Telstra	Phone and internet charges for Shire buildings	7,096.68	862,079.99
BP221.49	24/05/2024	Terry Sargent	EHO consulting including site attendance	7,128.00	869,207.99
BP221.50	24/05/2024	Tourism Council Western Australia	Tourism WA award nomination fee	275.00	869,482.99
BP221.51	24/05/2024	Vanguard Print	Tourism brochures & freight	527.81	870,010.80
BP221.52	24/05/2024	VIP Entertainment	Music entertainment for Leonora Golden Gift 2024	32,000.00	902,010.80
BP221.53	24/05/2024	WA Traffic Planning	Traffic Management Plan for Leonora Golden Gift 2024	715.00	902,725.80
BP221.54	24/05/2024	Water Corporation	Water and supply charges	47.10	902,772.90
<b>Total - Batch Payment 221</b>				<b>902,772.90</b>	

**Accounts for Payment - April to May 2024 Batch Payments 221 - 223**

Batch Ref	Date	Name	Item	Payment by delegated Authority	Balance
BP222.01	29/05/2024	Bigfoot Contracting	Cleaning of the Bowls Club - Start up clean	850.00	850.00
BP222.02	29/05/2024	Don Burnside	Reimbursement for expenses incurred for Cactus Hunters program	1,417.86	2,267.86
BP222.03	29/05/2024	Everett Butchers	Meat for Leonora Health Day BBQ	864.18	3,132.04
BP222.04	29/05/2024	Pink Sugar Crafts	Arts and crafts activities for Golden Gift 2024	5,292.50	8,424.54
BP222.05	29/05/2024	Queen Bees Coffee	Coffee Van for Health Day Expo hosted by JSH	1,038.00	9,462.54
BP222.06	29/05/2024	Range Ford	Vehicle for MBS & MCS	130,995.95	140,458.49
BP222.07	29/05/2024	Virgin Australia	Aircraft for Leonora Golden Gift 2024	37,510.00	177,968.49
<b>Total - Batch Payment 222</b>				<b>177,968.49</b>	
BP223.01	07/06/2024	Altus Planning	Service Provision - Town Planning Expenses - May 2024	1,573.00	1,573.00
BP223.02	07/06/2024	ALU Glass	Window repairs at Gwalia & 11B Walton	2,464.00	4,037.00
BP223.03	07/06/2024	Amy Buckingham-	GG Women Elite Mile - 7th Place	650.00	4,687.00
BP223.04	07/06/2024	Angela Sutherland	Face painting and glitter tattoos for GG 2024	4,462.80	9,149.80
BP223.05	07/06/2024	Athletics West LTD	Event sanction, competition management and officiating services.	7,920.00	17,069.80
BP223.06	07/06/2024	BAB Aluminium Pty Ltd	Supply and deliver 4x 3 tier 3m grandstands for outdoor courts	14,532.10	31,601.90
BP223.07	07/06/2024	BOC Limited	Monthly container service charges - Depot and Medical Centre	125.68	31,727.58
BP223.08	07/06/2024	Cameron the Magician	Performance and roving entertainment for GG 2024	2,808.30	34,535.88
BP223.09	07/06/2024	Canine Control	Ranger services 31/05/24 to 01/06/24	4,215.20	38,751.08
BP223.10	07/06/2024	Cardile International Fireworks P/L	Fireworks display for Golden Gift 2024	24,750.00	63,501.08
BP223.11	07/06/2024	CCA Productions	GG 2024 production and equipment	23,904.03	87,405.11
BP223.12	07/06/2024	Central Hotel	Catering for events hosted by CRC & Job Support Hub	992.30	88,397.41
BP223.13	07/06/2024	Cheric Leonora	Parts for depot	108.52	88,505.93
BP223.14	07/06/2024	Dan Canala	GG Men Elite Mile - 7th Place	650.00	89,155.93
BP223.15	07/06/2024	Debbie Jordan	Reimbursement - Flights for training	403.97	89,559.90
BP223.16	07/06/2024	Department of Communities E&C	LELC Service Annual Fee 2024-2025	282.00	89,841.90
BP223.17	07/06/2024	Department of Fire and Emergency Services	2023/24 ESP Quarter 4 ESL Agreement	16,841.77	106,683.67
BP223.18	07/06/2024	Design Sense Graphics & Web	Golden Gift 2024 Programs	3,063.50	109,747.17
BP223.19	07/06/2024	Eilidh Mulroy	GG Women Elite Mile - 6th Place	1,000.00	110,747.17
BP223.20	07/06/2024	Emma Philippe	GG Women Elite Mile - 5th Place	1,250.00	111,997.17
BP223.21	07/06/2024	Enchanted Stiltwalking	Entertainment for kids zone	3,960.00	115,957.17
BP223.22	07/06/2024	ER Consultants Pty Ltd	Provision of Asbestos Register, Testing, and Management Service	8,017.08	123,974.25

**Accounts for Payment - April to May 2024 Batch Payments 221 - 223**

Batch Ref	Date	Name	Item	Payment by delegated Authority	Balance
BP223.23	07/06/2024	ESB Consultancy	One on One Excel training via the Job Support Hub including travel expenses	4,370.08	128,344.33
BP223.24	07/06/2024	Front Runner Sports	Commentary 2024 Leonora Golden Gift	2,200.00	130,544.33
BP223.25	07/06/2024	GFG Temp Assist-	Tender documentation for swimming pool heating project	825.00	131,369.33
BP223.26	07/06/2024	Goldfields Truck Power	Parts for P833	3,203.59	134,572.92
BP223.27	07/06/2024	GTN Services	Vehicle services P306 & P245	3,288.68	137,861.60
BP223.28	07/06/2024	Heatley's Sales Pty Ltd	Crib room supplies for depot	287.70	138,149.30
BP223.29	07/06/2024	Helen Smith	Additional Ranger services for Leonora Golden Gift 2024	4,000.00	142,149.30
BP223.30	07/06/2024	Hersey's Safety Pty Ltd	PPE for depot	1,530.76	143,680.06
BP223.31	07/06/2024	Horizon Power	Power and Supply charges for Shire buildings	9,706.25	153,386.31
BP223.32	07/06/2024	Kimberly. J. Linga	Reimbursement - Working with Childrens check	87.00	153,473.31
BP223.33	07/06/2024	Kiran Tibballs.	GG Men Elite Mile - 6th Place	1,000.00	154,473.31
BP223.34	07/06/2024	Kleenheat Gas	Gas bottles for staff housing and Hoover House	862.70	155,336.01
BP223.35	07/06/2024	Ky Hehir	GG Men Elite Mile - 5th Place	1,250.00	156,586.01
BP223.36	07/06/2024	Leah Allen	GG Women Elite Mile - 4th Place	1,700.00	158,286.01
BP223.37	07/06/2024	Leah Simpson	GG Women Elite Mile - 2nd Place	4,500.00	162,786.01
BP223.38	07/06/2024	Leonora Pharmacy -	First aid kits for Shire buildings and vehicles	39,415.35	202,201.36
BP223.39	07/06/2024	Leonora Post Office	Postage expeses - Admin	87.43	202,288.79
BP223.40	07/06/2024	Lia Watters-	GG Women Elite Mile - 8th Place	350.00	202,638.79
BP223.41	07/06/2024	Lillyco Accessories Australia PTY LTD	Items for resale at Gwalia Museum	1,444.24	204,083.03
BP223.42	07/06/2024	Luck Thai Cleaning	Cleaning of Shire buildings - Includes additional cleaning for GG weekend	10,037.67	214,120.70
BP223.43	07/06/2024	Luke Burrows.	GG Men Elite Mile - 1st Place	7,500.00	221,620.70
BP223.44	07/06/2024	Max Shervington	GG Men Elite Mile - 4th Place	1,700.00	223,320.70
BP223.45	07/06/2024	Mcleods Barristers and Solicitors	Additional legal expenses to PO769 - Assignment & sublease of grazing lease	883.30	224,204.00
BP223.46	07/06/2024	Netlogic Information Technology	Computer consulting for May	1,604.60	225,808.60
BP223.47	07/06/2024	Nomad Pumbing	Plumbing for variaous Shire buildings	8,499.50	234,308.10
BP223.48	07/06/2024	Office National Kalgoorlie	Stationery for CRC, JSH & depot	1,442.87	235,750.97
BP223.49	07/06/2024	Outback Parks&Lodges	Accommodation for Leonora Golden Gift	39,204.00	274,954.97
BP223.50	07/06/2024	Penns Cartage Contractors	Transport of 1x dome shelter from centurion kalgoorlie to shire of Leonora	543.05	275,498.02
BP223.51	07/06/2024	Peter Brown	Labor hire for town crew	2,287.50	277,785.52
BP223.52	07/06/2024	PFD Food Services Pty Ltd	Catering for Hoover House	965.30	278,750.82
BP223.53	07/06/2024	Pier Street Medical	Workers compensation visit	231.90	278,982.72
BP223.54	07/06/2024	Prime Media Group Ltd	Advertising Gwalia, Golden Gift 2024 on Channel 7	4,400.00	283,382.72
BP223.55	07/06/2024	Prosegur Australia Pty Ltd	ATM service charges	2,982.23	286,364.95

