



SHIRE OF LEONORA



**MINUTES OF ORDINARY COUNCIL MEETING
HELD IN COUNCIL CHAMBERS, LEONORA
ON TUESDAY 17TH SEPTEMBER, 2024
COMMENCING AT 9:30AM.**

SHIRE OF LEONORA
ORDER OF BUSINESS FOR MEETING HELD
TUESDAY 17TH SEPTEMBER, 2024.

COLOUR

CODING

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1.0 DECLARATION OF OPENING / ANNOUNCEMENT OF VISITORS

1.1 The Shire President Cr. Peter Craig declared the meeting open at 9:30am.

1.2 Visitors or members of the public in attendance

At 9:30am Mr Tim Bell from Aurizon presented to Council.

Mr Tim Bell, Aurizon entered the meeting at 9:30am.

Shire President, Cr. Peter Craig welcomed Mr Bell to the meeting and invited him to present to council. Mr Bell thanked Council for their time, and gave an overview on the Malcolm Siding project currently being undertaken by Aurizon.

Shire President, Cr. Peter Craig thanked Mr Bell, and thanked him for the information provided.

Mr Bell left the meeting at 9:52am

2.0 DISCLAIMER NOTICE

3.0 COUNCIL MEETING INFORMATION NOTES

4.0 PUBLIC QUESTION TIME

4.1 RESPONSE TO PREVIOUS PUBLIC QUESTIONS TAKEN ON NOTICE

Nil

4.2 PUBLIC QUESTION TIME

Nil

5.0 ANNOUNCEMENT FROM THE PRESIDING MEMBER

Nil

6.0 RECORD OF ATTENDANCE / APOLOGIES / LEAVE OF ABSENCE

6.1 Attendance

President (Chairperson)

Deputy President

Councillors

PJ Craig

RA Norrie

RM Cotterill

F Harris

AE Taylor

LR Petersen

TM Nardone



Chief Executive Officer
Executive Assistant
Manager Community Services
Manger Works & Services
Finance Officer
Governance Officer

TD Matson
SC Watene
A Baxter
P Warner
K Livesey
A Matson

Visitors

T Bell

9:30am to 9:52am

6.2 Apologies

Nil

6.3 Applications for Leave of Absence

Nil

6.4 Approved Leave of Absence

7.0 DECLARATION OF INTEREST

7.1 Declaration of Financial Interest

Nil

7.2 Declaration of Proximity Interest

Nil

7.3 Declaration of Impartiality Interest

Nil

8.0 CONFIRMATION OF MINUTES FROM PREVIOUS MEETING

COUNCIL DECISION

Moved: Cr RA Norrie

Seconded: Cr F Harris

That the minutes of the Ordinary Council Meeting held on 20 August, 2024 be confirmed.

CARRIED (7 VOTES TO 0

*For; Cr PJ Craig, Cr RA Norrie, Cr RM Cotterill,
Cr AE Taylor, Cr LR Petersen, Cr TM Nardone, Cr F Harris*

9.0 PRESENTATIONS

9.1 Petitions

Nil

9.2 Presentations

Nil

9.3 Deputations

Nil

9.4 Delegates Reports

Nil

10.0 REPORTS

10.1 REPORTS OF #SAFERLEONORA COMMITTEE

NA

10.0 REPORTS

10.2 REPORTS OF AUDIT AND RISK COMMITTEES

Nil

10.0 REPORTS

10.3 CHIEF EXECUTIVE OFFICER REPORTS

10.3.(A) COMMUNITY GRANTS POLICY

SUBMISSION TO: Ordinary Council Meeting
Meeting Date: 17th September 2024

AGENDA REFERENCE: 10.3.(A) SEP 24

SUBJECT: Community Grants Policy

LOCATION/ADDRESS: Leonora

NAME OF APPLICANT: Not Applicable

FILE REFERENCE: 11.16

AUTHOR, DISCLOSURE OF ANY INTEREST AND DATE OF REPORT

NAME: Marie Pointon

OFFICER: Community Development Officer

INTEREST DISCLOSURE: Nil

DATE: 12th September 2024

SUPPORTING DOCUMENTS: Community Grants Policy - DRAFT ↓

BACKGROUND

At the Ordinary Meeting of Council held on 18th June 2024, the Shire of Leonora Council agreed, by simple majority, to approve the suggested restructure of the Community Grants scheme effective from 2024/25 financial year.

Accordingly, the attached policy has been drafted to support the Community Grants Scheme in providing clarity around allocations, applications, entitlements, and reporting requirements.

STATUTORY ENVIRONMENT

The Local Government Act 1995 provides the following

3.1 General function

(1) The general function of a local government is to provide for the good government of persons in its district.

(1A) Without limiting subsection (1), the general function of a local government must be performed having regard to the following —

(a) the need —

(i) to promote the economic, social and environmental sustainability of the district;

POLICY IMPLICATIONS

A new Policy has been created to be included in the Shire of Leonora Policy Manual

FINANCIAL IMPLICATIONS

There are no financial implications resulting from the recommendation of this report

STRATEGIC IMPLICATIONS

There are no strategic implications resulting from the recommendation of this report

RECOMMENDATIONS

That Council

1. Adopt the proposed Shire Grants Policy

VOTING REQUIREMENT

Absolute Majority

SIGNATURE

Chief Executive Office

COUNCIL DECISION

Moved: Cr AE Taylor

Seconded: Cr LR Petersen

That Council

1. Adopt the proposed Shire Grants Policy with the amendment of removing the words 'up to \$1000 per application'.

CARRIED BY ABSOLUTE MAJORITY (7 VOTES TO 0
*For; Cr PJ Craig, Cr RA Norrie, Cr RM Cotterill,
Cr AE Taylor, Cr LR Petersen, Cr TM Nardone, Cr F Harris]*

REASON FOR AMENDMENT

So CEO has more flexibility in assigning funds.



Council Policy – Community Grants

OBJECTIVE

The objective of this Policy is to provide a framework for the Community Grants scheme, through which the Shire provides direct financial assistance to individuals, organisations, and community groups for initiatives relevant to the Shire of Leonora community.

POLICY STATEMENT

Community Grants provide financial assistance to facilitate programs, activities, and events, as well as supporting individual pursuits in education and recreation. The funding is designed to assist individuals, groups, and organisations to directly benefit the wider Leonora community.

GRANT CATEGORIES:

CEO Support Grants

A discretionary support fund for individual pursuits or small community-based events i.e. financial assistance for travel to compete in sporting events outside of Leonora, or to provide food for a one-off event facilitated by a community group not already funded through the grants scheme.

Frequency:

- Once per person/group, per annum

Amount:

- Up to \$1,000.00 per application
- Maximum of \$20,000.00 per annum for all applications

Eligibility:

- Current resident of the Shire of Leonora
- At least six months continuous residence

Community Grants Round

A competitive grant round supporting community and sporting organisations in the Shire of Leonora.

Frequency:

- Once per annum

Amount:

- Between \$500.00 and \$10,000.00 per application
- Maximum of \$60,000.00 per annum for all applications



Council Policy – Community Grants

Eligibility:

- Organisation or group must be based in, or provide direct benefit to, the Shire of Leonora community, by providing support, services, events, and/or activities directly to the Leonora community.

Annual Programs & Events

Dedicated funding for locally delivered programs and events that provide significant benefit to the community, and/or contribute to achieving Shire of Leonora objectives. The recipients and value of contributions thereto will be determined and approved by Council annually as part of the budget review process.

Frequency:

- Annual

Amount:

- As determined by Council during the annual budget adoption

Eligibility:

- Program/initiatives identified by Council as providing significant benefit to the community, and/or contributing to achieving Shire of Leonora objectives

APPLICATION PROCESS:

Annual Programs & Events are determined by Council.

All other applications are to be made by completing the Community Grant Application form, either online at or in hard copy.

