



SHIRE OF LEONORA



**MINUTES OF ORDINARY COUNCIL MEETING
HELD IN COUNCIL CHAMBERS, LEONORA
ON TUESDAY 17TH SEPTEMBER, 2024
COMMENCING AT 9:30AM.**

SHIRE OF LEONORA
ORDER OF BUSINESS FOR MEETING HELD
TUESDAY 17TH SEPTEMBER, 2024.

COLOUR**CODING**

	1	DECLARATION OF OPENING/ ANNOUNCEMENT OF VISITORS	4
	2	DISCLAIMER NOTICE	4
	3	COUNCIL MEETING INFORMATION NOTES	4
	4	PUBLIC QUESTION TIME	4
		4.1 RESPONSE TO PREVIOUS PUBLIC QUESTIONS TAKEN ON NOTICE	4
		4.2 PUBLIC QUESTION TIME	4
	5	ANNOUNCEMENTS FROM THE PRESIDING MEMBER	4
	6	RECORD OF ATTENDANCE / APOLOGIES / LEAVE OF ABSENCE	4
		6.1 ATTENDANCE	4
		6.2 APOLOGIES	5
		6.3 APPLICATIONS FOR LEAVE OF ABSENCE	5
		6.4 APPROVED LEAVE OF ABSENCE	5
	7	DECLARATION OF INTEREST	5
		7.1 DECLARATIONS OF FINANCIAL INTEREST	5
		7.2 DECLARATIONS OF PROXIMITY INTEREST	5
		7.3 DECLARATIONS OF IMPARTIALITY INTEREST	5
White	8	CONFIRMATION OF MINUTES FROM PREVIOUS MEETING	6
	9	PRESENTATIONS	6
		9.1 PETITIONS	6
		9.2 PRESENTATIONS	6
		9.3 DEPUTATIONS	6
		9.4 DELEGATES REPORTS	6
	10	REPORTS	7
Orange		10.1 REPORTS OF #SAFERLEONORA COMMITTEE	6
Orange		10.2 REPORTS OF AUDIT AND RISK COMMITTEES	6
Pink		10.3 CHIEF EXECUTIVE OFFICER REPORTS	7
		(A) Community Grants Policy	7

	(B) Leonora Aquatic Centre Fees 2024/2025	12
Blue	10.4 MANAGER OF BUSINESS SERVICES REPORTS	14
	(A) Monthly Financial Statements - August, 2024	14
	(B) Accounts for Payment - August to September 2024	24
Green	10.5 ENVIRONMENTAL HEALTH OFFICER REPORTS	35
Yellow	10.6 ELECTED MEMBERS REPORTS	35
11	MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN	35
12	QUESTION FROM MEMBERS WITHOUT NOTICE	35
13	NEW BUSINESS OF AN URGENT NATURE INTRODUCED BY DECISION OF THE MEETING	35
	13.1 ELECTED MEMBERS	35
	13.2 OFFICERS	35
14	MEETING CLOSED TO PUBLIC	35
	14.1 MATTERS FOR WHICH THE MEETING MAY BE CLOSED	35
	14.2 PUBLIC READING OF RESOLUTIONS THAT MAY BE MADE PUBLIC	35
15	STATE COUNCIL AGENDA	35
16	NEXT MEETING	35
17	CLOSURE OF MEETING	35

1.0 DECLARATION OF OPENING / ANNOUNCEMENT OF VISITORS

1.1 The Shire President Cr. Peter Craig declared the meeting open at 9:30am.

1.2 Visitors or members of the public in attendance

At 9:30am Mr Tim Bell from Aurizon presented to Council.

Mr Tim Bell, Aurizon entered the meeting at 9:30am.

Shire President, Cr. Peter Craig welcomed Mr Bell to the meeting and invited him to present to council. Mr Bell thanked Council for their time, and gave an overview on the Malcolm Siding project currently being undertaken by Aurizon.

Shire President, Cr. Peter Craig thanked Mr Bell, and thanked him for the information provided.