**Accounts for Payment - April to May 2024 Batch Payments 221 - 223**

Batch Ref	Date	Name	Item	Payment by delegated Authority	Balance
BP223.56	07/06/2024	Radrock Adventures	Childrens play equipment hire for Leonora Golden Gift 2024	20,350.00	306,714.95
BP223.57	07/06/2024	Resources Trading	Parts for depot	1,080.75	307,795.70
BP223.58	07/06/2024	Riley McGown	GG Men Elite Mile - 2nd Place	4,500.00	312,295.70
BP223.59	07/06/2024	Stephanie Kelly	GG Women Elite Mile - 3rd Place	2,500.00	314,795.70
BP223.60	07/06/2024	Stephen Carrick Architects	Barnes Federal Theatre conservation and adpation works	15,496.39	330,292.09
BP223.61	07/06/2024	Tanya Nardone-	reimbursement due to overpayment of rates	205.49	330,497.58
BP223.62	07/06/2024	Team Global Express Pty Ltd	Freight charges for admin & depot	246.79	330,744.37
BP223.63	07/06/2024	Terry Sargent	EHO services April - June	13,937.00	344,681.37
BP223.64	07/06/2024	The Perth Mint	2024 Citizenship commemorative coins	26.40	344,707.77
BP223.65	07/06/2024	Thomas Moorcroft-	GG Men Elite Mile - 3rd Place	2,500.00	347,207.77
BP223.66	07/06/2024	Tom Millard	GG Men Elite Mile - 8th Place	350.00	347,557.77
BP223.67	07/06/2024	Vanguard Print	Freight and handling of Northern Goldfields maps and brochures	260.81	347,818.58
BP223.68	07/06/2024	Water Corporation	Water and supply charges	26,081.17	373,899.75
BP223.69	07/06/2024	Win Television WA-	Advertising Gwalia on channel 9 network	2,073.50	375,973.25
BP223.70	07/06/2024	WML Consultants Pty Ltd-	Consulting for Roads to Recovery & Pond addition	12,760.00	388,733.25
BP223.71	07/06/2024	Wurth Australia Pty Ltd	Parts for depot	1,631.55	390,364.80
BP223.72	07/06/2024	Xstra Group Pty Ltd	PABX Hosting, Provision and Support per Extension and Rental Service per Month for CRC	501.06	390,865.86
BP223.73	07/06/2024	Zoe Buckman	GG Women Elite Mile 2024 - 1st Place	7,500.00	398,365.86
<b>Total - Batch Payment 223</b>				<b>398,365.86</b>	
<b>GRAND TOTAL</b>				<b>1,479,107.25</b>	

## 10.0 REPORTS

### 10.4 MANAGER OF BUSINESS SERVICES REPORTS

#### 10.4.(C) PROPOSED FEES AND CHARGES 2024/2025

<b>SUBMISSION TO:</b>	Ordinary Council Meeting Meeting Date: 18th June 2024
<b>AGENDA REFERENCE:</b>	10.4.(C) JUN 24
<b>SUBJECT:</b>	Proposed Fees and Charges 2024/2025
<b>LOCATION/ADDRESS:</b>	Leonora
<b>NAME OF APPLICANT:</b>	N/A
<b>FILE REFERENCE:</b>	1.6
<b>AUTHOR, DISCLOSURE OF ANY INTEREST AND DATE OF REPORT</b>	
<b>NAME:</b>	Kiara Lord
<b>OFFICER:</b>	Manager Business Services
<b>INTEREST DISCLOSURE:</b>	Nil
<b>DATE:</b>	13th June 2024
<b>SUPPORTING DOCUMENTS:</b>	1. 24/25 Fees and Charges <a href="#">↓</a>

#### PURPOSE

To consider and adopt the Shire's proposed Fees and Charges for the 2024/2025 financial year.

#### BACKGROUND

Each year, Council reviews the fees and charges to set an appropriate charge for services provided. The fees and charges reflect the resources required to deliver Council's services and are set in accordance with current legislation.

For the 2024/2025 financial year, it is proposed that the draft 2024-25 Schedule of Fees and Charges as detailed in attachment 1 is considered and adopted prior to the annual budget. This process will allow the changes to the fees and charges to be implemented from 1 July, 2024.

#### COMMENT

Subdivision 2 (Fees and Charges), Division 5 (Financing Local Government Activities), Part 6 (Financial Management) of the *Local Government Act 1995* (WA) enables a local government to apply fees and charges for the goods or services it provides.

While fees and charges are to be imposed when adopting the annual budget, they may be imposed or amended by Council during a financial year by giving local public notice and advising of the date the fee and charge will apply from. Should Council adopt the fees and charges at the June meeting, this will allow statutory advertising to be conducted during June with the charges implemented from 1 July 2024.

There is no legislative requirement to return the item to Council after advertising the fees and charges.

The process is proposed to be decoupled from the annual budget process in 2024-25 for the following reasons;

- *Reduce the risk of lost income* should the budget not be adopted until the statutory deadline of 31 August. Should the adoption of the budget be delayed for any reason, the impact of the delayed imposition of the increase in fees and charges impacts the revenue received by the Shire over the 2024-25 financial year.
- *Improved budget planning.* The proposed draft fees and charges are estimated to make up approximately 15-20% of the anticipated revenue for the Shire in 2024-25. Confirmation of Council's position on the proposed fees and charges will assist in the remainder of the budget preparation process.

The fees and charges within each area have been reviewed, and an overall increase has been applied to non-statutory fees and charges of 5% to better reflect the costs associated with the provision of these services.

Rental income for Shire Housing, and the Ageing in Place Facility have not been included in the overall increases. It is recommended staff housing costs remain static to try to mitigate cost of living pressures for staff. The Residential Tenancies Act only allows for one rent increase every 6 months and this is likely to increase to once every 12 months in the near future. Rents were set for most tenants in May and June 2024.

Any other changes from the previous year would be due to:

- Removal of a charge for a service which the Shire no longer provides;
- Charges which have been redescribed or moved within the Schedule for clarity;
- Changes to statutory charges, as amended by the State Government;
- Changes to cost recovery based on changes to contracting and/or supply costs.

### **STATUTORY ENVIRONMENT**

The imposition of fees and charges and associated considerations are as per the *Local Government Act 1995 (WA)*, Subdivision 2 (Fees and Charges), Division 5 (Financing Local Government Activities), Part 6 (Financial Management) (s.6.16 - s.6.19).