Applications can be lodged via:

- Online
 - www.leonora.wa.gov.au
- Email
 - cdo@leonora.wa.gov.au
 - Subject: Community Grant Application
- Post
 - Shire of Leonora
Community Grant Applications
PO Box 56
LEONORA WA 6438
- In Person
 - Shire of Leonora
Lot 16 Tower
LEONORA WA 6438



Council Policy – Community Grants

AMENDMENTS TO THIS POLICY


Amendments to this policy require an absolute majority decision of council.

Policy History

Policy adopted	17 September 2024 – NEW
Policy reviewed	-
Policy amended	-

Previous Policy:

Policy No. N/A



10.0 REPORTS

10.3 CHIEF EXECUTIVE OFFICER REPORTS

10.3.(B) LEONORA AQUATIC CENTRE FEES 2024/2025

SUBMISSION TO: Ordinary Council Meeting
Meeting Date: 17th September 2024

AGENDA REFERENCE: 10.3.(B) SEP 24

SUBJECT: Leonora Aquatic Centre Fees 2024/2025

LOCATION/ADDRESS: 79 Tower Street Leonora

NAME OF APPLICANT: NIL

FILE REFERENCE: 4.9a

AUTHOR, DISCLOSURE OF ANY INTEREST AND DATE OF REPORT

NAME: Alex Baxter

OFFICER: Manager Community Services

INTEREST DISCLOSURE: Nil

DATE: 13th September 2024

SUPPORTING DOCUMENTS: Nil

BACKGROUND

The Shire of Leonora has historically charged an entry fee for the Leonora Aquatic Centre, as reflected in the 2024/2025 Fees and Charges adopted by Council. In the previous financial year, the Aquatic Centre generated an income of \$9,769.17 in 2023/2024, \$14,683.37 in 2021/2022 and \$10,398.72 in 2020/2021.

In an effort to enhance community access to recreational facilities, the Shire has been in discussions with Minara Resources regarding a sponsorship agreement to provide free entry to the swimming pool for the 2024/2025 season. These discussions have culminated in a positive outcome, with Minara Resources agreeing to sponsor free pool entry for the entire season, contributing \$10,000.00 to cover the associated costs. The program is proposed to allow anyone who would like to free use of the Leonora Aquatic Centre during the 2024/2025 pool season.

Minara Resources' sponsorship aligns with their commitment to supporting local communities and ensures that residents and visitors can access the Aquatic Centre free of financial barriers. This initiative is expected to boost pool usage, promoting health and well-being within the community. It directly supports the Shire of Leonora's "Plan for the Future" strategy, which emphasizes advocating for community health initiatives and enhancing service provision. Additionally, this sponsorship contributes to the Plan's goal of fostering community participation in sporting, recreational, and volunteering activities.

STAKEHOLDER ENGAGEMENT

No stakeholder engagement has occurred.

STATUTORY ENVIRONMENT

NIL

POLICY IMPLICATIONS

No Policy Implications are expected

FINANCIAL IMPLICATIONS

The 2024/2025 budget has budgeted income of \$9,000.00 which will be covered by the sponsorship

STRATEGIC IMPLICATIONS

This initiative aligns with the Shire of Leonora Plan for the Future objective 1.2 an engaged and supported community and 1.3 community health and well-being initiatives.

RISK MANAGEMENT

NIL

RECOMMENDATIONS

1. That Council accepts the sponsorship from Minara Resources for the Leonora Aquatic Centre entry fees of \$10,000.00

VOTING REQUIREMENT

Simple Majority

SIGNATURE

Chief Executive Officer

COUNCIL DECISION

Moved: Cr RA Norrie

Seconded: Cr F Harris

1. That Council accepts the sponsorship from Minara Resources for the Leonora Aquatic Centre entry fees of \$10,000.00

CARRIED (7 VOTES TO 0

*For; Cr PJ Craig, Cr RA Norrie, Cr RM Cotterill,
Cr AE Taylor, Cr LR Petersen, Cr TM Nardone, Cr F Harris]*

10.0 REPORTS

10.4 MANAGER OF BUSINESS SERVICES REPORTS

10.4.(A) MONTHLY FINANCIAL STATEMENTS - AUGUST, 2024

SUBMISSION TO: Ordinary Council Meeting
Meeting Date: 17th September 2024

AGENDA REFERENCE: 10.4.(A) SEP 24

SUBJECT: Monthly Financial Statements - August, 2024

LOCATION/ADDRESS: Nil

NAME OF APPLICANT: Nil

FILE REFERENCE: 1.6 Current Budget

AUTHOR, DISCLOSURE OF ANY INTEREST AND DATE OF REPORT

NAME: Kiara Lord

OFFICER: Executive Officer

INTEREST DISCLOSURE: Nil

DATE: 11th September 2024

SUPPORTING DOCUMENTS: 1. Monthly Financial Statements - August 2024

BACKGROUND

In complying with the Local Government *Financial Management Regulations 1996*, a monthly statement of financial activity must be submitted to an Ordinary Council meeting within 2 months after the end of the month to which the statement relates. The statement of financial activity is a complex document but gives a complete overview of the “cash” financial position as at the end of each month. The statement of financial activity for each month must be adopted by Council and form part of the minutes.

It is understood that parts of the statement of financial activity have been submitted to Ordinary Council meetings previously. In reviewing the Regulations, the complete statement of financial activity is to be submitted, along with the following reports that are not included in the statement.

Monthly Financial Statements for the month ended 31st August 2024, consist of:

- (a) Compilation Report
- (b) Statement of Financial Activity – 31st August 2024
- (c) Material Variances – 31st August 2024

STATUTORY ENVIRONMENT

Part 4 — Financial reports— s. 6.4

34. *Financial activity statement report – s. 6.4*

(1A) *In this regulation —*

committed assets means revenue unspent but set aside under the annual budget for a specific purpose.

34. (1) *A local government is to prepare each month a statement of financial activity reporting on the revenue and expenditure, as set out in the annual budget under regulation 22(1)(d), for that month in the following detail —*
- (a) annual budget estimates, taking into account any expenditure incurred for an additional purpose under section 6.8(1)(b) or (c);*
 - (b) budget estimates to the end of the month to which the statement relates;*
 - (c) actual amounts of expenditure, revenue and income to the end of the month to which the statement relates;*
 - (d) material variances between the comparable amounts referred to in paragraphs (b) and (c); and*
 - (e) the net current assets at the end of the month to which the statement relates.*
34. (2) *Each statement of financial activity is to be accompanied by documents containing —*
- (a) an explanation of the composition of the net current assets of the month to which the statement relates, less committed assets and restricted assets;*
 - (b) an explanation of each of the material variances referred to in subregulation (1)(d); and*
 - (c) such other supporting information as is considered relevant by the local government.*
34. (3) *The information in a statement of financial activity may be shown —*
- (a) according to nature and type classification; or*
 - (b) by program; or*
 - (c) by business unit.*
34. (4) *A statement of financial activity, and the accompanying documents referred to in subregulation (2), are to be —*
- (a) presented at an ordinary meeting of the council within 2 months after the end of the month to which the statement relates; and*
 - (b) recorded in the minutes of the meeting at which it is presented.*
34. (5) *Each financial year, a local government is to adopt a percentage or value, calculated in accordance with the AAS, to be used in statements of financial activity for reporting material variances.*

POLICY IMPLICATIONS

There are no policy implications resulting from the recommendation of this report.

FINANCIAL IMPLICATIONS

There are no financial implications resulting from the recommendation of this report.

STRATEGIC IMPLICATIONS

There are no strategic implications resulting from the recommendation of this report.