Mr Bell left the meeting at 9:52am

2.0 DISCLAIMER NOTICE

3.0 COUNCIL MEETING INFORMATION NOTES

4.0 PUBLIC QUESTION TIME

4.1 RESPONSE TO PREVIOUS PUBLIC QUESTIONS TAKEN ON NOTICE

Nil

4.2 PUBLIC QUESTION TIME

Nil

5.0 ANNOUNCEMENT FROM THE PRESIDING MEMBER

Nil

6.0 RECORD OF ATTENDANCE / APOLOGIES / LEAVE OF ABSENCE

6.1 Attendance

President (Chairperson)

Deputy President

Councillors

PJ Craig

RA Norrie

RM Cotterill

F Harris

AE Taylor

LR Petersen

TM Nardone

Chief Executive Officer
Executive Assistant
Manager Community Services
Manger Works & Services
Finance Officer
Governance Officer

TD Matson
SC Watene
A Baxter
P Warner
K Livesey
A Matson

Visitors

T Bell

9:30am to 9:52am

6.2 Apologies
Nil

6.3 Applications for Leave of Absence
Nil

6.4 Approved Leave of Absence

7.0 DECLARATION OF INTEREST

7.1 Declaration of Financial Interest
Nil

7.2 Declaration of Proximity Interest
Nil

7.3 Declaration of Impartiality Interest
Nil



8.0 CONFIRMATION OF MINUTES FROM PREVIOUS MEETING

COUNCIL DECISION

Moved: Cr RA Norrie

Seconded: Cr F Harris

That the minutes of the Ordinary Council Meeting held on 20 August, 2024 be confirmed.

CARRIED (7 VOTES TO 0

*For; Cr PJ Craig, Cr RA Norrie, Cr RM Cotterill,
Cr AE Taylor, Cr LR Petersen, Cr TM Nardone, Cr F Harris*

9.0 PRESENTATIONS

9.1 Petitions

Nil

9.2 Presentations

Nil

9.3 Deputations

Nil

9.4 Delegates Reports

Nil

10.0 REPORTS

10.1 REPORTS OF #SAFERLEONORA COMMITTEE

NA

10.0 REPORTS

10.2 REPORTS OF AUDIT AND RISK COMMITTEES

Nil

10.0 REPORTS

10.3 CHIEF EXECUTIVE OFFICER REPORTS

10.3.(A) COMMUNITY GRANTS POLICY

SUBMISSION TO: Ordinary Council Meeting
Meeting Date: 17th September 2024

AGENDA REFERENCE: 10.3.(A) SEP 24

SUBJECT: Community Grants Policy

LOCATION/ADDRESS: Leonora

NAME OF APPLICANT: Not Applicable

FILE REFERENCE: 11.16

AUTHOR, DISCLOSURE OF ANY INTEREST AND DATE OF REPORT

NAME: Marie Pointon

OFFICER: Community Development Officer

INTEREST DISCLOSURE: Nil

DATE: 12th September 2024

SUPPORTING DOCUMENTS: Community Grants Policy - DRAFT ↓

BACKGROUND

At the Ordinary Meeting of Council held on 18th June 2024, the Shire of Leonora Council agreed, by simple majority, to approve the suggested restructure of the Community Grants scheme effective from 2024/25 financial year.

Accordingly, the attached policy has been drafted to support the Community Grants Scheme in providing clarity around allocations, applications, entitlements, and reporting requirements.

STATUTORY ENVIRONMENT

The Local Government Act 1995 provides the following

3.1 General function

(1) The general function of a local government is to provide for the good government of persons in its district.

(1A) Without limiting subsection (1), the general function of a local government must be performed having regard to the following —

(a) the need —

(i) to promote the economic, social and environmental sustainability of the district;

POLICY IMPLICATIONS

A new Policy has been created to be included in the Shire of Leonora Policy Manual



FINANCIAL IMPLICATIONS

There are no financial implications resulting from the recommendation of this report

STRATEGIC IMPLICATIONS

There are no strategic implications resulting from the recommendation of this report

RECOMMENDATIONS

That Council

1. Adopt the proposed Shire Grants Policy

VOTING REQUIREMENT

Absolute Majority

SIGNATURE

Chief Executive Office

COUNCIL DECISION

Moved: Cr AE Taylor

Seconded: Cr LR Petersen

That Council

1. Adopt the proposed Shire Grants Policy with the amendment of removing the words 'up to \$1000 per application'.

CARRIED BY ABSOLUTE MAJORITY (7 VOTES TO 0

***For; Cr PJ Craig, Cr RA Norrie, Cr RM Cotterill,
Cr AE Taylor, Cr LR Petersen, Cr TM Nardone, Cr F Harris]***

REASON FOR AMENDMENT

So CEO has more flexibility in assigning funds.