Of additional note the following policy and statutory implications have informed the development of the proposed 2024-25 Schedule of Fees and Charges:

- Many of these fees and charges are statutory charges set under other legislation such as *Planning and Development Act 2005*, *Building Act 2011*, *Public Health Act 2016*, *Food Act*



2008, Dog Act 1976 and Cat Act 2011 (and/or subsidiary regulations). Charges prescribed by State Acts or Regulations cannot be amended by the Council;

- The Chief Executive Officer has delegated authority by Council to waive fees and charges in accordance with the provisions of Section 6.12 (1)(b) of the *Local Government Act 1995* (WA) should special circumstances apply; and
- Waste Charges are raised in accordance with the *Waste Avoidance and Resource Recovery Act 2007*. The 2024-25 Waste Charges as set out in the 2024-2025 Schedule of Fees and Charges, are in accordance with these.

### **POLICY IMPLICATIONS**

Policy C 4.2 Ageing in Place Village stipulates that rents will be set annually by Council through the Fees and Charges process.

### **FINANCIAL IMPLICATIONS**

The adoption of the fees and charges will have a direct impact on the revenue received in the next financial year. This will impact on the 2024/2025 budget which is currently being drafted. Should the annual budget not be adopted until the statutory deadline of 31 August, there would be an associated reduction in revenue from some fees and charges associated with the delay.

### **STRATEGIC IMPLICATIONS**

The draft 2024/25 Schedule of Fees and Charges has been developed having regard for the Shire of Leonora's adopted Plan for the Future and Corporate Business Plan.

### **RISK MANAGEMENT**

This item has been evaluated against the Shire of Leonora's Risk Management Framework, Risk Assessment Matrix. The perceived level of risk is low prior to treatment and after adoption of the recommendations.

## RECOMMENDATIONS

That Council:

1. Adopt by absolute majority the 2024-2025 Schedule of fees and Charges as detailed in Attachment 1 to this report, and authorise the changes to take effect from 1 July 2024;
2. Notes that statutory fees and charges included in the 2024-25 Schedule of Fees and Charges are subject to determination by State Government
3. Approves advertising the 2024-2025 Schedule of Fees and Charges as per item 1 above, by local public notice, in accordance with Section 6.19 of the *Local Government Act 1995 (WA)*; and
4. Notes after advertising completion, the changes will take effect from 1 July 2024.

## VOTING REQUIREMENT

Absolute Majority

## COUNCIL DECISION

Moved: Cr LR Petersen

Seconder: Cr RA Norrie

That Council:

1. Adopt by absolute majority the 2024-2025 Schedule of fees and Charges as detailed in Attachment 1 to this report, and authorise the changes to take effect from 1 July 2024;
2. Notes that statutory fees and charges included in the 2024-25 Schedule of Fees and Charges are subject to determination by State Government
3. Approves advertising the 2024-2025 Schedule of Fees and Charges as per item 1 above, by local public notice, in accordance with Section 6.19 of the *Local Government Act 1995 (WA)*; and
4. Notes after advertising completion, the changes will take effect from 1 July 2024.

**CARRIED BY ABSOLUTE MAJORITY (6 VOTES TO 0)**

*For; Cr PJ Craig, Cr RA Norrie, Cr RM Cotterill,  
Cr AE Taylor, Cr LR Petersen, Cr TM Nardone*

Shire of Leonora

Schedule of Fees and Charges

2024/2025

ID	Item	S	Cost	GST	Total	#	Comment
<b>I03</b>	<b>General Purpose Funding</b>						
<b>I031</b>	<b>Rates</b>						
I030010	Charges - Admin - Installments	N	25.20	0.00	25.20	each	
I030013	General Enquiries	N	47.73	4.77	52.50	each	
I030013	Reprint Notice	N	10.50	1.05	11.55	each	
I030013	Payment Arrangement Fee	N	22.91	2.29	25.20	each	
<b>I04</b>	<b>Governance</b>						
<b>I041</b>	<b>Membership</b>						
I041426	Nomination Deposit	Y	80.00	0.00	80.00	each	Refunded post election
I041429	Council Minutes	N	5.25	0.53	5.78	each	Free if attending relevant meeting
I041429	Council Agenda	N	9.55	0.95	10.50	each	Free if attending relevant meeting
I041429	Annual Subscription - Council Minutes	N	63.00	6.30	69.30	annual	Copy of Printed Minutes provided via post (12 months)
I041429	Annual Report	N	14.32	1.43	15.75	each	Free if attending relevant meeting
I041429	Budget	N	14.32	1.43	15.75	each	Free if attending relevant meeting
I041430	Strategic Planning Documents	N	9.55	0.95	10.50	each	
<b>I042</b>	<b>Freedom of Information Fees</b>						<b>As per Freedom of Information Regulations 1993 Schedule 1</b>
I042001	Personal info about the applicant	Y	0.00	0.00	0.00	each	
I042001	Application Fee	Y	30.00	0.00	30.00	each	
I042001	Time taken to deal with application	Y	30.00	0.00	30.00	per hour	
I042001	Access Time - Supervised	Y	30.00	0.00	30.00	per hour	
I042001	Staff Time - Photocopying	Y	30.00	0.00	30.00	per hour	
I042001	Photocopying	Y	0.20	0.00	0.20	per copy	
I042001	Transcription Services	Y	30.00	0.00	30.00	per hour	From a tape or other device
I042001	Duplicating tape, film or computer info by Staff	Y	30.00	0.00	30.00	per hour	
I042001	Duplicating Tape, film or computer info (external)	Y	Actual	Actual	Actual	each	Actual cost of these services to be charged
I042001	Delivery, Packaging and Postage	Y	Actual	Actual	Actual	each	Actual cost of these services to be charged
I042001	Advanced Deposit under Section 18(1)	Y	25% of estimated total cost				An estimated total cost will be provided, and 25% of this will be payable in advance
I042001	Advanced Deposit under Section 18(4)	Y	75% of estimated total cost				An estimated total cost will be provided, and 75% of this will be payable in advance

**Shire of Leonora**

**Schedule of Fees and Charges**

**2024/2025**

ID	Item	S	Cost	GST	Total	#	Comment
<b>I05 Law Order &amp; Public Safety</b>							
<b>I052 Animal Control</b>							
I052400	Fines & Penalties	Y	Assorted	0.00	Assorted	each	<i>As per Dog Act 1976, Cat Act 2011, and relevant Local Laws</i>
I052410	Pound Fee per animal	N	21.00	0.00	21.00	per day	
I052410	Pound Release Fee	N	78.75	0.00	78.75	each	
I052410	Microchipping	N	57.75	0.00	57.75	each	
I052420	Dog Registration - Unsterilised - 1 Year	Y	50.00	0.00	50.00	each	
I052420	Dog Registration - Unsterilised - 3 Years	Y	120.00	0.00	120.00	each	
I052420	Dog Registration - Unsterilised - Lifetime	Y	250.00	0.00	250.00	each	
I052420	Dog Registration - Sterilised - 1 Year	Y	20.00	0.00	20.00	each	
I052420	Dog Registration - Sterilised - 3 Years	Y	42.50	0.00	42.50	each	
I052420	Dog Registration - Sterilised - Lifetime	Y	100.00	0.00	100.00	each	
I052420	Working Dogs	Y	20% of prescribed fees			each	Proof of working status must be provided for discount to apply
I052420	Pensioner/Healthcare Card Owners	Y	50% of prescribed fees			each	Relevant card must be provided for discount to apply
I052420	1 Year after 31st May	Y	50% of prescribed fees			each	
I052423	Cat Registration - Sterilised - 1 Year	Y	20.00	0.00	20.00	each	Cats must be sterilised to be registered
I052423	Cat Registration - Sterilised - 3 Years	Y	42.50	0.00	42.50	each	
I052423	Cat Registration - Sterilised - Lifetime	Y	100.00	0.00	100.00	each	
I052423	Annual Application - Approval to Breed Cat	Y	100.00	0.00	100.00	each	
I052423	Pensioner/Healthcare Card Owners	Y	0.50	0.00	0.50	each	
I052423	1 Year after 31st May	Y	0.50	0.00	0.50	each	
<b>I07 HEALTH</b>							
<b>I074 Admin. &amp; Inspections</b>							
I074422	Annual Caravan Park Registration (minimum)	Y	200.00	0.00	200.00	annual	<i>Per Caravan Parks and Camping Grounds Regulations 1997</i>
I074423	Long Stay Sites	Y	6.00	0.00	6.00	per site	Registration Fees are based on minimum fee or multiplication
I074424	Short Stay Sites	Y	6.00	0.00	6.00	per site	of number of sites by the registration type, whichever is greater