RECOMMENDATIONS

That Council accept the Monthly Financial Statements for the month ended 31st July 2024, consist of:

- (a) Compilation Report
- (b) Statement of Financial Activity – 31st August 2024
- (c) Material Variances – 31st August 2024

VOTING REQUIREMENT

Simple Majority

COUNCIL DECISION

Moved: Cr LR Petersen

Seconder: Cr RA Norrie

That Council accept with the amendment the Monthly Financial Statements for the month ended 31st August 2024, consist of:

- (a) Compilation Report
- (b) Statement of Financial Activity – 31st August 2024
- (c) Material Variances – 31st August 2024

CARRIED (7 VOTES TO 0)

*For; Cr PJ Craig, Cr RA Norrie, Cr RM Cotterill,
Cr AE Taylor, Cr LR Petersen, Cr TM Nardone, Cr F Harris*

REASON FOR AMENDMENT

Error in month - title corrected



11 September 2024

Mr Ty Matson
Chief Executive Officer
Shire of Leonora
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LEONORA WA 6438

Moore Australia

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Dear Ty

COMPILATION REPORT TO SHIRE OF LEONORA

We have compiled the accompanying special purpose financial report of Shire of Leonora which comprise the statement of financial position as at 31 August 2024, the statement of financial activity, notes providing statement of financial activity supporting information, explanation of material variances for the year then ended and a summary of material accounting policy information. These have been prepared in accordance with *Local Government Act 1995* and associated regulations as described in Note 1 to the financial report. The specific purpose for which the special purpose financial statements have been prepared is also set out in Note 1 of the financial report. We have provided the supplementary information of Shire of Leonora as at 31 August 2024 and for the period then ended based on the records of the Shire of Leonora.

THE RESPONSIBILITY OF SHIRE OF LEONORA

The CEO of Shire of Leonora is solely responsible for information contained in the special purpose financial report and supplementary information, the reliability, accuracy and completeness of the information and for the determination that the basis of accounting used is appropriate to meet their needs and for the purpose that the financial report was prepared.

OUR RESPONSIBILITY

On the basis of information provided by Shire of Leonora we have compiled the accompanying special purpose financial report in accordance with the requirements of *APES 315 Compilation of Financial Information* and the *Local Government Act 1995*, associated regulations and to the extent that they are not inconsistent with the *Local Government Act 1995*, the Australian Accounting Standards.

We have applied our expertise in accounting and financial reporting to compile these financial statements in accordance with the basis of accounting described in Note 1 to the financial report except for the matters of non-compliance with the basis of preparation identified with Note 1 of the financial report. We have complied with the relevant ethical requirements of *APES 110 Code of Ethics for Professional Accountants*.

Supplementary information attached to the financial report has been extracted from the records of Shire of Leonora and information presented in the special purpose financial report.

ASSURANCE DISCLAIMER

Since a compilation engagement is not an assurance engagement, we are not required to verify the reliability, accuracy or completeness of the information provided to us by management to compile these financial statements. Accordingly, we do not express an audit opinion or a review conclusion on these financial statements.

The special purpose financial report was compiled exclusively for the benefit of Shire of Leonora who are responsible for the reliability, accuracy and completeness of the information used to compile them. Accordingly, the special purpose financial report may not be suitable for other purposes. We do not accept responsibility for the contents of the special purpose financial report.

NOTE REGARDING BASIS OF PREPARATION

We draw attention to Note 1 to the financial report where matters of non-compliance with the basis of preparation have been detailed. Supplementary information is provided for management information purposes and does not comply with the disclosure requirements of the Australian Accounting Standards.

Russell Barnes
Director
Moore Australia (WA) Pty Ltd

Moore Australia (WA) Pty Ltd trading as agent – ABN 99 433 544 961.
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Liability limited by a scheme approved under Professional Standards Legislation.

SHIRE OF LEONORA
MONTHLY FINANCIAL REPORT
(Containing the required statement of financial activity and statement of financial position)
For the period ended 31 August 2024

LOCAL GOVERNMENT ACT 1995
LOCAL GOVERNMENT (FINANCIAL MANAGEMENT) REGULATIONS 1996

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SHIRE OF LEONORA
 STATEMENT OF FINANCIAL ACTIVITY
 FOR THE PERIOD ENDED 31 AUGUST 2024

Note	Adopted Budget Estimates (a)	YTD Budget Estimates (b)	YTD Actual (c)	Variance* \$ (c) - (b)	Variance* % ((c) - (b))/(b)	Var.
	\$	\$	\$	\$	%	
OPERATING ACTIVITIES						
Revenue from operating activities						
General rates	9,050,561	9,050,561	9,647,134	596,573	6.59%	▲
Rates excluding general rates	234,215	234,215	208,491	(25,724)	(10.98%)	▼
Grants, subsidies and contributions	1,955,911	448,332	114,075	(334,257)	(74.56%)	▼
Fees and charges	3,167,858	774,304	548,608	(227,696)	(29.41%)	▼
Interest revenue	150,000	25,000	19,153	(5,847)	(23.39%)	▼
Other revenue	78,450	13,075	19,396	6,321	48.34%	▲
	14,636,995	10,545,487	10,554,857	9,370	0.09%	
Expenditure from operating activities						
Employee costs	(6,314,166)	(1,052,324)	(732,944)	319,380	30.35%	▲
Materials and contracts	(5,217,206)	(869,524)	(862,072)	7,452	0.86%	▲
Utility charges	(407,510)	(67,918)	(55,936)	11,982	17.64%	▲
Depreciation	(4,175,180)	(695,861)	0	695,861	100.00%	▲
Insurance	(343,546)	(343,546)	(355,237)	(11,691)	(3.40%)	▲
Other expenditure	(217,335)	(36,223)	(8,150)	28,073	77.50%	▲
Loss on asset disposals	(53,584)	0	0	0	0.00%	
	(16,728,527)	(3,065,396)	(2,014,339)	1,051,057	34.29%	
Non cash amounts excluded from operating activities	2(c) 4,228,764	695,861	0	(695,861)	(100.00%)	▼
Amount attributable to operating activities	2,137,232	8,175,952	8,540,518	364,566	4.46%	
INVESTING ACTIVITIES						
Inflows from investing activities						
Proceeds from capital grants, subsidies and contributions	4,328,266	727,322	328,324	(398,998)	(54.86%)	▼
Proceeds from disposal of assets	77,000	0	0	0	0.00%	
	4,405,266	727,322	328,324	(398,998)	(54.86%)	
Outflows from investing activities						
Payments for property, plant and equipment	(2,092,700)	(404,617)	(157,395)	247,222	61.10%	▲
Payments for construction of infrastructure	(7,336,980)	(1,129,661)	(603,238)	526,423	46.60%	▲
	(9,429,680)	(1,534,278)	(760,633)	773,645	50.42%	
Amount attributable to investing activities	(5,024,414)	(806,956)	(432,309)	374,647	46.43%	
FINANCING ACTIVITIES						
Inflows from financing activities						
Transfer from reserves	14,262	0	0	0	0.00%	
	14,262	0	0	0	0.00%	
Outflows from financing activities						
Transfer to reserves	(827,263)	(11,651)	(11,651)	0	0.00%	
	(827,263)	(11,651)	(11,651)	0	0.00%	
Amount attributable to financing activities	(813,001)	(11,651)	(11,651)	0	0.00%	
MOVEMENT IN SURPLUS OR DEFICIT						
Surplus or deficit at the start of the financial year	2(a) 3,700,183	3,700,183	3,965,426	265,243	7.17%	▲
Amount attributable to operating activities	2,137,232	8,175,952	8,540,518	364,566	4.46%	▲
Amount attributable to investing activities	(5,024,414)	(806,956)	(432,309)	374,647	46.43%	▲
Amount attributable to financing activities	(813,001)	(11,651)	(11,651)	0	0.00%	
Surplus or deficit after imposition of general rates	0	11,057,528	12,061,984	1,004,456	9.08%	▲

KEY INFORMATION

- ▲ ▼ Indicates a variance between Year to Date (YTD) Budget and YTD Actual data outside the adopted materiality threshold.
 - ▲ Indicates a variance with a positive impact on the financial position.
 - ▼ Indicates a variance with a negative impact on the financial position.
- Refer to Note 3 for an explanation of the reasons for the variance.