This page is a placeholder for a single page of a PDF attachment. It will be replaced by the actual PDF page when the PDF version of this document is generated.

Report: Community Grants Policy

Attachment: Community Grants Policy - DRAFT

Page: 1

This page is a placeholder for a single page of a PDF attachment. It will be replaced by the actual PDF page when the PDF version of this document is generated.

Report: Community Grants Policy
Attachment: Community Grants Policy - DRAFT
Page: 2

This page is a placeholder for a single page of a PDF attachment. It will be replaced by the actual PDF page when the PDF version of this document is generated.

Report: Community Grants Policy
Attachment: Community Grants Policy - DRAFT
Page: 3

10.0 REPORTS**10.3 CHIEF EXECUTIVE OFFICER REPORTS****10.3.(B) LEONORA AQUATIC CENTRE FEES 2024/2025**

SUBMISSION TO: Ordinary Council Meeting
Meeting Date: 17th September 2024

AGENDA REFERENCE: 10.3.(B) SEP 24

SUBJECT: Leonora Aquatic Centre Fees 2024/2025

LOCATION/ADDRESS: 79 Tower Street Leonora

NAME OF APPLICANT: NIL

FILE REFERENCE: 4.9a

AUTHOR, DISCLOSURE OF ANY INTEREST AND DATE OF REPORT

NAME: Alex Baxter

OFFICER: Manager Community Services

INTEREST DISCLOSURE: Nil

DATE: 13th September 2024

SUPPORTING DOCUMENTS: Nil

BACKGROUND

The Shire of Leonora has historically charged an entry fee for the Leonora Aquatic Centre, as reflected in the 2024/2025 Fees and Charges adopted by Council. In the previous financial year, the Aquatic Centre generated an income of \$9,769.17 in 2023/2024, \$14,683.37 in 2021/2022 and \$10,398.72 in 2020/2021.

In an effort to enhance community access to recreational facilities, the Shire has been in discussions with Minara Resources regarding a sponsorship agreement to provide free entry to the swimming pool for the 2024/2025 season. These discussions have culminated in a positive outcome, with Minara Resources agreeing to sponsor free pool entry for the entire season, contributing \$10,000.00 to cover the associated costs. The program is proposed to allow anyone who would like to free use of the Leonora Aquatic Centre during the 2024/2025 pool season.

Minara Resources' sponsorship aligns with their commitment to supporting local communities and ensures that residents and visitors can access the Aquatic Centre free of financial barriers. This initiative is expected to boost pool usage, promoting health and well-being within the community. It directly supports the Shire of Leonora's "Plan for the Future" strategy, which emphasizes advocating for community health initiatives and enhancing service provision. Additionally, this sponsorship contributes to the Plan's goal of fostering community participation in sporting, recreational, and volunteering activities.

STAKEHOLDER ENGAGEMENT

No stakeholder engagement has occurred.

STATUTORY ENVIRONMENT

NIL

POLICY IMPLICATIONS

No Policy Implications are expected

FINANCIAL IMPLICATIONS

The 2024/2025 budget has budgeted income of \$9,000.00 which will be covered by the sponsorship

STRATEGIC IMPLICATIONS

This initiative aligns with the Shire of Leonora Plan for the Future objective 1.2 an engaged and supported community and 1.3 community health and well-being initiatives.