Shire of Leonora

Schedule of Fees and Charges

2024/2025

ID	Item	S	Cost	GST	Total	#	Comment
I074425	Camp Site	Y	3.00	0.00	3.00	per site	
I074426	Overflow Site	Y	1.50	0.00	1.50	per site	
I074427	Additional fee for renewal after expiry	Y	20.00	0.00	20.00	each	
I074428	Temporary licence (minimum)	Y	100.00	0.00	100.00	each	
I074429	Transfer of licence	Y	100.00	0.00	100.00	each	
<b>I076</b>	<b>Other</b>						
I076470	Fees - Lodging House Registration	N	189.00	0.00	189.00	annual	
I076471	Food Premises Registration	N	157.50	0.00	157.50	annual	Sanctioned by s.110(4)(b) of the Food Act 2008
<b>I08</b>	<b>EDUCATION &amp; WELFARE</b>						
<b>I081</b>	<b>Childcare Centre Fees</b>						
I080008	Full day fee per child	N	85.91	8.59	94.50	per day	Up to 9 hours
I080008	Half day per child	N	64.62	6.46	71.09	per day	up to 4 hours
I080008	School hours per child	N	73.21	7.32	80.54	per day	up to 6 hours
I080008	Weekly	N	426.30	42.63	468.93	per week	up to 9 hours x 5 days
I080008	Public Holidays fulltime care per child	N	38.18	3.82	42.00	per day	
I080008	Public Holidays occasional care per child	N	47.73	4.77	52.50	per day	
<b>I09</b>	<b>HOUSING</b>						
<b>I091</b>	<b>Staff Housing</b>						
I0914**	Staff Housing - Rent	N	65.00	0.00	65.00	per week	
I091424	Single Persons Quarters	N	25.00	0.00	25.00	per week	
<b>I092</b>	<b>Other Housing</b>						
I0923**	Ageing in Place Units	N	225.00	0.00	225.00	per week	7 Units available
<b>I10</b>	<b>COMMUNITY AMENITIES</b>						
<b>I101</b>	<b>Sanitation - Household</b>						
I101410	Charges Domestic Refuse Removal	N	215.25	0.00	215.25	per bin	
I101504	Charges - Sale of Bins	N	92.40	9.24	101.64	each	
<b>I102</b>	<b>Sanitation - Other</b>						
I102410	Charges - Commercial Refuse	N	465.15	0.00	465.15	per bin	
I102411	Bulk Refuse 2-5m3	N	238.64	23.86	262.50	each	
I102411	Bulk Refuse 6m3	N	286.36	28.64	315.00	each	
I102411	Bulk Refuse 7m3	N	334.09	33.41	367.50	each	
I102411	Bulk Refuse 8m3	N	381.82	38.18	420.00	each	

## Shire of Leonora

## Schedule of Fees and Charges

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ID	Item	S	Cost	GST	Total	#	Comment	
I102411	Bulk Refuse 9m3	N	429.55	42.95	472.50	each		
I102411	Bulk Refuse 10m3	N	477.27	47.73	525.00	each	Refuse > 10m3 to be calculated at total volume of container	
I102412	Asbestos Disposal to be wrapped (per m3)	N	184.21	18.42	202.63	per m3		
I102413	Tyre Disposal up to 20" without rims (each)	N	14.32	1.43	15.75	each		
I102414	Tyre Disposal up to 20" withrims (each)	N	23.86	2.39	26.25	each		
<b>I103</b>	<b>Sewerage</b>							
I103430	Septic Tank Fees - Application	Y	118.00	0.00	118.00	each	Health (treatment of Sewage and Disposal of Effluent and Liquid Waste Regulations 1974)	
I103430	Septic Tank Fees - Local Government Report	Y	93.00	0.00	93.00	each	Where an application needs to be made to the Chief Health Officer	
I103430	Permit to Use	Y	118.00	0.00	118.00	each		
I103431	Liquid Waste Disposal Fee Townsite	N	0.03	0.00	0.03	per litre		
I103431	Liquid Waste Disposal Fee Other (mine)	N	0.11	0.00	0.11	per litre		
<b>I106</b>	<b>Other - Town Planning</b>							
<b>I106001</b>	<b>Town Planning Fees</b>						<b>As per Schedule 2 - Planning and Development Regulations</b>	
<b>I106001</b>	<b>1. Determining a development application (other than extractive industry) where development not commenced or carried out and estimated cost of development is -</b>							
I106001	A) <= \$50,000	Y	147.00	0.00	147.00	each		
I106001	B) >\$50,000 and <=\$500,000	Y	0.00	0.00	0.00	each	x estimated cost of development	
I106001	C) >\$50,000 and <=\$2.5 million	Y	1,700.00	0.00	1,700.00	each	+0.257% for every \$1 in excess of \$500,000	
I106001	D) >\$2.5 million and <=\$5 million	Y	7,161.00	0.00	7,161.00	each	+0.206% for every \$1 in excess of \$2.5m	
I106001	E) >\$5 million and <=\$21.5 million	Y	12,633.00	0.00	12,633.00	each	+0.123% for every \$1 in excess of \$5m	
I106001	F) >\$21.5 million	Y	34,196.00	0.00	34,196.00	each		
I106001	2. Determining a development application (other than for an extractive industry) where the development has commenced or been carried out	Y	Fee in item 1 plus, by way of penalty, twice that fee					
I106001	3. Determining a development application for an extractive industry where the development has not commenced or been carried out	Y	739.00	0.00	739.00	each		

## Shire of Leonora

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ID	Item	S	Cost	GST	Total	#	Comment
I106001	4. Determining a development application for an extractive industry where the development has commenced or been carried out	Y	Fee in item 3 plus, by way of penalty, twice that fee				
I106001	5. Providing a subdivision clearance for –		0.00	0.00	0.00		
I106001	A) not more than 5 lots	Y	73.00	0.00	73.00	per lot	
I106001	B) more than 5 lots but not more than 195 lots	Y	73.00	0.00	73.00	per lot	+ \$35/lot after 5 lots
I106001	C) more than 195 lots	Y	7,393.00	0.00	7,393.00	each	
I106001	5A. Determining an application to cancel or amend development approval	Y	295.00	0.00	295.00	each	
I106001	6. Determining an initial application for approval of a home occupation where the home occupation has not commenced	Y	222.00	0.00	222.00	each	
I106001	7. Determining an initial application for approval of a home occupation where the home occupation has commenced	Y	Fee in item 6 plus, by way of penalty, twice that fee				
I106001	8. Determining an application for the renewal of an approval of a home occupation where the application is made before the approval expires	Y	73.00	0.00	73.00	each	
I106001	9. Determining an application for the renewal of an approval of home occupation where the application is made after the approval has expired	Y	Fee in item 8 plus, by way of penalty, twice that fee				
I106001	10. Determining an application for a change of use or for an alteration or extension or change of a non-conforming use to which item 1 does not apply, where the change or the alteration, extension or change has not commenced or been carried out	Y	295.00	0.00	295.00	each	
I106001	11. Determining an application for a change of use or for an alteration or extension or change of a non-conforming use to which item 2 does not apply, where the change or the alteration, extension or change has commenced or been carried out	Y	Fee in item 10 plus, by way of penalty, twice that fee				
I106001	12. Providing a zoning certification	Y	73.00	0.00	73.00	each	