This statement is to be read in conjunction with the accompanying notes.

**SHIRE OF LEONORA
 STATEMENT OF FINANCIAL POSITION
 FOR THE PERIOD ENDED 31 AUGUST 2024**

	Actual 30 June 2024	Actual as at 31 August 2024
	\$	\$
CURRENT ASSETS		
Cash and cash equivalents	11,954,878	12,321,873
Trade and other receivables	926,466	8,785,850
Inventories	84,580	95,441
TOTAL CURRENT ASSETS	12,965,924	21,203,164
NON-CURRENT ASSETS		
Other financial assets	62,378	62,378
Inventories	45,052	45,052
Property, plant and equipment	38,208,407	38,365,802
Infrastructure	103,116,776	103,720,014
TOTAL NON-CURRENT ASSETS	141,432,613	142,193,246
TOTAL ASSETS	154,398,537	163,396,410
CURRENT LIABILITIES		
Trade and other payables	194,193	318,176
Other liabilities	2,376,397	2,381,445
Employee related provisions	223,961	223,961
TOTAL CURRENT LIABILITIES	2,794,551	2,923,582
NON-CURRENT LIABILITIES		
Employee related provisions	140,945	140,945
Other provisions	1,796,159	1,796,159
TOTAL NON-CURRENT LIABILITIES	1,937,104	1,937,104
TOTAL LIABILITIES	4,731,655	4,860,686
NET ASSETS	149,666,882	158,535,724
EQUITY		
Retained surplus	54,928,198	63,785,389
Reserve accounts	6,429,908	6,441,559
Revaluation surplus	88,308,776	88,308,776
TOTAL EQUITY	149,666,882	158,535,724

This statement is to be read in conjunction with the accompanying notes.

SHIRE OF LEONORA
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 AUGUST 2024

1 BASIS OF PREPARATION AND MATERIAL ACCOUNTING POLICIES

BASIS OF PREPARATION

This prescribed financial report has been prepared in accordance with the *Local Government Act 1995* and accompanying regulations.

Local Government Act 1995 requirements
Section 6.4(2) of the Local Government Act 1995 read with the *Local Government (Financial Management) Regulations 1996*, prescribe that the financial report be prepared in accordance with the *Local Government Act 1995* and, to the extent that they are not inconsistent with the Act, the Australian Accounting Standards. The Australian Accounting Standards (as they apply to local governments and not-for-profit entities) and Interpretations of the Australian Accounting Standards Board were applied where no inconsistencies exist.

The *Local Government (Financial Management) Regulations 1996* specify that vested land is a right-of-use asset to be measured at cost, and is considered a zero cost concessionary lease. All right-of-use assets under zero cost concessionary leases are measured at zero cost rather than at fair value, except for vested improvements on concessionary land leases such as roads, buildings or other infrastructure which continue to be reported at fair value, as opposed to the vested land which is measured at zero cost. The measurement of vested improvements at fair value is a departure from AASB 16 which would have required the Shire to measure any vested improvements at zero cost.

Local Government (Financial Management) Regulations 1996, regulation 34 prescribes contents of the financial report. Supplementary information does not form part of the financial report.

Accounting policies which have been adopted in the preparation of this financial report have been consistently applied unless stated otherwise. Except for cash flow and rate setting information, the financial report has been prepared on the accrual basis and is based on historical costs, modified, where applicable, by the measurement at fair value of selected non-current assets, financial assets and liabilities.

PREPARATION TIMING AND REVIEW

Date prepared: All known transactions up to 10 September 2024

Matters of non-compliance with Basis of Preparation

The following matters on non-compliance with the basis of preparation have not been correct.

1. Depreciation has not been raised during the current financial year.
2. Balances as at 30 June 2024 have not been audited and may be subject to change.

THE LOCAL GOVERNMENT REPORTING ENTITY

All funds through which the Shire controls resources to carry on its functions have been included in the financial statements forming part of this financial report.

All monies held in the Trust Fund are excluded from the financial statements.

MATERIAL ACCOUNTING POLICIES

Material accounting policies utilised in the preparation of these statements are as described within the 2024-25 Annual Budget. Please refer to the adopted budget document for details of these policies.

Critical accounting estimates and judgements

The preparation of a financial report in conformity with Australian Accounting Standards requires management to make judgements, estimates and assumptions that effect the application of policies and reported amounts of assets and liabilities, income and expenses.

The estimates and associated assumptions are based on historical experience and various other factors believed to be reasonable under the circumstances; the results of which form the basis of making the judgements about carrying values of assets and liabilities that are not readily apparent from other sources. Actual results may differ from these estimates.

As with all estimates, the use of different assumptions could lead to material changes in the amounts reported in the financial report.

The following are estimates and assumptions that have a significant risk of causing a material adjustment to the carrying amounts of assets and liabilities within the next financial year and further information on their nature and impact can be found in the relevant note:

- Fair value measurement of assets carried at reportable value including:
 - Property, plant and equipment
 - Infrastructure
- Impairment losses of non-financial assets
- Expected credit losses on financial assets
- Measurement of employee benefits
- Measurement of provisions

SHIRE OF LEONORA
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 AUGUST 2024

2 NET CURRENT ASSETS INFORMATION

	Adopted Budget Opening 1 July 2024	Actual as at 30 June 2024	Actual as at 31 August 2024
(a) Net current assets used in the Statement of Financial Activity			
Current assets			
Cash and cash equivalents	11,954,878	11,954,878	12,321,873
Trade and other receivables	1,123,026	926,466	8,785,850
Inventories	99,732	84,580	95,441
	13,177,636	12,965,924	21,203,164
Less: current liabilities			
Trade and other payables	(671,148)	(194,193)	(318,176)
Other liabilities	(2,376,397)	(2,376,397)	(2,381,445)
Employee related provisions	(223,961)	(223,961)	(223,961)
	(3,271,506)	(2,794,551)	(2,923,582)
Net current assets	9,906,130	10,171,373	18,279,582
Less: Total adjustments to net current assets	2(b) (6,205,947)	(6,205,947)	(6,217,598)
Closing funding surplus / (deficit)	3,700,183	3,965,426	12,061,984
(b) Current assets and liabilities excluded from budgeted deficiency			
Adjustments to net current assets			
Less: Reserve accounts	(6,429,908)	(6,429,908)	(6,441,559)
Add: Current liabilities not expected to be cleared at the end of the year			
- Current portion of employee benefit provisions held in reserve	223,961	223,961	223,961
Total adjustments to net current assets	2(a) (6,205,947)	(6,205,947)	(6,217,598)
(c) Non-cash amounts excluded from operating activities			
Adjustments to operating activities			
Add: Loss on asset disposals	53,584	0	0
Add: Depreciation	4,175,180	695,861	0
Total non-cash amounts excluded from operating activities	4,228,764	695,861	0

CURRENT AND NON-CURRENT CLASSIFICATION

In the determination of whether an asset or liability is current or non-current, consideration is given to the time when each asset or liability is expected to be settled. Unless otherwise stated assets or liabilities are classified as current if expected to be settled within the next 12 months, being the local governments' operational cycle.

SHIRE OF LEONORA
 NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
 FOR THE PERIOD ENDED 31 AUGUST 2024

3 EXPLANATION OF MATERIAL VARIANCES

The material variance thresholds are adopted annually by Council as an indicator of whether the actual expenditure or revenue varies from the year to date actual materially.
 The material variance adopted by Council for the 2024-25 year is \$15,000 or 8.00% whichever is the greater.