RISK MANAGEMENT

NIL

RECOMMENDATIONS

1. That Council accepts the sponsorship from Minara Resources for the Leonora Aquatic Centre entry fees of \$10,000.00

VOTING REQUIREMENT

Simple Majority

SIGNATURE

Chief Executive Officer

COUNCIL DECISION

Moved: Cr RA Norrie

Seconded: Cr F Harris

1. That Council accepts the sponsorship from Minara Resources for the Leonora Aquatic Centre entry fees of \$10,000.00

CARRIED (7 VOTES TO 0

*For; Cr PJ Craig, Cr RA Norrie, Cr RM Cotterill,
Cr AE Taylor, Cr LR Petersen, Cr TM Nardone, Cr F Harris]*

10.0 REPORTS

10.4 MANAGER OF BUSINESS SERVICES REPORTS

10.4.(A) MONTHLY FINANCIAL STATEMENTS - AUGUST, 2024

SUBMISSION TO: Ordinary Council Meeting
Meeting Date: 17th September 2024

AGENDA REFERENCE: 10.4.(A) SEP 24

SUBJECT: Monthly Financial Statements - August, 2024

LOCATION/ADDRESS: Nil

NAME OF APPLICANT: Nil

FILE REFERENCE: 1.6 Current Budget

AUTHOR, DISCLOSURE OF ANY INTEREST AND DATE OF REPORT

NAME: Kiara Lord

OFFICER: Executive Officer

INTEREST DISCLOSURE: Nil

DATE: 11th September 2024

SUPPORTING DOCUMENTS: 1. Monthly Financial Statements - August 2024

BACKGROUND

In complying with the Local Government *Financial Management Regulations 1996*, a monthly statement of financial activity must be submitted to an Ordinary Council meeting within 2 months after the end of the month to which the statement relates. The statement of financial activity is a complex document but gives a complete overview of the “cash” financial position as at the end of each month. The statement of financial activity for each month must be adopted by Council and form part of the minutes.

It is understood that parts of the statement of financial activity have been submitted to Ordinary Council meetings previously. In reviewing the Regulations, the complete statement of financial activity is to be submitted, along with the following reports that are not included in the statement.

Monthly Financial Statements for the month ended 31st August 2024, consist of:

- (a) Compilation Report
- (b) Statement of Financial Activity – 31st August 2024
- (c) Material Variances – 31st August 2024

STATUTORY ENVIRONMENT

Part 4 – Financial reports— s. 6.4

34. *Financial activity statement report – s. 6.4*

(1A) *In this regulation –*

committed assets means revenue unspent but set aside under the annual budget for a specific purpose.

34. (1) *A local government is to prepare each month a statement of financial activity reporting on the revenue and expenditure, as set out in the annual budget under regulation 22(1)(d), for that month in the following detail —*
- (a) annual budget estimates, taking into account any expenditure incurred for an additional purpose under section 6.8(1)(b) or (c);*
 - (b) budget estimates to the end of the month to which the statement relates;*
 - (c) actual amounts of expenditure, revenue and income to the end of the month to which the statement relates;*
 - (d) material variances between the comparable amounts referred to in paragraphs (b) and (c); and*
 - (e) the net current assets at the end of the month to which the statement relates.*
34. (2) *Each statement of financial activity is to be accompanied by documents containing —*
- (a) an explanation of the composition of the net current assets of the month to which the statement relates, less committed assets and restricted assets;*
 - (b) an explanation of each of the material variances referred to in subregulation (1)(d); and*
 - (c) such other supporting information as is considered relevant by the local government.*
34. (3) *The information in a statement of financial activity may be shown —*
- (a) according to nature and type classification; or*
 - (b) by program; or*
 - (c) by business unit.*
34. (4) *A statement of financial activity, and the accompanying documents referred to in subregulation (2), are to be —*
- (a) presented at an ordinary meeting of the council within 2 months after the end of the month to which the statement relates; and*
 - (b) recorded in the minutes of the meeting at which it is presented.*
34. (5) *Each financial year, a local government is to adopt a percentage or value, calculated in accordance with the AAS, to be used in statements of financial activity for reporting material variances.*

POLICY IMPLICATIONS

There are no policy implications resulting from the recommendation of this report.

FINANCIAL IMPLICATIONS

There are no financial implications resulting from the recommendation of this report.