**Shire of Leonora**

**Schedule of Fees and Charges**

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ID	Item	S	Cost	GST	Total	#	Comment
I106001	13. Replying to a property settlement questionnaire	Y	73.00	0.00	73.00	each	
I106001	14. Providing written planning advice	Y	73.00	0.00	73.00	each	
<b>I106001</b>	<b>1. A DAP application where the estimated cost of the development is-</b>						<i>Planning and Development (Development Assessment Panels) Regulations 2011) Schedule 1</i>
I106001	(a) >= \$2 million and < \$7 million	Y	6,003.00	0.00	6,003.00	each	
I106001	(b) >= \$7 million and < \$10 million	Y	9,268.00	0.00	9,268.00	each	
I106001	(c) >= \$10 million and < \$12.5 million	Y	10,084.00	0.00	10,084.00	each	
I106001	(d) >= \$12.5 million and < \$15 million	Y	10,371.00	0.00	10,371.00	each	
I106001	(e) >= \$15 million and < \$17.5 million	Y	10,659.00	0.00	10,659.00	each	
I106001	(f) >= \$17.5 million and < \$20 million	Y	10,948.00	0.00	10,948.00	each	
I106001	(g) >= \$20 million	Y	11,236.00	0.00	11,236.00	each	
I106001	2. An application under regulation 17 (Form 2: Amendment)	Y	257.00	0.00	257.00	each	
<b>I10</b>	<b>COMMUNITY AMENITIES</b>						
<b>I107</b>	<b>Other</b>						
I107459	Public Toilet Access Key	Y	25.00	2.50	27.50	each	
I107412	Cemetery Application Fee	Y	400.00	0.00	400.00	each	
I107412	Grave Preparation	Y	827.27	82.73	910.00	each	
I107412	Grave Preparation - extra depth	Y	100.00	10.00	110.00	each	
I107412	Funeral Director Annual Fee	Y	50.00	0.00	50.00	annual	
I107412	Funeral Director Single Licence	Y	25.00	0.00	25.00	each	
I107412	Reopening	Y	550.00	0.00	550.00	each	
I107412	Monumental Contractor Annual Fee	Y	100.00	0.00	100.00	annual	
I107412	Monumental Contractor Single Fee	Y	50.00	0.00	50.00	each	
<b>I11</b>	<b>RECREATION &amp; CULTURE</b>						
<b>I114</b>	<b>Recreation Facilities</b>						
I114450	Facility Hire - Non Profit Groups (no alcohol)	N	57.27	5.73	63.00	each	
I114450	Facility Hire - Non Profit Groups (alcohol)	N	114.55	11.45	126.00	each	
I114450	Facility Hire - Commercial (no alcohol)	N	143.18	14.32	157.50	each	
I114450	Facility Hire - Commercial (alcohol)	N	210.00	21.00	231.00	each	



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ID	Item	S	Cost	GST	Total	#	Comment
I114450	Facility Hire - Balls/Weddings/Functions (no alcohol)	N	171.82	17.18	189.00	each	
I114450	Facility Hire - Balls/Weddings/Functions (alcohol)	N	315.00	31.50	346.50	each	
I114450	Facility Hire - Funerals (no alcohol)	N	114.55	11.45	126.00	each	
I114450	Facility Hire - Funerals (alcohol)	N	114.55	11.45	126.00	each	
I114450	Setting up & Putting away tables & chairs	N	52.50	5.25	57.75	each	
I114450	Bond (No Alcohol)	N	157.50	0.00	157.50	each	
I114450	Bond (Alcohol)	N	367.50	0.00	367.50	each	
I114450	Oval Lights	N	52.50	5.25	57.75	per hour	
I114450	Indoor Basketball Courts Hire One Hour	N	14.32	1.43	15.75	per hour	
I114450	Half Hour	N	7.64	0.76	8.40	each	
I114450	Tennis Court - Night - Lights	N	14.32	1.43	15.75	each	
I114450	Tennis Court - Day	N	9.55	0.95	10.50	each	
I114450	Squash Courts Half Hour	N	7.64	0.76	8.40	each	
I114450	Squash Courts One Hour	N	14.32	1.43	15.75	per hour	
I114451	Gym Membership 1 month	N	42.95	4.30	47.25	each	
I114451	Gym Membership 3 months	N	76.36	7.64	84.00	each	
I114451	Gym Membership 6 months	N	143.18	14.32	157.50	each	
I114451	Gym Membership 12 months	N	238.64	23.86	262.50	each	
I114451	Gym Membership 12 months - Staff	N	119.32	11.93	131.25	each	
I114451	Casual	N	7.64	0.76	8.40	per day	
I114451	Seniors & Volunteers	N	50% of prescribed fees			each	Senior ID or confirmation of volunteer status required
I114451	Students	N	75% of prescribed fees			each	Student ID required
I114451	Key Deposit	N	26.25	0.00	26.25	each	
I114451	Corporate Membership - 1-4 Members	N	381.82	38.18	420.00	each	All facilities except Pool
I114451	Corporate Membership - 5-8 Members	N	572.73	57.27	630.00	each	All facilities except Pool
I114451	Corporate Membership - 9+ Members	N	715.91	71.59	787.50	each	All facilities except Pool
I114465	Swimming Pool - Adults	N	3.82	0.38	4.20	each	
I114465	Swimming Pool - Children	N	2.86	0.29	3.15	each	Children up to 14 years
I114465	Swimming Pool - Pensioners	N	2.86	0.29	3.15	each	
I114465	Swimming Pool - Children under 3 years	N	0.00	0.00	0.00	each	

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ID	Item	S	Cost	GST	Total	#	Comment
I114465	Swimming Pool - Spectators	N	1.91	0.19	2.10	each	
I114465	Swimming Pool - Adult Full Season Ticket	N	95.45	9.55	105.00	each	
I114465	Swimming Pool - Staff Full Season Ticket	N	76.36	7.64	84.00	each	
I114465	Swimming Pool - Children Full Season ticket	N	47.73	4.77	52.50	each	Children up to 14 years
I114465	Swimming Pool - Pensioners Full season ticket	N	47.73	4.77	52.50	each	
I114465	Swimming Pool - Family full season ticket	N	190.91	19.09	210.00	each	2 Adults 2 children
I114465	Swimming Pool - Adult Half Season Ticket	N	57.27	5.73	63.00	each	
I114465	Swimming Pool - Children Half Season ticket	N	28.64	2.86	31.50	each	
I114465	Swimming Pool - Pensioners Half season ticket	N	28.64	2.86	31.50	each	
I114465	Swimming Pool - Family Half season ticket	N	114.55	11.45	126.00	each	
I114465	Swimming Pool Itinerant Residents only	N	38.18	3.82	42.00	each	Itinerant Residents Only
I114465	Pool Facility Hire - private exclusive use	N	143.18	14.32	157.50	each	Outside Normal Hours, no Alcohol
I114465	Pool Facility Hire - Half Day - private exclusive use	N	71.59	7.16	78.75	each	Outside Normal Hours, no Alcohol
I114465	Bronze Medallion - Award only	N	19.09	1.91	21.00	each	
<b>I117</b>	<b>Community Resource Centre</b>						
I117004	24 Hour CRC Access - 1 month	N	38.18	3.82	42.00	each	
I117004	24 Hour CRC Access - 3 months	N	57.27	5.73	63.00	each	
I117004	24 Hour CRC Access - 6 months	N	85.91	8.59	94.50	each	
I117004	24 Hour CRC Access - 1 year	N	133.64	13.36	147.00	each	
I117004	24 Hour CRC Access - Daily rate	N	19.09	1.91	21.00	each	
I117004	Business Hours CRC Access - 1 month	N	23.86	2.39	26.25	each	
I117004	Business Hours CRC Access - 3 months	N	47.73	4.77	52.50	each	
I117004	Business Hours CRC Access - 6 months	N	76.36	7.64	84.00	each	
I117004	Business Hours CRC Access - 1 year	N	114.55	11.45	126.00	each	
I117004	Business Hours CRC Access - Daily rate	N	19.09	1.91	21.00	each	
I117004	CRC Access Card Deposit	N	26.25	0.00	26.25	each	
I117006	Computer access - Log on fee	N	1.43	0.14	1.58	each	
I117006	Computer access - Per Minute	N	0.07	0.01	0.08	per minute	
I117006	Wifi Connection 15 min	N	3.34	0.33	3.68	each	
I117006	Wifi Connection 30 min	N	4.77	0.48	5.25	each	
I117006	Wifi Connection 60 min	N	9.55	0.95	10.50	per hour	
I117007	Secretarial & Design Services	N	28.64	2.86	31.50	per hour	