Description	Var. \$	Var. %	
	\$	%	
Revenue from operating activities			
General rates	596,573	6.59%	▲
UV Mining			
Rates excluding general rates	(25,724)	(10.98%)	▼
Interim rates not yet processed.			
Grants, subsidies and contributions	(334,257)	(74.56%)	▼
Driver Access Equity, Women's Wellbeing Hub, Community-led Job, Local Partners, MRWA Direct, Leonora Golden Gift.		Timing	
Fees and charges	(227,696)	(29.41%)	▼
Childcare Centre, commercial refuse, liquid waste disposal fees, Avgas at airport, Gwalia catering and sales, sale of standpipe water.		Timing	
Interest revenue	(5,847)	(23.39%)	▼
Annual budget profiled at 2/12th.		Timing	
Other revenue	6,321	48.34%	▲
Diesel fuel rebates and reimbursement staff housing utilities.		Timing	
Expenditure from operating activities			
Employee costs	319,380	30.35%	▲
Some employee positions are vacant.		Timing	
Utility charges	11,982	17.64%	▲
Annual budget profiled at 2/12th.		Timing	
Depreciation	695,861	100.00%	▲
Annual budget profiled at 2/12th. Once the 2023-24 annual financial report is finalised the depreciation will be updated.		Timing	
Other expenditure	28,073	77.50%	▲
Athletics events, Elected Member fees.		Timing	
Non cash amounts excluded from operating activities	(695,861)	(100.00%)	▼
Depreciation.		Timing	
Inflows from investing activities			
Proceeds from capital grants, subsidies and contributions	(398,998)	(54.86%)	▼
Roadworks grants and Youth program grants.		Timing	
Outflows from investing activities			
Payments for property, plant and equipment	247,222	61.10%	▲
Building capital works annual budgets are profiled at 2/12th.		Timing	
Payments for construction of infrastructure	526,423	46.60%	▲
Infrastructure other annual budgets are profiled at 2/12th.		Timing	
Surplus or deficit at the start of the financial year	265,243	7.17%	▲
The 2023-24 annual financial report is not yet finalised.		Timing	
Surplus or deficit after imposition of general rates	1,004,456	9.08%	▲
Due to variances described above.		Timing	

10.0 REPORTS

10.4 MANAGER OF BUSINESS SERVICES REPORTS

10.4.(B) ACCOUNTS FOR PAYMENT - AUGUST TO SEPTEMBER 2024

SUBMISSION TO: Ordinary Council Meeting
Meeting Date: 17th September 2024

AGENDA REFERENCE: 10.4.(B) SEP 24

SUBJECT: Accounts for Payment - August to September 2024

LOCATION/ADDRESS: Nil

NAME OF APPLICANT: Nil

FILE REFERENCE: 1.8 Financial Statements

AUTHOR, DISCLOSURE OF ANY INTEREST AND DATE OF REPORT

NAME: Kiara Lord

OFFICER: Manager Business Services

INTEREST DISCLOSURE: Nil

DATE: 11th September 2024

SUPPORTING DOCUMENTS: 1. Accounts for Payment - September 2024 [↓](#)

BACKGROUND

Attached statements consist of accounts paid by Delegated Authority totalling **\$849,573.73** since the previous council meeting consisting of:

- (1) Direct Bank Transactions numbered from **3380 to 3415** and totalling **\$63,765.65**;
 - a. Includes Credit Card Payments of **\$8,693.69** for **August, 2024**; and
- (2) Batch Payments **231, 232, & 233** totalling **\$554,137.22**; and
- (3) Payroll Payments from **Pay Periods Ending 19/08/2024 & 02/09/2024** totalling **\$231,670.86**

STATUTORY ENVIRONMENT

Local Government Act 1995 S6.10 & Financial Management (1996) Regulation 12 & 13 apply to how the information is to be presented within this report for authorisation by Council.

POLICY IMPLICATIONS

There are no policy implications resulting from the recommendation of this report.

FINANCIAL IMPLICATIONS

There are no financial implications resulting from the recommendation of this report.

STRATEGIC IMPLICATIONS

There are no strategic implications resulting from the recommendation of this report.



RECOMMENDATIONS

That Council accepts the accounts for payment, as detailed:

- (1) Direct Bank Transactions numbered from **3380** to **3415** and totalling **\$63,765.65**;
 - a. *Includes Credit Card Payments of \$8,693.69 for August, 2024; and*
- (2) Batch Payments **231, 232, & 233** totalling **\$554,137.22**; and
- (3) Payroll Payments from **Pay Periods Ending 19/08/2024 & 02/09/2024** totalling **\$231,670.86**

VOTING REQUIREMENT

Simple Majority

COUNCIL DECISION

Moved: Cr RA Norrie

Seconded: Cr AE Taylor

That Council accepts the accounts for payment, as detailed:

- (1) Direct Bank Transactions numbered from **3380** to **3415** and totalling **\$63,765.65**;
 - a. *Includes Credit Card Payments of \$8,693.69 for August, 2024; and*
- (2) Batch Payments **231, 232, & 233** totalling **\$554,137.22**; and
- (3) Payroll Payments from **Pay Periods Ending 19/08/2024 & 02/09/2024** totalling **\$231,670.86**

CARRIED (7 VOTES TO 0

*For; Cr PJ Craig, Cr RA Norrie, Cr RM Cotterill,
Cr AE Taylor, Cr LR Petersen, Cr TM Nardone, Cr F Harris]*



**Accounts for Payment
Presented to Council
17th September 2024**

Accounts for Payment - Credit Card Breakdown August 2024

Shire of Leonora					
Monthly Report – List of Credit Card Transactions Paid by Delegated Authority					
Submitted to Council on the 17th September 2024					
The following list of accounts relate to Credit Card Transactions paid under delegation by the Chief Executive Officer, since the previous list of accounts. Payments detailed are from statements for August, 2024 as per Direct Bank Transaction 3404 totalling \$8,693.69					
CHIEF EXECUTIVE OFFICER					
Reference	Date	Name	Item	Payment by Delegated Authority	Balance
CEO 08/24	01/08/2024	Rural Health West	Annual subscription renewal	100.00	100.00
	01/08/2024	ID Warehouse	Gym swipe cards	170.45	270.45
	19/08/2024	Whitehouse Hotel	Dinner with consultants for Flood Disaster Recovery	291.23	561.68
	19/08/2024	Starlink Australia	Internet for youth centre	139.00	700.68
	21/08/2024	Crown Plaza	Accommodation for CEO	1,057.58	1,758.26
	21/08/2024	Survey Monkey	Annual Subscription	349.09	2,107.35
	22/08/2024	PathWest Laboratory Medicine WA	Medical for depot staff	159.50	2,266.85
	23/08/2024	Booking.com	Accommodation at Longreach Outback Adventures QLD	172.26	2,439.11
	26/08/2024	The York Hotel	Accommodation CEO	173.95	2,613.06
	26/08/2024	Hospitality PL Kalgoorlie	Accommodation for CEO	150.00	2,763.06
	26/08/2024	Hospitality PL Kalgoorlie	Refund for accommodation due to cancellation	-150.00	2,613.06
	27/08/2024	Starlink Australia	CEO internet	139.00	2,752.06
	28/08/2024	National Australia Bank	Card fee	9.00	2,761.06
Total CEO Card August, 2024				\$2,761.06	
MBS 08/24	21/08/2024	BP Leonora.	Fuel for MBS vehicle	61.73	61.73
	21/08/2024	Coles Online	Supplies for Town Hall meeting	256.90	318.63
	28/08/2024	National Australia Bank	Card fee	9.00	327.63
	Total MBS Card August, 2024				\$327.63
MCS 08/24	01/08/2024	Retravision	Kettle and toaster for Hoover House guests	214.00	214.00
	02/08/2024	Coles Online	Supplies for JSH event	95.70	309.70
	02/08/2024	Autobarn Kalgoorlie	Wiper blades Kluger	76.98	386.68
	02/08/2024	Woolworths	Consumables for Hoover House	233.30	619.98
	05/08/2024	Retravision	Charging cable for admin	26.00	645.98
	05/08/2024	Daphne Florist	Flowers for funeral of P. Brown	250.00	895.98
	12/08/2024	Kitchen Warehouse Online	Grill for Ageing in Place common room	359.95	1,255.93
	12/08/2024	Office Works	Book case for MCS	348.95	1,604.88
	14/08/2024	The Hilton Perth	Accommodation for MCS conference	414.99	2,019.87
	19/08/2024	The Hilton Perth	Accommodation for MCS conference	244.80	2,264.67
	26/08/2024	Office Works	Cleaning supplies for bowls club	131.16	2,395.83
	28/08/2024	Shopify Aspects	Books for Ageing in Place units research	88.95	2,484.78