STRATEGIC IMPLICATIONS

There are no strategic implications resulting from the recommendation of this report.



RECOMMENDATIONS

That Council accept the Monthly Financial Statements for the month ended 31st July 2024, consist of:

- (a) Compilation Report
- (b) Statement of Financial Activity – 31st August 2024
- (c) Material Variances – 31st August 2024

VOTING REQUIREMENT

Simple Majority

COUNCIL DECISION

Moved: Cr LR Petersen

Seconder: Cr RA Norrie

That Council accept with the amendment the Monthly Financial Statements for the month ended 31st August 2024, consist of:

- (a) Compilation Report
- (b) Statement of Financial Activity – 31st August 2024
- (c) Material Variances – 31st August 2024

CARRIED (7 VOTES TO 0)

*For; Cr PJ Craig, Cr RA Norrie, Cr RM Cotterill,
Cr AE Taylor, Cr LR Petersen, Cr TM Nardone, Cr F Harris*

REASON FOR AMENDMENT

Error in month - title corrected



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Report: Monthly Financial Statements - August, 2024

Attachment: Monthly Financial Statements - August 2024

Page: 1



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Report: Monthly Financial Statements - August, 2024

Attachment: Monthly Financial Statements - August 2024

Page: 2



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Report: Monthly Financial Statements - August, 2024

Attachment: Monthly Financial Statements - August 2024

Page: 3

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Report: Monthly Financial Statements - August, 2024

Attachment: Monthly Financial Statements - August 2024

Page: 4




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Report: Monthly Financial Statements - August, 2024

Attachment: Monthly Financial Statements - August 2024

Page: 5



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Report: Monthly Financial Statements - August, 2024

Attachment: Monthly Financial Statements - August 2024

Page: 6



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Report: Monthly Financial Statements - August, 2024

Attachment: Monthly Financial Statements - August 2024

Page: 7

10.0 REPORTS

10.4 MANAGER OF BUSINESS SERVICES REPORTS

10.4.(B) ACCOUNTS FOR PAYMENT - AUGUST TO SEPTEMBER 2024

SUBMISSION TO: Ordinary Council Meeting
Meeting Date: 17th September 2024

AGENDA REFERENCE: 10.4.(B) SEP 24

SUBJECT: Accounts for Payment - August to September 2024

LOCATION/ADDRESS: Nil

NAME OF APPLICANT: Nil

FILE REFERENCE: 1.8 Financial Statements

AUTHOR, DISCLOSURE OF ANY INTEREST AND DATE OF REPORT

NAME: Kiara Lord

OFFICER: Manager Business Services

INTEREST DISCLOSURE: Nil

DATE: 11th September 2024

SUPPORTING DOCUMENTS: 1. Accounts for Payment - September 2024

BACKGROUND

Attached statements consist of accounts paid by Delegated Authority totalling **\$849,573.73** since the previous council meeting consisting of:

- (1) Direct Bank Transactions numbered from **3380** to **3415** and totalling **\$63,765.65**;
 - a. *Includes Credit Card Payments of \$8,693.69 for August, 2024; and*
- (2) Batch Payments **231, 232, & 233** totalling **\$554,137.22**; and
- (3) Payroll Payments from **Pay Periods Ending 19/08/2024 & 02/09/2024** totalling **\$231,670.86**

STATUTORY ENVIRONMENT

Local Government Act 1995 S6.10 & Financial Management (1996) Regulation 12 & 13 apply to how the information is to be presented within this report for authorisation by Council.

POLICY IMPLICATIONS

There are no policy implications resulting from the recommendation of this report.

FINANCIAL IMPLICATIONS

There are no financial implications resulting from the recommendation of this report.

STRATEGIC IMPLICATIONS

There are no strategic implications resulting from the recommendation of this report.