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Schedule of Fees and Charges

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ID	Item	S	Cost	GST	Total	#	Comment
I117007	Printing, Photocopying, Scanning B&W A4	N	0.57	0.06	0.63	each	
I117007	Printing, Photocopying, Scanning B&W A3	N	1.05	0.11	1.16	each	
I117007	Printing, Photocopying, Scanning Colour A4	N	1.05	0.11	1.16	each	
I117007	Printing, Photocopying, Scanning Colour A3	N	2.84	0.28	3.12	each	
I117007	Membership Printing, Photocopying, Scanning (A3/A4)	N	50% of listed fees				
I117008	A0 Printing (B&W)	N	47.73	4.77	52.50	each	
I117009	A0 Printing (Colour)	N	71.59	7.16	78.75	each	
I117007	Local Fax	N	0.95	0.10	1.05	each	
I117007	Interstate Fax	N	0.15	0.01	0.16	each	
I117007	International Fax	N	4.77	0.48	5.25	each	
I117007	Fax Extra Pages - Local	N	0.10	0.01	0.11	each	
I117007	Fax Extra Pages - Interstate	N	0.19	0.02	0.21	each	
I117007	Fax Extra Pages - International	N	0.48	0.05	0.53	each	
I117007	Binding Up to 20 pages	N	2.86	0.29	3.15	each	
I117007	Binding 20 - 50 pages	N	3.82	0.38	4.20	each	
I117007	Binding 50 - 100 pages	N	5.73	0.57	6.30	each	
I117007	Binding 100+ pages	N	7.64	0.76	8.40	each	
I117007	A4 Laminating	N	1.91	0.19	2.10	each	
I117007	A3 Laminating	N	3.82	0.38	4.20	each	
I117007	Laminating for Members	N	50% of listed fees				
I117011	Toy Library Membership 3 months	N	28.64	2.86	31.50	each	
I117011	Toy Library Membership 6 months	N	47.73	4.77	52.50	each	
I117011	Toy Library Deposit	N	42.00	0.00	42.00	each	
<b>I12</b>	<b>TRANSPORT</b>						
<b>I126</b>	<b>Aerodrome</b>						
I126410	Fees - Landing at Airport	N	14.32	1.43	15.75	per tonne	
I126420	Passenger Head Tax	N	14.32	1.43	15.75	per person	
I126430	AVGAS	N	at cost + 20%				
I126430	Refuelling - Office Hours (inc reset of AirBP bowser)	N	29.40	2.94	32.34	each	between 6am and 6pm Mon - Fri
I126430	Refuelling - After hours (inc reset of AirBP bowser)	N	260.40	26.04	286.44	each	Outside the above hours

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ID	Item	S	Cost	GST	Total	#	Comment
<b>I132 Tourism/Area Promotion</b>							
I132003	Info Bay Advertisement - <= 1 square metre	N	262.50	26.25	288.75	each	
I132003	> than 1 square metre	N	525.00	52.50	577.50	each	
<b>I13 ECONOMIC SERVICES</b>							
<b>I133 Building Control</b>							
<b>I133410</b>	<b>Building &amp; Demolition permits</b>						<b>per Building Regulations 2012 Schedule 2, Division 1</b>
<b>I133410</b>	<b>1. Certified application for building permit</b>						
I133410	a) Class 1 or Class 10 building or incidental structure	Y	0.19% of estimated value of building work but not less than \$110				
I133410	b) Class 2 to Class 9 building or incidental structure	Y	0.09% of estimated value of building work but not less than \$110				
I133410	2. uncertified application for a building permit	Y	0.32% of estimated value of building work but not less than \$110				
I133410	3. application for a demolition permit		0.00	0.00	0.00		
I133410	a) demolition work in respect of a Class 1 or Class 10 building or incidental structure	Y	110.00	0.00	110.00	each	
I133410	b) for demolition work in respect of a Class 2 to Class 9 building	Y	110.00	0.00	110.00	per story	
I133410	4. application to extend the time during which a building or demolition permit has effect	Y	110.00	0.00	110.00	each	
<b>I133410</b>	<b>Occupancy Permits &amp; Building Approval Certificates</b>						<b>per Building Regulations 2012 Schedule 2, Division 2</b>
I133410	1. application for an occupancy permit for a completed building	Y	110.00	0.00	110.00	each	
I133410	2. application for an occupancy permit for an incomplete building	Y	110.00	0.00	110.00	each	
I133410	3. application for modification of an occupancy permit for additional use of a building on a temporary basis	Y	110.00	0.00	110.00	each	

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ID	Item	S	Cost	GST	Total	#	Comment
I133410	4. application for a replacement occupancy permit for permanent change of the buildings use or classification	Y	110.00	0.00	110.00	each	
I133410	5. application for an occupancy permit for an occupancy permit in respect of which unauthorised work has been done	Y	0.18% of estimated value of unauthorised work but not less than \$110				
I133410	6. application for a building approval certificate for a building or an incidental structure in respect of which unauthorised work has been done	Y	0.38% of estimated value of unauthorised work but not less than \$110				
I133410	7. application to replace an occupancy permit for an existing building	Y	110.00	0.00	110.00	each	
I133410	8. application for a building approval certificate for an existing building or incidental structure where unauthorised work has been done	Y	110.00	0.00	110.00	each	
I133410	9. application to extend the time during which an occupancy permit or building approval certificate has effect	Y	110.00	0.00	110.00	each	
I133410	Application as defined in regulation 31 – for each building standard in respect of which a declaration is sought is	Y	2,160.15	0.00	2,160.15	each	per Building Regulations 2012 Schedule 2, Division 3
I133410	Inspections of pool enclosures	N	60.32	0.00	60.32	each	
I133410	Local Government approval of battery powered smoke alarms	N	188.37	0.00	188.37	each	
<b>I133410</b>	<b>Building Services Levy</b>						<b>Per Building Services (Complaint Resolution and Administration) Regulations 2011 Part 3 Division 2</b>
I133410	Building or Demolition Permits where value is <=45,000	Y	61.65	0.00	61.65	each	
I133410	Building or Demolition Permits where value is >45,000	Y	0.137% of the value of the work			each	
I133410	Occupancy permit or building approval certificate for approved building work under s47, 49, or 52 of Building Act	Y	61.65	0.00	61.65	each	