Accounts for Payment - Credit Card Breakdown August 2024

Reference	Date	Name	Item	Payment by Delegated Authority	Balance
	28/08/2024	National Australia Bank	Card fee	9.00	2,493.78
	Total MCS Card August, 2024			\$2,493.78	
MWS 08/24	02/08/2024	Harvey Norman	Starlink for depot	598.00	598.00
	05/08/2024	Woolworths	Coffee for smoko hut	40.00	638.00
	05/08/2024	Bunnings	Depot supplies	586.99	1,224.99
	05/08/2024	Bunnings	Refund for depot supplies	-527.02	697.97
	08/08/2024	Department Of Transport	Rego for community bus	455.00	1,152.97
	12/08/2024	Goldfields Stockfeeds	Supplies for dogs at yard	238.00	1,390.97
	26/08/2024	Heatley's Sales Pty Ltd	Depot supplies	33.54	1,424.51
	26/08/2024	Kalgoorlie Paint Centre	Oil for seating at Gwalia Museum	581.41	2,005.92
	28/08/2024	National Australia Bank	Card fee	9.00	2,014.92
		Total MWS Card August, 2024			\$2,014.92
CRC 08/24	08/08/2024	Department Of Transport	Licencing fees for JSH participant	46.85	46.85
	08/08/2024	Department Of Transport	Licencing fees for JSH participant	46.85	93.70
	08/08/2024	Department Of Transport	Licencing fees for JSH participant	21.20	114.90
	08/08/2024	Department Of Transport	Licencing fees for JSH participant	163.50	278.40
	08/08/2024	Department Of Transport	Licencing fees for JSH participant	143.30	421.70
	08/08/2024	Department Of Transport	Licencing fees for JSH participant	114.50	536.20
	09/08/2024	Department Of Transport	Licencing fees for JSH participant	46.85	583.05
	09/08/2024	Department Of Transport	Licencing fees for JSH participant	21.20	604.25
	09/08/2024	Department Of Transport	Licencing fees for JSH participant	183.05	787.30
	09/08/2024	Department Of Transport	Licencing fees for JSH participant	143.30	930.60
	09/08/2024	Department Of Transport	Licencing fees for JSH participant	114.50	1,045.10
	28/08/2024	National Australia Bank	Card fee	9.00	1,054.10
		Total CRC Card August, 2024			\$1,054.10
Fees / Charges 24/25	21/08/2024	National Australia Bank	International Transaction Fee	31.73	31.73
	21/08/2024	National Australia Bank	International Transaction Fee	10.47	42.20
	Total Other Fees/Charges August, 2024			\$42.20	
3404	2/09/2024	National Australia Bank	Credit Card Charges - August 2024	\$8,693.69	

Accounts for Payment - August to September 2024 Direct Bank Transactions

Shire of Leonora					
Monthly Report – List of Direct Bank Transactions Paid by Delegated Authority					
Submitted to Council on the 17th September 2024					
The following list of accounts relate to Direct Bank Transactions paid under delegation by the Chief Executive Officer, since the previous list of accounts. Transactions are numbered from 3380 to 3415 and totalling \$63,765.65					
CHIEF EXECUTIVE OFFICER					
Transaction	Date	Name	Item	Payment by Delegated Authority	Balance
3380	23/08/2024	Rest Superannuation	Superannuation - PPE 19/08/2024	759.85	759.85
3381	23/08/2024	The Trustee for Mercer Super Trust	Superannuation - PPE 19/08/2024	231.15	991.00
3382	23/08/2024	TWU Superannuation Fund	Superannuation - PPE 19/08/2024	671.59	1,662.59
3383	23/08/2024	Wealth Personal Superannuation	Superannuation - PPE 19/08/2024	265.47	1,928.06
3384	23/08/2024	Australian Retirement Trust	Superannuation - PPE 19/08/2024	828.81	2,756.87
3385	23/08/2024	Australian Super	Superannuation - PPE 19/08/2024	7,409.89	10,166.76
3386	23/08/2024	Aware Super	Superannuation - PPE 19/08/2024	9,767.15	19,933.91
3387	23/08/2024	Construction and Building Unions Superman	Superannuation - PPE 19/08/2024	649.30	20,583.21
3389	06/08/2024	Quest Merchant Services Pty Ltd	Merchant fees July 2024	11.00	20,594.21
3391	15/08/2024	3E Advantage Pty Ltd	Printing charges July 2024	4,096.64	24,690.85
3391	15/08/2024	3E Advantage Pty Ltd	Printing charges July 2024	4,096.64	28,787.49
3392	30/08/2024	National Australia Bank	Account Keeping Fee - August	15.00	28,802.49
3392	30/08/2024	National Australia Bank	Account Keeping Fee - August	15.00	28,817.49
3393	30/08/2024	National Australia Bank	Merch fees - Rec	20.00	28,837.49
3393	30/08/2024	National Australia Bank	Merch fees - Rec	20.00	28,857.49
3394	30/08/2024	National Australia Bank	Merch fees - Airport	20.00	28,877.49
3394	30/08/2024	National Australia Bank	Merch fees - Airport	20.00	28,897.49
3395	30/08/2024	National Australia Bank	Merch fees - Depot	20.00	28,917.49
3395	30/08/2024	National Australia Bank	Merch fees - Depot	20.00	28,937.49
3396	30/08/2024	National Australia Bank	Merch fees - Info	20.11	28,957.60
3396	30/08/2024	National Australia Bank	Merch fees - Info	20.11	28,977.71
3397	30/08/2024	National Australia Bank	Merch fees - CRC	21.55	28,999.26
3397	30/08/2024	National Australia Bank	Merch fees - CRC	21.55	29,020.81
3398	30/08/2024	National Australia Bank	Merch fees - Admin/Museum	686.47	29,707.28
3398	30/08/2024	National Australia Bank	Merch fees - Admin/Museum	686.47	30,393.75
3399	26/08/2024	Click Super	Transaction and Facility fees - August 2024	39.27	30,433.02
3399	26/08/2024	Click Super	Transaction and Facility fees - August 2024	39.27	30,472.29
3400	23/08/2024	Host Plus	Superannuation - PPE 19/08/2024	788.27	31,260.56
3401	23/08/2024	MLC Super Fund	Superannuation - PPE 19/08/2024	198.45	31,459.01
3402	23/08/2024	MTAA Superannuation Fund	Superannuation - PPE 19/08/2024	293.69	31,752.70
3403	02/09/2024	Alex Taylor	Rent Queen Vic - September, 2024	2,166.67	33,919.37
3404	02/09/2024	National Australia Bank	Credit Card Charges - August, 2024	8,693.69	42,613.06
3405	06/09/2024	Australian Retirement Trust	Superannuation - PPE02/09/2024	860.53	43,473.59
3406	06/09/2024	Australian Super	Superannuation - PPE02/09/2024	6,375.50	49,849.09
3407	06/09/2024	Aware Super	Superannuation - PPE02/09/2024	10,199.17	60,048.26
3408	06/09/2024	Construction and Building Unions Superman	Superannuation - PPE02/09/2024	649.30	60,697.56
3409	06/09/2024	Host Plus	Superannuation - PPE02/09/2024	745.71	61,443.27

Signed: 15 OCTOBER 2024
President: 