RECOMMENDATIONS

That Council accepts the accounts for payment, as detailed:

- (1) Direct Bank Transactions numbered from 3380 to 3415 and totalling \$63,765.65;
 - a. Includes Credit Card Payments of \$8,693.69 for August, 2024; and
- (2) Batch Payments 231, 232, & 233 totalling \$554,137.22; and
- (3) Payroll Payments from Pay Periods Ending 19/08/2024 & 02/09/2024 totalling \$231,670.86

VOTING REQUIREMENT

Simple Majority

COUNCIL DECISION

Moved: Cr RA Norrie

Seconded: Cr AE Taylor

That Council accepts the accounts for payment, as detailed:

- (1) Direct Bank Transactions numbered from 3380 to 3415 and totalling \$63,765.65;
 - a. Includes Credit Card Payments of \$8,693.69 for August, 2024; and
- (2) Batch Payments 231, 232, & 233 totalling \$554,137.22; and
- (3) Payroll Payments from Pay Periods Ending 19/08/2024 & 02/09/2024 totalling \$231,670.86

CARRIED (7 VOTES TO 0

*For; Cr PJ Craig, Cr RA Norrie, Cr RM Cotterill,
Cr AE Taylor, Cr LR Petersen, Cr TM Nardone, Cr F Harris]*

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Report: Accounts for Payment - August to September 2024

Attachment: Accounts for Payment - September 2024

Page: 1



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Report: Accounts for Payment - August to September 2024

Attachment: Accounts for Payment - September 2024

Page: 2



This page is a placeholder for a single page of a PDF attachment. It will be replaced by the actual PDF page when the PDF version of this document is generated.

Report: Accounts for Payment - August to September 2024

Attachment: Accounts for Payment - September 2024

Page: 3

This page is a placeholder for a single page of a PDF attachment. It will be replaced by the actual PDF page when the PDF version of this document is generated.

Report: Accounts for Payment - August to September 2024

Attachment: Accounts for Payment - September 2024

Page: 4



This page is a placeholder for a single page of a PDF attachment. It will be replaced by the actual PDF page when the PDF version of this document is generated.

Report: Accounts for Payment - August to September 2024

Attachment: Accounts for Payment - September 2024

Page: 5



This page is a placeholder for a single page of a PDF attachment. It will be replaced by the actual PDF page when the PDF version of this document is generated.

Report: Accounts for Payment - August to September 2024

Attachment: Accounts for Payment - September 2024

Page: 6



This page is a placeholder for a single page of a PDF attachment. It will be replaced by the actual PDF page when the PDF version of this document is generated.

Report: Accounts for Payment - August to September 2024

Attachment: Accounts for Payment - September 2024

Page: 7



This page is a placeholder for a single page of a PDF attachment. It will be replaced by the actual PDF page when the PDF version of this document is generated.

Report: Accounts for Payment - August to September 2024

Attachment: Accounts for Payment - September 2024

Page: 8



This page is a placeholder for a single page of a PDF attachment. It will be replaced by the actual PDF page when the PDF version of this document is generated.

Report: Accounts for Payment - August to September 2024

Attachment: Accounts for Payment - September 2024

Page: 9

10.0 REPORTS

10.5 ENVIRONMENTAL HEALTH OFFICER REPORTS

Nil

10.0 REPORTS

10.6 ELECTED MEMBERS REPORTS

Nil

11.0 MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN

Nil

12.0 QUESTIONS FROM MEMBERS WITHOUT NOTICE

Nil

13.0 NEW BUSINESS OF AN URGENT NATURE INTRODUCED BY DECISION OF THE MEETING

13.1 ELECTED MEMBERS

Nil

13.0 NEW BUSINESS OF AN URGENT NATURE INTRODUCED BY DECISION OF THE MEETING

13.2 OFFICERS

Nil

14.0 MEETING CLOSED TO PUBLIC

14.1 MATTERS FOR WHICH THE MEETING MAY BE CLOSED

Nil

14.0 MEETING CLOSED TO PUBLIC

14.2 PUBLIC READING OF RESOLUTIONS THAT MAY BE MADE PUBLIC

15.0 STATE COUNCIL AGENDA

Nil

16.0 NEXT MEETING

Tuesday 15th October 2024 @ 9:30am

17.0 CLOSURE OF MEETING

There being no further business, the Chairperson, Shire President, Cr. Peter Craig declared the meeting closed at 10:17am.