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ID	Item	S	Cost	GST	Total	#	Comment
I133410	Occupancy permit or building approval certificate for unauthorised building work under s51 of the Building Act where value is <=\$45,000	Y	61.65	0.00	61.65	each	
I133410	Occupancy permit or building approval certificate for unauthorised building work under s51 of the Building Act where value is >\$45,000	Y	0.274% of the value of the work			each	
I133410	Occupancy permit under s46 of the Building Act	Y	0.00	0.00	0.00	each	
I133410	Modification of occupancy permit for additional use of building on temporary basis under s48 of the Building Act	Y	0.00	0.00	0.00	each	
I133410	Building Construction Industry Training Fund	Y	0.2% of the value of the work			each	* Only where value of work is > \$20,000
<b>I13</b>	<b>ECONOMIC SERVICES</b>						
<b>I134</b>	<b>Gwalia Historic Precinct</b>						
I134452	Hoover House Accommodation - Hoover Room	N	181.36	18.14	199.50	per night	
I134452	Hoover House Accommodation - Hoover Room (Extra Person)	N	28.64	2.86	31.50	per night	
I134452	Hoover House Accommodation - Reid Room	N	162.27	16.23	178.50	per night	
I134452	Hoover House Accommodation - Reid Room (Extra Person)	N	28.64	2.86	31.50	per night	
I134452	Hoover House Accommodation - Lalor Room	N	152.73	15.27	168.00	per night	
<b>I134454</b>	<b>All Merchandise charged at recommended retail prices</b>						
I134454	Museum Collection Access	N	23.86	2.39	26.25	per hour	
I134454	A4 Black & white Photocopies	N	0.95	0.10	1.05	per page	
I134454	Photographs - Digital files provided on CD - Personal Use	N	10.50	1.05	11.55	each	
I134454	Photographs - Digital files provided on CD - Scholarly Use	N	10.50	1.05	11.55	each	
I134454	Photographs - Digital files provided on CD - Commercial Use	N	21.00	2.10	23.10	each	
I134454	Postage - within Australia	N	2.86	0.29	3.15	per item	
I134454	Postage - Overseas	N	21.00	2.10	23.10	per item	
I134454	Commercial Filming	N	477.27	47.73	525.00	per day	

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ID	Item	S	Cost	GST	Total	#	Comment
I134454	Commercial Photography	N	238.64	23.86	262.50	per day	
<b>I134455</b>	<b><i>Café items priced per current market expectations</i></b>						
I134460	Hoover House, lawns & kitchen Hire	N	572.73	57.27	630.00	per day	includes tables and chairs
I134460	Security Deposit (Hoover House, lawns & kitchen)	N	190.91	19.09	210.00	per booking	
I134460	Lawn Area - day function	N	286.36	28.64	315.00	per day	
I134460	Lawn Area - evening function	N	381.82	38.18	420.00	per day	
I134460	Lawn Area - Day - per hour 8:00am - 4:00pm	N	42.95	4.30	47.25	per hour	
I134460	Lawn Area - Evening - per hour 4:00pm - 11:00pm	N	52.50	5.25	57.75	per hour	
I134460	Security Deposit (Lawn Area)	N	95.45	9.55	105.00	each	
I134460	BBQ Hire inc Gas Bottle	N	71.59	7.16	78.75	each	
I134460	Trestle x 1 plus chairs x 6 Onsite only	N	9.55	0.95	10.50	each	
I134460	Kitchen Hire	N	143.18	14.32	157.50	per day	
I134460	Verandah Hire – Single side – per hour	N	21.00	2.10	23.10	per hour	
I134460	Verandah Hire – North & East Side – per hour	N	30.55	3.05	33.60	per hour	
I134460	Verandah Hire – South & West Side – per hour	N	40.09	4.01	44.10	per hour	
I134460	Evening Verandah Hire	N	381.82	38.18	420.00	per day	
<b>I13</b>	<b>ECONOMIC SERVICES</b>						
<b>I135</b>	<b>Information Centre</b>						
<b>I135001</b>	<b><i>Various items sold at recommended retail price</i></b>						
<b>I135002</b>	<b><i>Various items sold at recommended retail price</i></b>						
<b>I137</b>	<b>JG Epis Centre</b>						
I137009	Office 1	N	10,710.00	1,071.00	11,781.00	per annum	
I137010	Office 2	N	10,132.50	1,013.25	11,145.75	per annum	
I137017	Office 3	N	10,132.50	1,013.25	11,145.75	per annum	
I137011	Office 4	N	33,730.99	3,373.10	37,104.09	per annum	
I137014	Office 5	N	25,620.00	2,562.00	28,182.00	per annum	
I137012	DCPFS & Facility Rental	N	84,620.45	8,462.05	93,082.50	per annum	
I137013	Casual Office Rental	N	52.50	5.25	57.75	per day	
I137013	Conference Room	N	157.50	15.75	173.25	per day	
I137013	Training Room 1	N	52.50	5.25	57.75	per day	
I137013	Training Room 2	N	52.50	5.25	57.75	per day	
I137013	Meeting Room 1	N	52.50	5.25	57.75	per day	

Shire of Leonora

Schedule of Fees and Charges

2024/2025

ID	Item	S	Cost	GST	Total	#	Comment
I137013	Meeting Room 2	N	52.50	5.25	57.75	per day	
I137013	Videoconferencing Charge	N	33.41	3.34	36.75	per hour	
I137013	Booking Cancellation	N	33.41	3.34	36.75	per booking	If cancelled within 24 hours of booking
<b>I14</b>	<b>OTHER PROPERTY &amp; SERVICES</b>						
<b>I141</b>	<b>Private Works</b>						
I141450	Front End Loader (Wet hire)	N	210.00	21.00	231.00	per hour	
I141450	Prime Mover and Low Loader	N	236.25	23.63	259.88	per hour	
I141450	Road Grader	N	238.64	23.86	262.50	per hour	
I141450	Road Sweeper	N	108.15	10.82	118.97	per hour	
I141450	Padfoot Roller - Dry hire.	N	477.27	47.73	525.00	per hour	If hired >7 days, cost can be negotiated
I141450	Forklift Wet	N	108.15	10.82	118.97	per hour	
I141450	Bus Bond - refundable	N	210.00	21.00	231.00	each	
I141450	Bus first 100km	N	105.00	10.50	115.50	each	
I141450	Bus over 100km	N	0.96	0.10	1.06	per km	
I141450	Prime Mover - 1 Trailer	N	238.64	23.86	262.50	per hour	
I141450	Prime Mover - 2 Trailer	N	286.36	28.64	315.00	per hour	
I141450	Tiptruck - 10m3	N	190.91	19.09	210.00	per hour	
I141450	Tractor	N	95.45	9.55	105.00	per hour	
I141450	Tractor and slasher	N	98.80	9.88	108.68	per hour	
I141450	Backhoe	N	167.05	16.70	183.75	per hour	
I141450	Bobcat	N	108.15	10.82	118.97	per hour	
I141450	International Garbage Truck - driver only	N	108.71	10.87	119.58	per hour	
I141450	International Garbage Truck - 2 operators	N	191.10	19.11	210.21	per hour	
I141450	Excavator	N	190.91	19.09	210.00	per hour	
I141450	Water Tanker & Truck (37,000L)	N	210.00	21.00	231.00	per hour	
I141450	Water Truck (3,000L)	N	105.00	10.50	115.50	per hour	
I141450	Three (3) Tonne Tipper	N	133.64	13.36	147.00	per hour	
I141450	Portable Cattle Yard	N	47.73	4.77	52.50	per hour	
I141450	Labour Hire (general labour)	N	85.91	8.59	94.50	per hour	
I141450	Labour Hire (general labour) (After Hours)	N	107.39	10.74	118.13	per hour	25% increase - overtime Increased to better reflect cost of labour
I141450	Labour Hire (Skilled labour i.e. plant operator etc)	N	143.18	14.32	157.50	per hour	