Accounts for Payment - August to September 2024 Direct Bank Transactions

Transaction	Date	Name	Item	Payment by Delegated Authority	Balance
3410	06/09/2024	MTAA Superannuation Fund	Superannuation - PPE02/09/2024	618.01	62,061.28
3411	06/09/2024	MyNorth Super	Superannuation - PPE02/09/2024	292.99	62,354.27
3412	06/09/2024	Rest Superannuation	Superannuation - PPE02/09/2024	266.14	62,620.41
3413	06/09/2024	The Trustee for Mercer Super Trust	Superannuation - PPE02/09/2024	182.17	62,802.58
3414	06/09/2024	TWU Superannuation Fund	Superannuation - PPE02/09/2024	702.26	63,504.84
3415	06/09/2024	Wealth Personal Superannuation	Superannuation - PPE02/09/2024	260.81	63,765.65
GRAND TOTAL				\$63,765.65	

Accounts for Payment - August to September 2024 Batch Payments 231 - 233

Shire of Leonora					
Monthly Report – List of Accounts Paid by Delegated Authority					
Submitted to Council on the 17th September 2024					
<p>Batch Payments 231, 232, & 233 totalling \$554,137.22 has been paid by delegated authority by the Chief Executive Officer and has been checked and are fully supported by remittances and duly certified invoices with checks being carried out as to prices, computations and costing. Bank Details are reconciled against those invoices by two officers.</p>					
<p>CHIEF EXECUTIVE OFFICER</p>					
Batch Ref	Date	Name	Item	Payment by delegated Authority	Balance
BP231.01	19/08/2024	AFGRI Equipment Australia Pty Ltd	Blade guides for P2431 & 2487	5,212.96	5,212.96
BP231.02	19/08/2024	Air Liquide W.A. Ltd	Gas cylinder fees	26.06	5,239.02
BP231.03	19/08/2024	Airport Lighting Specialists	Lighting for airport	1,083.50	6,322.52
BP231.04	19/08/2024	ALU Glass	Supply and install door lock	1,390.00	7,712.52
BP231.05	19/08/2024	AYA Group Pty Ltd	Consumables for LELC, Hoover House, youth centre and admin	4,005.41	11,717.93
BP231.06	19/08/2024	Bidfood Kalgoortie	Catering and consumables for Hoover House	1,104.22	12,822.15
BP231.07	19/08/2024	Bigfoot Contracting	Bowls Club Building Cleaning	300.00	13,122.15
BP231.08	19/08/2024	Building and Energy	Building Services Levy - July 2024	56.65	13,178.80
BP231.09	19/08/2024	Bunnings Building Supplies Pty Ltd	Building supplies for depot	1,400.75	14,579.55
BP231.10	19/08/2024	Canine Control	Ranger services - August 5th & 6th 2024	4,543.00	19,122.55
BP231.11	19/08/2024	Central Hotel	Catering for NAIDOC Week events	1,375.00	20,497.55
BP231.12	19/08/2024	Cheric Leonora	2 water tanks for depot	2,769.80	23,267.35
BP231.13	19/08/2024	Choices Flooring	New flooring for Admin building	25,934.00	49,201.35
BP231.14	19/08/2024	Cleverpatch	Activity supplies for LELC	453.37	49,654.72
BP231.15	19/08/2024	Concept Media	Golden Outback advertising in Have a Go News	1,754.50	51,409.22
BP231.16	19/08/2024	CyberSecure Pty Limited	Monthly data protection	610.50	52,019.72
BP231.17	19/08/2024	Debbie Jordan	Reimbursement for Flights	403.97	52,423.69
BP231.18	19/08/2024	Genesis Electronic Security Pty Ltd	Alarm monitoring at CRC	572.00	52,995.69
BP231.19	19/08/2024	Goldfields Locksmiths	Keys and Locks for Depot	2,191.60	55,187.29
BP231.20	19/08/2024	GTN Services	Service of fleet vehicles	946.20	56,133.49
BP231.21	19/08/2024	Harvey Norman AV/IT Kalgoortie	Microwave for Hoover House & cables for admin computer	356.90	56,490.39
BP231.22	19/08/2024	Horizon Power	Power and supply charges - Street lights	6,550.09	63,040.48
BP231.23	19/08/2024	Kalgoortie Case & Drill Pty Ltd	Air jack for truck	1,800.00	64,840.48
BP231.24	19/08/2024	Katie Livesey-	Reimbursement for PPE & Admin supplies	240.39	65,080.87
BP231.25	19/08/2024	Leonora Pharmacy -	Pads for defibs	1,267.50	66,348.37
BP231.26	19/08/2024	Leonora Post Office	Postage for admin	104.89	66,453.26
BP231.27	19/08/2024	Lillyco Accessories Australia PTY LTD	Accessories for resale at Gwalia Museum	883.30	67,336.56
BP231.28	19/08/2024	Luck Thai Cleaning	Cleaning of shire buildings	11,131.71	78,468.27
BP231.29	19/08/2024	Moore Australia	Accountant consulting fees	14,300.00	92,768.27
BP231.30	19/08/2024	Motor Pass	Motor Pass fuel card transactions July 2024	774.58	93,542.85

Accounts for Payment - August to September 2024 Batch Payments 231 - 233

Batch Ref	Date	Name	Item	Payment by delegated Authority	Balance
BP231.31	19/08/2024	Natural Gold Nuggets & Jewellery	Gold plated cards for Gwalia Museum	2,420.00	95,962.85
BP231.32	19/08/2024	Netlogic Information Technology	Computer consulting fees	1,574.00	97,536.85
BP231.33	19/08/2024	Nomad Plumbing	Various plumbing work for shire buildings	4,147.70	101,684.55
BP231.34	19/08/2024	Office National Kalgoorlie	Furniture and stationery for admin	2,822.47	104,507.02
BP231.35	19/08/2024	Onemusic Australia	Live music rights Leonora Golden Gift 2024	378.55	104,885.57
BP231.36	19/08/2024	Peter Craig.	Reimbursement conference expenses	362.08	105,247.65
BP231.37	19/08/2024	PFD Food Services Pty Ltd	Catering and consumables for Hoover House	2,929.95	108,177.60
BP231.38	19/08/2024	Pier Street Medical	Medical assessment for Driver Access and Equity Program participant	82.50	108,260.10
BP231.39	19/08/2024	Puipuilupe Tavake.	Reimbursement for conference expenses	90.00	108,350.10
BP231.40	19/08/2024	Redfish Technologies	Redfish Emerald Support subscription	3,696.00	112,046.10
BP231.41	19/08/2024	Resources Trading	Maintenance supplies for airport	775.78	112,821.88
BP231.42	19/08/2024	Satellite Television & Radio Australia	TV Transmission Tower Upgrade 60% payment	84,173.76	196,995.64
BP231.43	19/08/2024	Scarboro Toyota	Community Bus	86,164.45	283,160.09
BP231.44	19/08/2024	Signarama Burswood and Perth CBD	Shire of Leonora banners	3,335.97	286,496.06
BP231.45	19/08/2024	Snap Printing	Business cards for MCS, MBS & CDO	185.90	286,681.96
BP231.46	19/08/2024	Spectrum Surveys Pty Ltd	Surveying for town planning	16,610.00	303,291.96
BP231.47	19/08/2024	SurePact	Single Sign On Integration	5,500.00	308,791.96
BP231.48	19/08/2024	Team Global Express Pty Ltd	Freight for depot	2,187.38	310,979.34
BP231.49	19/08/2024	Telstra	Phone usage - camping requisites	220.51	311,199.85
BP231.50	19/08/2024	Terry Sargent	Contract Health Surveyor - Offsite July - August	6,292.00	317,491.85
BP231.51	19/08/2024	The Plaza Hotel	Accommodation for P. Craig - Conference	225.00	317,716.85
BP231.52	19/08/2024	Transcend Initiatives Pty Ltd	Sponsorship towards basketball tournament - Trophies	525.00	318,241.85
BP231.53	19/08/2024	Tutt Bryant Equipment - WA	Replacement windows for P061 - Roller	13,489.68	331,731.53
BP231.54	19/08/2024	Vanguard Print	Northern Goldfields maps and brochures	432.82	332,164.35
BP231.55	19/08/2024	Win Television WA-086	Gwalia Advertising on 9 networks	330.00	332,494.35
Total - Batch Payment 231				332,494.35	
BP232.01	21/08/2024	Australian Taxation Office	BAS July 2024	2,510.00	2,510.00
BP232.02	21/08/2024	In2balance	Ratebook Online Annual Fee 2024/25	24,640.00	27,150.00
Total - Batch Payment 232				27,150.00	
BP233.01	30/08/2024	Airport Lighting Specialists	Lighting for airport	5,341.88	5,341.88
BP233.02	30/08/2024	Australia's Golden Outback	Contribution towards the Goldfields Tourism Development Manager partnership initiative	35,454.40	40,796.28
BP233.03	30/08/2024	Australian Business Pages Directory_	Directory listings for Gwalia Museum	324.50	41,120.78
BP233.04	30/08/2024	AYA Group Pty Ltd	Consumables for LELC, museum, admin and CRC	5,660.67	46,781.45
BP233.05	30/08/2024	Bidfood Kalgoorlie	Catering and consumables for Hoover House	1,244.35	48,025.80
BP233.06	30/08/2024	Bigfoot Contracting	Bowls Club Building Cleaning	200.00	48,225.80
BP233.07	30/08/2024	BOC Limited	Gas cylinders for depot and medical centre	135.24	48,361.04