**Shire of Leonora**

**Schedule of Fees and Charges**

**2024/2025**

ID	Item	S	Cost	GST	Total	#	Comment
I141450	Labour Hire (Skilled labour i.e. plant operator etc - after hours)	N	178.98	17.90	196.88	per hour	25% increase - overtime Increased to better reflect cost of labour
<b>I145</b>	<b>Unclassified</b>						
I145501	Charges - Standpipe Water	N	14.32	1.43	15.75	per KL	

## 10.0 REPORTS

### 10.4 MANAGER OF BUSINESS SERVICES REPORTS

#### 10.4.(D) DEBT WRITE OFF

**SUBMISSION TO:** Ordinary Council Meeting  
Meeting Date: 18th June 2024

**AGENDA REFERENCE:** 10.4.(D) JUN 24

**SUBJECT:** Debt Write Off

**LOCATION/ADDRESS:** Not Applicable

**NAME OF APPLICANT:** Shire of Leonora

**FILE REFERENCE:** Debt Write-Off 16.11

#### AUTHOR, DISCLOSURE OF ANY INTEREST AND DATE OF REPORT

**NAME:** Kiara Lord

**OFFICER:** Manager Business Services

**INTEREST DISCLOSURE:** Nil

**DATE:** 13th June 2024

**SUPPORTING DOCUMENTS:** Nil

#### BACKGROUND

During the May, 2024 end of month procedure, a debt greater than 90 days was identified for the companies Multiple Trades and Maintenance (\$7,380.00), and Wiluna Plumbing (\$3,315.00). On following up with these companies, it was determined that all invoices noted on their statements had been paid for, and further investigation into the payments since 1 January, 2023 showed that all invoices have been paid for, and no reason for this outstanding amount could be identified.

During the investigation, it was determined that the most likely cause is that duplicate invoices were raised in error, , and it is now recommended that in light of this, the outstanding amounts for both Multiple Trades and Maintenance and Wiluna Plumbing be written off and the appropriate adjustments made to the books to account for this change.

While the overall income will be reduced by this amount, as these invoices should not have been raised in the first place, the total income will be a true reflection of what should have been received.

#### STAKEHOLDER ENGAGEMENT

The Shire of Leonora Finance Officer has worked with the Accounts Officers for both companies, and can confirm that due diligence has been made with all parties to try and identify which transaction, if any were unaccounted for, and all parties are satisfied that neither amount remains outstanding.

#### STATUTORY ENVIRONMENT

In accordance with Section 6.12 (1)(c) of the *Local Government Act, 1995*,

Power to defer, grant discounts, waive or write off debts

(1) Subject to subsection (2) and any other written law, a local government may –

- (a) When adopting the annual budget, grant a discount or other incentive for the early payment of any amount of money;
  - (b) Waive or grant concessions in relation to any amount of money; or
  - (c) Write off any amount of money,
- Which is owed to the local government

#### **POLICY IMPLICATIONS**

There are no policy implications resulting from the recommendation of this report

#### **FINANCIAL IMPLICATIONS**

A total figure of \$10,695 will be unable to be recovered in relation to Income account I103431, reducing overall income for the 23/24 FY by this amount.

#### **STRATEGIC IMPLICATIONS**

There are no strategic implications resulting from the recommendation of this report.

#### **RISK MANAGEMENT**

Debtor Management has been identified in our Risk Management Plan, however the overall risk profile for this item is noted as “low”. This debt was identified through the introduction of new end of month procedures, and the possibility of future requirements to write off debt for similar circumstances is minimal due to enforcement of these.

#### **RECOMMENDATIONS**

That Council resolve to write off the total debt of \$10,695.00 and that the necessary book transactions be undertaken comprising of:

- \$7,380.00 by Multiple Trades & Maintenance
- \$3,315.00 by Wiluna Plumbing

#### **VOTING REQUIREMENT**

Absolute Majority

#### **COUNCIL DECISION**

**Moved: Cr TM Nardone**

**Secunder: Cr RA Norrie**

That Council resolve to write off the total debt of \$10,695.00 and that the necessary book transactions be undertaken comprising of:

- \$7,380.00 by Multiple Trades & Maintenance
- \$3,315.00 by Wiluna Plumbing

**CARRIED BY ABSOLUTE MAJORITY (6 VOTES TO 0)**

*For; Cr PJ Craig, Cr RA Norrie, Cr RM Cotterill,  
Cr AE Taylor, Cr LR Petersen, Cr TM Nardone*

**10.0 REPORTS**

**10.5 ENVIRONMENTAL HEALTH OFFICER REPORTS**

Nil

**10.0 REPORTS**

**10.6 ELECTED MEMBERS REPORTS**

Nil

**11.0 MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN**

Nil

**12.0 QUESTIONS FROM MEMBERS WITHOUT NOTICE**

Nil

**13.0 NEW BUSINESS OF AN URGENT NATURE INTRODUCED BY DECISION OF THE MEETING**

**13.1 ELECTED MEMBERS**

Nil

**13.0 NEW BUSINESS OF AN URGENT NATURE INTRODUCED BY DECISION OF THE MEETING**

**13.2 OFFICERS**

Nil

**14.0 MEETING CLOSED TO PUBLIC**

**14.1 MATTERS FOR WHICH THE MEETING MAY BE CLOSED**

*Behind Closed Doors at 11:32am*

**COUNCIL DECISION**

**Moved:** Cr AE Taylor

**Seconder:** Cr RA Norrie

That Council considers the confidential report(s) listed below in a meeting closed to the public in accordance with Section 5.23(2) of the Local Government Act 1995:

**14.1.(A) PROPOSED PURCHASE OF THE FOOD VAN CAFE**

This matter is considered to be confidential under Section 5.23(2) - (b) and (c) of the Local Government Act, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with the personal affairs of any person and a contract entered into, or which may be entered into, by the local government and which relates to a matter to be discussed at the meeting.

**CARRIED (6 VOTES TO 0)**

*For; Cr PJ Craig, Cr RA Norrie, Cr RM Cotterill,  
Cr AE Taylor, Cr LR Petersen, Cr TM Nardone*

*Council came out from behind closed doors at 11:45am*

**14.0 MEETING CLOSED TO PUBLIC**

**14.2 PUBLIC READING OF RESOLUTIONS THAT MAY BE MADE PUBLIC**

**COUNCIL DECISION**

**Moved: Cr RA Norrie**

**Seconded: Cr RM Cotterill**

1. That Council

- (a) Request the CEO submit a formal offer to purchase 72A Tower Street Leonora for the consideration of \$250,000
- (b) If the offer is accepted, request the CEO to complete the purchase of 72A Tower Street Leonora.
- (c) Amend the budget
  - i) **CP2475 Food Van Café** Increase from **\$0.00** to **\$260,000.00**
  - ii) **Staff Housing Solar Panels** Decrease from **\$200,000.00** to **\$0.00**
  - iii) **Aged Care Solar Panels** Decrease from **\$50,000** to **\$0.00**
  - iv) **CP2476 MCS Vehicle** Decrease from **\$85,000.00** to **\$75,000.00**

**CARRIED BY ABSOLUTE MAJORITY (6 VOTES TO 0)**

*For; Cr PJ Craig, Cr RA Norrie, Cr RM Cotterill,  
Cr AE Taylor, Cr LR Petersen, Cr TM Nardone*

**15.0 STATE COUNCIL AGENDA**

Nil

**16.0 NEXT MEETING**

Tuesday 16th July 2024

**17.0 CLOSURE OF MEETING**

There being no further business, the Chairperson, Cr. PJ Craig declared the meeting closed at 11:47am.