Accounts for Payment - August to September 2024 Batch Payments 231 - 233

Batch Ref	Date	Name	Item	Payment by delegated Authority	Balance
BP233.08	30/08/2024	Bucher Municipal	Parts to repair P832	1,240.34	49,601.38
BP233.09	30/08/2024	Central Regional TAFE.	Training for LELC Staff	92.55	49,693.93
BP233.10	30/08/2024	Coastline Mowers	Parts for mower	575.55	50,269.48
BP233.11	30/08/2024	Coolgardie Tyre Service	New tyres for loader P2515	2,931.50	53,200.98
BP233.12	30/08/2024	Department of Planning, Lands & Heritage	Deposit for land purchase	3,069.00	56,269.98
BP233.13	30/08/2024	Dr Nan Broad	Books for resale at museum	1,640.00	57,909.98
BP233.14	30/08/2024	E. Fire and Safety	Replacement of fire hydrant heads and install extinguisher stands	1,309.00	59,218.98
BP233.15	30/08/2024	Eagle Petroleum (WA) Pty Ltd	Gym equipment hire	1,598.89	60,817.87
BP233.16	30/08/2024	Elite Gym Hire	Monthly gym equipment hire	1,649.34	62,467.21
BP233.17	30/08/2024	Goldfields Truck Power	Parts for Isuzu truck	942.82	63,410.03
BP233.18	30/08/2024	Hersey's Safety Pty Ltd	Safety supplies for depot	4,375.18	67,785.21
BP233.19	30/08/2024	Horizon Power	Power and supply charges - Shire buildings	26,118.21	93,903.42
BP233.20	30/08/2024	Infocouncil Pty Ltd	Training for admin staff	858.00	94,761.42
BP233.21	30/08/2024	Jarrimber WA Pty Ltd	Tables for Chambers	31,939.60	126,701.02
BP233.22	30/08/2024	Landgate	Mining tenements schedule M2024/08	135.75	126,836.77
BP233.23	30/08/2024	Luck Thai Cleaning	Cleaning shire buildings 12/08/24 to 24/08/24	10,246.50	137,083.27
BP233.24	30/08/2024	Mcleods Barristers and Solicitors	Legal fees	2,087.58	139,170.85
BP233.25	30/08/2024	McMahon Burnett Transport	Freight Sporting Equipment	172.95	139,343.80
BP233.26	30/08/2024	Netlogic Information Technology	Work station for youth centre and computer consulting	5,390.00	144,733.80
BP233.27	30/08/2024	Nomad Plumbing	Various plumbing work for shire buildings	4,531.92	149,265.72
BP233.28	30/08/2024	Northern Goldfields Electrical Pty Ltd	Fix electrical faults on runway	1,353.00	150,618.72
BP233.29	30/08/2024	PFD Food Services Pty Ltd	Catering and consumables for Hoover House	2,028.70	152,647.42
BP233.30	30/08/2024	Prosegur Australia Pty Ltd	ATM monthly rental	2,955.30	155,602.72
BP233.31	30/08/2024	Resources Trading	Parts for depot	4,341.48	159,944.20
BP233.32	30/08/2024	Signature Security Group	Alarm monitoring Library	136.36	160,080.56
BP233.33	30/08/2024	Stratco (WA) Pty Ltd	Pool fencing for 26 Queen Vic	2,557.69	162,638.25
BP233.34	30/08/2024	Team Global Express Pty Ltd	Freight for depot and admin	358.17	162,996.42
BP233.35	30/08/2024	Telstra	Phone and internet charges	4,053.50	167,049.92
BP233.36	30/08/2024	The Perth Mint	Merch for resale at Gwalia Museum	3,600.00	170,649.92
BP233.37	30/08/2024	Trans Tank International	Watering tank for town truck.	21,780.00	192,429.92
BP233.38	30/08/2024	Variety WA	Donation towards Variety Bash	1,000.00	193,429.92
BP233.39	30/08/2024	Wurth Australia Pty Ltd	Parts for tools at depot	1,062.95	194,492.87
Total - Batch Payment 233				194,492.87	
GRAND TOTAL				554,137.22	

Accounts for Payment - August - September 2024 Cheques & Payroll Liabilities

Shire of Leonora					
Monthly Report – List of Accounts Paid by Delegated Authority					
Submitted to Council on the 17th September 2024					
The following list of accounts has been paid under delegation by the Chief Executive Officer, since the previous list of accounts. Transactions contain Wages & Payroll Liability payments since the previous list of accounts paid by Delegated Authority totalling \$231,670.86					
CHIEF EXECUTIVE OFFICER					
Cheque	Date	Name	Item	Payment by Delegated Authority	Balance
PL020924	04/09/2024	Shire of Leonora	Payroll Liabilities PPE: 02/09/2024	1,756.82	1,756.82
PPE190824	20/08/2024	Shire of Leonora	Salaries and Wages PPE: 19/08/2024	116,012.99	117,769.81
PL190824	21/08/2024	Shire of Leonora	Payroll Liabilities PPE: 19/08/2024	1,706.82	119,476.63
PPE020924	03/09/2024	Shire of Leonora	Salaries and Wages PPE: 02/09/2024	112,194.23	231,670.86
GRAND TOTAL				231,670.86	

10.0 REPORTS

10.5 ENVIRONMENTAL HEALTH OFFICER REPORTS

Nil

10.0 REPORTS

10.6 ELECTED MEMBERS REPORTS

Nil

11.0 MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN

Nil

12.0 QUESTIONS FROM MEMBERS WITHOUT NOTICE

Nil

13.0 NEW BUSINESS OF AN URGENT NATURE INTRODUCED BY DECISION OF THE MEETING

13.1 ELECTED MEMBERS

Nil

13.0 NEW BUSINESS OF AN URGENT NATURE INTRODUCED BY DECISION OF THE MEETING

13.2 OFFICERS

Nil

14.0 MEETING CLOSED TO PUBLIC

14.1 MATTERS FOR WHICH THE MEETING MAY BE CLOSED

Nil

14.0 MEETING CLOSED TO PUBLIC

14.2 PUBLIC READING OF RESOLUTIONS THAT MAY BE MADE PUBLIC

15.0 STATE COUNCIL AGENDA

Nil

16.0 NEXT MEETING

Tuesday 15th October 2024 @ 9:30am

17.0 CLOSURE OF MEETING

There being no further business, the Chairperson, Shire President, Cr. Peter Craig declared the meeting closed at 10:17am.

